

**SCHOOL DISTRICT #60 (PEACE RIVER NORTH)
COMMITTEE OF THE WHOLE
“REGULAR” MEETING MINUTES**

APRIL 7, 2026
2:01 P.M.

Present: Helen Gilbert, Chair, Board of Education
Nicole Gilliss, Vice Chair
Madeleine Lehmann, Trustee
Bill Snow, Trustee

Stephen Petrucci, Superintendent
Angela Telford, Secretary Treasurer
Londa Livingstone, Executive Assistant

Media/Guests: Kelly Snow – PRNTA
Jarrod Bell – Director of Instruction
Wade Hart – Assistant Superintendent
Jaclyn Gieni – Wonowon Principal
Kamal Sraw – Director of Facilities

Regrets: Ida Campbell, Trustee
Thomas Whitton, Trustee
David Scott-Moncrieff, Trustee

Education

Education Update

Stephen Petrucci, Superintendent

Framework Presentation

a. Wonowon Elementary School
*Jaclyn Gieni, Administrator, Mr. Cota – Teacher, Student
Get Updated Attachment*

Program performance:

- Attendance concerns persist among grades 7– 9; but there is improvement due to the portable and program availability in Wonowon

- Mondays are designated for students to complete school assignments from home for Grades 7-9; the program operates on a four-day week.
- Enrollment: 80 students currently enrolled.
 - Staffing is assessed continuously based on enrollment and program demands.
- ELL support for the first five years provides a solid foundation in English; gaps remain, particularly in writing.
- The major challenge for those attending schools in town is the long bus commute; students often depart home two hours before school to reach town.

b. Facilities Department Presentation

Kamal Sraw, Director of Facilities

Get Attachment

- Annual Facilities Grant:
 - Funding far below actual needs.
 - Critical to understand the funding gap for advocacy purposes.
- Facility Condition Assessments (FCI) are scheduled for July.
- Aging buildings are costly to maintain.
- Priorities: safety, reliable heating, operational efficiency.
- HVAC and Plumbing are significant contributors to building operational costs.
- Labour costs are highest in HVAC and plumbing.
- Board discussion emphasized that assessments from the Facilities Director provide the most accurate reflection of building needs, not solely FCI reports.

Governance

Board Meeting Follow-Up Questions/Discussion

Helen Gilbert, Board Chair

None

Operations

Operations Report (Attachment)

Angela Telford, Secretary-Treasurer

- Discussion around VOIP Implementation:
 - Traditional landlines may be removed; VOIP cannot operate if the internet and cellular networks are down.
 - Concerns raised about emergency calls (911) during outages.
 - EFAP survey scheduled for the near future.

- Discussion around Cybersecurity:
- External consultant completed assessment; the team is working on recommendations.
- Cybersecurity is ongoing, not one-time.
- Ministry does not mandate vulnerability testing; the district maintains a retainer for continuous support in the event of a cybersecurity issue.
-

Adjourned at 3:14 PM

FACILITIES DEPARTMENT



SD60 Facilities & Transportation Department



Goal:

Our department provides transportation and infrastructure in good and to the best repair possible within our means to facilitate a quality Teaching and Learning environment.

SD60 Facilities & Transportation Department



Introduction - Our Department

KAMAL SRAW

Director of Facilities SD60

SD60 Facilities - Trades Service Department



Trades and Maintenance

Red Seal

- 4 Carpenters
- 3 Plumbers
- 2 Joiners/Cabinet makers
- 2 Electricians



Bahaa

1 Mech Filter PM tech

1 Laborer tech

1 Low Voltage electronics Tech

SD60 Facilities -

Custodial, Laborer, Grounds, Security & Inventory

- Grounds Foreman
- 7 Laborers
- Custodial Foreman
- 59 Custodians
- Painter



RADU

SD60 Transportation



Mechanics & Bus Drivers

- 1 Red Seal Heavy Duty Mechanic
- 1 Auto Mechanic - Back to work 4 hours a day
- 1 Bus Driver - Trainer
- 1 Dispatcher
- Bus Drivers
- Casual/Spare Drivers



JANET

SD60 Facilities & Transportation Department



What We Prioritize:

- Safety
- Security
- Compliance
- Repairs. *Cost of deferred maintenance*
- Accessibility
- Continuous Improvement
- Major and Minor Capital Spending
- Preventative Maintenance, avoid failures
 - Consistency across all schools in district
- *Planning*
- Clear Communication

Challenges & Constraints



Optimizing team

- Adjusting Attitudes
 - *Mindful of use of time*
 - *Fair Exchange - District Funds*
- Aligning Priorities
- Change Management
 - *Principals negotiation sharing costs*

Organizational tools

Weather - Windows to do upgrades

Buying space - Inventory, getting organized

Upcoming Projects



Upcoming projects (Both Capital and Operational)

Continued Improvement - Safety and compliance

PM program

Collaboration with schools and administration

Roof assessments

Inventory

Questions & Discussion



Wonowon School



2025-2026

Strengths

Athletic

Culture/Family

Ties Student

Leadership

Creative Access



Celebrations

New School

Attendance

Staff

Retention

Recruitment

Bus

Enrollment

Spirit Teams

Gotcha's

Teams

Challenges

Competitive

Sportsmanship

Welcoming/Inclusion

Social Integration

Coverage/TTOC

Location - Travel

Parent Involvement

Parent Support

Value of school

Retaining Staff

Planning Day

Sept 19 Planning Day

Slides for Startup / Collaboration Activities

Framework Discussion - District and Updates - Invited PAC President

Continue with our current goals

Focus on Improving our Professional Development/ Support Staff/Collaboration

Assessment Numeracy/literacy- 3 times a year

Budget improve on Community Building Goal

Continue to improve Communication

Indigenous Education - Newsletter/Assembly

Teachers - SCota, Malcolm

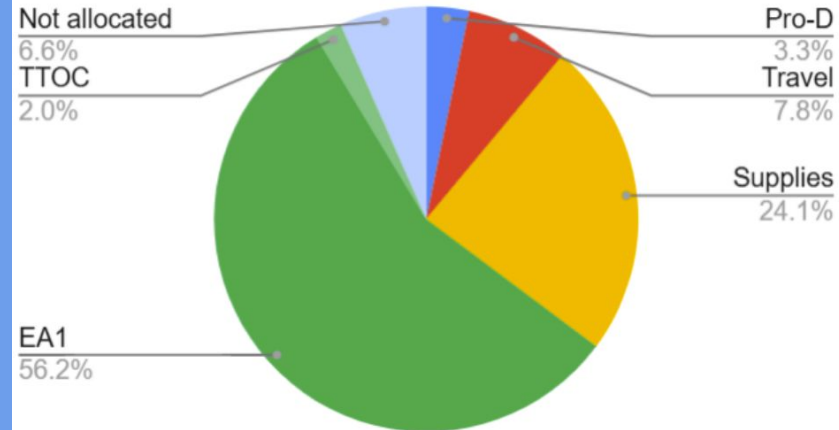
New: Goldney, Hanna

LAT/Prep- ACota .8 -TTOC

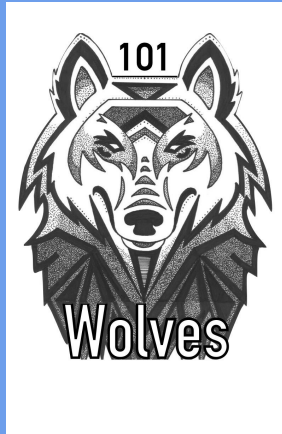
EA - Kuzenko, Mclsacc, Baldwin

Staffing transition challenge

Wonowon Summary Percentage



Framework Goals



To develop self regulation skills to ensure all students become confident, caring, and empathic members of our school community - Attendance, Adult to confide in

Student Voice and Leadership: SEL Goal to improve adult connections with all students

Data: 30 Students Surveyed 87% chose they have a trusted adult

Numeracy: Increase students' number sense problem solving and knowledge of basic math facts recall

Literacy: To increase fluency and comprehension in reading and writing

2		PM 5
2	PM 9	PM 11
2	PM 8	PM 9
2	PM1	PM1
2	PM18	PM 22
2	PM 1	PM1
2	PM 3	PM 3
2	PM 5	PM 8

3	Pm 9	PM 10
3	PM11	PM 12
3	PM20	PM 22
3	PM 9	PM 11
3	PM21	PM 22
3	PM 9	PM 10
3	PM 8	PM9
3	PM 5	PM5
3	PM 22	PM 23
3	ELL	PM 1

4	PM 28	4 Read 73 (2 F)
4	PM 19	4 Read 73 (1 NS)
4	PM 25	4 Read 73 (2 I)
4	PM 15	PM 13
4	PM 14	PM 14
4		

Lead
Evi

Literacy Reading levels
Chapter One Tutor
Cold Write
Red throughout - gaps to fill
Writing a Concern

NYM
ME
FME
EE

5	5 Read 73 (2 F))
5	4 Read 73 (1 F)
5	5 Read 73 (2 F)
5	
5	5 Read 73 (2 I)
5	5 Read 73 (2 F)
5	5 Read 73 (2 F)
5	
5	5 Read 73 (2 I)
5	5 Read 73 (2 I)
5	5 Read 73 (2 I)
6	6 Read 73 (2 F)
6	6 Read 73 (2 F)
6	6 Read 73 (2 F)
6	6 Read 73 (2 I)
6	6 Read 73 (2 F)
6	6 Read (2 I)
6	PM
6	
6	6 Read 73 (2 F)
6	6 Read 73 (2 I)
6	
7	
7	7 Read 73 (2 F)

8	8 Read 73 (2 F)
8	8 Read 73 (2 F)
8	8 Read 73 (2 F)
8	6 Lit Suc (2 F)
8	8Read (2F)
8	8 Read 73 (2 F)
8	Grade 3 (2F)
8	
8	8 Read 73 (3 F)
8	8 Read 73 (2 F)
8	8 Read 73 (2 F)
8	
9	9 Read 73 (2 F)
9	9 Read 73 (2 F)
9	9 Read 73 (2 F)
9	8Read 73 (1F)
9	9 Read 73 (2 F)

Students Meeting or Approaching Grade-Level Reading Expectations

Fall 2025

PM Benchmark

Grade 2 25%

Grade 3 50%

READ 73

Grades 4-6 58%

Grades 7-9 94%

PM Benchmark data reflects early English language acquisition. Results show rapid progress between Grades 2 and 3. READ 73 data in Grades 4–9 demonstrates continued gap-closing.

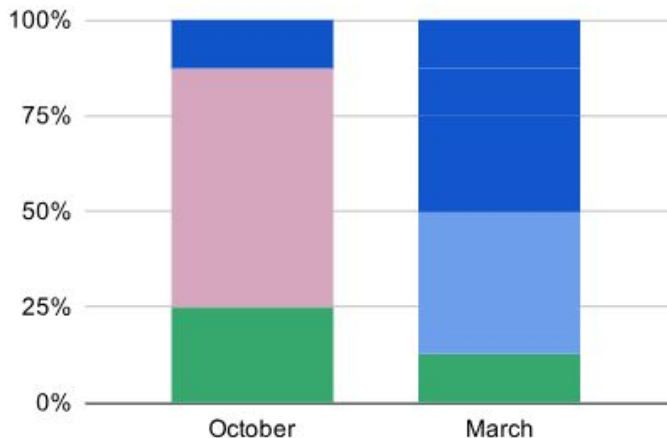
MIDYEAR READING PROGRESS

Wonowon School | 2025-26 School Year

Chapter One: It all Starts With Literacy

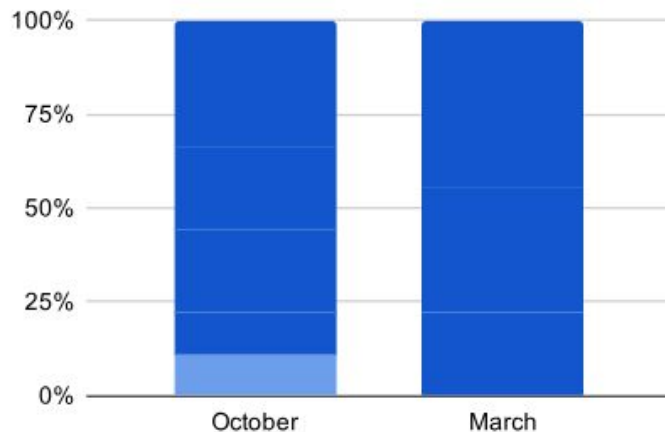
Grades 2 / 3 - Jeanette

- Sr. K Proficiency: 13% to 88%
- Basic Phonics Mastery: 13% to 50%
- 88% of students improved accuracy and speed from BOY to MOY



Grades 4 to 6 - Heather

- Students improved an average of 4.5 reading levels
- 83% of students improved reading speed from BOY to MOY



Reading Foundation Stages: Bars represent distribution of students at RFS 1-5, and Mastery of the basic phonics foundation

RFS 1 | F&P A
Alphabet
Letter Names

RFS 2 | F&P A
Consonant Sounds
Concepts of Words

RFS 3 | F&P B
Short Vowels (CVt)
Intro to Chunking

RFS 4 | F&P C
Short Vowels (CVC)
Skip and Return

RFS 5 | F&P D
Long Vowels (CVCe)
Flip the Vowel

RFS 6+ | F&P E
Phonics Foundation Mastery
Focus on guided reading

Learning Evidence

Numeracy

Positive
Assessment
Resources
District support
Programs
Mathology
Mathletics
Problem Solving
CAP/MAP

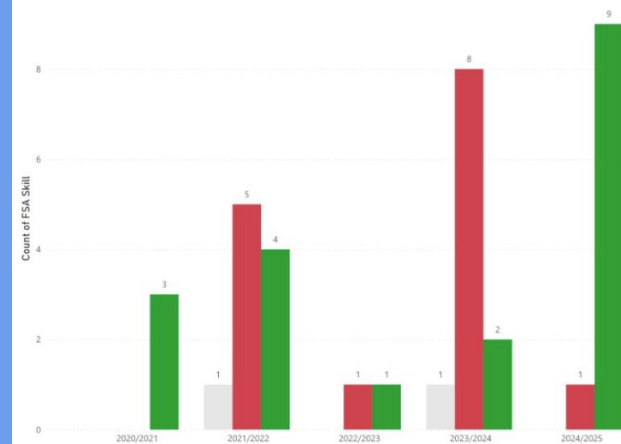
Worrisome
Red
New Teacher & short
Working IEP/SLP
Filling Gaps
Basic Facts low
Behavior/large class

Grade 4 2025/26
Numeracy



FSA Skill by School Year and FSA Result - ALL Students

FSA Result 0-UNKNOWN 1-EMERGING 2-3 ON TRACK

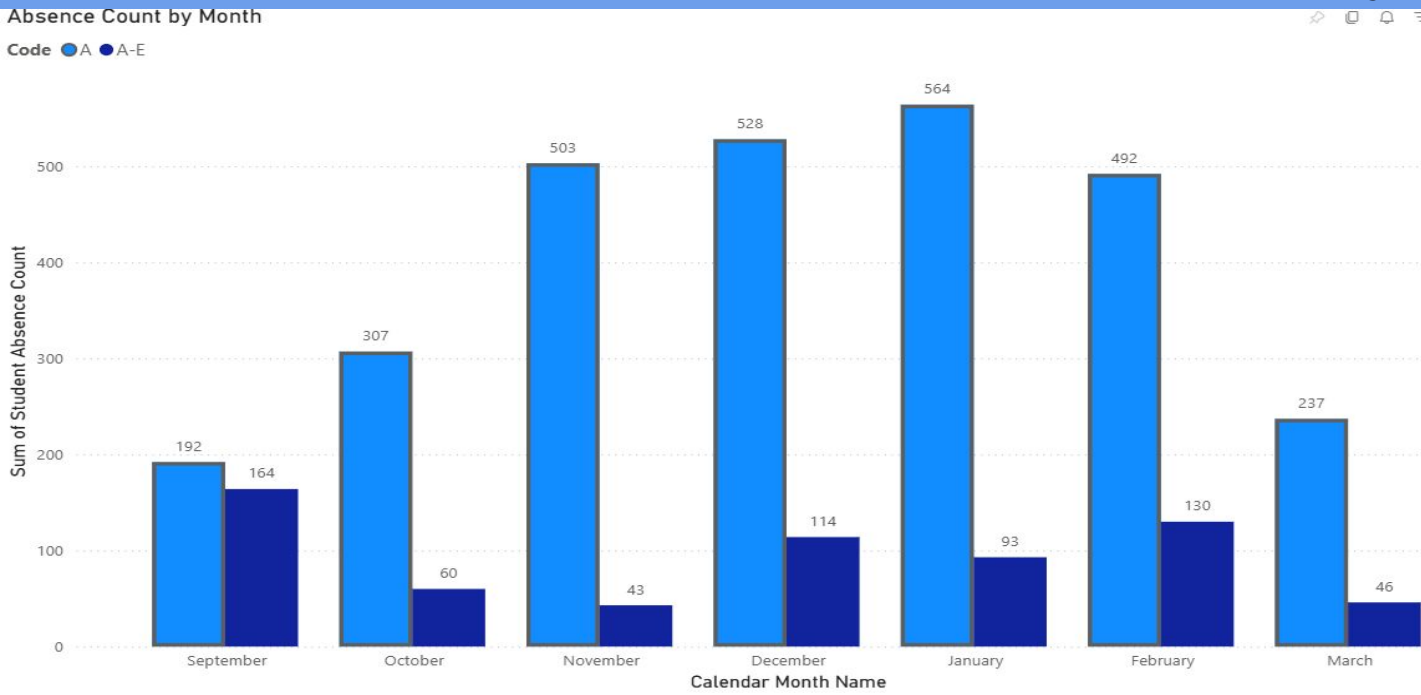


Learning Evidence

Attendance

Phone Calls
Letter Home
Parent Connections

Student SEL
Student Projects/Identity



Learning Support Fund

Data Literacy, Numeracy, Attendance - Students Total -80

Class reviews - Needs/Gaps in all classes - Numeracy and Literacy

IEP 7 ELL 51 Ukrainian 8 Philippians 1

Key Targets:

- **Chapter One Tutor - Literacy Support**
- **Support Staff that live in the area/ Train/ One on One**
- **District Support**
- **Community involvement - /Halfway/Buick/Prespatou**
- **Transition to other school/Ready Set Learn**
- **Resources / Programs Classroom Champions**
- **TOC /Collaboration Time**



Metis - Bev Lambert
Seven Teachings - Diane Barclay



FESEL Communication

Website

Grade 4-10 students

PAC meetings

Open House



OPERATIONS UPDATE

April 7, 2026



Facilities (Custodial, Projects, Compliance, Security)

Spring Break Task

- NPSS Theatre Lift has been delivered and is in place. The training and commissioning will occur within the next 2 weeks
- Baldonnel Boy's Washroom Renovation was completed with only SD #60 staff
- Dr. Kearney Canteen was updated for flow, function and storage. It was a full demolition and reconstruction.
- Dr. Kearney - Room 119; roof drain and floor were replaced in this room
- Ecole Central Elementary received new flooring in six classrooms as well as their stairwells. The flooring was past life and due to replacement
- Taylor Elementary School received a new fire alarm
- Prespatou, Bert Bowes Annex and Charlie Lake School had accessibility ramps installed
- The renovations for the accessible washroom at Charlie Lake Elementary were completed with the installation of automatic door opening and reconfiguration of storage in the space.
- NPSS teachers' entrance had the stairs resurfaced for safety considerations as well as the handrails painted.
- Both CM Finch and Taylor Elementary received full lighting updates to LED light which should lead to future cost savings and energy efficiencies.
- Upper Pine School had the floor refinished; this entailed a new varnish and putting the faded lines back on.

Health, Safety & Wellness

- Fire Safety plans updated and put in SharePoint and at school locations.
- CPI training done for this year, if required, will do spot training for school EA's who may need it
- The annual fire extinguisher inspection by Brogan Safety has been completed over spring break per regulation.
- A safe work procedure for potable water is being developed for all sites; procedure is being developed in case water is not accessible at the sites
- The wildfire smoke memo is under review for new updates and will go out to the school community.

Technology

- Veeam and Backup Replication licenses have been renewed; backups are an integral part of the cybersecurity plan as having regular backups helps prevent cyber security ransom of data.
- Grandhaven server upgrade was successfully completed.
- For the Phase 8 VoIP update, eight network switches have arrived, and we are currently waiting for Telus to provide pricing.
- Approximately 90% of our school firewalls have been updated in accordance with IBM's cybersecurity assessment recommendations.

- Following the vulnerability report, we patched Virtual Center Appliance, which manages our 27 virtual servers.
- The air conditioning system in the data center's main server room must be inspected as the server is larger and requires more cooling and airflow.
- Significant price increases for technology are expected across the board.

Transportation

- The five new buses approved in the 2025/26 Capital Plan are currently in Prince George undergoing inspection. We anticipate the buses will be delivered to Fort St. John by the end of April.
- Field trips are currently fully supported following the successful hiring of two spare drivers, ensuring full coverage without impacting regular routes.
- While two members of our driving staff have transitioned to other careers, their positions have been filled promptly, and there has been no disruption to service or routes.
- April 15, 2026, is **Bus Driver Appreciation Day**. We encourage everyone to take a moment to thank our bus drivers for the essential work they do each day to safely transport students.

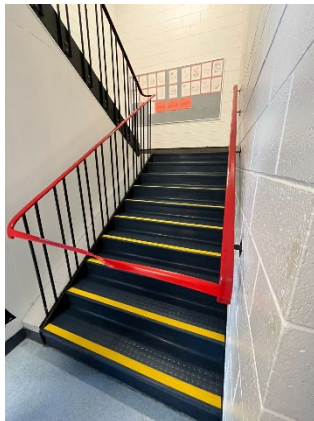
Dr. Kearney Canteen



Baldonnel Boy's Bathroom



Ecole Stairs



Upper Pine Gymnasium

