

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, June 17, 2024
5:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Nicole Gilliss, Trustee (Area 3) *(via Zoom)*
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)
Tom Whitton, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media)

Michele Wiebe, PRNTA President
Tania Finch, Broken Typewriter
Caitlin Coombs, Energetic City



This Regular Board Meeting will be recorded and uploaded to our district website

Disclaimer: The definitive documentation and decisions of the Board are documented in the meeting minutes

Any use of an electronic device such as a computer or cell phone is related to the business of the meeting

The core values that guide the work of the school district are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS.*

Call to Order Chair Gilbert called the meeting to order at 5:33 p.m.

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

Agenda

Approval of the Agenda

Motion #91-24 Whitton/Snow
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

Electric Vehicle Teams – NPSS & Prespatou Students

Ian Zackodnik & Will McColm, Teachers

Prespatou & NPSS Students

- Teachers and students met outside with trustees and staff and demonstrated the electric vehicles they constructed and took to competition. Trustees and staff were also given the opportunity to try out the vehicles.

Robotics Team – NPSS Students (Attachment)

Brant Churchill, Teacher

Josh Coenders & Nolan Cote, Students

- Team won regionals, provincials and then went on to the national competition in Quebec
- Staff and students answered questions and received congratulations for a job well done from the trustees

Trustee Engagement/Celebrations

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell (Area 4)

- Duncan Cran & Baldonnel PAC meetings
- DPAC
- Taylor School sale put on by students
- Equity Scan Meeting
- Taylor Council Dinner
- June 21 – Graduation, Celebration of an Author in Taylor and Baldonnel Fun Day

Trustee Gilliss (Area 3)

- District Speech Competition – Hudson's Hope won the trophy
- Visited the Hudson's Hope School

Vice-Chair Lehmann (Area 1)

- Classroom Champions recognition for Ruth Lee at Bert Ambrose
- Taylor Council Dinner
- Pre-Audit Touchbase
- Budget Deep Dive presentation
- Retirement & Long Service Dinner
- Clearview PAC meeting

Trustee Scott-Moncrieff (Area 2)

- Prespatou & Buick PAC
- Pre-Audit Touchbase
- Retirement & Long Service Dinner
- Touchbase with liaison schools

Trustee Snow (Area 5)

- Visits to NPSS, ELC, Dr. Kearney
- Elementary Softball Tournament
- Rugby game
- Retirement & Long Service Dinner. Also, delivered a couple of flower baskets to some retirees that couldn't attend

Trustee Whitton (Area 5)

- DPAC
- Retirement Service Awards
- Doig Days
- Taylor Council dinner
- June 21st – Grad, National Indigenous Day, and Northern Lights College events
- Attended the finalization of Project Heavy Duty

Chair Gilbert (Area 5)

- Judged District Public Speaking. Speeches were well done with broad representation from district elementary schools. Thank you to everyone for their work to support our public speakers. The bar is high for next year.
- Participated in two Board Chair calls. Information has been sent to trustees
- Bert Ambrose – Classroom Champions Celebration BBQ
- Taylor Council Dinner
- NE Roundtable Meeting – sent out information and will bring more back to the September meeting
- Assisted a strong district team at the District Track Meet...got to see finish line action. Thanks to all the staff that make this event possible.
- Retirement & Long Service Dinner – was truly a district celebration and believe our efforts were appreciated. The feedback related to the event has been positive.
- Indigenous Graduation – a spirit of accomplishment and celebration was evident

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #92-24

Snow/Scott-Moncrieff
THAT the Regular Meeting Minutes of May 21, 2024 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:
None

Approval of Excerpts

Motion #93-24

Scott-Moncrieff/Whitton
THAT the excerpts from the April 22, 2024 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.
CARRIED.

Announcements & Reminders

June 21	NPSS Graduation	1:30 p.m.	NPSS
June 27	Last Day for Students		
June 28	Hudson's Hope Graduation	1:00 p.m.	HH School
June 28	Administrative Day – Schools Close		
August 26	Board Meetings (<i>Tentative</i>)	5:30 p.m.	Board Room
September 3	Schools Open		
September 20	NID (School Planning)		
September 23	Board Meetings	5:30 p.m.	Board Room
September 30	Truth & Reconciliation Day		

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes
- All five incentives were used in order to hire rural teachers; at this point we are fully staffed rural. Also, at this point, it's looking good in town.
- Will be looking at LOP's in French and other areas; tends to grow once the fall starts

Superintendent's Report

- <https://togetherwelearn.prn.bc.ca/2024/06/13/superintendents-report-june-2024/>

Community Coaches Protocols

- The system and practices we have in place are working
- Chair Gilbert noted that there is no report on rural schools
- Trustee Gilliss – brought up last fall as there was no Grade 4-6 volleyball teams at Hudson's Hope School. Trustee Gilliss had volunteered to coach but because there wasn't a staff member available, they couldn't go ahead with a team. Feel it will be the same for this fall for Grades 4-6 and Grades 7-9.
- Superintendent – there can be exceptions. BC Schools Sports doesn't require that there be a school staff member (ie. the district can work with exceptional circumstances and still be within the BC School Sports guidelines).
- Our district policy may need to be brought up in the future as it is hasn't been reviewed in some time

Out-of-District Field Trips

- See motion below

Audit Follow-Up

- For information purposes
- Leaders have connected with auditors to confirm practices will continue
- Have systemically changed the rules and guiding documents to ensure the guidelines are followed
- Hired the auditor to connect with the departments to provide guidance
- The de-listing information is available on the Board SharePoint

Security Issues in Schools Update

- This was in follow up to OPS concerns
- Can keep the Board apprised of any concerns that arise in the future
- Board would like to see a report once a year as an accountability piece
- Chair Gilbert – the OPS site is not up and running to its full potential at the moment

ACTION: Diarize the Security Issues in Schools report for May/June Board Meeting on an annual basis

Motion #94-24

Whitton/Lehmann

THAT the Board accept the Superintendent's Report with the exception of Out-of-District Field Trips.

CARRIED.

Motion #95-24

Scott-Moncrieff/Campbell

THAT the Board approve the attached Out-of-District Field Trips as presented.

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to May 31, 2024

- For information purposes
- Hoping to see an increase in spending as the cut off for the schools was May 31 and invoices are coming in

Carbon Neutral Report

- For information purposes
- In the BCSTA Reducing Emissions in BC Public Schools Capstone Project report, we were the only district that went up with our carbon emissions by 6%, however we added two new buildings during that time frame

Annual Facilities Grant (AFG)

- AFG is used to make improvements to our schools (ie. HVAC, Asbestos abatement, etc.)
- We can have a plan but an emergency would take precedence
- The BCSTA Capital Planning and Accountability attachment gives more details
- AFG is calculated on per capita of district size, not on needs of buildings and maintenance in our district; it doesn't cover what is needed for aging infrastructure.
- Outside of the AFG, the budget has a line in operations for day-to-day maintenance
- AFG funding window runs from April 1 to March 31 and during that time we have six months of winter. Anything exterior like paving or HVAC has to take place when it's warmer. We were approved by Ministry for an extension to June 30, however they don't like to do that as their year-end is March 31. As a district, we have to start moving forward with the projects as soon as possible in the spring.

EFAP Committee Update

- Committee members met in March with every group being represented. The following topics were discussed:
 - Need to meet more and do reviews of what we’re offering employees...next meeting is in October
 - Provide training and job descriptions for site reps
 - Look into alternate service providers that may be more cost effective, add more features and a more up to date model
 - How do we bring more awareness to the program
 - Can’t find history of the funding, but will be reviewing where we land and how we go forward

PAC/DPAC Funding

- The district provides each PAC with a base allocation of \$118.00 plus 22 cents per student enrolled as of September 30
- DPAC – no payment history as far back as 2011-2012; that is as far as accounting program will go back to.
- DPAC’s have access to gaming grants
- Trustee Campbell – Board didn’t give funding to DPAC’s only PAC’s. Every school had a PAC, but not every PAC belonged to DPAC. Some of the PAC’s would then give it to the DPAC.

Early Learning & Childcare Finance Report

- All are Special Purpose Funds that we’ve been getting consistently
- Discussion took place on past, current and future funding
- Discussion around future streamlining by Ministry of the different programs and funding

Human Resources Summary Report

- For information purposes
- Trustee Snow - will there be a future job fair? Secretary-Treasurer – have tried job fairs a couple of times but they have not been successful, potentially due to private sector competition. Could look into doing it again.

Motion #96-24

Whitton/Scott-Moncrieff
THAT the Board accept the Secretary-Treasurer’s Report
CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – June 3, 2024

Motion #97-24

Snow/Whitton
THAT the Board accept the Regular Committee of the Whole minutes of June 3, 2024 and its recommendations
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:
None

Policy Committee

Motion #98-24

Policy 2006 - Discrimination, Assault, Bullying and Harassment Prevention: District Student Code of Conduct

Scott-Moncrieff/Whitton

That the Board of Education adopt Policy 2006 Discrimination, Assault, Bullying and Harassment Prevention: District Student Code of Conduct
CARRIED.

Motion #99-24

Policy 2010 – Discipline

Scott-Moncrieff/

That the Board of Education issue a Notice of Motion for the deletion of Policy 2010 – Discipline

CARRIED.

Motion #100-24

Policy 4031 – Teacher – Sick Leave Credit

Lehmann/

That the Board of Education issue a Notice of Motion for Policy 4031 – Teacher – Sick Leave Credit

CARRIED.

Motion #101-24

Policy 4033 – Teachers on Call – Non-Certified

Campbell/

That the Board of Education issue a Notice of Motion for Policy 4033 – Teachers on Call – Non-Certified

CARRIED.

Other Reports

BCSTA

- *Superintendent* - Safe Access Zones – originated from group protests around the province that were infringing on school sites. Legislation passed is only in effect for another two weeks and does not apply to school board offices. They have the option of re-enacting it in the fall if they choose to do so. We have not seen this happen in our district to date
- Section 17 still exists for individuals on school properties

BCPSEA

- Bargaining Survey was sent out to those who are not in conflict. Vice-Chair Lehmann filled it out and submitted.

Board Pro-D Committee

- Nothing to report

Correspondence

Seamless Before & After School Care Request Letter

- Chair Gilbert will respond to let her know there are many opportunities for childcare in our district, using information from Tracey Lariviere, District Principal and Secretary-Treasurer's presentation
- Vice-Chair Lehmann – there may be some confusion around the different places and types of care we have going on in our district

ACTION: Chair Gilbert will send a letter of response.

Minister of Education Funding Model Response Letter

- Response to a letter sent from six area districts around inflation not being addressed in our districts

Minister of Education Letter re: Anti-Semitism in BC Classrooms

- For information purposes

Unfinished Business

Strategic Planning

- Finalized copy was distributed
- Will be following up with distribution

Motion #102-24

Snow/Scott-Moncrieff

THAT the Board of Education approve the attached 2024-2029 Strategic Plan as presented.

CARRIED.

Early Childhood Funding Letter

- Trustees reviewed the draft letter
- Suggestion to add a “cc” to our current MLA as well as attaching Tracey Lariviere’s report to the letter
- Discussion around looking into options for assistance from Northern Health as there are spots allocated to health care workers at Anne Roberts Young daycare. Also, Robert Ogilvie daycare operates with extended hours to accommodate health care workers.
- We have the same concerns with our teaching staff. Solution is to move forward with more childcare spaces and perhaps accommodating those health care workers working different shifts

ACTION: Chair Gilbert will make necessary changes and add Tracey Lariviere’s report to the letter before sending

Board of Trustees 2024-2025 Meetings Schedule

Motion #103-24

Whitton/Campbell

THAT the Board of Education approve the attached Board of Trustees 2024-2025 Meetings Schedule.

CARRIED.

2024-2025 Annual Budget

- Ministry has reviewed the budget and made minimal adjustments
- Secretary-Treasurer presented the highlights

Motion #104-24

Scott-Moncrieff/Snow

THAT the Board of Education proceed with the Third and Final Reading of Annual Budget Bylaw 2024-2025.

CARRIED.

Motion #105-24

Campbell/Snow

THAT the Board of Education adopt the Third and Final Reading of Annual Budget Bylaw 2024-2025.

CARRIED.

2025-2026 Major/Five-Year Capital Plan

- Only change from last year’s submission was upgraded costs
- Capital Planning agent suggested a two-tier approach to get the classrooms built regarding Dr. Kearney, Bert Bowes and Charlie Lake (ie. use modulars for classroom space and then the gym, hallway, tech

room would be stick build). Charlie Lake was built in the 1940's and approaching it's end of life.

Motion #106-24

Lehmann/Gilliss

THAT the Board of Education approve the attached 2025-2026 Major/Five-Year Capital Plan submission.

CARRIED.

New Business

None

PRNTA Update – Michele Wiebe, President

- This is my last meeting as President after 12 years. Thank you to the Board for its great service to students as well as the staff and incoming and outgoing board members. I'm going to teach Grade 3-4 at Alwin Holland in the fall
- The new PRNTA President is Donna Bulmer and Naomi Broadhead, Vice-President
- The Board recognized and thanked Michele for her 12 years as the PRNTA President and presented her with a "back to the classroom" basket

CUPE Local #4653 Update – Jennie Copeland, President

- Nothing to report – not present

District Parent Advisory Council (DPAC) Report – President

- Nothing to report – not present

Questions from Press/Public

At this time, opportunity was given for questions from the press

None

Suspension & Move into In-Camera Meeting

Motion #107-24

Snow/Scott-Moncrieff

THAT the Board suspend the Regular Meeting and move into the In-Camera Meeting.

CARRIED.

Motion #108-24

Scott-Moncrieff & Snow

THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.

Adjournment

Motion #109-24

Whitton/Snow

THAT the meeting be adjourned. (9:10 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

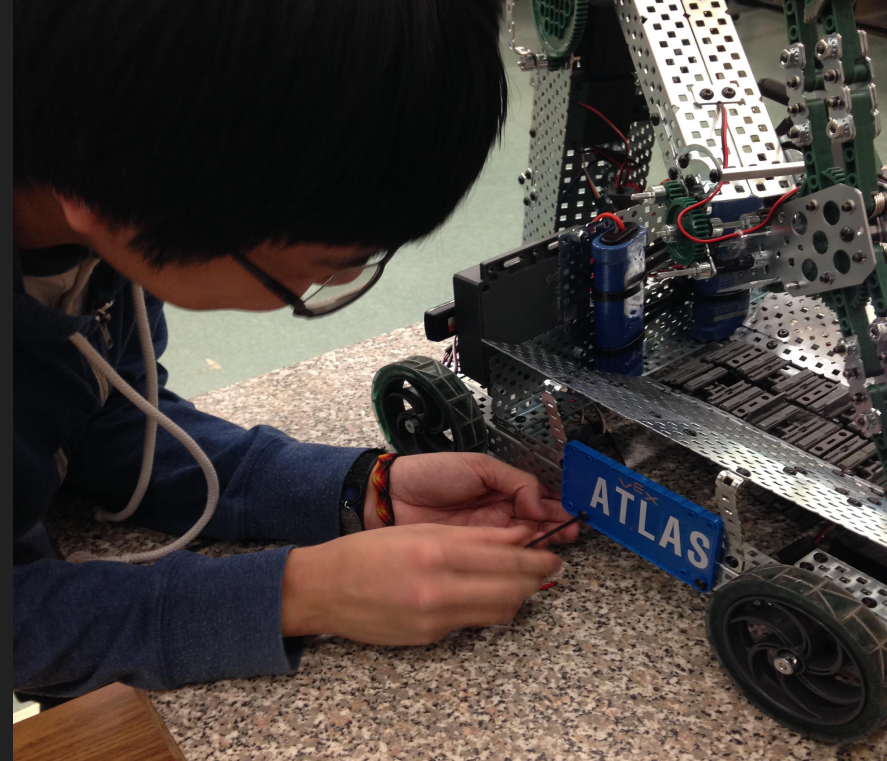
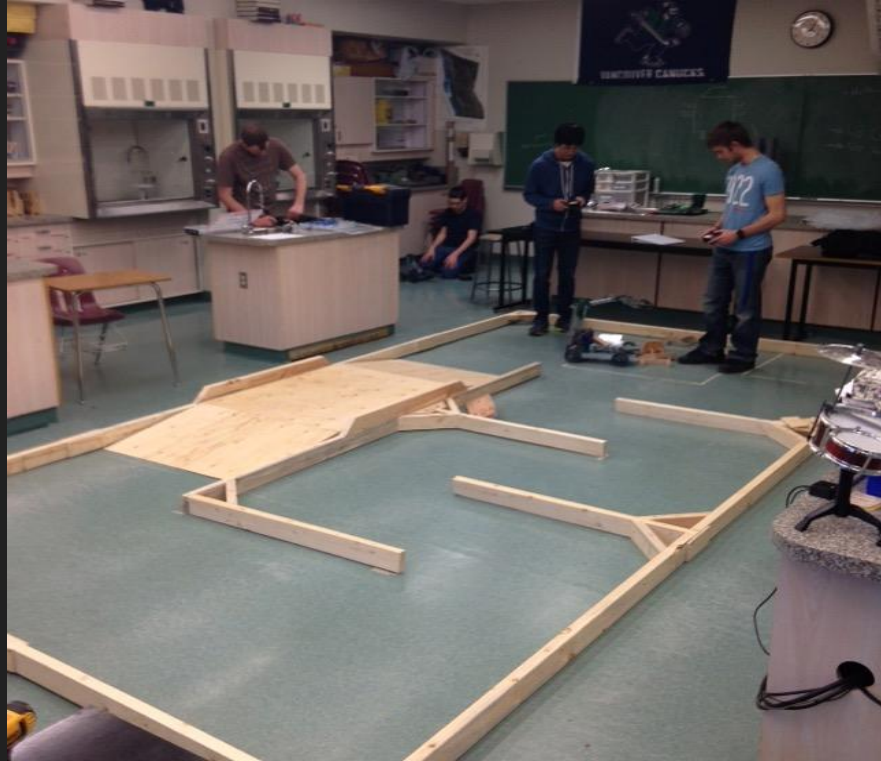
ANGELA TELFORD,
SECRETARY-TREASURER

ROBOTICS

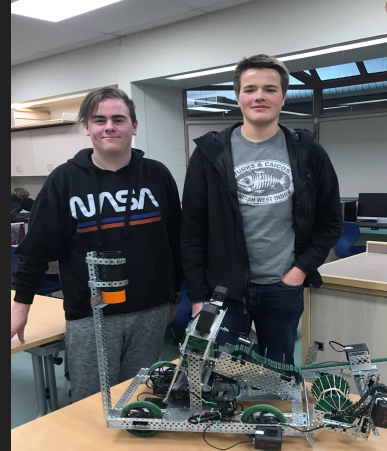
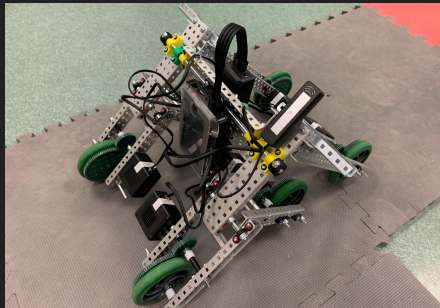
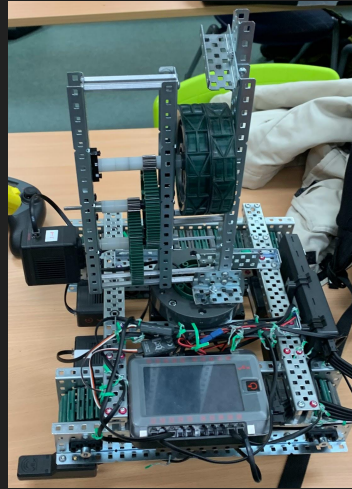
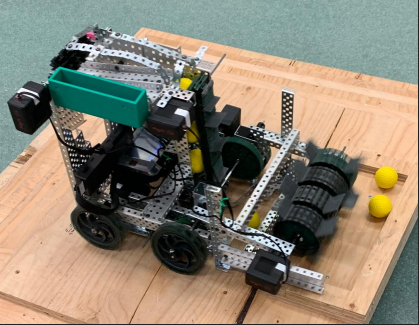
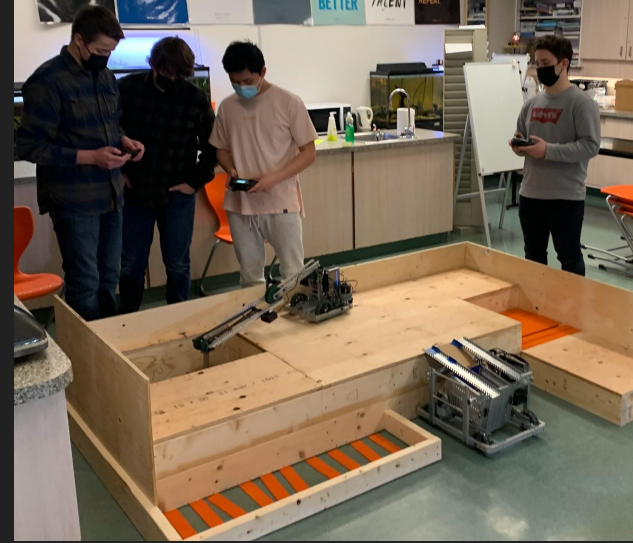
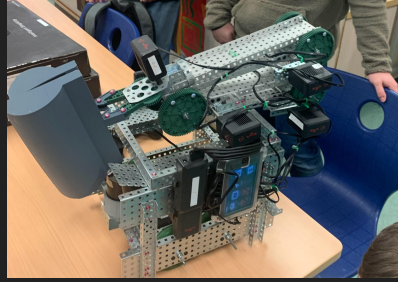
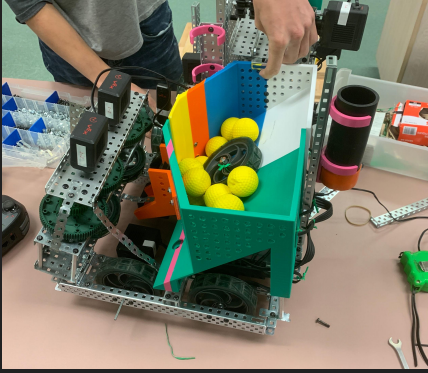
NPSS

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START OF ROBOTICS



ROBOTICS AS A CLASS



**PROGRAMING,
AUTOMATION AND
RESILIENCY.**

COMPETITIONS



COMPETITIONS THIS YEAR

