SCHOOL DISTRICT #60 (PEACE RIVER NORTH) COMMITTEE OF THE WHOLE "REGULAR" MEETING MINUTES

MONDAY, DECEMBER 4, 2023 1:30 p.m.

Present: Helen Gilbert, Chair, Board of Education

Madeleine Lehmann, Vice-Chair

Bill Snow, Trustee Nicole Gilliss, Trustee

Stephen Petrucci, Superintendent/CEO Angela Telford, Secretary Treasurer Leah Reimer, Executive Assistant

Guests/Media:

Deborah Johnson Gwen Bourdon Barb Waite Rhonda Lupul

Regrets: Ida Campbell, Trustee

David Scott-Moncrieff, Trustee Thomas Whitton, Trustee

Governance

Strategic Planning Update (Attachment)

Helen Gilbert, Board Chair

- At the phase of engagement with the rural communities
- Focus activities for student engagement have been sent out
- Chair Gilbert attended a session with a class this morning at the high school
- Thursday, December 7, 2023 at 12:30 p.m. there will be three alternate classes doing it. The school staff would like to have trustees come and work with each group
- Reviewed the attached workshop schedule that are open to all trustees
- Trustees are encouraged to reach out to liaison schools and join in on a presentation to a class
- Turnout for Family Night Open House was 61 from the public (adults & students) with a lot of feedback left on the boards

A4LE Report (Attachments)

Helen Gilbert, Board Chair

- Attended this conference the day after Advocacy Day in Victoria
- Mostly engineers, architects, school facilities staff and some trustees were in attendance
- Attachments to the agenda were reviewed and Helen provided a report
- They are looking for more involvement of school district personnel. The importance of bringing in student and community voice during planning process was enforced

Education

Education Update

Stephen Petrucci, Superintendent

Framework Presentations & Departmental Reports (Attachments)

Careers/International/SWIS

Brian Campbell, District Principal

Presented and answered questions from trustees

Trustee Gilliss joined the meeting @ 2:40 p.m.

Key Learning Centre/Buick

Sean Thomas, Administrator

Presented and answered questions from trustees

Baldonnel Elementary School

Christine Todd, Administrator

Presented and answered questions from trustees

Operations

Operations Report

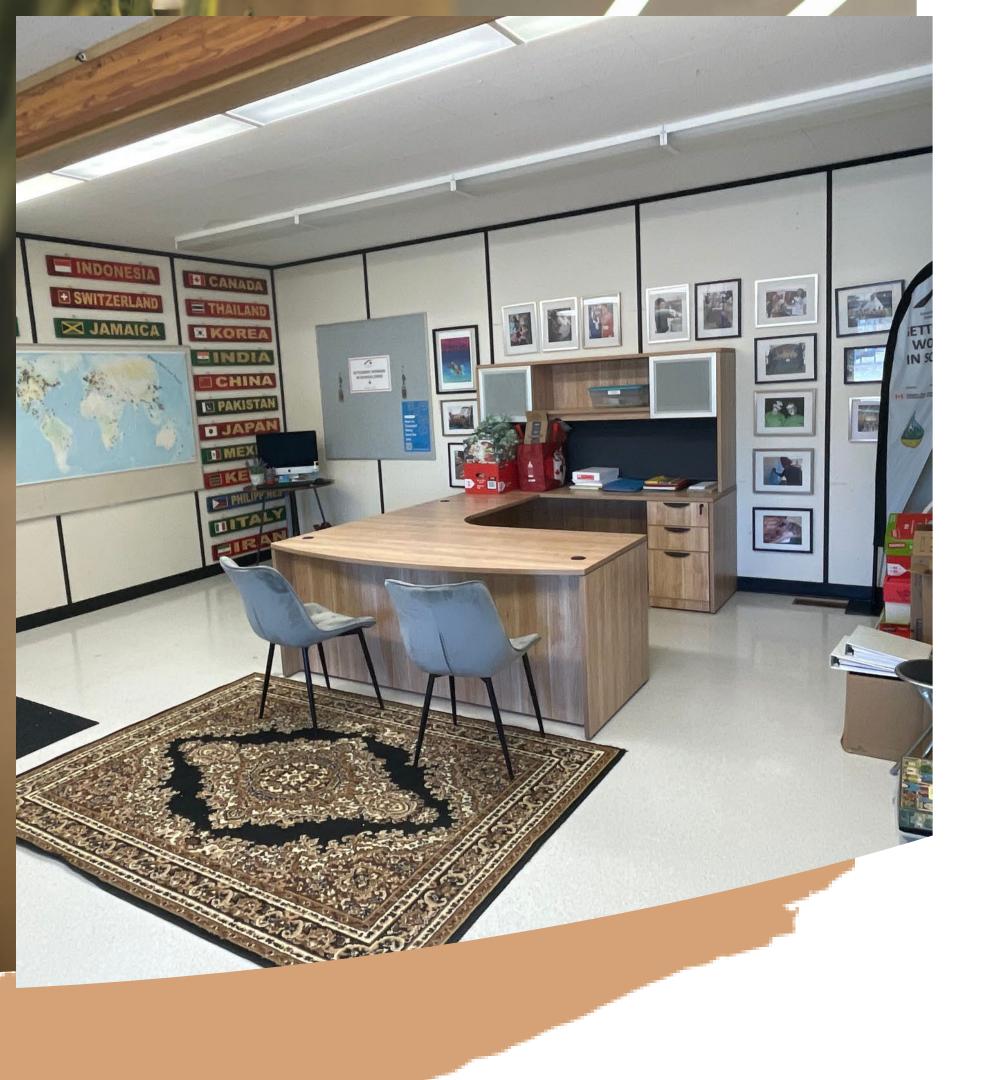
Angela Telford, Secretary-Treasurer

- Facilities
 - Break-ins stole tools from carpenter's trucks (\$2500.00 value approximately)
 - In the spring, we will be looking at different ways of reducing break-ins. For example, maybe an overhang of the fence would make it more difficult to scale the fence? Area is prone to after-hours break-ins despite being well lit.

Technology

- We've had MS teams available for a while. Technology is gently trying to steer us in more in that direction. Seems there are fewer zoom licenses. To avoid group emails, they've created chat groups (i.e. administrative assistants chat group).
- District Network Consultant posting (exempt) this is for Jayson's old position. A component about cyber security now in this new posting.
- Flu vaccination clinic first day had 8 people and second day had very low signups, so was cancelled. The cost for the clinic is per person who receives their shot. Tried to schedule folks back to back to save on the clinician's waiting time. Perhaps folks did not come because we were not offering both shots at the same time, which the pharmacies are.





SETTLEMENT WORKERS IN SCHOOLS



Refugees Citizenship Canada

SUPPORTING NEWCOMERS TO

- PERMANENT RESIDENTS
 443
- TEMPORARY FOREIGN WORKERS 302

EXPLAINING ALLABOUTUS

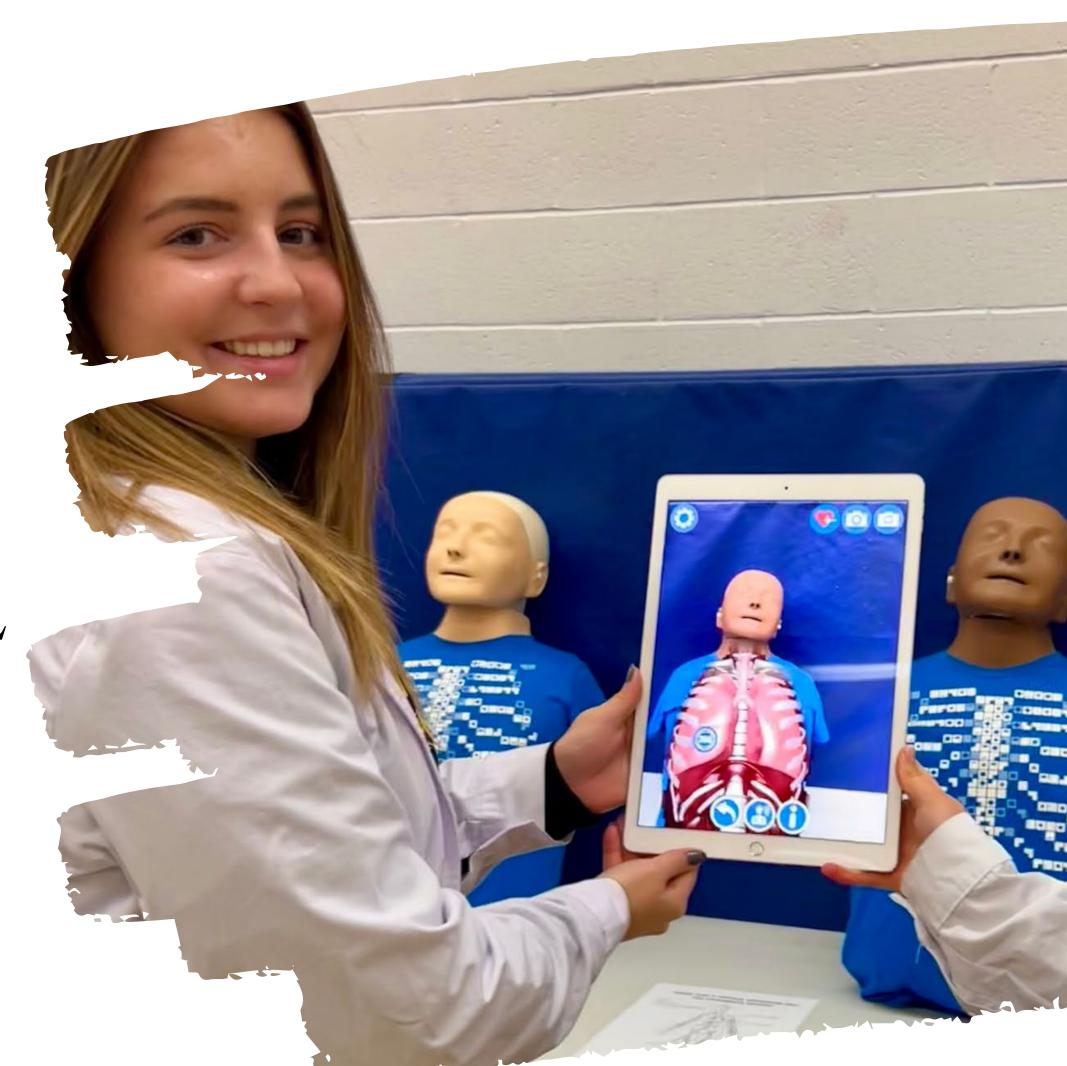
WHO WE ARE?

The SWIS program offers support, guidance, information, and orientation to newcomer students and their families regarding the BC educational system.



CAREER PROGRAMS

- ELEMENTARY
- MIDDLE SCHOOL
- SECONDARY SCHOOL



ELEMENTARY

WHAT DO WE DO?

- Career Days
- ADST
- Core Competencies
- Xplorefest
- Moneca's Maker Space
- Inspire
- Let's Talk Science
- District Challenges & Kits



MIDDLE SCHOOL

WHAT DO WE DO?

- ADST
- Core Competencies
- College Tours
- Industry Tours
- Skills Canada
- School Transitions



SECONDARY SCHOOL

WHAT DO WE DO?

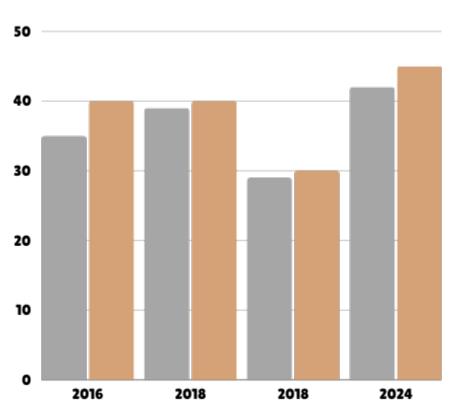
- Work Experience
- Youth Work in Trades
- Youth Train in Trades
- Industry Tours
- Skills Canada
- Safety Training
- Creating Energy Careers
- Careers in Health



INTERNATIONAL STUDENT PROGRAM



42.75 FTE



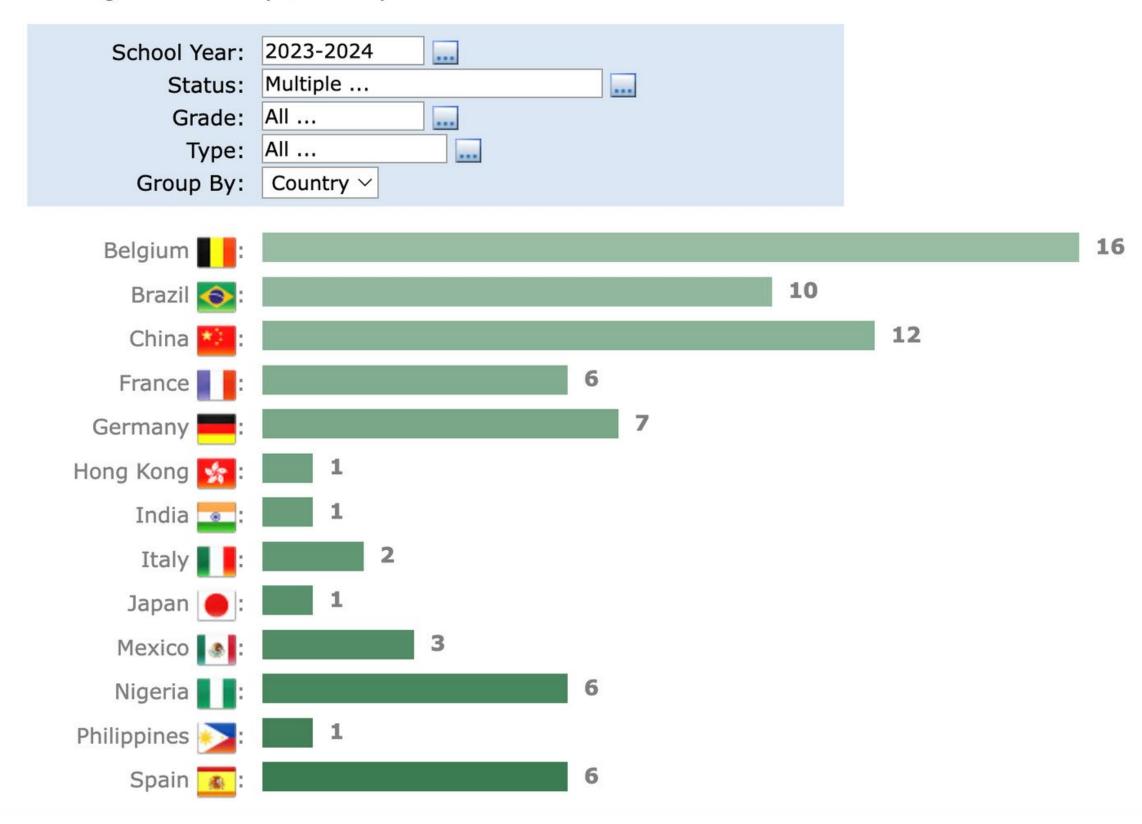
13 COUNTRIES

72 Students



Student Quick Stats

Tracking 72 Students (42.75 FTE) from 13 Countries in 5 Schools



Connect with us



studyinthepeace.com





Early stages of change...



P() | S



LEARNING

10511 99th Avenue Fort St. John, BC, V1J 1V6 www.kevlearning.ca T(250)261-5660 F(250)785-1188

1(800)663-9511

Learning - Any Place - Any Pace - Any Time

Our purpose is to facilitate learning alternative opportunities for our learners

KEY Learning Centre (KLC) is a Provincial Online Learning School (POLS). We are a K-Adult alternative learning facility located in Fort St. John, BC. We are a part of School District 60 (Peace River North) although we also provide educational services to almost 5000 students across BC (within and beyond SD60) and the Yukon. We offer online learning (OL) programs via teacher directed blended learning and secondary school teacher advisor & marker models. We provide opportunities for adult learners to acquire an Adult Dogwood certificate for graduation or to upgrade coursework for already graduated learners. KLC is partnered with Buick Creek School and Wonowon School to provide a unique blended learning opportunity that leverages both online learning as well as traditional B&M instruction. KLC hosts a Virtual StrongStart program for our youngest learners. Drop in activities, field trips, library and virtual storytime are examples of alternative supports available. We offer a wide variety of course offerings via our D2L Brightspace platform including standard curriculum courses, board approved courses and a host of enrichment courses in partnership with WCLN, eDynamics, Music Educators Institute (MEI), the Green Certificate Program and Rosetta Stone.

<u>Alternative</u> **Learning**

Distance Learning Alternative Education Continuing Education International Program Career Programs

GOAL:

To provide alternative pathways to rich and diverse educational opportunities for our learners.



BUICK CREEK + WONDWON

*K-9/7-9 Blended Program KLC / B&M / Home *Community focused *4 day in class & 1 day at home *Teacher & EA supported

*Digital & Paper delivery OL

*Blended Instruction (KLC & Buick)

*Buick & Wonowon School partnership

*Virtual Strong Start Program

*Online Learning

*Full Program & Cross Enrolled

*Dual Credit & Workforce Programs

*Independent School Program

*Green Certification Program

*International Program Support

the Trade!

Tools of

- *BC Curriculum
- *Brightspace *Moodle
- *Zoom
- *GSuite
- *0365 *WCLN
- *eDynamics
- *MEI
- *Rosetta Stone
- *Fast4Word
- *'Paper' Tutorial Service

K-9

10-12

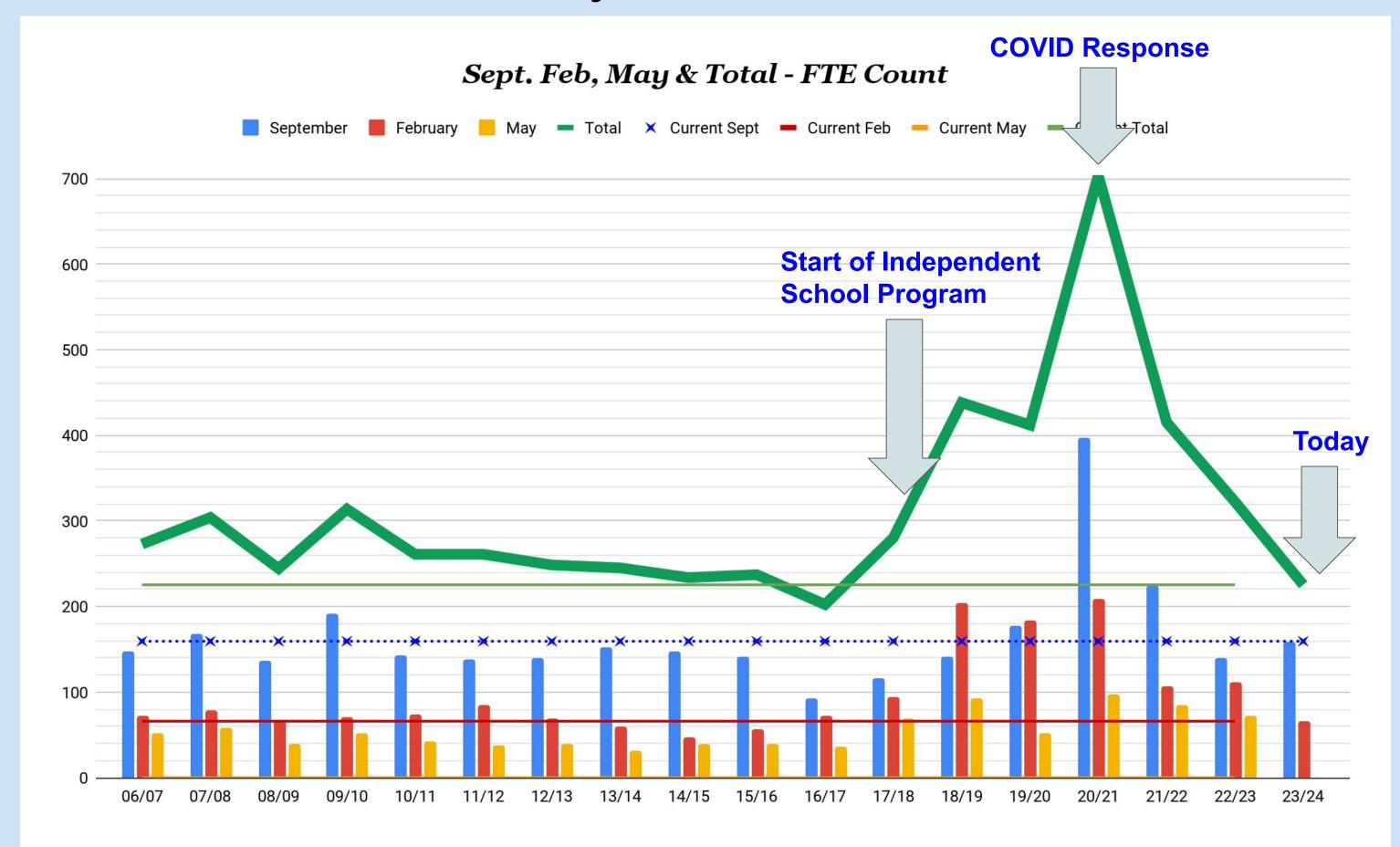
ADULT

*Graduated Adult Upgrading *Adult Dogwood *Literacy Foundations

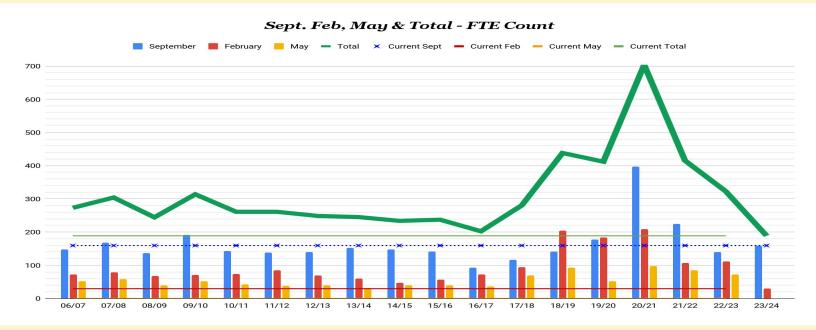
PROVINCIAL ONLINE LEARNING SCHOOL (POLS)

- GUIDED BY A NEW ACCOUNTABILITY AND QUALITY ASSURANCE (AQA) FRAMEWORK + POLICY GUIDE
- CONVERTED FROM MODDLE TO DZL BRIGHTSPACE LMS
- UPDATED REPORTING ORDER
- 3 YR INDIGENOUS STUDENT SUPPORT PLAN

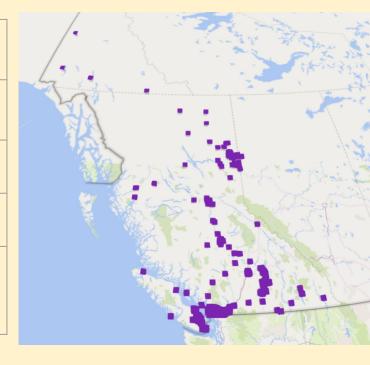
Our Enrollment history ...

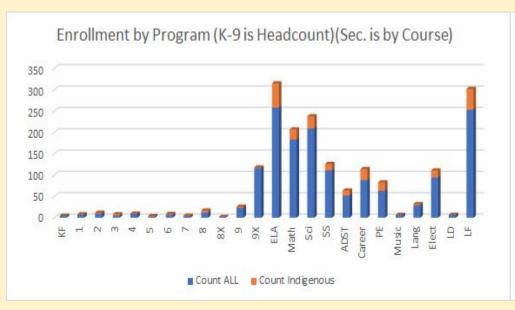


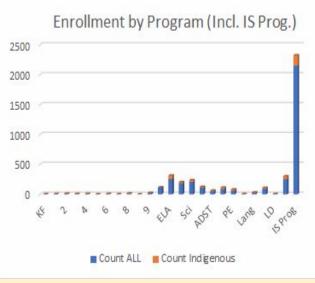
GOAL: To continue to explore and implement innovative alternative learning opportunities for our learners.



KLC Headcount	1797
KLC Headcount (Indigenous)	170
KLC Enrollment	4284
KLC Enrollment (Indigenous)	600
# of courses per student (Average)	2.6







Program	KF	1	2	3	4	5	6	7	8	8X	9	9X	
Count ALL	5	7	10	5	9	3	7	4	12	2	23	116	
Count Indigenous	0	1	2	3	1	1	2	1	5	0	3	2	
Indigenous % by Program	0%	14%	20%	60%	11%	33%	29%	25%	42%	0%	13%	2%	
Indigenous % by Total	0%	0%	0%	1%	0%	0%	0%	0%	1%	0%	1%	0%	
Program	ELA	Math	Sci	SS	ADST	Career	PE	Music	Lang	Elect	LD	LF	IS Prog
Count ALL	258	183	209	111	52	88	63	6	29	94	7	253	2152
Count Indigenous	57	24	29	15	12	26	20	1	3	17	0	49	174
Indigenous % by Program	22%	13%	14%	14%	23%	30%	32%	17%	10%	18%	0%	19%	8%
Indigenous % by Total	13%	5%	6%	3%	3%	6%	4%	0%	1%	4%	0%	11%	39%

Progress Data for the Top Enrolling Academic Classes (Ind. Schl. Prog. Included at the bottom)

Course	Enrolled	In Progress	Withdrawn	Completed	Completion Average (%)
ENGLISH STUDIES 12	134	33	17	103	84.0
CHEMISTRY 11	62	19	6	44	89.9
ANATOMY AND PHYSIOLOGY 12	61	13	8	48	78.4
PHYSICAL AND HEALTH EDUCATION 10	58	12	5	47	86.7
PRE-CALCULUS 11	56	20	7	37	88.8
WORK EXPERIENCE 12B	55	2	1	53	87.0
SCIENCE 10	49	14	9	35	76.4
SOCIAL STUDIES 10	47	13	11	34	95.0
PRE-CALCULUS 12	41	10	3	31	92.7
CAREER LIFE EDUCATION	40	14	7	26	84.6
FOUNDATIONS OF MATHEMATICS 11	39	12	8	27	74.5
COMPOSITION 10	37	10	7	27	80.3
PHYSICS 11	37	9	4	28	96.2
Global & Intercultural Experiences 12A	894	33	29	861	92.8
WORK EXPERIENCE 12A	410	32	20	378	90.3
World Citizenship - A Digital Perspective	367	35	6	332	80.9

Data from Oct. 2023

- Brand new LMS We have converted from Moodle to D2L Brightspace
 - Implications :
 - Cost \$10/student (uncertain how this will be counted / paid)
 - No method to verify billing by the MoECC on behalf of D2L
 - MoECC is changing billing and reconciliation process for 2024/2025 with further change possible after 2nd review.
 - POLS will provide the Ministry with User Counts then the Ministry will reconcile with reports received from D2L. Issues will be resolved as needed.
 - Course conversions were problematic. Ongoing work is happening as errors are discovered.
 - Conversion of courses was not as simple as promised
 - WCLN course provider needed to revamp all courses to fit Brightspace
 - This means extra cost and time for conversion
 - Inclusion of a new third-party element for assessment (at cost)
 - KLC courses have been rewritten for BrightSpace
 - This is an opportunity to update and revamp costly in terms of time.
 - Are running concurrent systems Moodle & Brightspace

Brand new LMS - We have converted from Moodle to D2L Brightspace

- Progress:
 - Are currently running full conversions
 - We (and other POLS) have identified issues with BrightSpace
 - Ministry response is the creation of an LMS Technical Committee for review and SubCommittee for change requests.
 - Had hoped to use the 'Intelligent Agents' for initial communication management but are encountering workflow problems. We hope to have a functional solution in January
 - In review with other POLS we are doing well.
 - It seems that each POLS uses the LMS and other supporting systems differently.

Implementing new Learning Updates

- Are working through the new process and will have suggestions for the MyEd team to propose as change requests.
 - Students without grades/comments in their courses simply don't see the course on their learning update...
 - New BC Sans font... Can't make edits directly in .pdf.
 - Ministry is aware that the Reporting Order does not have language specific or unique to OL.

New Indigenous Reporting requirements (Schedule A - OL Agreement)

- Have created our 3-year Plan for Success as required in our OL Agreement.
 - Much discussion amongst other POLS and MoECC on this issue.
- Must contact the student, parent, school of record and student's First Nation
 - Not sure how to do this without violating FOIPPA
 - Don't know who in a student's First Nation we are expected to contact
 - Ministry is reviewing this requirement and they will have learning opportunities in the new year regarding this issue.
- Have revamped our registration process to gather required data
- Are working with other districts to refine this process
- Continue to meet with district personnel regarding our plan for support.

New Accountability and Quality Assurance Framework and Policies Guidebook has been released

- There are new audit requirements
 - District is reviewing the necessary policies to support OL and POLS audit.
- Activation for funding process changed insignificantly.
- Anticipate 3-year rotating schedule of review
- Success measures:
 - Completion rates
 - Unsure of how this is calculated given asynchronous nature of Online Learning
 - MoECC is aware of the confusion around data collection and is planning learning opportunities in the new year.
 - Time to complete & Average time spent in course / week data
 - Final marks
- Are working with Careers & International to ensure compliance in both worlds for shared students.

Improved KLC Expectations for Students

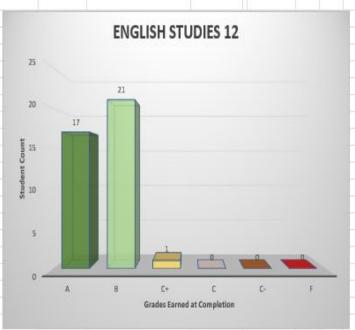
- Initial enrollment for 6 months with one extension allowed
- Completion within 1 year withdrawal at the 1 year mark
- Withdrawal at 45 days of inactivity PENDING Withdrawal Policy.
- Leveraging Brightspace (IA-Intelligent Agents) for automated initial communication
 - 21 day assistance notice, 30 day warning notice (and phone call), 45 day WD
 - Encountering difficulty with IA functionality. Are working with BS to correct.
- Specific expectations for testing, plagiarism, work submission, etc.
 - Integrity Advocate is implemented in core academics for high-stakes assessment.
 - Continue the battle against AI generated work (ChatGPT).

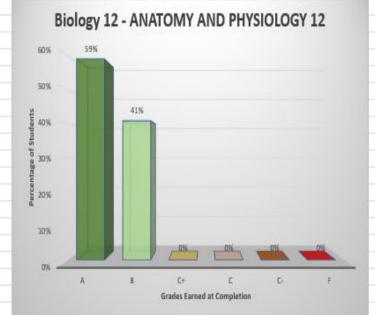


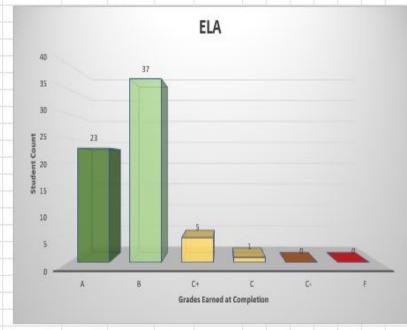
KLC Grade and Enrollment Performance Dashboard

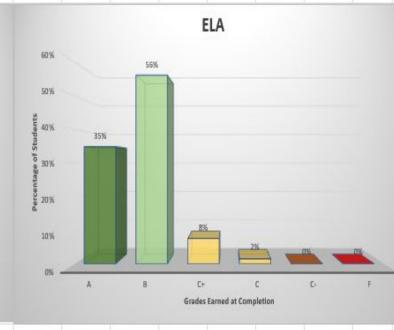


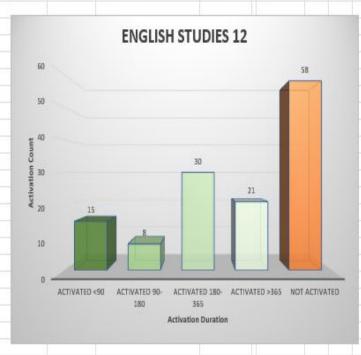
	Program ELA	Activated	Enrollment Count 301	Program ELA	Completed 66	A 23	B 37	C+ 5	C 1	C- 0	F 0	WD 106	Activated <90 36	Activated 90-180 22	Activated 180-365 80	Activated> 365 60	Not Activated 103	Activation % 66	Completio n % 33
	Program	Activated	Enrollment Count	Program	Completed	Α	В	C+	С	C-	F	WD	Activated <90	Activated 90-180	Activated 180-365	Activated>	Not Activated	Activation %	Completio
П	ELA	66%	301	ELA	66	35%	56%	8%	2%	0%	0%	35%	12%	7%	27%	20%	34%	66	33

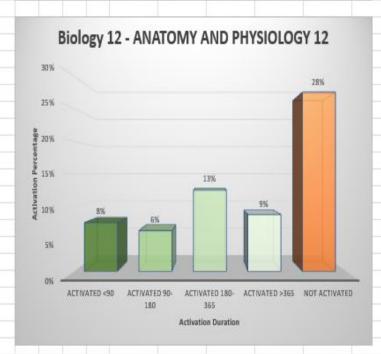


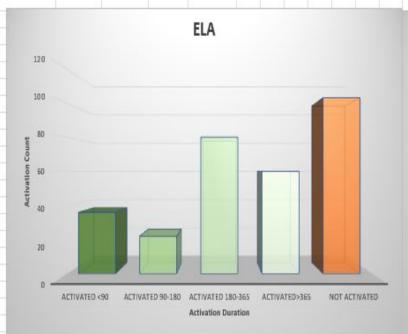


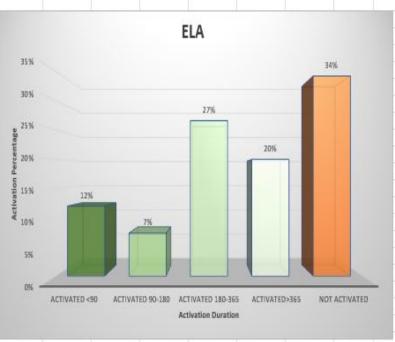




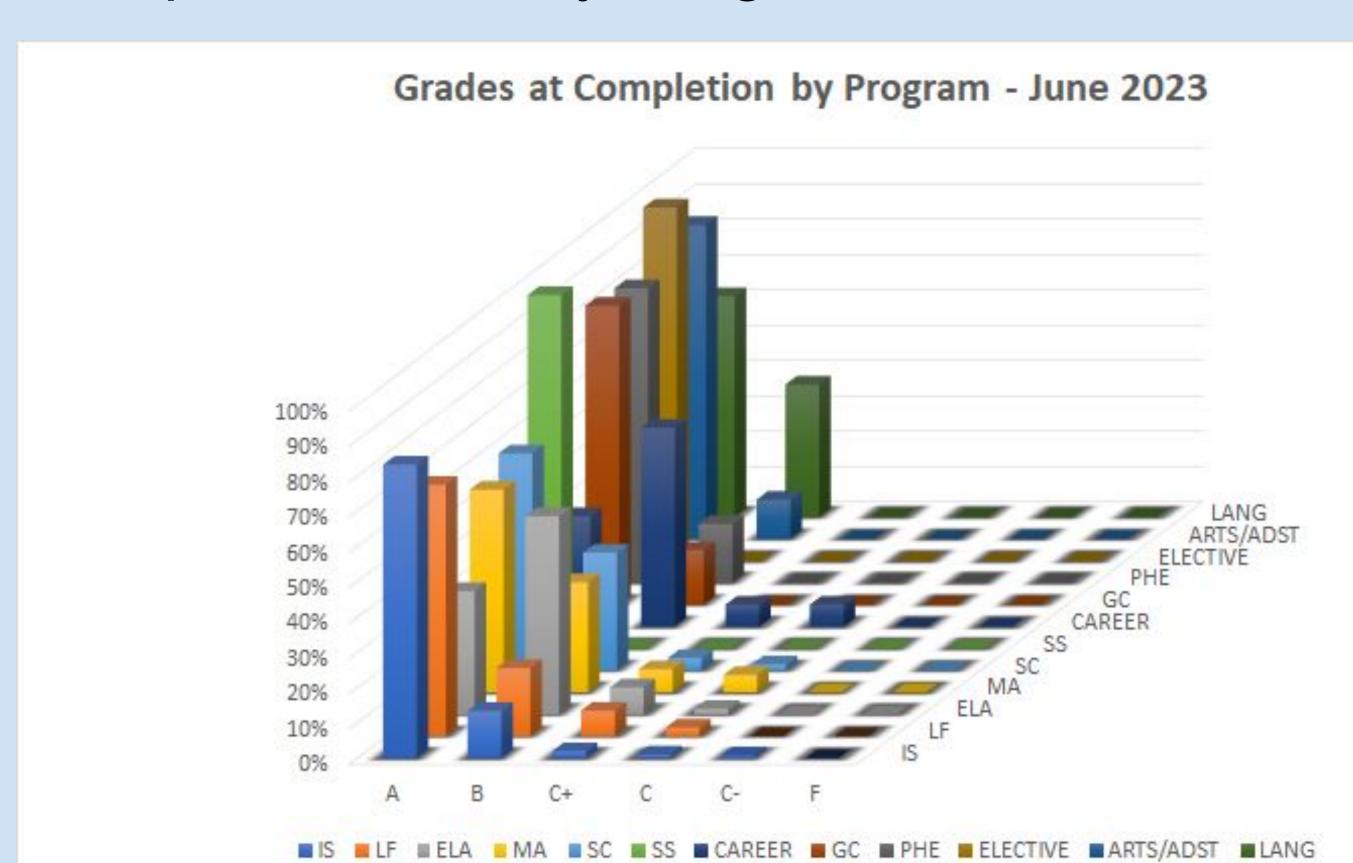






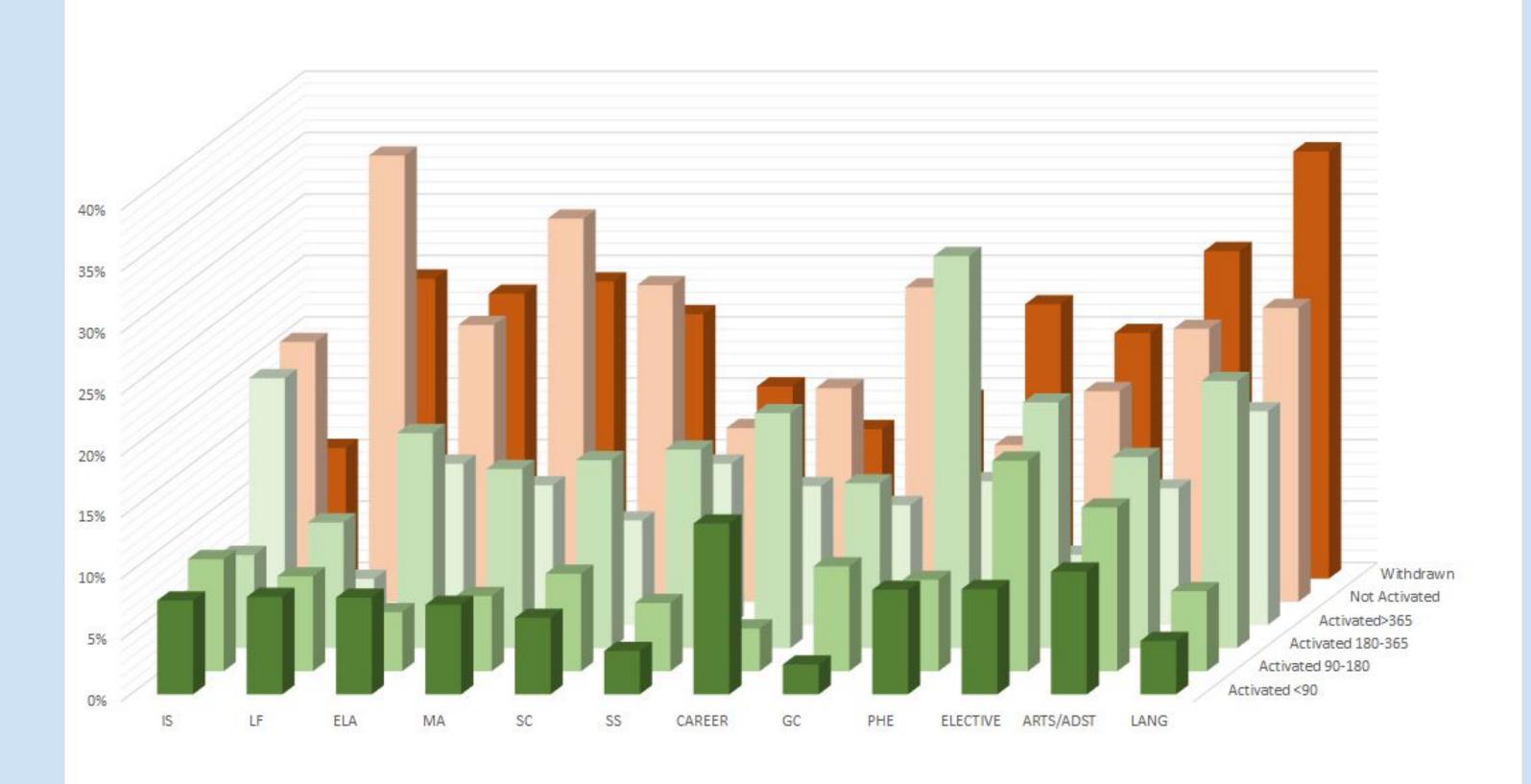


Completion Data by Program

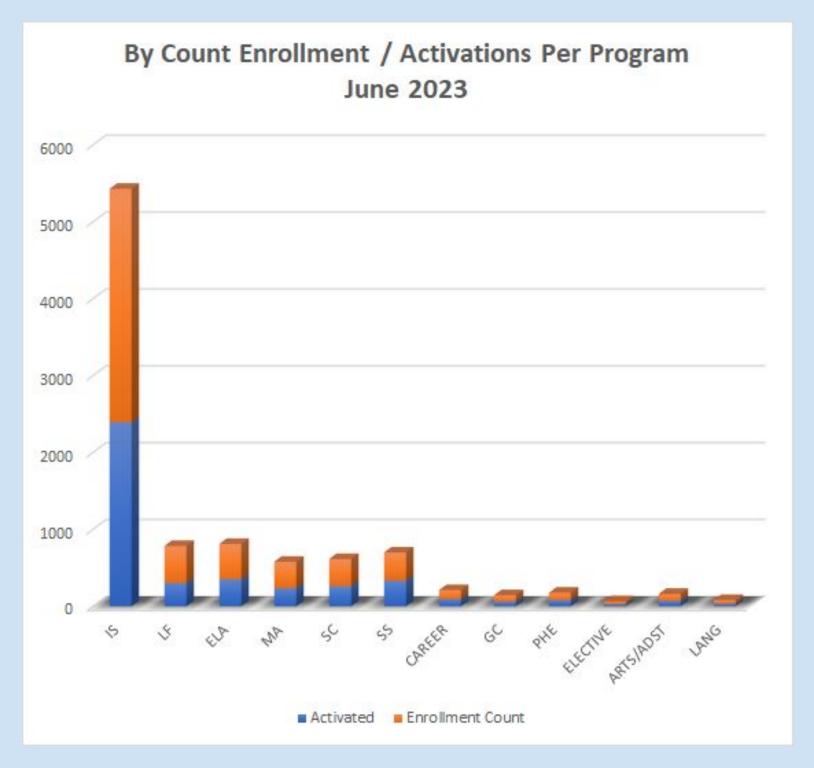


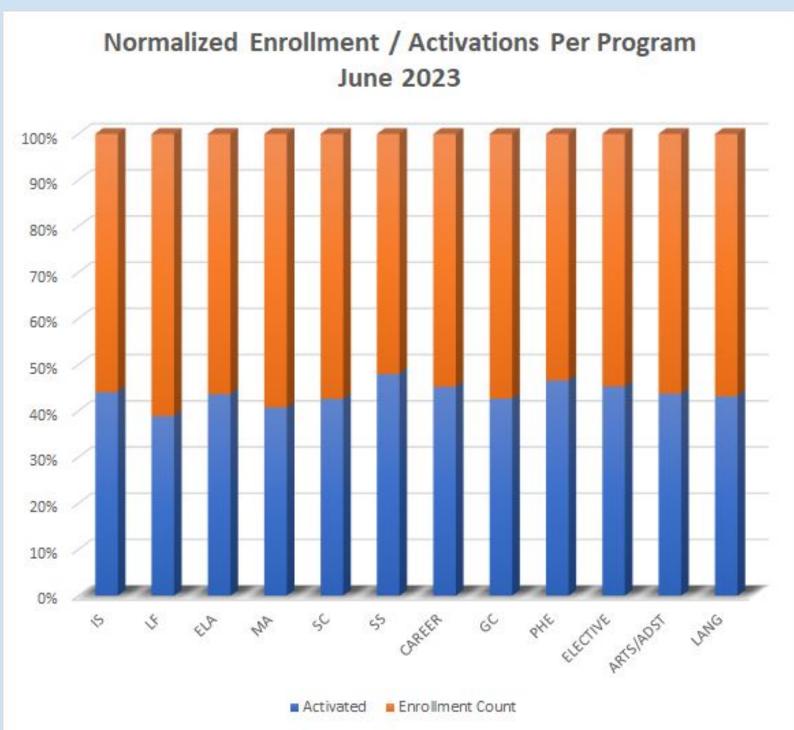
Course Activations by Program





Enrollment at KLC - June 2023





*** The IS program runs on a three-year cadence. Many of the enrollments are carried forth from previous years and are pending completion - hence the exaggerated enrollment/activation numbers. These numbers do not necessarily belong to the 2022/2023 funding year.





Framework for Enhancing Student Learning Buick Creek School 2021-2025

Updated October 2023

State of the year...

Celebrations:

- > Buick is becoming quite popular within the community
 - Although we lost some families last year we gained several new students from existing families.
 - Challenge is that they are working well below grade level.
- Opportunity to provide Deb with LOP teaching experience
- StrongStart continues to be very successful
- PAC is continuing to be active and is formalizing their processes and procedures
- > Students and parents seem happy with how the school is running
- Parent involvement in school activities is increasing
- > Student engagement is improving
- > Strong FSA participation. Several positive surprises particularly with Gr. 7

State of the year...

Challenges:

- > Staffing has been dynamic this year again
 - Kristen stayed 8 days before moving on.
 - Deb (LOP) has stepped in to support Buick
- > KLC Gr. 4, 5, 6 teacher (who supports Buick) has taken a medical leave.
 - Her replacement lasted 2 weeks prior to accepting other full-time employment. The position is still vacant.
- Inconsistent staffing at Int/MS level has caused some parent dissatisfaction (leaving to HomeSchool their students)
- Busing remains contentious
 - Access to district programming (Concerts, Careers/ADST, Swimming, etc) is problematic
- > EAs- although very young are dedicated and dynamic.
- > Continue to work to shift to a culture of student independence in class.

State of the year...

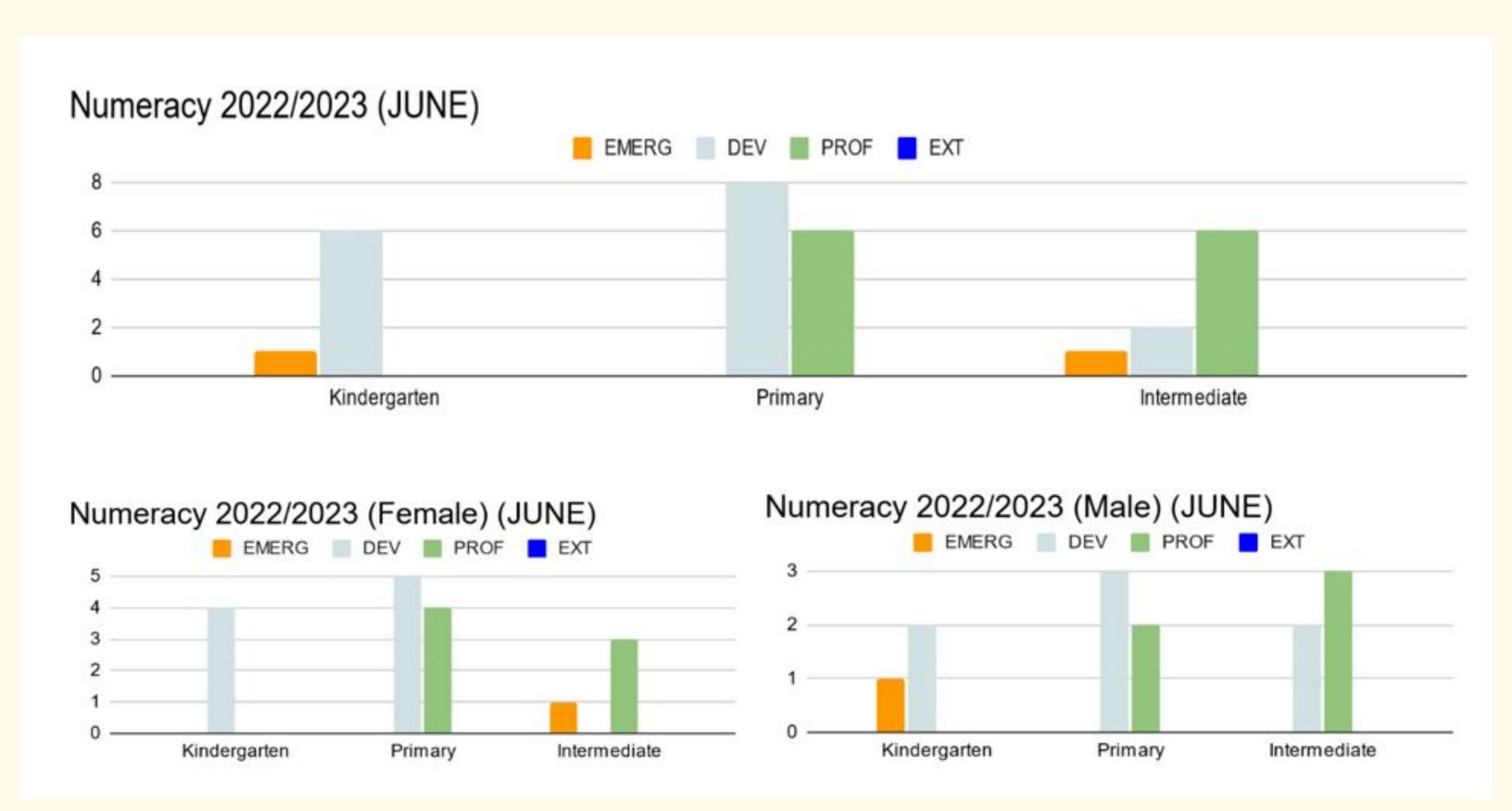
Observations and Reactions:

- > Over the last several years we have seen a shift in grade level enrollment at the the MS/Int level.
 - We no longer have any Gr. 8 or 9 student (we did just pick up a new Gr. 9 age student today but they are working well below grade level.)
- > We are seeing increased success in decoding capacity. To continue to improve student learning we will be shifting focus to include a greater emphasis on reading for understanding and problem solving.
 - This will also support the student performance on their assessments (FSA, Gr. 10/12 LTE and Gr. 10 Num).
- Given the dynamic nature of staffing we will review the staffing and course delivery model for next year.
 - The Wonowon program may impact this decision making.
 - Sharing teaching/students between schools increases workload

Buick Literacy June 2023



Buick Numeracy June 2023



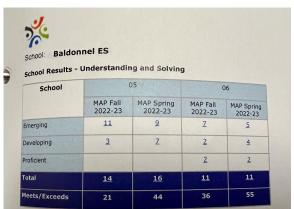
Baldonnel

Framework 2023-2024

Framework Development Process

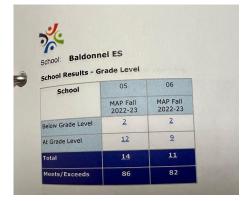
- *Planning day conversations with staff
- *PAC meeting sharing of Framework
- *School, District and Provincial learning evidence
- *Reviewing of Baldonnel Framework on planning day
- *Goals of Framework revised, established, in progress, continuation as needed
- *reviewed regularly at staff meetings, and our annual school planning day

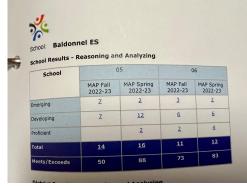
Data: See Framework/Data Binder/Intranet



		and Reflecting			
School		05	06		
	MAP Fall 2022-23	MAP Spring 2022-23	MAP Fall 2022-23	MAP Spring 2022-23	
Not Attempted		1		123	
Emerging	13	9	Z	4	
Developing	1	5	4	2	
Proficient		1			
rotal rotal	14	16	11	11	
Meets/Exceeds	7	38	36	64	

School Results -	nnel ES					
School: Baldon	nnel ES					
School.						
	Communicat	ing and Repre	senting			
School Results -						
School		05	06			
	MAP Fall 2022-23	MAP Spring 2022-23	MAP Fall 2022-23	MAP Spring 2022-23		
Emerging	2	2		3		
Developing	11	10	8	4		
Proficient	1	3	3	5		
	14	15	11	12		
Total				75		





What the evidence told us:

- *Literacy achievement: we have a strong plan in place that is well supported. We have a reading support teacher .2 position to help support literacy
- *Numeracy achievement: Numeracy Instruction and achievement are areas needing continued support.
- *Continued ongoing need to support Indigenous Learning.
- *Need to share more about academic achievement and learning via newsletter and continue to share on Facebook and to attach what framework goal is being demonstrated. Continue to share the curricular and core competencies for understanding.

Framework Goals

- 1. To increase student opportunities to take on leadership roles throughout the school and to have a voice.
- 2. Intellectual Development and Student Engagement-Math Literacy and Problem Solving.
- Students and Staff will increase their understanding of Indigenous Cultures
 with support of the curriculum and our community. School wide focus this year:
 The Medicine Wheel

Intermediate Students Math Interest Survey

What is a goal you have for yourself this year?

- *Learn how to be better at multiplication-2 *Multiply big numbers-2
- *To learn-3 *Not sure *To love math *To solve more math equations
- *To be a good leader *To get better at Prodigy *To work by myself
- *To learn more about fractions-1 *Learn how to solve problems

Intermediate Students Math Interest Survey

What do you think would help you to become an even better math student?

```
*I am a visual learner *Apply my learning *Practice division and multiplication
```

- *Ask the teacher when I need help *Longer time to work on math
- *Listening *How to learn how to do math *Someone to help me
- *Doing good math things *To practice *Thinking *To slow things down
- *I don't know *Explaining better *To learn how to focus
- *To learn more about how much things cost

Student Leadership













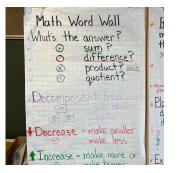






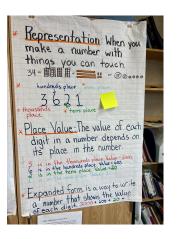
Numeracy Literacy







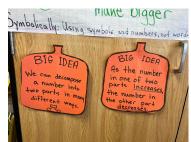








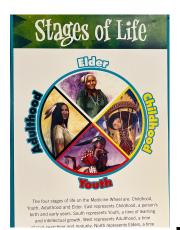


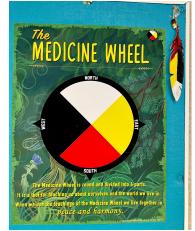


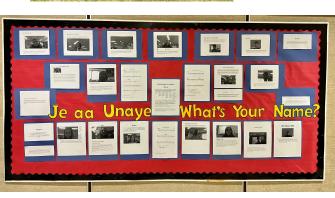
Indigenous Teachings













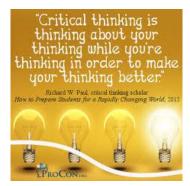


Critical Thinking



"Teach Children WHAT to THINK and you limit them to your ideas. Teach children HOW to THINK and their ideas are UNLIMITED."

LearningStationMusic.com







"metacognition lies at the root of all learning"

"...self-knowledge, awareness of how and why we think as we do, and the ability to adapt and learn, are critical to our survival as individuals..."

 James Zull (2011) From Brain to Mind: Daing Neuroscience to Guide Change in Education



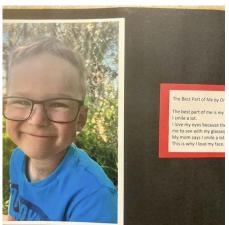
Progressive educators typically emphasize learning by doing, contextual learning relevant to students' real life experiences, critical thinking, deep understanding rather than rote memory, group work and collaboration rather than competitions, evaluation based on products rather than tests, and the fostering of social responsibility, democratic attitudes, and concern for social justice. They commonly talk about "educating the whole person" and about "student focused" as opposed to simply subject-focused education.

Peter Gra

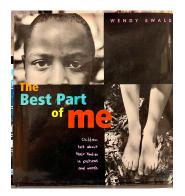
How Children Acquire "Academic" Skills Without Formal Instruction

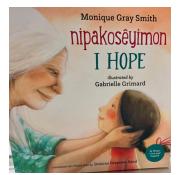


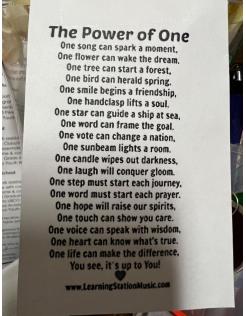
Social Emotional Well Being















Communication

Baldonnel Website: https://baldonnel.prn.bc.ca/

Baldonnel Facebook page: https://www.facebook.com/sd60baldonnel

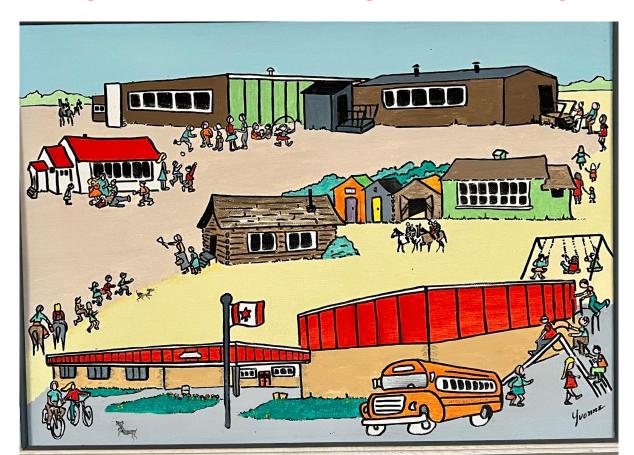
Newsletters: Include information such as Framework pieces, ECE, Social Emotional Learning, Happenings, Critical Thinking, Curricular and Core Competencies

Bulletin Boards around our school: PAC board, Framework board, Indigenous Board, Main information board, Story Workshop board, classroom boards.

Emails: Important information

Classroom newsletters

100 years as a community School & 40 years current building







Rural School Workshops for Strategic Planning

As discussed, the plan is to incorporate a strategic planning activity as part of your December or January PAC meeting (unless you choose a different activity). We will have a trustee or senior staff member attend. We will be asking you to put out a specific invite to this. We will also be inviting other local community groups that may be associated with your school community. Please ensure you hold the meeting in a space that allows for a larger group and some movement. Thanks.

School	PAC meeting Date / Time	Trustee / Senior Staff member	Questions / details
Hudson's Hope	Dec. 21 9-11	Stephen/Nicole	
Taylor	January 16@ 4:15 pm	Ida?	
Clearview	Jan. 10 @ 1pm	Madeleine/Angela	Women's Institute - Madeleine will check if the evening slot is preferable
UH	Dec 6 4:00pm	Jaclyn?	Survey
Wonowon	Jan. 17th @ 6:30pm	Helen/David	
Prespatou	Dec. 5: 7:00	Helen/David	
Baldonnel	Dec. 4: 6pm	Christine	
Upper Pine	Nov. 30: 3pm	Stephen	
Buick		Sean	survey

Capital Branch Presentation

- -Graphic that shows Ministry and School District Responsibilities
- -Organizational Chart for Capital Branch that shows different focus areas-there is one called Rural District Program
- -Organizational Project Overview Difference between a Major and Minor project
- -Construction Cost Escalation by Region-there is data there for Prince George that shows Northern costs are higher
- -Kev Success Factors

Sooke School District Presentation

- -Design for Representation
- -Had connected students ahead of time and had student art work on display for opening

Gifted Names by local First Nations, and art panel that provided a welcome -use of wood

- -1 in 6 Canadians have some form of disability- underlies importance of accessibility Sooke's Strategic Plan Goal- Pursue organizational excellence to support a vibrant school district
- -Economy of Scale
- Importance of building internal capacity during project, need key knowledge shared through out the system.
- -Page 26 average height and build change for children page 33-site before construction began- large rise in elevation, 20 million for moving rock around
- -Langford motto BLAST BULLDOZE Build

OF Note, Important to give individuals control over environment, room thermostats adjustable within a given range, each classroom controls heat and ventilation -room filters went with systems that were known to the facilities department Gender neutral washrooms no bathroom signage but a common abstract visual outside of each bathroom

Power Point

- -Bay Windows
- -Geothermal
- -in strategic plan moving to full electrification of everything and no use of fossil fuels

