



BOARD OF EDUCATION

School District No. 60
(Peace River North)

3000 Education Instruction

3003 Selection of Learning Resources

Adopted: 2001-12-12

Revised: 2011-06, 2012-02, 2014-12, 2026-06,

Reviewed: 2026-05

Reference: [Ministry Learning Resources Policy](#)
[School Act](#)
[School Regulations](#)
[Ministerial Order 333/99, the Educational Program Guide Order; section 5](#)

Policy

The Board is committed to providing a wide range of relevant learning resources to meet the educational needs of all students. The selection of learning resources will be in alignment with the Ministry of Education and Child Care curriculum, policies, and guidelines.

Guidelines/Principles:

- Students learn in a variety of ways and should have access to a diverse selection of learning resources
- Learning resources shall be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social development of the students for whom the materials are selected.
- The Board delegates the responsibility for the selection of learning resources to the professional staff of the district.
- All schools must have a process in place for involving staff in planning for the use of learning resources funding and prioritizing purchases. This process must be linked to their Framework for Enhancing Student Learning.
- The school principal has the statutory responsibility for the implementation of educational programs and, therefore the final say in learning resources selection
- There will be an administrative process to ensure that parents and guardians of

registered students can request a reconsideration of a learning resource.

- The selection of resources takes into account social considerations that emphasize safety for students of diverse backgrounds
- The use of learning resources will respect all copyright laws, including the use of movie clips, which must have a curricular purpose. Full-length movies are discouraged.
- Online tools require a Privacy Impact Assessment before use.
- Admin Procedures/forms (to go in the online Admin handbook)
 - Guidelines for purchasing learning resources
 - Learning Resources Selection Evaluation Form
 - Learning resources planning template
 - Request for reconsideration of a learning resource

Learning Resources Reconsideration:

- A request for reconsideration of a learning resource shall be referred to the school first to see if it can be resolved with the teacher and/or administration by reviewing the rationale, selection, and application of the learning resource.
- If the parent/guardian is still not satisfied, they may file a formal request for reconsideration by contacting the Board Office and requesting the appropriate form to fill out.
- Within one month of receiving a request for reconsideration, the staff Education Committee will meet and review the request using the criteria outlined in the Focused Education Resources Evaluation Criteria Guides.
- The Director of Instruction responsible for Learning Resources will then communicate the decision(s) and its rationale to the parent/guardian.
- As per the School Act, the parent/guardian, if still unsatisfied, may then file a section 11 appeal to the Board of Trustees following our local bylaw procedures.