

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

SEPTEMBER 21, 2026
5:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Nicole Gilliss, Vice-Chair (Area 3)
Ida Campbell, Trustee (Area 4)
Madeleine Lehmann, Trustee (Area 1)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow (Area 5)

Wade Hart, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Londa Livingstone, Recording Secretary



(Guests/Media) Ruth Prarthana Stephen Albert (Moose Media)

Regrets: Tom Whitton, Trustee (Area 5)

This Regular Board Meeting will be recorded and uploaded to our district website

Disclaimer: The definitive documentation and decisions of the Board are documented in the meeting minutes

Any use of an electronic device such as a computer or cell phone is related to the business of the meeting

The core values that guide the work of the school district are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS.*

Call to Order Chair Gilbert called the meeting to order at 5:36 p.m.

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

Protocols for Board/Public Success

- Review of guiding documents at start of year and considered affirmation of them.
 - Policy 1001 – Roles & Responsibility of the Board & Trustees
 - Policy 1003 – School Board Delegations Process & Form
 - Policy 1010 – Trustee Code of Conduct
 - Bylaw 1/90 – Organization of the Board

Agenda

Approval of the Agenda

Motion #111-26 Scott-Moncrieff/Snow
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

- The auditor met with trustees previously and reviewed the financial statements in depth; the auditors are in a position to issue a clean audit report in accordance with section 22.1 of the Budget Transparency Accountability Act of the Province of British Columbia.
 - There are two uncorrected misstatements
 - One is related to the CUPE Retroactive Pay Accrual due to the unratified collective agreement
 - The other is the an annual misstatement related to presenting the amended budget numbers for the financial statements versus the annual budget
- The auditor presented the financial statements and there were no questions from the Board

Motion #112-26

Lehmann/Snow

Board of Education approve the 2025-2026 Audited Financial Statements
CARRIED.

Trustee Engagement/Celebrations

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell (Area 4)

- Audit Committee Meeting on September 16th
- 4 Invitations to upcoming events in Taylor Elementary
- Healthy walk to breakfast on October 2nd for District of Taylor

Vice-Chair Gilliss (Area 3)

- Attend Ecole Central PAC Meeting last Thursday
- Dr. Kearney PAC Meeting on September 22nd

Trustee Lehmann (Area 1)

- Audit Committee Meeting on September 16th
- Meeting and talking to various parents

Trustee Scott-Moncrieff (Area 2)

- Audit Committee Meeting on September 16th
- Connected with PAC at Buick Creek School and Upper Pine Elementary

Trustee Snow (Area 5)

- Audit Committee Meeting on September 16th
- Visited Bert Ambrose Elementary, Bert Bowes Middle School, Energetic Learning Campus and North Peace Senior Secondary to see how the school year is starting up
- New Teacher Orientation on September 3rd

Chair Gilbert (Area 5)

- Toured the OPS site.
- Attended the Council's Response Committee on Housing and Emergency Shelter (CRCHES) meeting.
- Participated in The Margaret Ma Murray Community School pancake breakfast.
- Audit Committee Meeting on September 16th
- New Teacher Orientation on September 3rd

- Rural and Remote Meeting with BCSTA in the Summer
- Met with Secretary-Treasurer Angela Telford and Harman Bhangu, Minister of Transportation Critic, regarding transportation matters.

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #113-26 Gilliss/Campbell
 THAT the Regular Meeting Minutes of June 15, 2026 be adopted.
 CARRIED.

Motion #115-26 Gilliss/Scott-Moncrieff
 THAT the Special Board Meeting Minutes of June 23, 2026 be adopted.
 CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes: None

Approval of Excerpts

Motion #114-26 Gilliss/Lehmann
 THAT the excerpts from the May 19, 2026 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.
 CARRIED.

Announcements & Reminders

September 22	SUP-PAC Meeting (Helen & Bill)	12:00 p.m.	Board Room
September 25	NID Day		
September 30	Truth & Reconciliation Day		
October 3	Elementary Soccer Tournament		Ecole Central
October 5	COTW Meeting	2:30 p.m.	Hudson's Hope
October 12	Thanksgiving Day		
October 15	Indigenous Council Meeting	9:30 a.m.	Grandhaven
October 17	General Voting Day		
October 19	Board Meeting	5:30 p.m.	Board Office
October 23	NID Day (Pro-D Provincial)		
October 27	SUP-PAC Meeting	12:00 p.m.	Board Room
November 2	Trustee Oath of Office	12:00 p.m.	Board Office
November 2	COTW Meeting	1:00 p.m.	Bert Ambrose
November 11	Remembrance Day		
November 16	Board Meeting	5:30 p.m.	Board Office
November 24/25	Elementary V-Ball Tournament		ARYES
November 25/26	Early Dismissal Days		
November 26-28	BCSTA Trustee Academy / Provincial Council		Vancouver
November 27	NID Day (Parent-Teacher Interviews)		
November 30 – December 1	BCPSEA Symposium		Vancouver

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Superintendent's Report

<https://togetherwelearn.prn.bc.ca/2026/09/17/superintendents-report-september-2026/>

- Over 40 teachers received training from Karen Filewych on the new literacy screening process.
 - Trustee Scott-Moncrieff inquired about the District's strategy for supporting students following the screening.
 - Superintendent Hart advised that the District has developed its own literacy support program to replace Reading Recovery. Screening results are first shared with the classroom teacher so that an appropriate support plan can be developed for the student.
 - Superintendent Hart noted that resources and tools to support home reading are available at each school; however, the District cannot ensure that home reading is completed.

2026-2027 Framework Summary Reports Review and Approval

- See Motion Below

Community Coaches

- See motion below

Out-of-District Field Trips

- See motion below

2026-2027 Posts of Responsibility (Attachment)

- See motion below

<u>Motion #116-26</u>	Scott Moncrieff/Campbell THAT the Board accept the Superintendent's Report with the exception of Community Coaches, Out-of-District Field Trips, 2026-2027 Posts of Responsibility and 2026-2027 Framework Summary Reports	CARRIED.
<u>Motion 117-26</u>	Campbell/Lehmann THAT the Board approves the 2026-2027 Framework Summary Reports as presented.	CARRIED.
<u>Motion #118-26</u>	Gilliss/Scott-Moncrieff THAT the Board approves the Community Coaches as presented.	CARRIED.
<u>Motion #119-26</u>	Snow/Gilliss THAT the Board approves the Out-of-District Field Trips as presented.	CARRIED.
<u>Motion #120-26</u>	Lehmann/Gilliss THAT the Board approves the 2026-2027 Posts of Responsibility as presented.	CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to August 31st, 2026

- For information purposes

2026-2027 Preliminary Enrollment Update

- For information purposes

Carbon Neutral Payment Comparison

- For information purposes

Facilities Update

- For information purposes

Human Resources Summary Report

- For information purposes

Motion # 121-26

Gilliss/Snow

THAT the Board accept the Secretary-Treasurer's Report

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – June 1, 2026

Motion #122-26

Gilliss/Snow

THAT the Board accept the Regular Committee of the Whole minutes of June 1, 2026 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes: None

Policy Committee

Motion #123-26

1013 – Delegation of Authority

Gilliss/Campbell

That the Board of Education adopt Policy 1013 – Delegation of Authority

CARRIED

Motion #123-26

3003 – Selection of Learning Resources

Campbell /Lehmann

That the Board of Education adopt Policy 3003 – Selection of Learning Resources

CARRIED.

Indigenous Education Council (IEC) Updates

None

Other Reports

BCSTA

- None
- There was a Board Chair call but it was more of a welcome to the school year, and there was nothing to bring forward.

BCPSEA

- The Symposium is in connection with the BCSTA academy this year.

Board Pro-D Committee

- BCSTA Learning Modules
 - 12 Modules that are listed under 6 titles.

Correspondence

Building Inclusive Child Care Together - Letter to SD60

- The letter is from Inclusion BC
- Concern was expressed that, with the increasing number of childcare centers opening, the needs of all students and children may not be fully supported; specifically care around children with diverse needs.

Unfinished Business

Report on the Budget Consultation – Select Standing Committee on Finance and Government Services

- The Board reviewed the Report on the Budget Consultation from the Select Standing Committee on Finance and Government Services.
- School District No. 60's recommendations and requests were reflected on page two of the report.

Response to Letter regarding road conditions

- The Board reviewed the response received regarding concerns about local road conditions. It is not clear if the Ministry understood fully what the District was trying to convey with their concerns as the letter focussed on road conditions not snow removal.
- Discussion around trustees attending UBCM to meet directly with Ministers

OPS Site Update

- An update was provided on the OPS site.
- Chair Gilbert toured the site in May and again in early July.
- The site was originally anticipated to open on August 2; however, the opening has been delayed and is now anticipated for the end of September.

Minor Capital Plan Bylaw No. 2026/27-CPSD60-03 - Amended

Motion #124-26

Scott Moncrieff/Snow

THAT in accordance with Section 68(4) of the *School Act*, all three readings of the Capital Bylaw No. 2026/27-CPSD60-03 – Amended be given at this meeting

CARRIED.

Motion #125-26

Snow/Scott-Moncrieff

THAT the Board adopt the First Reading of Capital Bylaw No. 2026/27-CPSD60-03 – Amended

CARRIED.

Motion #126-26

Campbell/Snow

THAT the Second and Third Reading be read in short form

CARRIED.

Motion #127-26

Campbell/Snow

THAT the Board adopt the Second Reading of Capital Bylaw No. 2026/27-CPSD60-03 – Amended

CARRIED.

Motion #128-26

Lehmann/Scott-Moncrieff

THAT the Board adopt the Third and Final Reading of Capital Bylaw No. 2026/27-CPSD60-03 - Amended

CARRIED.

2027-2028 Minor Capital Plan - (Attachment)

Motion #129-26

Campbell/Snow

THAT the Board approve the Minor Capital Plan 2027-2028

CARRIED

New Business

School Canteens

- Trustee Snow inquired about the timing of school canteen openings at the beginning of the school year.
- Superintendent Hart advised that support staff begin work on the first Tuesday of the school year and require time to stock and prepare the canteens before offering a full menu. Canteens typically open approximately one to one-and-a-half weeks after the start of school.
- Trustee Snow expressed concern regarding students who may not have lunches provided from home during this period.
- Chair Gilbert noted the District's commitment through the Feeding Futures program to ensure students have access to food.
- Discussion followed regarding some school canteens potentially moving to a pre-order-only model. It was clarified that food will continue to be available through Feeding Futures for students who have not pre-ordered.

ACTION – Staff will review concerns raised and bring back information

PRNTA Update – Robert Dempsey, President

- *No report*

CUPE Local #4653 Update – Jennie Copeland, President

- *No report, not present*

District Parent Advisory Council (DPAC) Report – Athena Andritz, President

- *No report, not present*

Questions from Press/Public

- Ruth – No questions
- Trustee Gilliss brought up upcoming trustee elections as a potential news item; Ruth confirmed one had already been done upon confirmation of acclimations and those running in Area 5

Suspension & Move into In-Camera Meeting

Motion #130-26

Snow/Lehmann

THAT the Board suspend the Regular Meeting and move into the In-Camera Meeting.

CARRIED.

Motion # 139-26

Snow/Lehmann

THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.

Adjournment

Motion # 140-26

Gilliss/Snow

THAT the meeting be adjourned. 9:07 p.m.)

CARRIED.



HELEN GILBERT, CHAIR,
BOARD OF EDUCATION



ANGELA TELFORD,
SECRETARY-TREASURER