

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, March 11, 2024
5:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5) (via Zoom)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4) (via Zoom)
Nicole Gilliss, Trustee (Area 3)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media)

Gwenn Bourdon

Regrets: Tom Whitton, Trustee (Area 5)



This Regular Board Meeting will be recorded and uploaded to our district website

Disclaimer: The definitive documentation and decisions of the Board are documented in the meeting minutes

Any use of an electronic device such as a computer or cell phone is related to the business of the meeting

The core values that guide the work of the school district are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS.*

Call to Order Chair Gilbert called the meeting to order at 5:30 p.m.

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

Agenda

Approval of the Agenda

Motion #34-24 Scott-Moncrieff/Snow
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

None

Trustee Engagement/Celebrations

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell (Area 4)

- Nothing to report due to health reasons

Trustee Gilliss (Area 3)

- Attended Taylor School for Mathology class
- Continue working with students for Speech Club in Hudson's Hope

Vice-Chair Lehmann (Area 1)

- Duncan Cran – Mathology class
- BCPSEA Info Session (virtual)
- Data Walk/Board Advance – very informative
- Labour Management Meeting
- Clearview PAC Meeting
- Strategic Planning Committee Meeting
- Schematic overlook of Wonowon School

Trustee Scott-Moncrieff (Area 2)

- Been in contact with most Administrators at liaison schools
- SUP-PAC Meeting

Trustee Snow (Area 5)

- Attended Mathology class
- Data Walk/Board Advance
- Basketball tournament
- Visited liaison schools
- Meeting with Mr. Vicarro at NPSS re: trades programs
- Went on a tour at Rumble Industries and observed students doing activities
- Attended Central School play

Trustee Whitton (Area 5)

- No report - absent

Chair Gilbert (Area 5)

- NPAA meeting
- Science Fairs at Alwin Holland and CM Finch
- Equity Scan Meeting
- NE Roundtable
- Ministry of Education Substance Abuse Presentation
- Strategic Planning Committee Meeting
- Labour Management Meeting
- Northern Strategy for Training and Recruitment and Retention (North Starr) session
- Wonowon School Plan Meeting

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #35-24

Gilliss/Lehmann

THAT the Regular Meeting Minutes of February 20, 2024 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Superintendent's Report – HR Summary

- District Staff have a plan that retiree information will be communicated to trustees, while protecting privacy in public meetings.

Approval of Excerpts

Motion #36-24

Gilliss/Scott-Moncrieff

THAT the excerpts from the January 22, 2024 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.
CARRIED.

Announcements & Reminders

March 13/14	Early Dismissal Days		
March 18-28	Spring Break		
March 29	Good Friday		
April 1	Easter Monday		
April 8	COTW Meetings	12:30 p.m.	Board Room
April 15	NPAA Meeting	4:45 p.m.	Dr. Kearney Vancouver
April 18-21	BCSTA AGM		
April 22	Board Meetings	5:30 p.m.	Board Room
April 29	NID Day (Pro-D)		
April 23 30	SUP-PAC Meeting (<i>Gilbert/Whitton</i>)	12:00 p.m.	Board Room
May 2/3	Elementary Badminton Tournament		MMMCS/NPSS
May 6	COTW Meetings	12:30 p.m.	Board Room
May 10	NID Day (Pro-D – Indigenous Learning)		
May 20	Victoria Day – Schools closed		
May 21 (<i>Tues</i>)	Board Meetings	5:30 p.m.	Board Room
May 22	District Public Speaking	9:00a.m. – 12:00 p.m.	ARYES
May 28	SUP-PAC Meeting (<i>Campbell/Snow</i>)	12:00 p.m.	Board Room

Dynamic Influence Sessions – April 23-25, 2024

- A social media awareness initiative of DPAC, with the support of the district
- A schedule is being created for presentations for schools. Once confirmed, information will be sent out to Trustees if they'd like to attend.
- There is also an evening parent meeting being planned

ACTION: Superintendent to send out the Dynamic Influence session information to the trustees once dates and times have been confirmed.

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Superintendent's Report

- <https://togetherwelearn.prn.bc.ca/2024/03/07/superintendents-report-march-2024/>
- For information purposes

Out of District Field Trips

- See motion below
- Question around whether there are permission slip requirements regarding camping accommodations...is it part of the high-risk field trip?

ACTION: Superintendent will bring back to the Board once accommodations have been confirmed.

Motion #37-24

Snow/Scott-Moncrieff

THAT the Board accept the Superintendent's Report with the exception of Out of District Field Trips.

CARRIED.

Motion #38-24

Snow/Scott-Moncrieff

THAT the Board accepts the Out of District Field Trips as presented in principle.

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to February 29, 2024

- For information purposes

Auditor Appointment

- Request for Proposals has gone out and three responses were received
- An evaluation was done by the Secretary-Treasurer and an independent evaluator that resulted in a recommendation to appoint KPMG for a three year term
- See motion below

Human Resources Support Staff Summary

- For information purposes

District Long Service & Retirement Dinner

- Being held on Wednesday, June 12, 2024 at the Northern Grand
- Will be working with the Board on their involvement

Motion #39-24

Lehmann/Scott-Moncrieff

THAT the Board accept the Secretary-Treasurer's Report with the exception of the Auditor Appointment item.

CARRIED.

Motion #40-24

Snow/Campbell

THAT the Board of Education for School District 60 (Peace River North) appoint KPMG as the Board's auditor through the 2023/2024, 2024/2025, and 2025/2026 fiscal year ends.

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – March 4, 2024

Motion #41-24

Gilliss/Lehmann

THAT the Board accept the Regular Committee of the Whole minutes of March 4, 2024 and its recommendations with the following additions:

Trustee Gilliss left the meeting @ 3:00 p.m.

Trustee Whitton left the meeting @ 3:45 p.m.

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

BCSTA AGM Registration

- The agenda is available on the portal. Trustees are asked to confirm travel details with Leah.

Policy Committee

None

Other Reports

BCSTA

Provincial Council Report

- Provincial Council report was sent out to trustees by Trustee Campbell

Partner Liaison Meeting Report

- The Board Chair reviewed the report and corresponding slides
- When looking at the FESL, the Board Data Walk information, and Ministry Feedback from the Framework, you can see our Board is heading in the right direction in terms of the Ministry expectations of the Board's involvement in the framework. Ministry will be coming out with guidelines in regards to board involvement
- Artificial Intelligence is an area that we're expected to do some work on
 - The Superintendent has invited Laurie Petrucci from Tech Services to present on AI uses, etc. at the April 22 board meeting. We are hoping the provincial government has provided some guidelines by then.

Rural & Remote Terms of Reference

- This committee that Chair Gilbert is a part of will be working on the following:
 1. Building an understanding and responding to rural and remote issues
 2. Investigating and building an understanding on what outcomes in regard to student needs
 3. Funding challenges costs and impacts that relate to many things

BCPSEA

BCPSEA Information Session Update – Vice-Chair Lehmann

- Alan Chell, Chair resigned due to a conflict of interest
- Still confusion around who is in conflict and who isn't in conflict; it can change when trustee situations change, so should always be aware of that as was the case with Alan Chell.
- Being asked to provide bargaining objectives through surveys
- Discussed rep roles and responsibilities

Board Pro-D Committee

- Ongoing Framework work as well as the BCSTA AGM coming up in April

Correspondence

Chamber of Commerce

- For information purposes

Ministry Feedback on Framework

- Working on equity and action plan...at this time, it looks like it will be aligned
- Ministry has a six-year cycle and then will refine the process...we are going into year four.

Unfinished Business

The following unfinished business arose from the previous meeting minutes:

Strategic Planning

Engagement Summary

- Next step is a “reach out” of the document in alignment with the groups we communicated with and those who the board feel's is important to have it
- Superintendent – have found an online translator who will vet the translations for German and Russian. Will be ready by the end of the week and then will be sent out to Wonowon and other related communities
- The Board will be provided with all of the places that the summary will be sent out to
- The entire package of raw data is available to trustees on the Board SharePoint for a deeper dive

New Business

None

PRNTA Update – Michele Wiebe, President

Not present

CUPE Local #4653 Update – Jennie Copeland, President
Not present

District Parent Advisory Council (DPAC) Report – President
Not present

Questions from Press/Public

At this time, opportunity was given for questions from the press/public:

Gwenn Bourdon – talking about MDI, etc. and reports done across the province. Where does all the data go and how long is it kept?
Superintendent – individual data is held...we don't get it. We get the summary. Individual student data is not kept.

Gwenn - do they take the data of individual areas and put them all together and do some comparisons? I see a lot of data related and wonder what is happening with all of the information.

Chair Gilbert – if you go the Ministry Student Success site you get a document that gives a provincial overview. For single parent families, there is one for the entire province and then individual school districts. A comparison is done to provide provincial averages to see possible areas where there may be a higher level of need.

Superintendent – the link is in my report from February. Ministry doesn't correlate these reports to individual demographics, but high-level trends.

Suspension & Move into In-Camera Meeting

Motion #42-24 Scott-Moncrieff/Snow
 THAT the Board suspend the Regular Meeting and move into the In-Camera Meeting.

CARRIED.

Motion #43-24 Snow/Scott-Moncrieff
 THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.

Adjournment

Motion #44-24 Gilliss/Campbell
 THAT the meeting be adjourned. (7:26 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER

PROVINCIAL COUNCIL Report from Feb
The full report can be found on the BSCT PORTAL
The next meeting will be held at the AGM in April

President's Report

President Carolyn Broady shared updates on BCSTA's ongoing provincial advocacy efforts and thanked members for their dedicated work in driving positive change in public education. Find the report attached.

CEO's Report

CEO Suzanne Hoffman shared a presentation highlighting learning frameworks and assessments and outlined ways that BCSTA is supporting student success. Find the report attached.

CSBA Report

President Carolyn Broady delivered a report on the activity of the Canadian School Boards Association (CSBA), including the association's work on a pan- Canadian school food initiative. Find the report attached.

Finance & Audit Committee Report

The committee presented two motions. Read the full report in this package.

Legislative Committee Report

The committee examines motions submitted to PC. Chair David Swankey's report to the council is included in this package.

Indigenous Education Committee Report

The committee's report includes information on Bill 40, plans for a new knowledge series, and information on reconciliation funding. Find the report attached.

Professional Learning Committee Report

The report includes details of plans to support trustees in building capacity through professional development and an update on the committee's 2022-2026 work plan. Find the report attached.

Disposition of Motions

8.2 BCSTA'S POLICY ON TRAVEL EXPENSES – PER DIEM RATES

That Provincial Council update Item 4. Meals of BCSTA's Policy on Travel Expenses to reflect the following changes: "4. MEALS – Claim \$55.00 \$67.00 per full day on BCSTA business. Where meals are provided by the association, deductions shall be at the following rates: \$12.00 \$15.00 for breakfast, \$17.00 \$20.00 for lunch, \$26.00 \$32.00 for dinner." *Carried.*

8.3 VANCOUVER ISLAND BRANCH

CONSTITUTION AND BYLAWS

Provincial Council approves the amended Constitution and Bylaws of the Vancouver Island School Trustees Association (VISTA) Branch. *Carried.*