

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60

SPECIAL PUBLIC BOARD MEETING

Monday June 23, 2026

4:30 Board Room

This Special Regular Board Meeting is being held for the purpose of: In accordance with Board By-law 1/90 (5.1), the purpose of this Special Regular Board Meeting is to Adopt the Capital Bylaw No. 2026/27-CPSD60-02 - Amended

AGENDA

1.0 Call to Order

2.0 Capital Plan Bylaw No. 2026/27-CPSD60-02 - Amended (Attachments)

- 2.1 THAT in accordance with Section 68(4) of the *School Act*, all three readings of the Capital Bylaw No. 2026/27-CPSD60-02 - Amended be given at this meeting
- 2.2 THAT the Board adopt the First Reading of Capital Bylaw No. 2026/27-CPSD60-02 - Amended
- 2.3 THAT the Second and Third Reading be read in short form
- 2.4 THAT the Board adopt the Second Reading of Capital Bylaw No. 2026/27-CPSD60-02 - Amended
- 2.5 THAT the Board adopt the Third and Final Reading of Capital Bylaw No. 2026/27-CPSD60-02 - Amended

3.0 Adjournment

CAPITAL BYLAW NO.2026-27-CPSD60-02 (Amended)
CAPITAL PLAN 2026/27

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 60 (Peace River North) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2026-27 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated June 19, 2026, is hereby adopted.
2. This Capital Bylaw may be cited as *School District 60 (Peace River North) Capital Bylaw No.2026/27 – CPSD60-02 (amended)*.

READ A FIRST TIME THE 23rd DAY OF June 2026;
READ A SECOND TIME THE 23rd DAY OF June 2026;
READ A THIRD TIME, PASSED THE 23rd DAY OF June 2026.

APPLY CORPORATE SEAL

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original *School District 60 (Peace River North) Capital Bylaw No. 2026/27-CPSD60-02 (amended)* adopted by the Board the 23rd day of June 2026.

Secretary-Treasurer



June 19, 2026
Our Ref. 27674

Stephen Petrucci
Superintendent
Peace River North School District (SD60)

Email Address: spetrucci@prn.bc.ca

Dear Stephen Petrucci:

Thank you for your organization's Capital Plan Submission, which was provided last year to the Ministry of Infrastructure.

This **AMENDED** letter provides:

- 1) Direction for advancing supported capital projects in your submission including the amended capital projects listed in the table below and in Appendix A:

Funding allocation for child care capital projects

Facility Name	Program Project Description	Amount funded by Ministry	New Spaces
Bert Ambrose	SASG - Minor renovations and installation of fixtures, furniture, and equipment.	\$11,970	24

- 2) Important information regarding your upcoming Capital Planning submission (Appendix B).

Due to the amendments, a newly signed/dated Capital Plan Bylaw will be required (using the Capital Plan Bylaw # shown at the top of Appendix A), which you will need to upload into MyCAPS.

.../2

Ministry of Infrastructure

Education and Child
Care Capital Branch,
Capital Planning and
Delivery Division

Mailing Address:
PO Box 9192 Stn Prov Govt
Victoria BC V8W 9E6

Location:
835 Humboldt Street
Victoria BC V8W 9B5

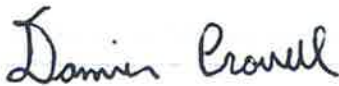
If the amendment pertains to a minor capital project(s), then a newly signed/dated **AMENDED** Annual Programs Funding Agreement (see attached) will also be required, which you will need to email to CMB@gov.bc.ca

If the amendment pertains to a child care capital project(s), then a newly signed/dated Child Care Programs Funding Agreement (see attached) will also be required, which you will need to email to CMB@gov.bc.ca

Please see all **bolded** projects below for detailed information.

If you have questions about the information provided, please reach out to me or the contacts provided in the attached materials.

Sincerely,

A handwritten signature in dark ink that reads "Damien Crowell". The signature is fluid and cursive, with the first name "Damien" and last name "Crowell" clearly distinguishable.

Damien Crowell
Executive Director

pc: Angela Telford, Secretary-Treasurer, Peace River North School District (SD60)

Education and Child Care Capital Branch

Appendix A (**AMENDED**): Direction for advancing supported capital projects

Capital Bylaw No.: 2026/27-CPSD60-02

Projects in Business Case Development

New Projects

There are no new projects identified at this time to proceed to business case development.

Minor Capital Projects

The table below reflects minor capital projects that are approved for funding and can proceed to procurement in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Funding allocation for minor capital projects

Facility Name	Program Project Description	Amount funded by Ministry
Bert Ambrose	SEP - HVAC Upgrades	\$300,000
Dr Kearney Middle	SEP - Roofing Upgrades	\$500,000
Ecole Central Elem School Of The Arts	SEP - Roofing Upgrades	\$285,000
Bert Ambrose	CNCP - HVAC Upgrades	\$400,000
Clearview Elem-Jr Secondary	PEP - Universally Accessible Playground	\$200,000
A2605	INTERNAL COMBUSTION ENGINE - Type C with 0 wheelchair space(s)	TBD

Child Care Capital Projects

The table below reflects child care capital projects that are approved for funding and can proceed to procurement in the following program areas:

- School Age Care on School Grounds (SASG)

Funding allocation for child care capital projects

Facility Name	Program Project Description	Amount funded by Ministry	New Spaces
Bert Ambrose	SASG - Minor renovations and installation of fixtures, furniture, and equipment.	\$11,970	24

These projects are now to proceed to design, tender and construction and to be completed by March 31, 2027.

School bus purchase approvals will have funding amounts confirmed after school districts place their order(s) with bus vendors through the upcoming Bus Standing Offer process.

Note the Ministry will provide funding for Type A2 and Type C buses, however, will not provide funding towards new or replacement Type D buses. School districts that wish to purchase a Type D bus may do so, however will be required to pay the difference in cost between the Type D bus and the Type C funding provided by the Ministry.

Bus funding amounts will be as identified in the Bus Standing Offer for the base cost of the chosen Type A2 or Type C bus, plus up to \$20,000 per bus in options, plus cost of wheelchair spaces (if applicable), plus cost of seat belted seats (if applicable), plus GST and PST.

The Ministry will not provide additional funding or compensation for any costs or fees associated with the Bus Standing Offer.

Please refer to the attached 2026/27 School Bus Purchasing Letter for additional details.

An Annual Programs Funding Agreement (APFA) accompanies this Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2026/27 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at CMB@gov.bc.ca.

If the amendments pertain to a child care capital project(s), then a Child Care Programs Funding Agreement (CCPFA) accompanies this Letter which outlines specific Ministry and Board-related obligations associated with the approved Child Care Capital projects for the 2026/27 fiscal year. Please email a signed/dated copy of the Child Care Capital Programs Funding Agreement to the Ministry at CMB@gov.bc.ca.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw. A Capital Bylaw identifies the Board's acknowledgement of

the approved project and its responsibility to meet capital projects scope, schedule, and budget. The template for the Capital Bylaw can be found on the Ministry's website in the [Publications and Resources](#) section. Please use the Capital Bylaw Number provided at the top of Appendix A for the supported and/or approved 2026/27 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Note on Public Announcements

Prior to any public announcements pertaining to any of the projects identified in this document, please have your communications staff contact the Ministry of Infrastructure's communications lead - Preet Grewal, Communications Director, Ministry of Infrastructure Government Communications and Public Engagement, at preet.grewal@gov.bc.ca.

Project Signage

Projects proceeding to construction require a BC Government '[StrongerBC' construction sign](#). Signs should be affixed once fencing is up. Please connect with your Ministry of Infrastructure contact when you are ready to begin design work on the construction sign for the project.

Terms on Management of Capital Projects

Existing terms and conditions for capital projects remain in effect. For more information and resources, please visit the [Capital Management Site](#).

Capital Procurement

Please ensure that all procurement is undertaken in accordance with the [Capital Asset Management Framework \(CAMF\)](#) for public sector bodies. Specifically, procurement must be fair, open, competitive, transparent, and must effectively manage budget and schedule risk. This includes conducting conflict of interest checks to identify any business or professional relationships between members of the capital project procurement team (and their advisors) and the proponents.

All priority investment projects require a procurement options analysis and may be audited to confirm that all procurement activities have been undertaken in accordance with CAMF.

School Site Acquisition Charge

As part of the Board's 2026/27 approved capital plan, the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is accepted by the Ministry.

The local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a Board after the Board's adoption of a bylaw setting the School Site Acquisition Charges for the School District as s. 575(3) of the *Local Government Act* prescribes. The School Site Acquisition Charge may only come into effect 60 days (including weekends and holidays) after that bylaw is adopted by a Board of Education.

Please contact CMB@gov.bc.ca with any questions regarding School Site Acquisition Charges.

Appendix B: Information for Annual Five-Year Capital Planning submissions

Updated Capital Plan Instructions for the Annual Five-Year Capital Plan submission process will be available on the Ministry's [Capital Management Site](#) in early April 2026.

School districts' capital plan submission deadlines are:

- **May 15, 2026 (Closed)**
 - 2026/27 Child Care Capital Program (SASG)
- **May 15, 2026 (Closed)**
 - 2026/27 Minor Capital Programs (AFG)
- **June 30, 2026**
 - 2027/28 Major Capital Programs (SMP, EXP, REP, RDP)
- **September 29, 2026**
 - 2027/28 Minor Capital Programs (SEP, CNCP, PEP, BUS, FIP, BEP)

For school district project planning purposes, the Annual Facility Grant (AFG) Allocation Table will be available on the Ministry's website in the [K-12 Capital Planning Resources](#) section in early April 2026.

The Ministry recommends school districts discuss draft versions of their intended capital projects requests with Child Care, Minor and Major [Capital Branch Staff](#) well in advance of the submission deadlines noted above.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the current and next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

