

**“PROVISIONAL” MINUTES  
SCHOOL DISTRICT NO. 60 (Peace River North)**

**REGULAR MEETING**

**Monday, April 22, 2024  
5:30 p.m.**

*Present:* Helen Gilbert, Chair – Board of Education (Area 5)  
Ida Campbell, Trustee (Area 4) *(via Zoom)*  
Nicole Gilliss, Trustee (Area 3) *(via Zoom)*  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow, Trustee (Area 5)  
Tom Whitton, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools  
Angela Telford, Secretary-Treasurer  
Leah Reimer, Recording Secretary

*(Guests/Media)*

Michele Wiebe, PRNTA President  
Gwenn Bourdon  
Deborah Johnson  
Jen Andrews, SD 60 Teacher  
Laurie Petrucci, SD 60 Technology Services



*Regrets:* Madeleine Lehmann, Vice-Chair (Area 1)

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**This Regular Board Meeting will be recorded and uploaded to our district website**

**Disclaimer: The definitive documentation and decisions of the Board are documented in the meeting minutes**

**Any use of an electronic device such as a computer or cell phone is related to the business of the meeting**

The core values that guide the work of the school district are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS.*

**Call to Order** Chair Gilbert called the meeting to order at 5:31 p.m.

*Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.*

**Agenda**

Approval of the Agenda

Motion #45-24

Snow/Scott-Moncrieff  
THAT the agenda be accepted as presented.

CARRIED.

## Presentations/Delegations

None

## Trustee Engagement/Celebrations

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

### Trustee Campbell (Area 4)

- PAC meetings at three liaison schools
- Baldonnel is hosting a play, "Treasure Island", on May 8, 2024 @ 6:00 p.m. at NPCC. Everyone is invited. Admission is by donation. They are also having a garage sale at the school gym on April 27.
- Equity Scan meeting/Data Walk
- BCSTA AGM

### Trustee Gilliss (Area 3)

- BCSTA AGM
- PAC in Hudson's Hope – volunteered in canteen for movie night
- Hudson's Hope Speech Competition – helping students.

### Vice-Chair Lehmann (Area 1)

- *Regrets*

### Trustee Scott-Moncrieff (Area 2)

- Contacted Prespatou School a few times and will be attending their next PAC meeting
- Visited Upper Pine School
- Connected with Buick Creek, Wonowon and Upper Halfway schools

### Trustee Snow (Area 5)

- BCSTA AGM
- SUPAC/DPAC Meeting
- Northern STARR meeting (Recruitment & Retention)
- Inclusion Committee meeting (one meeting online and one in person)
- NPAA Meeting
- Baldonnel market
- Visited Bert Ambrose, Dr. Kearney, NPSS and ELC
- Rumble Industries – saw kids in action at a School District run event

### Trustee Whitton (Area 5)

- Central School PAC meeting
- Speech Contest at Central in May

### Chair Gilbert (Area 5)

- Volunteering with Ready, Set, Learn in the District
- Visited C.M. Finch, Margaret Ma Murray and Baldonnel
- District Joint Health & Safety Committee meeting
- Labour Management meeting
- Rural and Remote network meeting with BCSTA
- Northern STARR meeting (Recruitment & Retention)
- BCSTA AGM

## Declaration of Conflict of Interest – Election of BCPSEA Alternate Rep

- Annual election for board positions takes place in November. In November of 2023, Trustee Whitton was elected as the BCPSEA Alternate Rep. He has recently found himself in conflict due to a relative now working in an industry that BCSTA guidelines indicate now make him in “conflict of interest”.
- Trustee Gilliss’ daughter is working with BCGEU and which also puts her in “conflict of interest”
- Trustee Scott-Moncrieff, being the only other trustee available that is not in conflict, has agreed to step into this position. As such, no election is required.
- Discussion is taking place around the province around the BCPSEA guidelines around “conflict of interest”. This has become an issue for other boards in the province, as the guidelines seem to be too far reaching.

## Minutes of the Regular Board Meeting

### Approval of the Minutes

#### Motion #46-24

Snow/Scott-Moncrieff  
THAT the Regular Meeting Minutes of March 11, 2024 be adopted.  
CARRIED.

### Business Arising from the Minutes

The following business arose from the above noted Minutes:

#### *Dynamic Influence Sessions*

- Superintendent forwarded the session information to trustees via email

#### *Out-of-District Field Trips*

- The field trip where accommodation clarification was being asked for has now been cancelled

## Approval of Excerpts

#### Motion #47-24

Snow/Campbell  
THAT the excerpts from the February 20, 2024 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.  
CARRIED.

## Announcements & Reminders

April 29	NID Day (Pro-D)		
April 30	SUP-PAC Meeting ( <i>Gilbert/Whitton</i> )	12:00 p.m.	Board Room
May 2	Band Spring Concert	6:00 p.m.	NPCC
May 2/3	Elementary Badminton Tournament		MMMCS/NPSS
May 6	COTW Meetings	12:30 p.m.	Board Room
May 7	Public Budget Presentation	5:30 – 6:30 p.m.	Board Room
May 10	NID Day (Pro-D – Indigenous Learning) Learning Day ( <i>Attachment</i> )		
May 20	Victoria Day – Schools closed		
May 21 ( <i>Tues</i> )	Board Meetings	5:30 p.m.	Board Room

May 22	District Public Speaking	9:00a.m. – 12:00 p.m.	ARYES
May 27	NPAA Meeting	4:45 p.m.	Dr. Keaney
May 28	SUP-PAC Meeting ( <i>Campbell/Snow</i> )	12:00 p.m.	Board Room
May 29	District of Taylor Dinner Meeting	6:00 p.m.	Taylor Comm. Hall
June 3	COTW Meetings	12:30 p.m.	Board Room
June 7	District Track Meet		Bert Bowes Track
June 12	District Long Service & Retirement Dinner	5:30 p.m.	Ramada
June 14	Slow Pitch Tournament		TBD
June 17	Board Meeting	5:30 p.m.	Board Room
June 21	NPSS Graduation	1:30 p.m.	NPSS
June 27	Last Day for Students		
June 28	Hudson's Hope Graduation		HH School
June 28	Administrative Day – Schools Close		

## Senior Staff Reports

### Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

#### **Human Resources Summary for Teachers & AO's**

- For information purposes
- In regards to hiring, the rural schools are looking good...incentives are definitely helping. Quite a few teachers have come from out of district/province. We continue to watch the urban postings.

#### **Superintendent's Report**

- For information purposes
- Trustee Whitton thanked district staff for their support at the Reawakening Our Language Conference (Truth & Reconciliation) ...over 200 people were in attendance

#### **Artificial Intelligence – Presentation (*Attachment*)**

- A committee has been formed. We are grounding with a teacher tool and work outwards from there. Also, looking into ethics around it.
- Open source is Chat GPT. Some of the other programs (eg. Magic School) need subscriptions that cost around \$8.00 per month. You need a Privacy Impact Assessment before using this tool.
- As the whole province looks at this, development of what are the best uses, not best uses and recommendations to go along with that will be coming out
- Trustees requested another presentation in a year to see how things have evolved

**ACTION:** District Staff to diarize a follow-up presentation on AI in April 2025

#### **Out of District Field Trips**

- *See motion below*
- Canoe Trip – Superintendent met with the organizers as well as contacted SPP to ensure everything is in order and all emergency preparation has been done
- International Trip – board passed a policy last year on International Trips that includes a robust procedural guide. Trips need approval from the principal and the District Principal, Brian Campbell, and must involve students in the related course. This trip has gone through those procedures. All students are enrolled in a course that they will get credit for and do a report on afterwards.

**Community Coaches**

- See motion below

**Changes to Code of Conduct to Address Cell Phone Restrictions**

- For information purposes

**Wildfire Emergency Planning**

- District has been doing pro-active work in this area
- Superintendent organized a meeting with representatives from PRRD, three municipalities and fire chiefs from various areas. We are all committed to actions to work together in preparation for the upcoming wildfire season.
- The Emergency Response Plan has been sent out to parents and all staff.
- The Facilities Department is looking into HVAC systems and other processes in regard to “smoke” issues

**ACTION:** District Staff to diarize putting the parent communication around Emergency Preparedness out at several intervals throughout the year

Motion #48-24

Scott-Moncrieff/Whitton

THAT the Board accept the Superintendent’s Report with the exception of Out of District Field Trips and Community Coaches.

CARRIED.

Motion #49-24

Whitton/Gilliss

THAT the Board approve the Out of District Field Trips as presented.

CARRIED.

Motion #50-24

Scott-Moncrieff/Whitton

THAT the Board approve the Community Coaches as presented.

CARRIED.

Secretary-Treasurer’s Report

A written report was presented. Topics discussed and reported included:

**Finance Update to March 31, 2024**

- Chair Gilbert - Educational Assistants is at 65.2% which is lower than the average 70%. Secretary-Treasurer - Spring Break make up time is likely a contributing factor as well as people are using vacation time outside of Spring Break in some cases.

**Board Office Closure – Summer Shutdown**

- For information purposes

**Human Resources Summary Report**

- For information purposes

**Accounting Manager Appointment**

- Sola Adewole comes from the “industry” sector and started on April 15, 2024
- He will be introduced to the Board at a future Committee of the Whole Meeting

Motion #51-24

Snow/Whitton

THAT the Board accept the Secretary-Treasurer's Report  
CARRIED.

### Reports of Regular Committee of the Whole Meeting

#### Approval of the Minutes – April 8, 2024

Motion #52-24

Snow/Campbell

THAT the Board accept the Regular Committee of the Whole minutes of April 8, 2024.

CARRIED.

#### Business Arising from the Minutes

The following business arose from the above noted Minutes:

*None*

#### Policy Committee

Motion #53-24

#### Policy 8001.2 Accumulated Operating Surplus

Lehmann/Whitton

That the Board of Education adopt Policy 8001.2 Accumulated Operating Surplus

CARRIED.

Motion #54-24

#### Policy 7019 Privacy Policy

Whitton/Scott-Moncrieff

That the Board of Education adopt Policy 7019 Privacy Policy

CARRIED.

Motion #55-24

#### Policy 8003 Fundraising – Curricular, Co-Curricular, Extra-Curricular

Scott-Moncrieff/Whitton

That the Board of Education adopt Policy 8003 Fundraising – Curricular, Co-Curricular, Extra-Curricular

CARRIED.

#### Policy 2006 Discrimination, Assault, Bullying and Harassment Prevention: District Student Code of Conduct

- Due to more direction and information coming from Ministry, this policy will need further review.

**ACTION:** Bring back Policy 2006 to a future Policy Committee Meeting for review.

Motion #56-24

#### Policy 2009 Student Conduct Committee

Snow/

That a Notice of Motion be issued for Policy 2009 Student Conduct Committee

CARRIED.

Motion #57-24

#### Policy 1008 Trustee Indemnity

Scott-Moncrieff/

That a Notice of Motion be issued for Policy 1008 Trustee Indemnity

CARRIED.

Motion #58-24                      Policy 4001 Acceptable Internet Use and Digital Citizenship  
Campbell/  
That a Notice of Motion be issued for Policy 4001 Acceptable Internet Use  
and Digital Citizenship  
CARRIED.

Motion #59-24                      Policy 2014 Restrictions on Student Use of Personal Internet-Connected  
Devices  
Scott-Moncrieff/  
That a Notice of Motion be issued for Policy 2014 Restrictions on Student  
Use of Personal Internet-Connected Devices.  
CARRIED.

### Other Reports

#### BCSTA

- Provincial Council had their meeting and the budget was approved. They also appointed an auditor for three years.
- *BCSTA AGM* – report out will be put on the next meeting agenda

**ACTION:** Place BCSTA AGM report out on the May 21, 2024 Regular Meeting Agenda.

#### BCPSEA

- Nothing to report

#### Board Pro-D Committee

- Nothing to report

Motion #60-24                      Snow/Whitton  
THAT the Board approve Trustee Gilliss' registration for the 2024 CSBA Conference.  
CARRIED.

### Correspondence

*None*

### 2024-2025 Minor Capital Plan – Amended Board Resolution

- Typically, this motion is made in September, however we have an addition/amendment.
- There has been communication issues in regards to the HVAC system work approved in the 2024-2025 Minor Capital Plan. Ministry has proposed an amendment with a change to HVAC for Central and Robert Ogilvie schools. We are requesting and they are granting \$282,000 to go to this project with the remainder coming from the 2024-2025 AFG.
- Asking for a motion to accept an amended 2024-2025 Minor Capital Plan
- All the groundwork has been laid and equipment has been ordered so the work should be done this summer.

Motion #61-24                      Campbell/Scott-Moncrieff  
THAT the 2024-2025 Minor Capital Plan be amended and adopted as presented.

## Unfinished Business

The following unfinished business arose from the previous meeting minutes:

### Strategic Planning

- The “What We Heard” report has been disseminated and the Board is reviewing the draft Strategic Plan.

### NE Roundtable Follow-Up

- Highlighted information is in regard to the Treaty Land Entitlement

## New Business

*None*

### PRNTA Update – Michele Wiebe, President

- Trustees are invited to Indigenous Learning Day on May 10. Registration will be going out soon.

### CUPE Local #4653 Update – Jennie Copeland, President

*No report – not present*

### District Parent Advisory Council (DPAC) Report – President

*No report – not present*

## Questions from Press/Public

At this time, opportunity was given for questions from the press:

Deborah Johnson – What is the TLE? Chair Gilbert - Cameron Lake is part of the Treaty Land Entitlement for Moberly Lake. At present, we have authorization from the Crown to use the property for 30 more years. That portion of land will be moved to West Moberly First Nation...they may become our landlords. MIRR will work with our district and Canada to set up an agreement for the transfer, hopefully with the same area and terms we have currently.

## Suspension & Move into In-Camera Meeting

### Motion #62-24

Scott-Moncrieff/Snow

THAT the Board suspend the Regular Meeting and move into the In-Camera Meeting.

CARRIED.

### Motion #63-24

Whitton/Scott-Moncrieff

THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.



**Adjournment**

Motion #64-24

Snow/Scott-Moncrieff  
THAT the meeting be adjourned. (8:06 p.m.)

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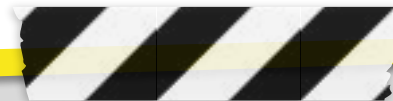
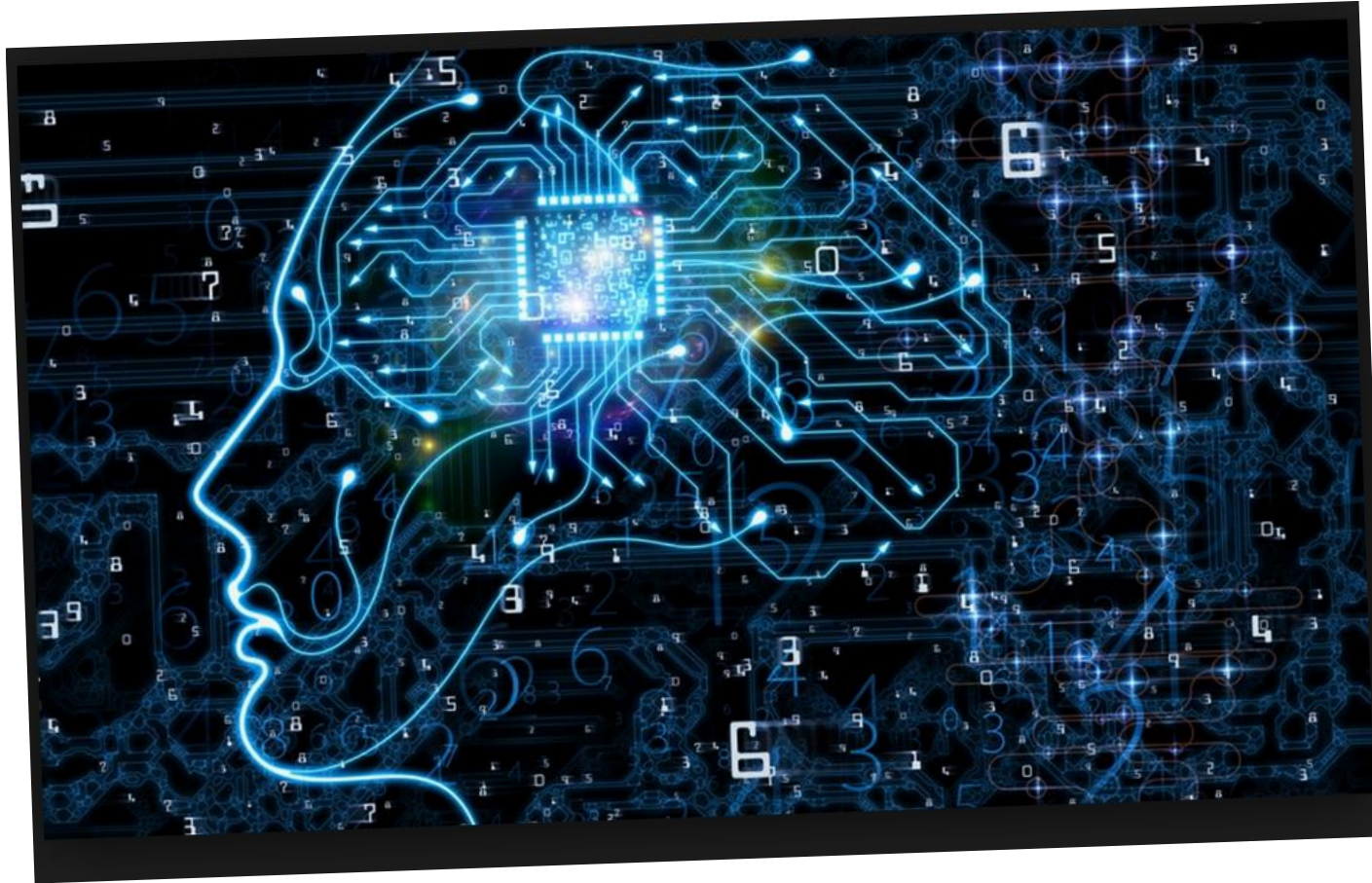
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HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

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ANGELA TELFORD,  
SECRETARY-TREASURER

# AI Presentation to the SD60 Board of Trustees

April 22, 2024

by Laurie Petrucci  
and Jen Andrews





# Past Technology Disruptors



# Collins Dictionary picks 'AI' as its word of the year

By Jack Guy, CNN  
© 2 minute read · Published 7:48 AM EDT, Wed November 1, 2023



## THE COLLINS WORD OF THE YEAR 2023 IS...

# AI

'AI' a term that describes 'the modelling of human mental functions by computer programs' has been named Collins Word of the Year 2023. Considered to be the next great technological revolution, AI has seen rapid development and has been much talked about in 2023.



**AI**  
(.eɪ.ə) abbreviation for artificial intelligence: the modelling of human mental functions by computer programs

#CollinsWOTY



# Topics for today's presentation

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What is **AI**?

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What is the **province** saying?

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What will **be our** approach be in SD60

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What are some of the **operational and educational** possibilities? This will include a presentation by Jen Andrews from NPSS



**What is AI?**

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**Date**

20 Apr 2023

**Authors**

Kim Martineau

**Topics**

AI

Generative AI

Explainer

9 minute read

# What is generative AI?

Generative AI refers to deep-learning models that can generate high-quality text, images, and other content based on the data they were trained on.

ChatGPT 3.5 ▾



**You**

What is Generative Artificial Intelligence?

*What is AI according to AI -  
ChatGPT*







## ChatGPT

Generative Artificial Intelligence (AI) refers to a class of AI algorithms and models that are designed to generate new data or content that is similar to, or inspired by, a given dataset. These algorithms learn the underlying patterns and structures of the data they are trained on and can then create new instances of data that mimic these patterns. Generative AI encompasses various techniques, including Generative Adversarial Networks (GANs), Variational Autoencoders (VAEs), autoregressive models, and more.

Generative AI has a wide range of applications, including:

- Text generation for content creation, dialogue systems, and language translation.
- Image generation for art creation, data augmentation, and content synthesis.
- Audio generation for music composition, speech synthesis, and sound effects generation.
- Video generation for animation, special effects, and content creation.

However, generative AI also raises ethical concerns, particularly regarding the potential for generating misleading or harmful content, as well as issues related to privacy, bias, and misuse of generated content. As generative AI technologies continue to advance, it becomes increasingly important to develop appropriate safeguards and ethical guidelines for their responsible deployment.

**What is the province saying?**

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## According to the province

The integration of AI, when thoughtfully applied, has the potential to

- enrich our education system by streamlining administrative tasks,
- enhancing efficiency,
- and enabling a dedicated focus on student-centered activities.

**Provincial Direction  
on Digital Literacy and  
the use of AI in  
Education**

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[Digital literacy and the use of AI in education: supports for British Columbia schools web page](#)

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[Considerations for Using AI Tools in K–12 Schools](#)

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[AI Terms to Know.](#)

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**What will be our  
approach in SD60?**

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# ***Our approach to using AI in SD60***

- **Maintain Privacy Controls and Protect Personal Identifiable Information**
  - The tech department asks that staff do not include any Personal Identifiable Information in their Prompts when using AI.
- **Focus on using AI applications that support teaching and learning in a safe and thoughtful way.**
  - Teachers are able to be more efficient with their time when developing lesson plans
- **Continue to explore ways to support Inclusion by using AI**
  - Reading texts can be differentiated for student reading levels
- **Take an Ethical Approach**
  - Be mindful of Stereotypes and Bias that may exist in AI generated text and images
- **Promote the generation of Factual and Accurate Text**
  - AI makes errors, so it is important to proofread and edit text created by AI.

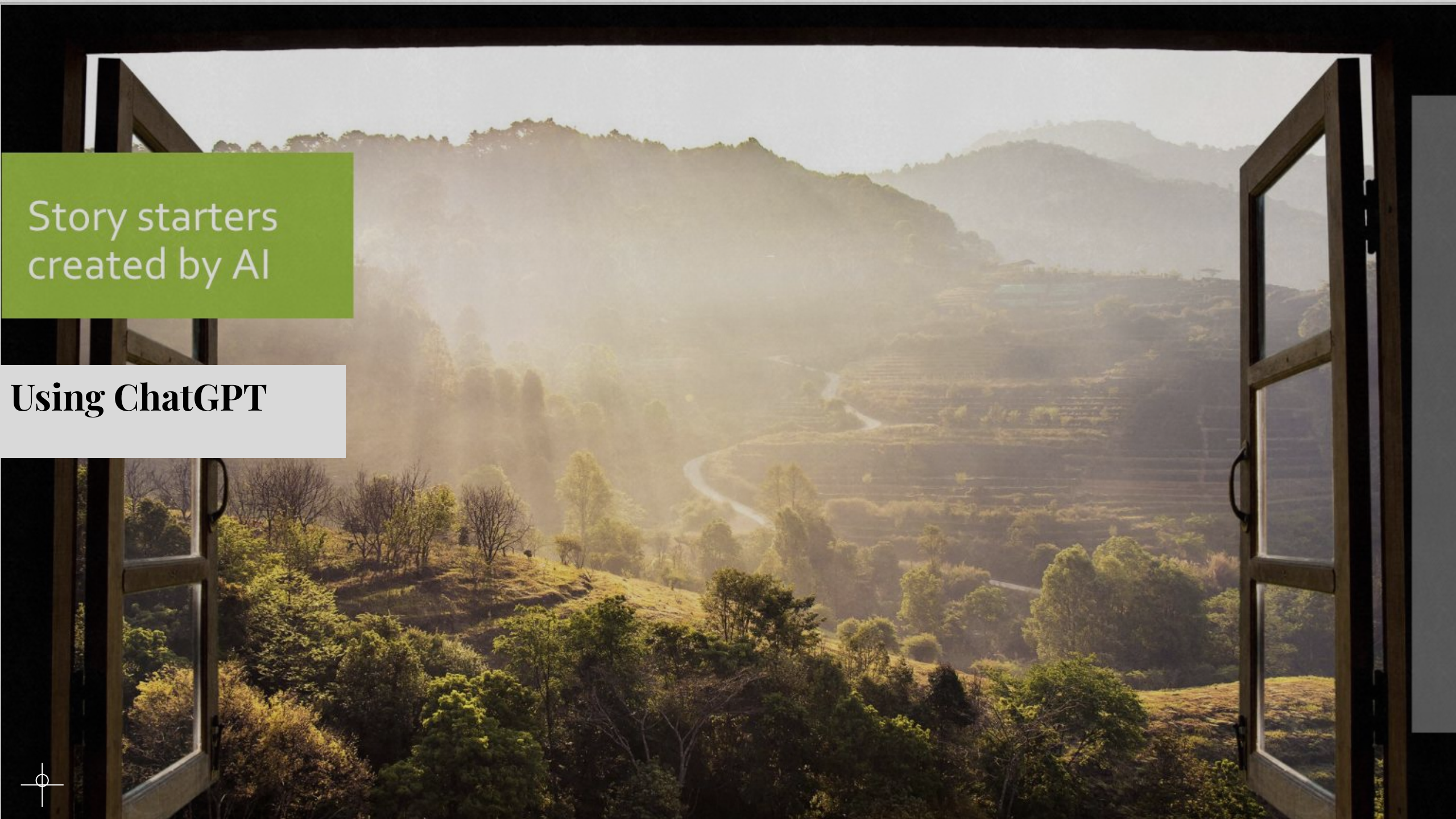
**What are some of the  
operational and educational  
possibilities?**

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# Examples of AI Websites that support K-12 Education

- **Magicschool.ai**
- **Eduaide.ai**
- **Curipod.com**
- **<https://www.questionwell.org/>**
- **Kahoot and Questionwell work together**
- **Diffit - <https://web.diffit.me/>**
- **School AI - <https://schoolai.com/>**
- 
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Story starters  
created by AI

**Using ChatGPT**



## *Once upon a time, in a faraway land...*

"On a bright, sunny morning, something unusual happened..."

"In a world where magic was real..."

"High in the mountains, where the air was crisp and thin..."

"In the bustling streets of a futuristic city..."

"In a hidden cave, a mysterious treasure lay waiting..."

"Amidst a swirling vortex of colors and lights..."

"At the edge of a vast, enchanted forest..."

"In a land where animals could talk..."

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"In a time when time travel was possible..."

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"On a dark and stormy night, a loud noise echoed..."

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"In the attic of an old, abandoned mansion..."

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"In a world where everyone had a superpower..."

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"In the heart of the jungle, where ancient ruins hid..."

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"In a floating city among the clouds..."

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"In a quaint village, where everyone knew each other..."

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"On an alien planet, with strange creatures all around..."

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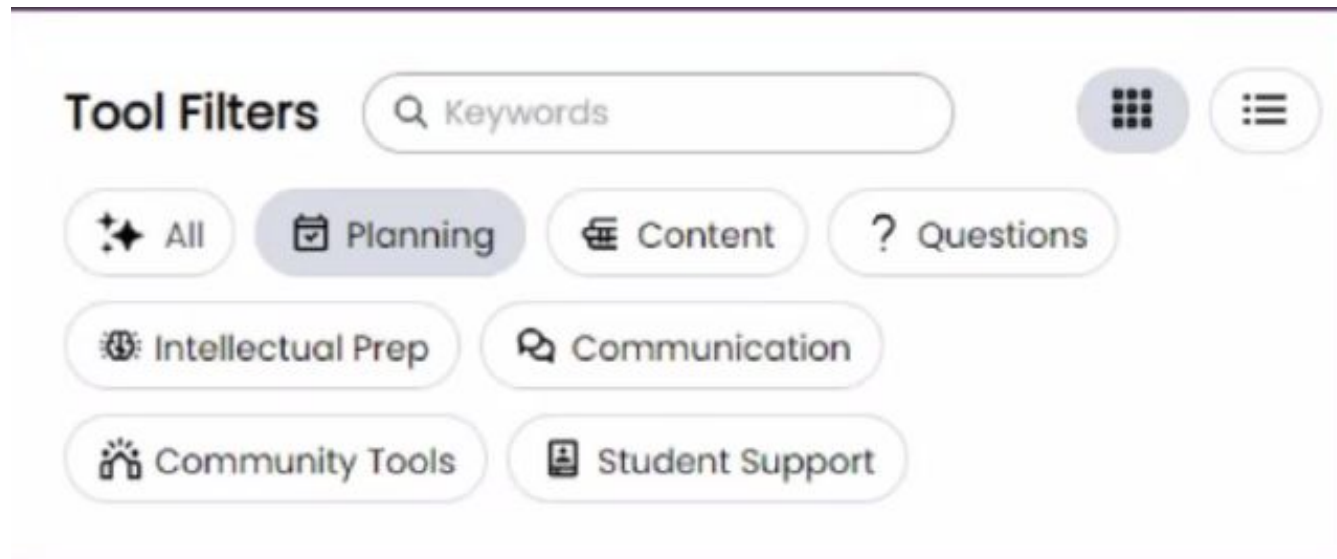
"In the middle of a desert, where a mirage shimmered..."

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"In a small, cozy cottage nestled deep in the forest..."

# Magicschool.ai

Go to Magicschool.ai > Magic Tools > Planning > Lesson Plan Generator



Choose your grade level, topic, and further context such as prior knowledge materials or adaptations > Click on Generate

# Eduaide.ai

## Create an analogy

Click on Information Objects > Elaborated Analogy > Choose Subject and Grade level  
> Add topic and keyword > Click Add to Workspace

Click on the Rocketship to **transform** the analogy

Click on the Pen to edit

You can also create a rubric, vocabulary list, demonstration, science project, or engagement activities

## I want to engage my students with...

### Activities



Activate prior knowledge



Discussion questions



Drawing prompt



Would you rather...



Exit ticket with AI feedback



### Full Lessons

Generate slides

Curify my slides

# Diffit - <https://web.diffit.me/>

- It is a good tool for teachers who would like to adapt lessons to different reading levels.

## Get "just right" resources for...

 Literally Anything

 An Article or Video (URL)

 Any Text or Excerpt

1. Search for a topic, term, or question here. Be as specific as possible!

Enter topic here (e.g. "Mitosis", "Why didn't the U.S. participate in Treaty of Versailles?")

2. Choose an approximate reading level

5th Grade



and language

English



Generate Resources →

QuestionWell -  
<https://www.questionwell.org/>

# QuestionWell

*A.I. to help **teachers**  
do their homework.*

Generate an endless supply of questions  
so you can work **smarter** not **harder**.

# Kahoot and Questionwell work together

- 1) Download the excel spreadsheet generated by Questionwell
- 2) Go to Kahoot and upload the excel spreadsheet using “Create” > “Blank Canva” > add question” > Import Spreadsheet



**School AI - <https://schoolai.com/>**

Similar to ChatGPT focussed on educational purposes.

# **Current Use of AI at NPSS**

**presented by Jen Andrews**

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