

# MINUTES

## SCHOOL DISTRICT NO. 60 (Peace River North)

### REGULAR MEETING

MAY 19, 2026

5:30 p.m.

*Present:* Helen Gilbert, Chair – Board of Education (Area 5)  
Nicole Gilliss, Vice-Chair (Area 3)  
Ida Campbell, Trustee (Area 4)  
Madeleine Lehmann, Trustee (Area 1)  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow (Area 5)  
Tom Whitton, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools  
Wade Hart, Assistant Superintendent  
Angela Telford, Secretary-Treasurer  
Londa Livingstone, Recording Secretary



*(Guests/Media)* Ruth Prarthana Stephen Albert (Moose Media)

*Regrets:*

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**This Regular Board Meeting will be recorded and uploaded to our district website**

**Disclaimer: The definitive documentation and decisions of the Board are documented in the meeting minutes**

**Any use of an electronic device such as a computer or cell phone is related to the business of the meeting**

The core values that guide the work of the school district are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS.*

**Call to Order** Chair Gilbert called the meeting to order at 5:33 p.m.

*Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.*

### Agenda

Approval of the Agenda

Motion # 50-26

Snow/Scott-Moncrieff  
THAT the agenda be accepted as presented.

CARRIED.

### Presentations/Delegations

*None*

## Trustee Engagement/Celebrations

### Trustee Campbell (Area 4)

- Attended Committee of the Whole at Robert Ogilvie
- Attended two Budget Meetings

### Vice-Chair Gilliss (Area 3)

- Attended Committee of the Whole at Robert Ogilvie
- Judging Speech Competition at Ecole Central Elementary May 20

### Trustee Lehmann (Area 1)

- Attended Committee of the Whole at Robert Ogilvie
- Judged speech competitions at Clearview & Robert Ogilvie
- Attended half of the Public Consultation Budget Meeting & Audit Committee
- Attended Zoom Meeting with Lawyers
- Attended Board Professional development on Children and Youth in Care Day

### Trustee Scott-Moncrieff (Area 2)

- Attended XploreFest
- Attended Zoom Meeting with Lawyers
- Attending Chilli Contest May 20, 2026

### Trustee Snow (Area 5)

- School visits to all the assigned schools
- Attended XploreFest
- Attended Committee of the Whole at Robert Ogilvie
- Attended a Budget Presentation
- Joined the Zoom Meeting with Lawyers
- Joined a Ministry Conversation
- Attended Indigenous Day at North Peace Senior Secondary

### Trustee Whitton (Area 5)

- Joined the Zoom Meeting with Lawyers
- Planning for Doig Days

### Chair Gilbert (Area 5)

- Helped marshal at the Girls Badminton Tournament
- Supporting Baldonnel, C.M. Finch & Margaret Ma Murray With Welcome to Kindergarten
- Ready Set Learn
- Attended Labour Management Meeting
- Attended District Joint Health & Safety Meeting
- Attended two Budget Presentations
- Attended PAC Meeting at C.M. Finch
- Attended Ribbon Skirt Presentation & Fashion Show

## Minutes of the Regular Board Meeting

### Motion # 51-26

### Approval of the Minutes

Gilliss/Campbell

THAT the Regular Meeting Minutes of April 20, 2026 be adopted.

CARRIED.

Business Arising from the Minutes

- None

**Approval of Excerpts**

Motion # 52-26

Snow/Whitton

THAT the excerpts from the March 9, 2026 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.

CARRIED.

**Announcements & Reminders**

May 26	SUP-PAC Meeting	12:00 p.m.	Board Office
May 27	District Speech Contest	9:00 a.m.	ARYES
May 28	Doig Days	10:00 a.m.	DRFN
June 1	COTW Meetings	1:00 p.m.	Buick Creek
June 3	Indigenous Education Council Meeting		
June 5	District Track Meet	9:00 – 3:00	Bert Bowes
June 10	Long Service Banquet	5:00 p.m.	Northern Grand
June 11	Indigenous Graduation	5:00p.m.	Lido Theatre
June 12	Elementary Softball Tournament		Surerus
June 15	Board Meetings	5:30 p.m.	Board Office
June 19	NPSS Graduation	1:30 p.m.	NP Arena
June 25	Last Day for Students		
June 26	Hudson’s Hope Graduation	1:00 p.m.	HH School
June 26	Administrative Day – Schools Close		

**Senior Staff Reports**

Superintendent’s Report

A written and electronic report was presented. Topics discussed and reported included:

**Human Resources Summary for Teachers & AO’s**

- For information purposes

**Superintendent’s Report**

<https://togetherwelearn.prn.bc.ca/2026/05/14/superintendents-report-may-2026/>

For information purposes

**Ombudsperson Quarterly Report (Attachment)**

- For information purposes

**School Charges 2026-2027 (Attachment)**

- See motion below

**Out-of-District Field Trips**

- See motion below

Motion # 53-26

Scott-Moncrieff/Snow

THAT the Board accept the Superintendent’s Report with the exception of School Charges 2026-2027 and Out-of-District Field Trips.

CARRIED.

Motion # 54-26 Campbell/Lehmann  
THAT the Board approves the 2026-2027 School Charges as presented.  
CARRIED.

Motion # 55-26 Whitton/Gilliss  
THAT the Board approves the Out-of-District Field Trips as presented.  
CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to April 30, 2026

- For information purposes

2026 – 2027 Annual Facilities Grant (AFG) (Attachments)

- Baldonnel – Clarification around the scope of the work
- Clearview dugout – is the arena attached to it
- ACTION – Angela will look into it.

2026 – 2027 Capital Plan (Child Care Capital Programs) (Attachment)

- There is a waitlist at Bert Ambrose School – looking to add 24 spaces.
- Will be utilizing a multi-purpose room (Indigenous Education classroom during the day)

Human Resources Summary Report

- For information purposes

Motion # 56-26 Campbell/Whitton  
THAT the Board accept the Secretary-Treasurer's Report with the exception of 2026–2027 Capital Plan (Child Care Capital Programs) as presented.  
CARRIED.

Motion # 57-26 Lehmann/Campbell  
THAT the Board approves the 2026–2027 Capital Plan (Child Care Capital Programs) as presented.  
CARRIED.

Motion # 58-26 Scott-Moncrieff/Snow  
THAT the Board approve Londa Livingstone as Chief Electoral Officer and Angela Telford as Deputy Chief Election Officer for the 2026 Board Trustee Elections  
CARRIED

Motion # 59-26 Lehmann /Gilliss  
THAT the Board accept the Annual Facilities Grant for 2026/2027  
CARRIED.

**Reports of Regular Committee of the Whole Meeting**

Approval of the Minutes – May 4, 2026

Motion # 60-26 Gilliss/Campbell  
THAT the Board accept the Regular Committee of the Whole minutes of May 4, 2026, and its recommendations  
CARRIED.

Business Arising from the Minutes

- None

Board of Trustees Meeting Schedule 2026-2027 (Attachment)

Motion # 61-26

Whitton/Gilliss

THAT the Board accept the Board of Trustees Meeting Schedule 2026-2027  
CARRIED.

Policy Committee

a) Proposed Policy Committee Meeting Dates 2026 – 2027

The following dates are being proposed:

*November 2, 2026*

*January 11, 2027*

*March 1, 2027*

*June 7, 2027*

Motion # 62-26

b) 5007 – District Health & Safety Committee

Lehmann/Gilliss

That the Board of Education issue a Notice of Motion for the adoption of  
Policy 5007 District Health & Safety Committee

CARRIED.

**Indigenous Education Council (IEC) Updates**

- None

**Other Reports**

**BCSTA -Trustee Snow**

- None

**BCPSEA - Trustee Lehmann**

- AGM is June 15 via Zoom Meeting. Trustee Lehmann cannot attend
  - BCPSEA alternate representative, Vice Chair Gillis, can't attend as she is now in conflict
  - Trustee Scott-Moncrieff is not in conflict and District staff will contact BCPSEA to see if he can attend in Trustee Lehmann's absence
  - ACTION – District Staff to see what the process for alternate trustee to attend

**Board Pro-D Committee -Trustee Lehmann**

- None

**Correspondence**

- None

**Unfinished Business**

The following unfinished business arose from the previous meeting minutes:

- *Northeast Round Table Update – Chair Gilbert (Attachment)*
  - TLE and TLA Land Transfers Overview
  - Land Transfer Process
  - Transferred Up Next
  - Upcoming Parcels Next focus for Implementation Priority
- Cameron lake is looking to surveying this summer.

**2026-2027 Preliminary Annual Budget (Attachment)**

- Looking into fuel savings. Fuel contracts are currently being reviewed by transportation. Explore use of dyed fuel as an advocacy issue.

Motion # 63-26                      Snow/Whitton  
THAT the Board adopt the First Reading of Annual Budget Bylaw 2026-2027  
CARRIED.

Motion # 64-26                      Scott-Moncrieff/Campbell  
THAT the Board accept the Second Reading be done in short form  
CARRIED.

Motion # 65-26                      Campbell/Snow  
THAT the Board adopt the Second Reading of the Annual Budget Bylaw  
2026-2027  
CARRIED.

**New Business**

None

**PRNTA Update – Donna Bulmer, President**  
*No report, not present*

**CUPE Local #4653 Update – Jennie Copeland, President**  
*No report, not present*

**District Parent Advisory Council (DPAC) Report – Athena Andritz, President**  
*No report, not present*

**Questions from Press/Public**  
None

**Suspension & Move into In-Camera Meeting**

Motion # 66-26                      Snow/Whitton  
THAT the Board suspend the Regular Meeting and move into the In-Camera  
Meeting.  
CARRIED.

Motion # 74-26                      Campbell/Scott Moncrieff  
THAT the Board resume the Regular Meeting and those Motions made In  
Camera be brought forward for implementation.  
CARRIED.

**Adjournment**

Motion # 75-26

Snow/Gilliss  
THAT the meeting be adjourned. 7:35 p.m.)

CARRIED.

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HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

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ANGELA TELFORD,  
SECRETARY-TREASURER