

SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

**10112 – 105 Avenue
Fort St. John, BC V1J 4S4**

Telephone: (250) 262-6000
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Board of Education



A G E N D A B O O K

FOR THE

REGULAR BOARD MEETING

BOARD ROOM

TUESDAY, MAY 23, 2023 @ 5:30 p.m.

OUR MISSION

All our students will graduate, crossing the stage with dignity and grace.

OUR VALUES

The core values that guide the work of the school division are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS*.

OUR STRATEGIES

As a district, we are committed to FOUR OVER-ARCHING STRATEGIES:

- ❖ DELIVERY OF EXCELLENT EDUCATIONAL PROGRAMMING FOCUSSED ON STUDENT OUTCOMES
- ❖ PROVISION OF ETHICAL LEADERSHIP FOCUSSED ON RELATIONSHIPS AND CONTINUOUS IMPROVEMENT
- ❖ EXEMPLARY MANAGEMENT PRACTISES FOCUSSED ON ALIGNING RESOURCES FOR OPTIMAL RESULTS
- ❖ ENGAGED GOVERNANCE FOCUSSED ON ADVOCACY, ACCOUNTABILITY, AND COMMUNITY PARTNERSHIPS



THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60
REGULAR BOARD MEETING
TUESDAY, MAY 23, 2023
5:30 P.M.

AGENDA

1.0 Call to Order

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

2.0 Additions to the Agenda/Acceptance of the Agenda

3.0 Presentations/Delegations

4.0 Trustee Input (Celebrations)

5.0 Minutes of the Regular Board Meeting, April 24, 2023 (pages 6-13)

5.1 Approval of the Minutes

5.2 Business Arising from the Minutes
(See attached Action Item List for completed and ongoing items)

a) Board of Trustees Meetings Schedule 2023-2024 *(Attachment)*

6.0 Approval of Excerpts of the In Camera Board Meeting, March 13, 2023 (page 14)

7.0 Announcements and Reminders

May 25	Doig Days		DRFN
May 30	SUP-PAC Meetings <i>(Gilbert/TBD)</i>	12:00 p.m.	Board Room
June 2	Elementary Track Meet	8:30 a.m.	
June 5	COTW Regular Meeting	1:30 p.m.	Board Room
June 7	District Long-Service & Retirement Dinner	6:00 p.m.	Northern Grand
June 9	Clearview Slo-Pitch Tournament		Clearview
June 19	Board Regular Meeting	5:30 p.m.	Board Room
June 23	NPSS Graduation	1:30 p.m.	NPSS
June 29	Last Day for Students		
June 30	Hudson's Hope Graduation		Hudson's Hope
June 30	Administrative Day – Schools Close		
July 3-5	CSBA Congress		Banff

8.0 Senior Staff Reports

8.1 Superintendent's Report (page 15)

- 8.2 Secretary-Treasurer's Report (page 16)
- 9.0 **Reports of Regular Committee of the Whole Meeting, May 8, 2023** (pages 17-18)
- 9.1 Approval of Minutes
- 9.2 Business Arising
(See attached Action Item List for completed and ongoing items)
- a) CSBA Congress – Confirmation of attendance
- 9.3 Policy Committee (*Attachment*)
- a) Policy 5005 Criminal Records Checks
- Review feedback
- Campbell/
THAT Policy 5005 Criminal Records Checks be adopted with the attached revisions.
CARRIED.
- 10.0 **Other Reports**
- 10.1 BCSTA – AGM Report Out (*Attachment*)
- 10.2 BCPSEA – *Vice-Chair Lehmann*
- 10.3 Board Pro-D Committee – *Chair Gilbert*
- 11.0 **Correspondence**
- 12.0 **Unfinished Business**
- 12.1 Northern Health – Safe Injection Site Letter (*Attachment*)
- 13.0 **New Business**
- 14.0 **PRNTA Update** – Michele Wiebe, President
- 15.0 **CUPE Local #4653 Update** – Jennie Copeland, President
- 16.0 **District Parent Advisory Council (DPAC) Report** – Corrie Bennie, President
- 17.0 **Questions from the Press and Public Related to Agenda Items**
- 18.0 **Suspend Regular Meeting & Move into In-Camera Meeting**
- 19.0 **In Camera Motions brought forward for implementation**
- 20.0 **Adjournment**

Please Note:

Where an individual/group knows in advance they wish to address the Board, a request in writing should be made to the Secretary-Treasurer one week in advance of the Board Meeting in accordance with Board Policy #1003.1.

The request must indicate the subject of the presentation, any technology requirements (ie. screen, projector, laptop use) and the estimated time required for the presentation. Presentations will be limited to a maximum of 10 minutes, unless approved otherwise.

If approval is granted, an electronic/written copy of the presentation must be provided no later than Thursday of the week before the date of presentation.

“PROVISIONAL” MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

**Monday, April 24, 2023
5:30 p.m.**

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Nicole Gilliss, Trustee (Area 3)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)
Tom Whitton, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer (*via Zoom*)
Leah Reimer, Recording Secretary

(Guests/Media)

Dan Bourdon
Gwenn Bourdon
Rhonda Lupul
Deborah Johnson
Des Graziano, District of Taylor
Wayne Bell
Michele Wiebe, PRNTA



Regrets: Ida Campbell, Trustee (Area 4)

This Regular Board Meeting will be recorded and uploaded to our district website

Disclaimer: The definitive documentation and decisions are documented in the meeting minutes

Call to Order Chair Gilbert called the meeting to order at 5:31 p.m.

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

Agenda

Approval of the Agenda

Motion #53-23 Scott-Moncrieff/Snow
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

None

Trustee Input At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Not present

Trustee Gilliss

- BCSTA voter training session
- Regional Science Fair – presented and handed out awards. Good to see everyone in person. There was less participating this year, but hoping for more going forward

Vice-Chair Lehmann

- Labour Management Meeting
- BRFN dinner
- BCSTA webinar
- Clearview PAC meeting
- Board Chair call
- BCPSEA Regional Meeting in Prince George

Trustee Scott-Moncrieff

- BRFN dinner
- Contacting schools
- Prespatou School – School is having wheelchair basketball and carnival to fundraise funds for a new playground
- Buick Creek School – bingo fundraiser for new sea can

Trustee Snow

- Visited the high school a few times; Dr. Kearney and Bert Ambrose weekly

Trustee Whitton

- Nothing to report; planning on attend a variety of things coming up

Chair Gilbert

- Upper Pine Equity Scan Meeting – an invite had been sent out to Doig River, Blueberry and Halfway River First Nations
- BRFN dinner
- Over Spring Break, attended 50/30 challenge and NE Roundtable Meeting – reports are part of the agenda package
- Baldonnel skate day
- Board Chair call
- Regional Science Fair
- BCSTA FESL Peer Review for Maple Ridge
- BCPSEA Regional Meeting in Prince George
- MMMCS PAC Meeting
- District Joint Health & Safety Committee Meeting
- CM Finch – preschool session

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #54-23

Scott-Moncrieff/Whitton

THAT the Regular Meeting Minutes of March 13, 2023 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Standing Finance Committee Presentation

- *Topics related to K-12 Education and Northern Factors*
 - Connectivity – rural children to have better access to do their homework
 - Inflation
 - Transportation
 - Recruitment – will include a follow up on a pilot project that the Superintendent is a part of
 - Celebrate what is going on in the district and ask for continued support to fund and expand programs (eg. Project Heavy Duty, Dual Credit Program, Expanded Childcare)
- Chair Gilbert and the Secretary- Treasurer will meet to put together a presentation for submission.

ACTION: Trustees can forward any other topics to the Board Chair. Board Chair and Secretary-Treasurer will meet to put together a presentation for submission.

SD 60 Overdose Response Awareness Follow Up

- Relevant information has been attached in the agenda
- As well, the Superintendent has also attached information in his report that has been gathered from follow up with some of the schools

Approval of ExcerptsMotion #55-23

Whitton/Scott-Moncrieff

THAT the excerpts from the February 21, 2023 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.
CARRIED.

Announcements & Reminders

March 15/16	Early Dismissal Days		
March 20			
to March 31	Spring Break		
March 30	BCSTA Virtual Orientation Session	5:00 p.m.	Virtual
	(Working with People)		
April 7	Good Friday		
April 10	Easter Monday		
April 11	Policy Committee Meeting (Trustees)	12:30 p.m.	Board Room
April 11 (Tues)	COTW Regular Meeting	1:30 p.m.	Board Room
April 12	Regional Science Fair		NPSS
April 13	BCSTA Virtual Orientation Session	5:00 p.m.	Virtual
	(Relations with First Nations)		
April 17	BCPSEA Regional Meeting	1:00 – 4:00 p.m.	Prince George

April 21	NID Day (Pro-D)		
April 24	Board Regular Meeting	5:30 p.m.	Board Room
April 25	SUP-PAC Meetings (<i>Gilbert/Lehmann</i>)	12:00 p.m.	Board Room
April 27-30	BCSTA AGM		
May 1	Framework Presentations	3:30 p.m.	Board Room
May 5	NID Day (Indigenous Learning)		
May 8	Audit Committee (Trustees)	12:30 – 1:30 p.m.	Board Room
May 8	COTW Regular Meeting	1:30 p.m.	Board Room
May 9	Budget Public Meeting	5:30 p.m.	Board Room
May 22	Victoria Day		
May 23 (Tues)	Board Regular Meeting		Board Room
May 25	Doig Days		DRFN
May 30	SUP-PAC Meetings (<i>Gilbert/TBD</i>)	12:00 p.m.	Board Room
June 2	Elementary Track Meet	8:30 a.m.	
June 5	COTW Regular Meeting	1:30 p.m.	Board Room
June 9	Clearview Slo-Pitch Tournament		Clearview
June 19	Board Regular Meeting	5:30 p.m.	Board Room
June 23	NPSS Graduation	1:30 p.m.	NPSS
June 29	Last Day for Students		
June 30	Hudson's Hope Graduation		Hudson's Hope
June 30	Administrative Day – Schools Close		
July 3-5	CSBA Congress		Banff
June 7	District Long-Service & Retirement Dinner	6:00 p.m.	Northern Grand

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Superintendent's Report

<https://togetherwelearn.prn.bc.ca/2023/04/20/superintendents-report-april-2023/>

Substance Abuse Prevention & Education

- Information from middle & secondary schools support themes around substance abuse prevention and education

Out of District Field Trips

- See motion below

Community Coaches

- See motion below

Motion #56-23

Snow/Whitton

THAT the Board accept the Superintendent's Report with the exception of Out of District Field Trips and Community Coaches

CARRIED.

Motion #57-23

Snow/Lehmann

That the Board of Education adopt the Out of District Field Trips as presented

CARRIED.

Motion #58-23

Scott-Moncrieff/Snow

That the Board of Education adopt the following Community Coaches as presented

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to March 31, 2023

- LEA Revenue – invoiced in December based on number of students from the 1701. Invoiced out 50 or 75 percent, depending on the First Nation band. The remainder is invoiced on March 15, 2023. This document reflects seven months
- Discussion around post-Covid costs that are remaining in other districts and do we need to look at it for our district.

ACTION: The Secretary-Treasurer will look into the details and see if we should include in the Finance Standing Committee presentation

Food Security Grant

- Replacing the current Affordability Funding
- Ministry has released Feeding Futures School Food Programs Fund that allows more flexibility around the use of the money...we can use funds to hire a Food Coordinator, upgrade equipment (ie. fridge, stove), etc.
- It ensures students come to school with a stigma free access to food
- Right now the funding is for three years but Ministry has indicated that it may continue after that
- Allows pivoting with other operational money or special purpose funds (ie. Community Links)
- Our district is receiving \$806,483 for the 2023-2024 school year
- Our Leadership team will be meeting to come up with a plan moving forward for allotment of funds
- Discussion took place around Ministry reporting requirements

ACTION: Bring forward an update for allotment of the funds to a future Board Meeting

Board Office Closure – Summer Shutdown

- For information purposes

Human Resources Summary Report

- For information purposes
- Resignations – higher pay in different occupations, wanting to stay home, etc.

Motion #59-23

Lehmann/Whitton

THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – April 11, 2023

Motion #60-23

Whitton/Snow

THAT the Board accept the Regular Committee of the Whole minutes of April 11, 2023 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

None

Policy Committee

- Next Meeting Date – June 5, 2023 @ 11:00 a.m. (*Note: earlier start time*)

Other Reports

BCSTA

- Nothing to report

BCPSEA

BCPSEA Regional Meeting

Topics discussed:

- BCPSEA has experienced 80-85% staff turnover in the last two years
- Introduced the new Strategic Plan
- Bargaining trends
- Make a Future: Recruitment – Northern Pilot Project
- Discussed “exit” and “stay” interviews
- Exempt Staff Compensation
- Policies
- There will be an 8th meeting in May that will be available “virtually”, as requested by some districts. Date and time is forthcoming

Board Pro-D Committee

- CSBA Conference (July 3-5)
ACTION: Bring forward to the May 8, 2023 COTW for discussion around attendance
- The focus for the BCSTA AGM coming up will be “Student Voice at the Board Table”

Correspondence

Kindergarten Vision Screening – Letter from Margaret Little

- Superintendent is looking into the details as this type of screening was not being done by the school district
- Screening clinics took place up until 2018
- Will reach out to health colleagues to see if there are plans going forward and if so, what that will look at

ACTION: Bring forward more information to a future board meeting

Indigenous Education Carry-Forward – Ministry Letter

- For information purposes

Unfinished Business

The following unfinished business arose from the previous meeting minutes:

NE Roundtable Update

- Provincial and Federal government have signed off on the TLE's
- Implementation phase could take a considerable amount of time and are at different stages
- We will continue to monitor these meetings in regards to our Cameron Lake site and the TLE
- Trustee Whitton offered to sit in on the NE Roundtable meetings going forward if Helen can't attend

New Business

50/30 Challenge Meeting Report

- Northern Lights College is one of four groups receiving a federal grant to work on this initiative
- Involves increasing female representation at board tables. When looking at our school district and municipality, there currently is a lot of female representation
- There has been an increase in visible minorities and percentage of Indigenous people in our communities
- Looking to the Board and District Staff for feedback of getting involved
- Report shows the change in demographics in our own community, which helps with our own Strategic Plan

PRNTA Update – Michele Wiebe, President

- You are invited to the May 5 Indigenous Learning Day. Use the QR code to register as lunch is provided. It will be a great day
 - Thank you to Pat Jansen for her work and the team at the Indigenous Education Centre as well as Carleen Andrews, Charmaine Chretien and our Pro-D Executive. We've been planning since January
- Margaret Little also contacted me around the vision screening. I appreciate that the Superintendent is looking into it as it is important that the district is involved as it is a very valuable service

CUPE Local #4653 Update – Jennie Copeland, President

Absent – nothing to report

District Parent Advisory Council (DPAC) Report – President

Absent – nothing to report

Questions from Press/Public

At this time, opportunity was given for questions from the press

Wayne Bell – where are we at with the safe injection site and whether it's been moved? Board Chair – we don't have any feedback around that at this time...we're continuing to gather information to write our letter to Northern Health around communication.

Suspension & Move into In-Camera Meeting

Motion #61-23

Snow/Scott-Moncrieff

THAT the Board suspend the Regular Meeting and move into the In-Camera Meeting.

CARRIED.

Motion #62-23

Gilliss/Scott-Moncrieff

THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.

Adjournment

Motion #63-23

Whitton/Lehmann

THAT the meeting be adjourned. (9:15 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER

**EXCERPTS
FROM THE MARCH 13, 2023
“IN CAMERA” MEETING MINUTES**

The meeting was called to order and the In-camera Meeting Minutes, February 21, 2023 were read and adopted.

Business Arising

- North Peace Secondary Enrollment Audit

Superintendent’s Report

Items discussed and reported included:

- Early Learning – Integration Inquiry Report

Secretary-Treasurer’s Report

Items discussed and reported included:

No items

Other Reports

- BCSTA
- BCPSEA
- COTW Discussion Topics

Correspondence

None

Unfinished Business

None

New Business

None

REGULAR MEETING

REPORT TO THE

BOARD OF SCHOOL TRUSTEES

FROM THE SUPERINTENDENT OF SCHOOLS

Tuesday, May 23, 2023

Human Resources

1. Human Resources Summary Report for Teachers

Human Resources Summary Report for Teachers & AO's
for period of April 21st to May 18th, 2023

	Personnel Assignments	Leaves of Absence	Admin Appointments	Resignations /Retirements	Reports on Teachers
New assignments	18	6		4	4
Changes to existing	7	4			
Return from leave					
Payout prep					

RETIREEES only:

Education

1. **Superintendent's Report -**
<https://togetherwelearn.prn.bc.ca/2023/05/19/superintendents-report-may-2023/>
2. **Out of District Field Trips (Attachment)**
Recommended Motion: That the Board of Education adopt the Out of District Field Trips as presented.
3. **2023-2024 School Charges (Attachment)**
Recommended Motion: That the Board of Education adopt the 2023-2024 School Charges as presented.

Respectfully submitted

Stephen Petrucci, EdD
Superintendent of Schools

**REPORT TO THE
BOARD OF EDUCATION
FROM THE SECRETARY-TREASURER
Tuesday, May 23, 2023
REGULAR MEETING**

Operations

1. **Finance Update to April 30, 2023** *(Attachment)*
2. **2023-2024 Annual Budget Update**
3. **Annual Facilities Grant (AFG)** *(Attachment)*
4. **SD60 Emergency Response Plan – Wildfires** *(Attachment)*
5. **BASC Update**
6. **Financial Audit Services – RFP Extension**
Recommended Motion: That the Board extend the contract with KPMG for Financial Audit Services for the June 30, 2023 fiscal year

Human Resources

1. **Human Resources Support Staff Summary**

Human Resources Summary Report for Support Staff
For period of April 21st, 2023 to May 18^h, 2023

	Personnel Assignments	Leaves of Absence	Resignations
New assignments	3	3	7
Changes to existing	3		
Return from leave	3		
Layoff	4		
Retirements	1		
Termination			

Angela Telford,
Secretary-Treasurer

SCHOOL DISTRICT #60 (PEACE RIVER NORTH)
COMMITTEE OF THE WHOLE
“REGULAR” MEETING MINUTES
MONDAY, MAY 8, 2023
1:30 P.M.

Present: Helen Gilbert, Chair, Board of Education
Madeleine Lehmann, Vice-Chair
Ida Campbell, Trustee
Nicole Gilliss, Trustee
David Scott-Moncrieff, Trustee
Bill Snow, Trustee

Stephen Petrucci, Superintendent
Angela Telford, Secretary Treasurer
Leah Reimer, Executive Assistant

Guests/Media:
Michele Wiebe, PRNTA President
Deborah Johnson, Public
Gwen Bourden, Public
Wayne Bell, Public
Barb Waite, Public

Regrets: Thomas Whitton, Trustee

Education

Education Update

Stephen Petrucci, Superintendent

Framework Presentations & Departmental Reports (Attachments)

Bert Bowes Middle School

Theresa Hipkiss, Vice-Principal

- Presentation was made and questions from the Board were answered

Dr. Kearney Middle School

Sheldon Craig-Steele, Administrator

Tanya Braun, Vice-Principal

- Presentation was made and questions from the Board were answered

Early Learning and Child Care

Tracey Lariviere, Principal of Early Learning and Childcare

- Presentation was made and questions from the Board were answered

Preliminary Budget Presentation

Angela Telford, Secretary-Treasurer

- Angela presented the budget and questions from the Board were answered

Duncan Cran Elementary School

Griff Peet, Administrator

Janny Lavoie, Vice-Principal

- Presentation was made and questions from the Board were answered

Governance

CSBA Congress - Banff (July 3-5, 2023)

- Registration has been open for a while through the BCSTA Weekly email

ACTION: Board Chair will do a final confirmation with trustees if any are wanting to attend

Board of Trustees Meeting Schedule - Draft

- An additional COTW day (ie. March 4, 2024) has been added to accommodate the FESL presentations to give more time for fulsome discussion and honour the work the schools put into their presentations
- Discussion took place that operational presentations potentially be scheduled first to allow schools to prepare their FESL and presentation. Stephen will work with the administrators and department heads around next year's schedule
- Discussion around the potential of extending the time slots for NPSS/ELC as well as having two separate time slots for Wonowon & Buick Creek
- Discussion around the potential of trustees to go and visit schools and see the environment of the BASC and child care spaces

ACTION: Trustees are asked to review and provide any additional feedback in regards to the meeting schedule for the May 23, 2023 Board Meeting

Operations

Operations Report

- Upper Halfway – construction delayed due to wet/muddy conditions
- It has been beneficial that bus drivers are being trained by someone on site. We continue to fill casual positions
- Field trips – at this point, they are able to accommodate the volume of field trips
- Two buses are arriving shortly...they were scheduled to come in March but have been delayed. Angela has asked Ministry for an extension of expenditure of funds due to the delay

REGULAR - May 23, 2023					Unfinished	
Meeting Date	Meeting	Topic	Action Item/Recommendation	Assigned to:	Business	Completed
May 7/21	COTW	Finance Consultation - Standing Comm	Research where our funding percentage expenditures are in comparison to "like" districts	Angela	x	
Oct 4/21	COTW	Facilities Review - FCI Update	Provide more detailed information in regards to the FCI report	Angela	x	
Sept 12/22	Board	ST Report - Surplus Appropriation	Provide board with a more detailed summary	Angela	x	
Feb 21/23	Board	Policy Committee	Send out Policy 5005 for Notice of Motion & bring to May 23 Board Meeting for adoption	Leah		May 23/23
Mar 13/23	Board	Other Report - Board Pro-D	Form a working committee to review the Strategic Plan	Helen	x	
Mar 13/23	Board	Questions from Public & Press	Draft a letter & bring back to trustees for review; check process for sharing publicly	Helen		May 23/23
Apr 24/23	Board	Business Arising/Standing Committee	Trustee forward other topics; Board Chair/ST to put together a presentation for submission	Helen	x	
Apr 24/23	Board	ST Report/Finance Update	Look into details re: post COVID expenses & potentially add to Standing Comm presentation	Angela	x	
Apr 24/23	Board	ST Report/Food Security Grant	Bring forward allotment of funds update to a future Board Meeting	Angela	x	
Apr 24/23	Board	Correspondence - Vision Screening Ltd	Bring forward more information to a future board meeting	Stephen	June 5/23	
May 8/23	COTW	CSBA Congress	Chair to do a final confirmation of any trustees wanting to attend	Helen		May 23/23
May 8/23	Board	Board of Trustees Meeting Schedule	Board to provide any additional feedback and bring back to the May Board Meeting	Leah		May 23/23
Completed						
Dec 12/22	Board	Business Arising - Audit Committee	Bring back Policy 1011 & ToR to a future meeting	Angela		Feb 6/23
Feb 6/23	COTW	NEW - Special Regular Board Mtg	Reschedule to February 13, 2023 @ 1:00 w/ Zoom option to ratify CUPE MoA	Leah		x
Dec 12/22	Board	Business Arising - Trustee Crim Checks	Look into other policies around the province & bring back for further discussion	Angela		Feb 6/23
Feb 6/23	COTW	Operations Report	Helen to draft a letter to Dawson Road Maintenance/MoT re: road conditions	Helen		x
Jan 23/23	Board	Superintendent's Report	Proposed Three Year Calendar on March 13 Regular Agenda	Leah		Mar 13/23
Feb 21/23	Board	Business Arising - K-12 Reporting	Provide trustees with support document referenced by Jarrod Bell	Stephen		x
Feb 21/23	Board	Supt Report - Comm Coaches/PoR	Provide more detailed info regarding Community Coaches and PoR	Leah		x
Feb 21/23	Board	New Business - Recording Reg Mtgs	Include disclaimer in minutes and Board Chair script	Leah		x
Feb 21/23	Board	Supt Report - French Immersion Week	Draft a letter and organize a picture to be presented by Trustee Whitton	Helen		x
Mar 13/23	Board	Announcements & Reminders	Science Fair details will be sent out to Trustees once finalized	Helen		x
Mar 13/23	Board	Proposed Three Year Calendar	Look into whether those whose provided feedback have been responded to	Stephen		x
Feb 6/23	COTW	Framework Presentations	Sup't & ST to discuss communication options between schools and trustees	Stephen/Leah		x
Feb 21/23	Board	Business Arising - K-12 Reporting	Summarize key speaking points as it comes out and bring draft to the Board Chair	Stephen		Apr 24/23
Mar 13/23	Board	Announcements & Reminders	Confirm Science Fair details & send out to trustees	Helen		x
Mar 13/23	Board	New Business - SD60 Overdose Response	Look into current policies, processes, practices in regards to drug prevention and education in our district and bring back to the Board	Stephen		Apr 24/23
Mar 13/23	Board	ST Report - Standing Finance Committee	Register to do an oral presentation & bring back to April 24 Board mtg for topic discussion	Helen		Apr 24/23
Mar 13/23	Board	New Business - SD 60 Overdose Response	Communicate with colleagues through the BCSTA HUB to see if there are other districts dealing with safe injections sites near their schools	Helen		x
Mar 13/23	Board	New Business - SD 60 Overdose Response	Connect with colleagues to of any injections sites in their districts have had any problems since the injection site has opened	Helen		x
Mar 13/23	Board	New Business - SD 60 Overdose Response	Draft a letter inquiring around their processes in regards to communication and how these decisions are made in regards to choosing a location for a safe injection site	Helen		x
Apr 24/23	Board	Other Reports - Board Pro-D	Bring forward registration information re: CSBA to the May 8 COTW Meeting	Leah		May 8/23

SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

Board of Trustees Meetings 2023-2024

DATE	MEETINGS	START TIME
August 28 (<i>Tentative</i>)	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
September 18	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
October 3 (<i>Tues</i>)	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
October 16	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
November 6	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
November 20	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
December 4	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
December 18	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
Christmas Vacation: December 25, 2023 – January 7, 2024; Schools re-open January 8, 2024		
January 15	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
January 22	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
February 5	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
February 20 (<i>Tues</i>)	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
March 4	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
March 11	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
Spring Vacation: March 18 – April 1, 2024; Schools re-open April 2, 2024		
April 8	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
April 22 (BCSTA AGM: Apr 18-21)	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
May 6	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
May 21 (<i>Tues</i>)	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.
June 3	Trustee Meetings (closed) <i>Regular (Public) Committee of the Whole Meeting</i>	12:30 p.m. 1:30 p.m.
June 17	<i>Regular (Public) Board Meeting</i> In-Camera Board Meeting	5:30 p.m. Following Regular Mtg.

Location: all meetings are held at the School Board #60 Board Office in the **Board Room**.

Committee of the Whole Meetings: held the first Monday of each month, with the above noted exceptions, because of statutory holidays and holiday breaks

Regular Board Meetings: held the third Monday of each month, with the above noted exceptions because of statutory holidays and holiday breaks.



SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2022-2023

FOR BOARD APPROVAL

MAY - JUNE 2023

SCHOOL: NORTH PEACE - MAIN CAMPUS

Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) Description of Sports: (name of coach, chaperones & locations)
Track & Field Zones	May 24 - 25, 2023	Prince George, BC	School Bus	Teacher Coaches: Jaclyn McNicol, Tyson Collier
Girl's Soccer Provincials	June 1-4, 2023	Vancouver, BC	Plane	Teacher Coaches: Jaimelia Turner, Kathy McPherson Non-staff Coach: Daniel Turner
Outdoor Education 11/12 Camping Trip	June 9 - 10, 2023	Bergeron Falls, Tumbler Ridge, BC	School Bus	Teacher - Scott Hyde Non-Staff Chaperones - Charity Nelson, Cody Green Students will hike to the base of Bergeron Falls and camp overnight, returning on June 10, 2023

* Approved by Superintendent by email May 18th 2023 *

SCHOOL CHARGES for 2023-2024

for ALWIN HOLLAND ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Kindergarten Supplies	\$30.00	School supplies for the year	\$30.00		Optional - Parents may purchase on their own - the school pays additional costs for resources
Primary Supplies	\$32.00	School supplies for the year	\$32.00		Optional - Parents may purchase on their own - the school pays additional costs for resources
Intermediate Supplies	\$32.00	School supplies for the year	\$32.00		Optional - Parents may purchase on their own - the school pays additional costs for resources
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students	\$30.00		SD60 Technology - iPad Insurance Program
Cultural Presentations	\$10.00	This is used to offset the cost of cultural presentations at the school	\$10.00		Students who cannot afford this charge will not be penalized. The school pays any remaining costs.
Bussing	\$10.00	This is used to offset the costs associated with each activity such as skating, swimming, cultural events, etc.	\$10.00		Students who cannot afford this charge will not be penalized. Classes are expected to raise or collect funds to cover any additional charges.
Student Agenda (Gr 1-6)	\$10.00	Agendas used as a communication tool in Grades 1 - 6	\$10.00		Parents can purchase agendas on their own, but need a copy of the school expectations, bell schedules, Code of Conduct, etc. that is provided to students in Kindergarten.
Camp Cameron	\$40-80	Classes that go to Camp Cameron will be charged between \$40 and \$80 to cover costs of food, busing, etc. Classes are expected to fundraise to lower the cost.	\$40-80.00		Students who cannot afford this charge will not be penalized.
Field Trips	\$20.00	Up to \$20 per field trip may be collected to cover the cost of field trips.	\$20.00		Students who cannot afford this charge will not be penalized.
Morsley Ski Hill	\$65.00	Up to \$65 will be collected to cover rentals, lessons, and lift tickets.	\$65.00		Students who cannot afford this charge will not be penalized.

SCHOOL CHARGES for 2023-2024

for ANNE ROBERTS YOUNG ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Agenda	\$10.00	Agendas for grades 1-6.	\$10.00		Applies to all students except K's
K-6 School Supplies	\$35.00	School supplies needed throughout the year.	\$35.00		Applies to all students
Cultural fees	\$10.00	This is used to offset cultural events offered at the school.	\$10.00		Applies to all students. Students who cannot afford this fee will not be penalized.
Sports Fees	\$20.00	Up to \$20 will be collected for extra-curricular sports teams where there is a cost for busing, refs, tournament fees etc. We also fundraise to help cover this cost, so it is avoidable for athletes that choose to help fundraise.	\$20.00		Applies to team participants. Students who cannot afford this fee will not be penalized.
Field trip fees	\$10.00	Up to \$10 will be collected for field trips that classroom teachers want to take their students on.	\$10.00		Applies to specific classes. Students will not be penalized if they cannot afford this fee.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program

SCHOOL CHARGES for 2023-2024

for BALDONNEL ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Kindergarten Supplies	\$50.00	School supplies needed throughout the year.	\$50.00		Optional charge - parents can pick up their own supplies if they prefer.
Grade 1 - 6 Supplies	\$45.00	School supplies needed throughout the year.	\$45.00		Optional charge - parents can pick up their own supplies if they prefer.
Agenda	\$8.00	Agendas for grades 3-6.	\$9.00	\$1.00	Parents can purchase one on their own if they wish. School will pay the additional \$1.00 per agenda.
Cultural Fees	\$15.00	This is used to offset cultural events offered at the school.	\$15.00		Students who cannot afford this fee will not be penalized.
Busing Fees	\$15.00	This is used to offset busing fees.	\$15.00		Students who cannot afford this fee will not be penalized.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Field trip fees	\$10.00	Classroom teachers take their students on field trips.	\$10.00		Students who cannot afford this fee will not be penalized.
Camp Cameron	\$50.00	Cover costs of the bus, food, etc.	\$50.00		Students who cannot afford this fee will not be penalized.

SCHOOL CHARGES for 2023 - 2024

for BERT AMBROSE ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Kindergarten supplies	\$40.00	School supplies needed throughout the year.	\$40.00		Optional - Parents may choose to purchase their own supplies.
Gr. 1-2 Supplies	\$40.00	School supplies needed throughout the year.	\$40.00		Optional - Parents may choose to purchase their own supplies.
Gr. 3-6 Supplies	\$45.00	School supplies needed throughout the year.	\$45.00		Optional - Parents may choose to purchase their own supplies.
Agenda	\$10.00	Agendas for Grade 1-3	\$10.00		Required - Students who cannot afford this will be covered through the school Guardian Angel Program.
Cultural fees	\$15.00	This is used to offset cultural events offered at the school.	\$15.00		
CWTT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Sports Fee	\$10.00	Charge per activity.	\$10.00		Applies to all team participants. Students who cannot afford this will be covered through the school Guardian Angel Program.
Camp Cameron	\$40.00	Cover costs of the bus, food, etc.	\$40.00		Applies only to classes going to Camp Cameron. Students who cannot afford this will be covered through the school Guardian Angel Program.
ADST Programs	\$10.00	Supplies required to provide ADST activities to our students from K-6.	\$10.00		Applies to all students in Gr. 3-6 to help offset the sampler program for ADST. PAC and school cover most of the costs. Students who cannot afford this will be covered through the school Guardian Angel Program.
Field Trips	Varies	Students are charged a bus fee and cost of activity as per trip expenses.	\$2.00 - \$15.00		Charges will vary depending on planned classroom activities. Students who cannot afford this will be covered through the school Guardian Angel Program.

SCHOOL CHARGES for 2023-2024

for BERT BOWES MIDDLE SCHOOL

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Caution Fee	\$70.00	Caution Fee / Textbook	\$70.00		Caution Fees / textbooks, library books and outstanding fees.
School Fees	\$15.00	Locker Rental/Cultural Fee	\$15.00		
Agendas	\$7.00	Agendas	\$7.00		for grade 7's & possibly grade 8's

SCHOOL CHARGES for 2023-2024

for BUICK CREEK ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Tech deposit	\$100.00	This is a deposit and will go towards any damage caused to the technology provided by the school. The deposit will be returned when the technology is returned in good condition.	\$100.00		Deposit will not be required if the family is unable to pay.
School Supplies	Variable amounts	School supplies needed throughout the year.	Variable amounts		Parent are expected to purchase school supplies for their children
Field Trips	Variable amounts	Students are charged a bus fee and cost of activity as per trip expenses.	Variable amounts		Charges will vary depending on planned classroom activities. Students who cannot afford this will be covered.

SCHOOL CHARGES for 2023 - 2024

for C. M. FINCH ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Kindergarten supplies	\$35.00	School supplies needed throughout the year.	\$35.00		Optional charge - parents can pick up their own supplies if they prefer.
Agenda	\$8.00	Agendas for grades 1-6.	\$8.00		Parents can purchase one on their own if they wish. Students that cannot afford one will have it provided by the school.
Cultural fees	\$10.00	This is used to offset cultural events offered at the school.	\$10.00		Students who cannot afford this fee will not be penalized.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Field trip fees	\$10.00	Classroom teachers take their students on field trips.	\$10.00		Students who cannot afford this fee will not be penalized.
Grade 1-3 Supplies	\$45.00	School supplies needed throughout the year.	\$45.00		Students who cannot afford this fee will not be penalized.

SCHOOL CHARGES for 2023-2024

for CHARLIE LAKE ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Agenda	\$9.00	Agendas for grades 1-5.	\$9.00		Required - Students who cannot afford this will be covered by the school
Cultural events	\$5.00	All students - This is used to offset cultural events offered at the school.	\$5.00		Students who cannot afford this fee will not be penalized.
Busing - Field Trips	\$5.00	All students - Classroom teachers take their students on field trips.	\$5.00		Students who cannot afford this fee will not be penalized.
CWT	\$30.00	This fee is set by the District as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
School supplies K- 6	45-50	School supplies for the year.	45-50		We would like all students to buy their supplies from the school.

SCHOOL CHARGES for 2023 - 2024

for CLEARVIEW ELEM-JR SECONDARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
School Supplies	\$45.00	Elementary K-3.	\$45.00		Only elementary students. Secondary students need to bring their own supplies.
School Supplies	\$50.00	Elementary 4-6.	\$50.00		Additional cost for older students and different supplies used.
Agenda	\$10.00	Grades 1-7 - individual agenda.	\$10.00		For classes that use agendas.
Cooking Fee	\$20.00	Home Economics - cooking and taking home the extras.	\$20.00		Secondary Students in ADST courses - may not run this year. Cost would be for additional projects.
Cultural Performances - applies to all students. K - Gr. 9	\$15.00	Providing cultural opportunities for all students.	\$15.00		
CWIT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Field trip fees	\$5-\$10.00	Classroom teachers take their students on field trips.	\$10.00		Students who cannot afford this fee will not be penalized. This will only be collected when needed.
Secondary Caution Charges – All Secondary Students (Paid once only)	\$75.00	This is a one time charge for all secondary students. Receive this back at the end of grade 9 if all textbooks are returned and no other damages occur.	\$75.00		\$75.00 refundable charge returned to student when they graduate from or leave Clearview School. This charge is intended to be used only when the student has outstanding charges (usually textbooks or library books) owing to the school or damages to school property.
Secondary School Supplies 6-9	N/A				Clearview School does not supply any Secondary Student School Supplies. A suggested supply list is given to each student in June & September and students purchase their own supplies.
Secondary Charges – Paid Yearly by all grade 7-9	\$4.00	Non-refundable – for lock for their locker.	\$4.00		

SCHOOL CHARGES for 2023 - 2024

for DR. KEARNEY MIDDLE SCHOOL

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
School Fees	\$10.00	Locker Rental/Cultural Fee	\$10.00		
Textbook Deposit	\$70.00	Caution Fees	\$70.00		Caution fees for books and outstanding fees
Sports Academy	\$350.00	Hockey Academy Program	\$350.00		Covers busing, Hockey Canada Fees
PE Fees	\$10.00	PE students wishing to go to out of school gym activities	\$10.00		Covers busing, user activity costs

SCHOOL CHARGES for 2023 - 2024

for DUNCAN CRAN ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Cultural Fee	\$15.00	This is used to offset cultural events offered at the school. Cultural Residencies will be covered in this fee. Students who cannot afford this fee will not be penalized.	\$15.00		Applies to all students. Community Links covers fees for families that express hardship to pay.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Kindergarten School fees	\$30.00	School supplies needed throughout the year for Kindergarten students only.	\$30.00		Optional fee for Kindergarten students only. Parents may choose to purchase their own.
Student Agenda	\$10.00	Grade 1-6 classes	\$10.00		Daily communication with families to their children's teachers.

SCHOOL CHARGES for 2023 - 2024

for ECOLE CENTRAL ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Agenda	\$10.00	Agendas for grades 1-6	\$10.00		Students who cannot afford this fee will not be penalized.
Cultural Fees	\$10.00	This is used to offset cultural events offered at the school.	\$10.00		Applies to all students. Students who cannot afford this fee will not be penalized
School Supplies - Gr. K-3	\$40.00	Supplies for grades K-3. School supplies needed throughout the year.	\$40.00		Optional charge - parents can pick up their own supplies if they prefer.
School Supplies - Gr. 4-6	\$45.00	School supplies for grades 4-6 needed throughout the year.	\$45.00		Optional charge - parents can pick up their own supplies if they prefer.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Quebec Fees	\$2,800.00	Grade 6 students that will be going on the trip to Quebec	\$2,800.00		Grade 6 only.
Sports Fees	\$20.00	Up to \$20 will be collected for extra-curricular sports teams where there is a cost for busing, refs, tournament fees, etc.	\$20.00		Intermediate Students. Applies to all team participants. Students who cannot afford this fee will not be penalized.
Field Trips	\$10.00	Up to \$10 will be collected for field trips that classroom teachers want to take their students on.	\$10.00		Applies to specific classes. Students will not be penalized if they cannot afford this fee.
Morsley Ski Hill	\$60.00	Up to \$60 will be collected to cover rentals, lessons, and lift tickets.	\$60		Applies to specific classes. Students will not be penalized if they cannot afford this fee.

SCHOOL CHARGES for 2023 - 2024

for ELC

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Locker Fee	\$5.00	Fee for locker and lock use while at the ELC.			
Cultural Fee	\$15.00	Cultural Assemblies and Student Events.			Students who cannot pay this fee will not be penalized.
Caution Fee	\$70.00	A deposit to cover any lost books, etc. Fee is transferred to NPSS and is refunded once student leaves or graduates (if they do not have any outstanding amounts due).			
Camp Cameron	\$30	All students will be participating in Camp Cameron activities. This is for community building, SEL, Science and PHE.			Students who cannot pay this fee will not be penalized.

SCHOOL CHARGES for 2023-2024

for HUDSON'S HOPE SCHOOL

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
School supplies	\$50.00	Kindergarten	\$50.00		All school supplies needed throughout the year; parents can supply their own if they wish.
School supplies	\$50.00	Grades 1-6	\$50.00		All school supplies needed throughout the year; parents can supply their own if they wish.
Agenda	\$10.00	Grades 3-6 only	\$10.00		Students who cannot afford this fee will not be penalized.
Cultural fee	\$15.00	Cultural performances for students	\$15.00		Students who cannot afford this fee will not be penalized.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Field trip fees	\$10.00	Classroom teachers take their students on field trips.	\$10.00		Students who cannot afford this fee will not be penalized.
Lockers	\$7.50	Covers cost of replacing locks.	\$7.50		
Caution fees	\$75.00	One time charge in grade 7 or when they enter our school.	\$75.00		Fee is fully refundable at graduation or when they leave our school, providing all textbooks are returned and undamaged.

SCHOOL CHARGES for 2023-2024

for KEY / DISTANCE LEARNING

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Course Resources	Cost of resources up to \$100 max	This is a deposit and will be returned when the resources are returned to KLC. This deposit is intended to encourage return of the course/program resources. Deposit is for non-consumable paper-based resources only.	\$100.00		Deposit will not be required if family is unable to pay.
IT - iPad, Chromebook, Computer	\$100.00	This is a deposit and will be returned when the resources are returned to KLC. This deposit is intended to encourage return of the course/program resources and offset the cost of repairing any damages.	\$100.00		Deposit will not be required if the family is unable to pay.
Field Trips & Activity Days	Variable amounts	Students are charged a bus fee and cost of activity as per trip expenses.	Variable amounts		Charges will vary depending on planned classroom activities. Students who cannot afford this will be covered.

SCHOOL CHARGES for 2023-2024

for MARGARET 'MA' MURRAY COMMUNITY SCHOOL

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Agenda	\$10.00	Agendas for grades 1-6.	\$10.00		class specific
School supplies	\$40.00	Supplies for grades 1-6 - School supplies needed throughout the year.	\$40.00		Optional charge - parents can pick up their own supplies if they prefer.
School supplies	\$50.00	Supplies for Kindergarten - School supplies needed throughout the year.	\$50.00		Includes \$10.00 for tasty treat Tuesday supplies
Cultural events	\$10.00	All students - This is used to offset cultural events offered at the school.	\$10.00		Students who cannot afford this fee will not be penalized.
Busing	\$10.00	All students - Classroom teachers take their students on field trips.	\$10.00		Students who cannot afford this fee will not be penalized.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Camp Cameron	\$40.00	Cover costs of the bus, food, etc.	\$40.00		Students who cannot afford this fee will not be penalized.
Field trip fees	up to \$10	Cover costs incurred for off site field trips.	up to \$10		students who cannot afford this fee will not be penalized.
Sports Team Fee	up to \$20	to assist with bus costs, tournament fees and referees	\$20.00		students who cannot afford this fee will not be penalized.

SCHOOL CHARGES for 2023-2024

for NORTH PEACE SECONDARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Caution Fee	\$70.00	Textbook Caution Fee	\$70.00		Caution fees for books and outstanding fees
Leadership Fee	\$12.00	Cultural Fee	\$15.00		Cultural Assemblies, Student Events, Student Council
Locker Fee	\$5.00	Locker Rental/locks	\$5.00		

SCHOOL CHARGES for 2023-2024

for PRESPATOU ELEM-SECONDARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Agenda	\$0.00	Agendas for Grades 1-7 - Class Specific	\$10.00		**Currently not being charged**
Cultural Events	\$0.00	This is used to offset cultural events offered at the school. Students who cannot afford this fee will not be penalized.	\$10.00		**Currently not being charged**
Field Trips	\$10.00	Up to \$10 will be collected for field trips that classroom teachers want to take their students on. Students will not be penalized if they cannot afford this fee.	\$10.00		Applies to specific classes and specific field trips.
Camp Cameron	\$40-80	Classes that wish to go to Camp Cameron will be charged between \$40-80 to cover the costs of the long bus ride, food etc. Students who cannot afford this fee will not be penalized. Classes are expected to fundraise to lower the cost.	\$40-80		Applies to specific classes.
Worsley Ski Hill	\$65.00	Up to \$65 will be collected to cover rentals, lessons, and lift tickets.	\$65.00		Grade 8 to 12
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Sports Teams	\$10.00	Up to \$10 will be collected for extra-curricular sports teams where there is a cost for busing, refs, tournament registration, etc. Students who cannot afford this will not be penalized.	\$10.00		Applies to participants of sports teams.
Secondary Caution Charges - All Secondary Students (Pd once only)	\$50.00	\$50.00 refundable charge returned to student when they graduate from or leave Prespatou School. This charge is intended to be used only when the student has outstanding charges (usually textbooks, library books or chromebooks) owing to the school or damages to school property.	\$50.00		Secondary - **Currently not being charged**
Shop Classes	Various	Cost of materials needed by a student to build the projects of their choice beyond those that the school will provide. These charges must be paid prior to a project being started.	Various		Secondary
Food Classes	Various	Cover food costs when food is fed directly to the student.	Various		Secondary -

SCHOOL CHARGES for 2023-2024

for ROBERT OGILVIE ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Kindergarten Supplies	\$40.00	School supplies for Kindergarten.	\$40.00		Kindergarten student only
Kindergarten Cultural	\$10.00	Used to offset cultural events offered at the school.	\$12.00		Kindergarten student only
Kindergarten Bussing	\$10.00	To help cover the cost of field trips.	\$13.00		Kindergarten student only
Grades 1-6 Supplies	\$40.00	School supplies for Grade 1-6.	\$40.00		Applies to Grades 1-6 students
Grades 1-6 Cultural	\$12.00	Used to offset cultural events offered at the school.	\$12.00		Applies to Grades 1-6 students
Grades 1-6 Bussing	\$13.00	To help cover the cost of field trips.	\$13.00		Applies to Grades 1-6 students
Grades 1-6 Agenda	\$10.00	Student agendas.	\$10.00		Applies to Grades 1-6 students
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program (Grade 6 students only)
Camp Cameron	\$50-80	Classes that go to Camp Cameron will be charged between \$50 and \$80 to cover costs of food, busing, etc. Classes are expected to fundraise to lower the cost.	\$50-80.00		Students who cannot afford this charge will not be penalized.
Field Trips	\$20.00	Up to \$20 per field trip may be collected to cover the cost of field trips.	\$20.00		Students who cannot afford this charge will not be penalized.
Morsley Ski Hill	\$80.00	Up to \$80 will be collected to cover rentals, lessons, and lift tickets.	\$80.00		Students who cannot afford this charge will not be penalized.

SCHOOL CHARGES for 2023-2024

for TAYLOR ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Kindergarten supplies	\$40.00	School supplies needed throughout the year.	\$40.00		Optional charge - parents can pick up their own supplies if they prefer.
Grade 1-6 supplies	\$45.00	School supplies needed throughout the year.	\$45.00		Optional charge - parents can pick up their own supplies if they prefer.
Agenda	\$7.00	Agendas for grades 3-6.	\$7.00		Parents can purchase one on their own if they wish.
Cultural fees	\$5.00	This is used to offset cultural events offered at the school.	\$5.00		Students who cannot afford this fee will not be penalized.
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Busing	\$10.00	This charge helps to offset the cost of any bussing for field trips.	\$10.00		Students who cannot afford this fee will not be penalized.

SCHOOL CHARGES for 2023-2024

for TECHNOLOGY SERVICES

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount		Explanation (if required)
			Conforming	Remaining	
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program

SCHOOL CHARGES for 2023 - 2024

for UPPER HALFWAY ELEM-JR SECONDARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
K – Grade 3 Supplies	\$30.00	Optional charge – families can purchase student supplies. Contact the school for a supply list.	\$30.00		
Grade 4 - 10 Supplies	\$35.00	Optional charge – families can purchase student supplies. Contact the school for a supply list.	\$35.00		
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Field Trip Fee	\$10.00	Applies to all students.	\$10.00		

SCHOOL CHARGES for 2023 - 2024

for UPPER PINE ELEM-JR SECONDARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
Primary School Supplies (K-Gr 3)	\$45.00	School supplies needed throughout the year.	\$45.00		
Intermediate Classroom Supplies (Gr 4-8)	\$15.00	Used to offset cost of supplies used by students that are provided by the school.	\$15.00		
Agenda	\$0.00	Agendas for Kindergarten to Grade 7.	\$0.00		no longer ordering and providing
Cultural Fees	\$15.00	Used to offset cost of cultural events offered at the school.	\$15.00		Students who cannot afford this fee will not be penalized
Gr 8 Caution Fees	\$0.00	Used to offset costs of replacing lost textbooks.	\$0.00		No longer collecting Caution Fees
Locker Rental	\$2.00	Locker use charge (lock included).	\$2.00		Optional charge - students can choose not to have a locker or provide their own lock
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program
Field Trip Fees	\$10.00	Used to offset cost of field trips that classroom teachers wish to take their students on.	\$10.00		Classes will fundraise, but if they are short funds, there will be a small charge to cover costs. Applies to specific classes. Students who cannot afford this fee will not be penalized.

SCHOOL CHARGES for 2023 - 2024

for WONOWON ELEMENTARY

Course/Program/Item	Charge \$	Breakdown/Rationale	Amount	Amount	Explanation (if required)
			Conforming	Remaining	
K – Grade 3 Supplies	\$40.00	Optional charge – families can purchase student supplies.	\$40.00		Contact the school for a supply list.
Grade 4 - 6 Supplies	\$45.00	Optional charge – families can purchase student supplies.	\$45.00		Contact the school for a supply list.
Field Trip/Cultural Fee	\$10.00	Applies to all students.	\$10.00		
CWT	\$30.00	This fee is set by the district as an insurance fee for usage of iPads, etc. for grade 6 students.	\$30.00		SD60 Technology - iPad Insurance Program

School District #60 Operating Financial Report - July 1, 2022 to April 30, 2023

Operating Revenue	Actual	Amended Budget	% of budget received	# of Months	Explanations
Ministry of Education Grants	\$ 58,559,277	\$ 73,113,806	80.1%	12	On Track as should be approx 80%
Provincial Grants - School Age Therapy	\$ 107,249	\$ 127,502	84.1%	12	On Track
Offshore Tuition	\$ 518,359	\$ 659,289	78.6%	10	Offshore Tuition recognized each month
					Invoiced Student Funding, received transportation funding - adjust
Alberta Students, DL, 3rd Party Billings	\$ 78,514	\$ 85,000	92.4%	10	made for Grade 12 and 2 kindergarten students
LEA Revenue	\$ 867,696	\$ 1,041,556	83.3%		Billed 100% for LEA; revenue for 8 months
					This includes Apple schools funding, ITA, and other miscellaneous funds that come into the District. Have now recieved \$105,000 from
Miscellaneous Revenue	\$ 273,377	\$ 317,983	86.0%	12	ITA
Rentals	\$ 93,620	\$ 101,200	92.5%	12	Includes Daycare Rental, Teacherage Rentals, Cameron Lake Rentals
Interest	\$ 335,656	\$ 320,000	104.9%	12	& Indigenous Rent
					Interest rates have increased from 1.7% in May to 4.87% in April
Operating Revenue Before LEA Adjustment	\$ 60,833,748	\$ 75,766,336	80.3%		
LEA Revenue	-\$867,696	-\$1,041,556			
Operating Revenue with LEA Adjustment	\$59,966,052	\$74,724,780			
Funding from Accumulated Surplus		\$ 1,573,877			
Total Operating Revenue	\$59,966,052	\$76,298,657			
Operating Expense	Actual	Annual Budget	% of budget expended	# of Months	Explanations
Salaries					
Teachers	22,642,932	28,212,741	80.3%	10	On Track as should be approx 80% YTD
Principals and Vice-Principals	4,422,409	5,325,599	83.0%	12	On Track as should be approx 80% YTD
Educational Assistants	4,346,247	5,372,471	80.9%	10	On Track as should be approx 80% YTD
					Below where is should be at approximately 80%; there was a pay period in April during spring break, and staff may not have used
Support Staff	6,636,755	8,786,152	75.5%	10	Spring Break Makeup Time.
Other Professionals	1,582,437	1,890,448	83.7%	12	On Track as should be approx 80% YTD
Substitutes (TOC's)	1,689,652	2,163,772	78.1%	10	On Track as should be approx 80% YTD
	41,320,432	51,751,183	79.8%		
Total Salaries					
Employee Benefits	9,428,774	11,831,576	79.7%		On Track with 80% dependant on how pay periods fall
Total Salaries and Benefits	\$50,749,206	\$63,582,759	79.8%		
Services and Supplies	8,351,813	12,015,898	69.5%	12	On Track as should be approx 80% YTD; Supply chain issues contributing to this. This number varies throughout the year. Large purchases are generally made later in the year.
Total Operating Expenses	\$59,101,019	\$75,598,657	78.2%		
Capital Purchases from Operating Application of Reserves	\$452,753	\$700,000	64.7%	12	Purchases vary through year
	\$0				
Operating Net Revenue (Expense)	\$412,280	\$0			
Application of Reserves					
Balanced		\$0			



SD60
Emergency
Response Plan
Wildfires

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Purpose

The purpose of this emergency response plan is to provide a framework for responding to wildfire incidents that could impact the safety of students, staff, and facilities. This plan outlines the specific procedures and protocols to be followed in the event of a wildfire emergency and provides guidance on how to minimize risks and ensure the safety of everyone in the school community.

The plan aims to establish a clear chain of command, roles and responsibilities for key personnel, including school administrators, teachers and support staff.

This includes setting up procedures for timely and accurate communication with the school community regarding the emergency situation, evacuation plans, and other critical information.

Emergency Telephone Numbers

Ambulance, Fire, Police	911
Poison Control Centre	1-800-567-8911
Fort St. John Hospital	250-262-5200
Sniders Alarm Monitoring	1-877-526-8221
City Answering Service	250-785-6781
BC Hydro Power Outage	1-888-769-3766
Natural Gas Emergency	1-800-663-1173
MSDS Online	https://bit.ly/2uj6Bie

STARS Vigilant Emergency Response – Rural Schools

In the event of a serious injury:

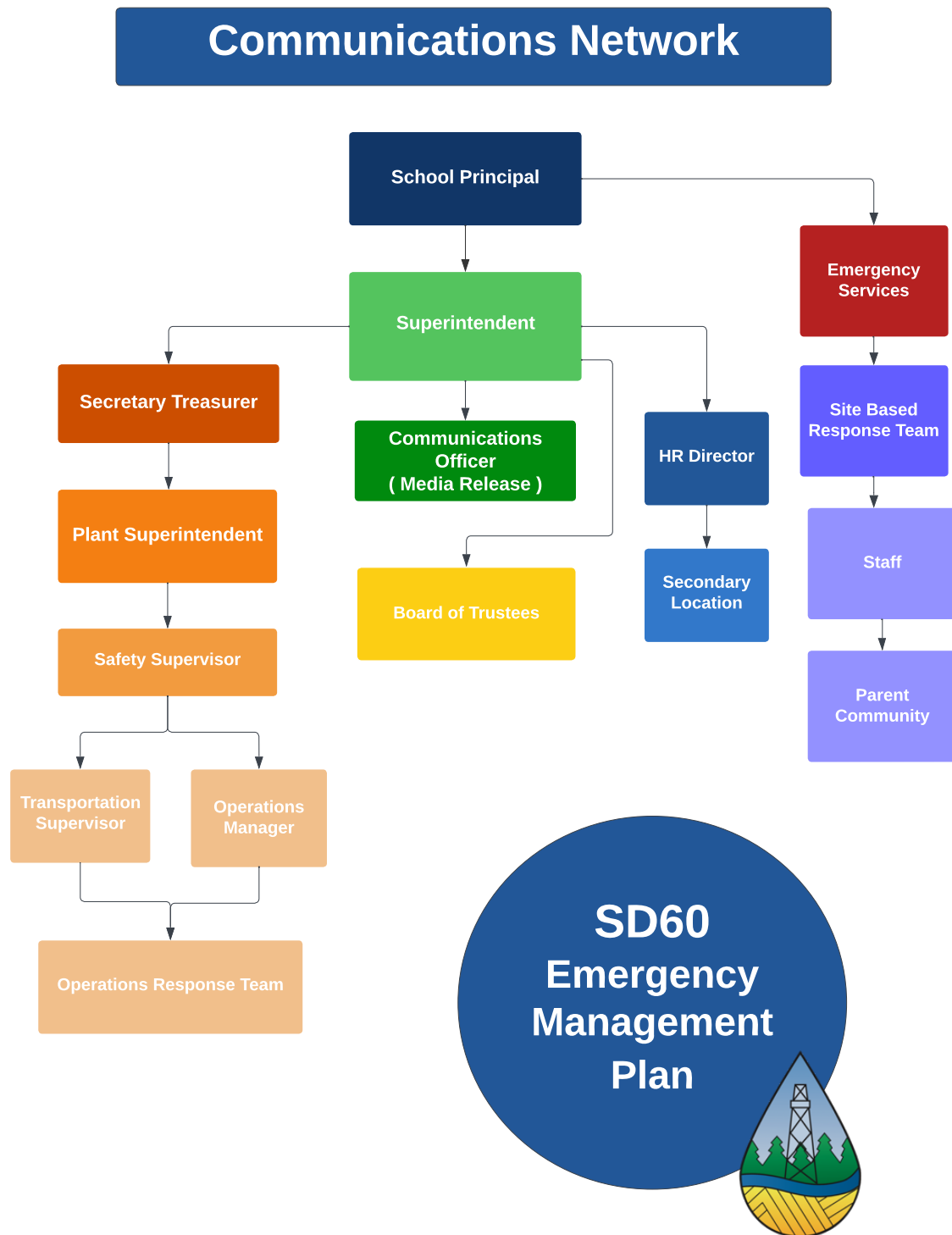
Stars Vigilant Emergency Response 1-888-888-4567

- Buick Creek # 14392
- Clearview # 14379
- Prespatou # 4404
- Upper Halfway # 4239
- Wonowon # 14382

Designated Personnel

District Administration Office	250-262-6000
Stephen Petrucci, Superintendent of Schools	250-264-7644
Angela Telford, Secretary Treasurer	250-262-5565
Jarrold Bell, Director of Instruction	250-262-8324
Wade Hart, Director of Human Resources	250-793-0840
Carleen Andrews, Director of SEL	250-794-6867
Facilities Department	250-785-1577
Chad Cushway, Plant Superintendent	250-224-2309
Sabrina Bourdon, Safety Supervisor	250-263-1997
Cindy Dettling, Transportation Supervisor	250-262-9965
Radu Grigoras, Operations Manager	250-262-4007
Technology Department	250-785-4357
Rick Phillips, IT Manager	250-794-5058

Communications Network



Emergency Response Procedures

In the event of a wild fire

- School Administration, in consultation with the Superintendent of Schools or their Designate, has the authority to evacuate any school threatened by a wild fire.
- In the event of a wild fire, the Regional District and/or Municipal Authorities may advise and/or direct students and staff to be evacuated from the school.
- Students and staff will be transported to the evacuation site by school bus.
- School bus transportation will be arranged by the Transportation Supervisor in consultation with the Superintendent of Schools.
- Plans for student reunification will be conducted at the evacuation site.
- Primary and secondary designated first aid attendants will be on site to respond in the event of an injury.
- If students and staff have to remain at the evacuation site for a length of time, contingency plans are in place for food and student supervision.
- Students and staff requiring assistance and/or have particular medical needs, medical alerts or medication will be identified.
- Parents/Guardians will be notified.
- The Emergency Response Plan and all the procedures will be shared with the staff, parents/guardians, and District personnel.

Procedures

1. The Administrator will contact Transportation Department to have the buses dispatched to school.
2. The Administrator will inform the Superintendent that evacuation order has been announced.
3. If it is safe to do so, the Administrator will announce and direct staff and students to evacuate building.
4. All students and staff will muster. Teachers will have students arranged by classes. Attendance will be taken.
5. Clerical will keep an up to date list of students in attendance each day, which will be brought to the secondary evacuation site. The list will be used to ensure all students are accounted for.
6. Clerical will bring student medications if necessary. (eg. Asthma inhalers, insulin, etc.)
7. A designated staff member will sweep the building to ensure the building has been evacuated. The building is then locked up, ensuring all windows are closed.
8. Any missing students or staff will be reported to the Principal/designee and emergency response personnel.
9. Once the buses have arrived, the Administrator will direct staff and students to load buses.
10. After being accounted for and students are boarded on buses, staff will have the choice to drive their own vehicles. All staff must report to the evacuation site.
11. The students will be transported to Bert Ambrose School via buses only.
12. The principal will contact the parent community to notify the families of the evacuation site for student pickup.

13. Evacuation site will be notified of incoming staff and students from the evacuated school.
14. The Administrator will bring their cell phone and laptop for communication.
15. Facilities and Transportation Department response teams will report to evacuation site to set up for parent pickup and traffic control. See map for 'Student Reunification Plan'.
16. All students and staff will check-in at the designated reception gate and will proceed to gymnasium.
17. Students will be released to approved parent/guardian pickup.
18. Administration will remain on site until the entire school population has been picked up. Teachers will remain on site until their class population has been picked up.

Transportation Department

In the event that the school is put on evacuation alert, the Transportation will have bus drivers on standby in order to respond to an evacuation order. Transportation will maintain a list of secondary drivers to respond in the event a primary driver is unavailable.

Transportation routes will be directed by the Transportation Supervisor at the time of evacuation. This will be determined by the evacuation order from the Regional District and/or Municipal Authorities.

Evacuation Site - Response Team

- Principal / Vice-principal – site incident commander
- Clerical will maintain and manage student list and records
- Staff representative
- Parent representative
- Traffic control staff (provided by Transportation Department)
- Parent check-in “gate” staff (provided by Facilities Department)
- Student release “gate” staff (provided by Facilities Department)

- Gate runners – site staff
- Teachers ensure students in their class are accounted for and recorded once released to parent or guardian.

Student Release Plan

- Student information verification forms must be updated annually and maintained up-to-date.
- This information should be kept in hard copy and electronically.
- Clerical staff must bring information to evacuation site for parent pick-up.
- A “double-gated system” for parent reunification will be utilized. Pre-assigned sites for parent check-in and student release gates. See Designated Evacuation Locations.
- Assigned roles to staff (Facilities Department):
 - to control traffic in parking lot and at each “gate” to avoid confusion and congestion.
 - Parent check-in “gate”
 - Student release “gate”
- Runners will be site staff that has knowledge of students.
- Double-gated system: Parents arrive at the check in “gate” but do not enter. Provide information and move to student release “gate” to pick up their child/ren.
- Students will be recorded as released once parent/guardian has picked them up.

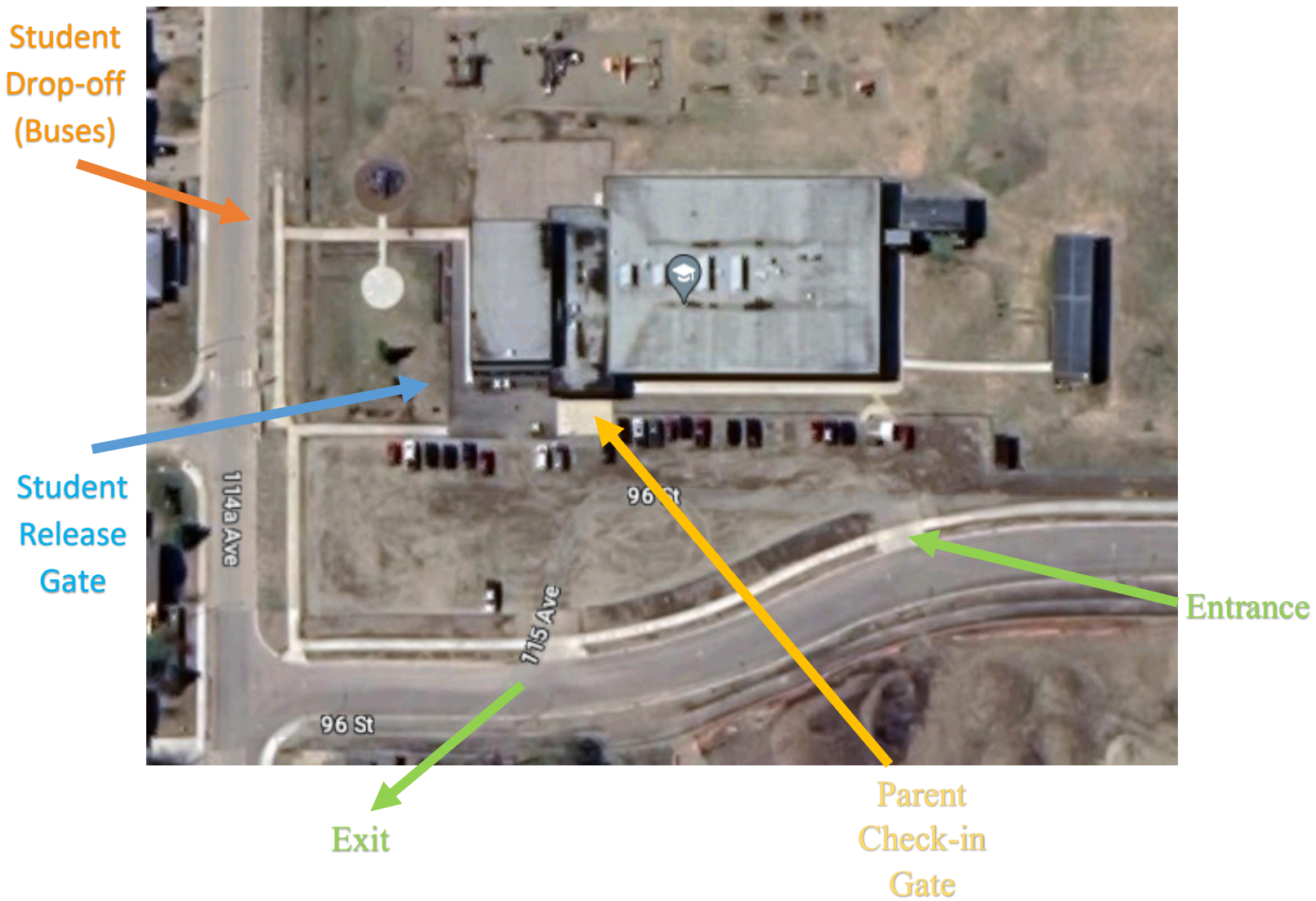
Designated Evacuation Location

In the event of an evacuation, Bert Ambrose School will be designated as the primary site where students and staff will be transported and gathered.

Bert Ambrose School

9616 115 Avenue
Fort St. John, BC
250-785-2321

Student Reunification Plan Bert Ambrose Elementary School





BOARD OF EDUCATION

School District No. 60
(Peace River North)

5000 Health & Safety

5005 Criminal Records Checks

Adopted:

Revised: 1996-05; 1997-06; 2002-11; 2010-12; 2015-04

Reviewed: 2023-02

Reference: [Criminal Code \(Section 1\) - List of Current Relevant Offenses](#)

Policy

All School District No. 60 employees, **trustees**, independent contractors, and volunteers who work with children are required to have a Criminal Records Check in accordance with the Criminal Records Review Act.

Guidelines/Principles:

1. As a condition of hire, all School District No. 60 employees, and independent contractors who work with children are required to complete a Criminal Records Check.
2. All School District No. 60 volunteers who work with children are required to complete a Criminal Records Check. Where a Criminal Record Check points out a previous "Relevant Offense", upon request from the individual, the District may initiate an online check through the Ministry of Justice to determine whether a clearance authorization is available.
3. Employees having convictions of the nature of those listed **included in the above Reference link** [Criminal Code \(Section 1\) - List of Current Relevant Offenses](#) **attached** ~~"Relevant Offenses" listing (Schedule 1 of the Criminal Records Review Act)~~, will be ineligible for employment with School District No. 60 (Peace River North).
4. Any fees charged for completion of a Criminal Records Check will be paid by the individual applying.

~~Excerpted from the Criminal Records Review Act~~

~~SCHEDULE 1~~

~~(Section 1, definition of "relevant offenses")~~

~~RELEVANT OFFENSES~~

~~1. The following sections of the Criminal Code (Canada) are designated as relevant offenses:~~

~~section 151: (Sexual Interference);
section 152: (Invitation to Sexual Touching);
section 153: (Sexual Exploitation);
section 153(1): (Sexual Exploitation of a person with a disability);
section 155: (Incest);
section 159: (Anal Intercourse);
section 160: (Bestiality);
section 161: (Order of Prohibition);
section 163.1 (Child Pornography);
section 170: (Parent or Guardian Procuring Sexual Activity);
section 171: (Householder Permitting Sexual Activity);
section 172: (Corrupting Children);
section 172 (1): (Internet Luring);
section 173 (1): (Indecent Acts);
section 173 (2): (Exposure);
section 177: (Trespassing at Night);
section 179: (Vagrancy);
section 212 (1): (Procuring a Person for the Purposes of Prostitution);
section 212 (2) (Living Off Avails of Child Prostitution);
section 212 (2.1): (Living off the avails of Prostitution)—
section 212 (4) (Attempting to Obtain the Sexual Services of a Child);
section 215: (Duties of Persons to Provide Necessities);
section 218: (Abandoning Child);
section 220: (Causing Death by Criminal Negligence);
section 221: (Causing Bodily Harm by Criminal Negligence);
section 229: (Murder);
section 235: (Punishment for Murder);
section 236: (Punishment for Manslaughter);
section 237: (Punishment for Infanticide);
section 238: (Killing Unborn Child in Act of Birth);
section 239: (Attempt to Commit Murder);
section 240: (Accessory after Fact to Murder);
section 242: (Neglect to Obtain Assistance in Child Birth);
section 243: (Concealing Body of Child);
section 244: (Causing Bodily Harm with Intent);
section 245: (Administering Noxious Thing);
section 246: (Overcoming Resistance to Commission of Offense);
section 264: (Criminal Harassment);
section 264.1: (Uttering Threats);
section 266: (Assault);
section 267: (Assault with a Weapon or Causing Bodily Harm);
section 268: (Aggravated Assault);
section 269: (Unlawfully Causing Bodily Harm);
section 271: (Sexual Assault);~~

~~section 272: (Sexual Assault with a Weapon, Threats to a Third Party or Causing Bodily Harm);~~

~~section 273: (Aggravated Sexual Assault);~~

~~section 273.3: (Removal of Child from Canada);~~

~~section 279: (Kidnapping/Forcible Confinement);~~

~~section 279.1 (Hostage Taking);~~

~~section 280: (Abduction of Person under Sixteen);~~

~~section 281: (Abduction of Person under Fourteen);~~

~~section 282: (Abduction in Contravention of Custody Order);~~

~~section 283: (Abduction);~~

~~section 372: (False Messages/Indecent Telephone Calls/Harassing Telephone Calls);~~

~~section 446: (Cruelty to animals);~~

~~section 810: (Where Injury or Damage Feared);~~

~~section 810 (1): (Where Fear of Sexual Offense);~~

~~Section 810 (2): (Where Fear of Serious Personal Injury offence);~~

~~2. The following sections of the Controlled Drugs and Substances Act (Canada) are designated as relevant offenses:~~

~~Section 5: Trafficking in substance;~~

~~Section 6: Importing and exporting a substance;~~

~~Section 7: Production of a substance.~~

Category: STUDENTS

16. Assessment Wait Times

SUBMITTED BY: Board of Education of SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

BE IT RESOLVED:

That BCSTA advocate to the Ministry of Health, Ministry of Child and Family Development, and Ministry of Education and Childcare to reduce wait times for students who have been identified as requiring educational assessments. *(and increase funding for those students)*

Rationale:

The current funding model for students with diverse needs is partly based on completed assessments. School districts that have been unable to hire trained specialists to do psycho educational assessments have long internal wait lists for Tier 2 assessments. An example is when in house assessments are not available for students' transition to adulthood services such as Community Living, families are again looking for private assessment services. Assessment wait times are a multifaceted equity issue. Children who have been identified with neurodiversity such as Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, and Sensory Processing Disorder need support plans. Information from assessments is needed to design appropriate educational programs and interventions for students. In BC as of Dec. 23, 2022, the overall wait time for an ASD (autism spectrum disorder) assessment is approximately 80.6 weeks from time of referral. It was also noted that wait times may vary across the province. Some health regions report current wait times of at least two years or 104 weeks.

(Feb. 9, 2021, average ASD Assessment wait time was 77.7 weeks).

Wait times for assessments have increased even with the support of organizations such as the Variety Club that are helping families' access private assessments. Access to private assessments varies between regions. If a family cannot access support for private assessments and must travel to have an assessment done the costs are high.

There continue to be capacity challenges in the availability of professionals to assess children with diverse needs in a timely fashion. For these children to have the best outcomes, early assessment, diagnosis and intervention is vital. These assessments are necessary to address inequity.

Some students also need assessments for transitioning to adult support services.

Reference(s):

BCSTA Strategic Plan

[Strategic Plan - British Columbia School Trustees Association \(bcsta.org\)](https://www.bcsta.org/Strategic-Plan)

Education Minister Singh Mandate Letter

[ecc - singh-r.pdf \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/education/schools/ecc/ecc-singh-r.pdf)

Provincial Health Services Authority BC Autism Assessment Network

BC Autism Assessment Network (phsa.ca)

Select Standing Committee on Finance and Government Services Report on the 2023 Consultation pg. 77-84

<https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/3rd-session/fqs/budget-consultation/Budget-2023-Consultation-Report.pdf>

Select Standing Committee on Finance and Government Service Report on the 2022 Consultation Nov. 2021 pg. 70-76

BCSTA 2020 AGM Motion 18: Wait Times for Assessment

BCSTA 2018 AGM Motion 19: Funding for Assessment and Intervention

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

Category: TEACHER/PERSONNEL & EMPLOYEE RELATIONS

20. Online Teacher Program

SUBMITTED BY: NORTHERN INTERIOR BRANCH

BE IT RESOLVED:

That BCSTA advocate to BC Teachers' Council (BCTC) for an online hybrid teacher training program with increased practicum opportunities in local communities.

Rationale:

Many districts have teachers on Letters of Permission or staff working in support roles that would like to become fully certified teachers. These individuals need to work and stay in community while working towards certification and completion of practicums.

Supports and opportunities are needed for Indigenous language and culture specialists to attain certification.

Fully online programs with practicums in local schools are offered in other jurisdictions and is something we need to strive for in British Columbia.

This would support current recruitment and retention initiatives.

Reference(s):

University of Alberta Aboriginal Teacher Education Program

[Aboriginal Teacher Education Program \(ualberta.ca\)](https://ualberta.ca/aboriginal-teacher-education-program)

BCSTA Motion #9.1: P120219.1 Provincial Teacher Shortage

BCSTA Motion #30 A201830 Local Teacher Education Program

Select Standing Committee on Finance and Government Services Report on the 2023 Consultation pg. 77-84

<https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/3rd-session/fgs/budget-consultation/Budget-2023-Consultation-Report.pdf>

Select Standing Committee on Finance and Government Service Report on the 2022 Consultation Nov. 2021 pg. 70-76

https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/2nd-session/fgs/budget-consultation/42-2-2_FGS-Report_Budget-2022-Consultation.pdf

This relates to Foundational Statement 6.1.

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

Category: TEACHER/PERSONNEL & EMPLOYEE RELATIONS

21. Interprovincial/International Certification Barriers

SUBMITTED BY: NORTHERN INTERIOR BRANCH

BE IT RESOLVED:

That BCSTA urge BC Teachers' Council (BCTC) and the Teacher Regulation Branch (TRB) to streamline the certification process for interprovincial and international applicants for BC teaching certificates.

Rationale:

Provincial post-secondary institutions do not graduate enough teachers to fill the available positions in the province. Teachers from other jurisdictions must be hired to fill BC vacancies. The work force is aging, and retirements will increase the number of teachers needed.

Teachers seeking certification from other areas find the process difficult and the time the process can be lengthy. In other areas such as health care, the government is looking at streamlining processes for credentials of internationally trained workers as well as providing supports to navigate the process. The Teacher Regulation Branch (TRB) and Teacher Qualification Service (TQS) are separate applications that need the same information, one application form could serve both bodies.

Reference(s):

BCSTA Motion #9.7P120209.7 Timelier Response from Teacher Regulation Branch
Select Standing Committee on Finance and Government Services Report on the 2023 Consultation pg. 77-84

[Budget 2023 Consultation - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/budget/2023/consultation)

Select Standing Committee on Finance and Government Service Report on the 2022 Consultation Nov. 2021 pg. 70-76

[42-2-2 FGS-Report Budget-2022-Consultation.pdf \(leg.bc.ca\)](https://www2.leg.bc.ca/leg/42-2-2_FGS-Report_Budget-2022-Consultation.pdf)

This relates to Foundational Statement 6.1.

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

Category: EDUCATION FINANCE

24. Funding for Truth and Reconciliation

SUBMITTED BY: NORTHERN INTERIOR BRANCH

BE IT RESOLVED:

That BCSTA request a commitment to increase targeted funding for Indigenous based education based on the 94 Calls to Action.

Rationale:

Boards of Education are tasked with doing important work related to truth and reconciliation and need the appropriate funds to do so. Minister Singh's mandate letter is clear, we need to take "*steps to ensure that reconciliation and education go hand in hand.*"

Reference(s):

Minister Singh's Mandate Letter

<https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/premier-cabinet-mlas/minister-letter/ecc - singh-r.pdf>

Select Standing Committee on Finance and Government Service Report on the 2022 Consultation Nov. 2021 pg. 70-76

[42-2-2 FGS-Report Budget-2022-Consultation.pdf \(leg.bc.ca\)](#)

BCSTA Motion 8 A20228 Advocacy on the Truth and Reconciliation Calls to Action #s7,10,11,12, & 57

BCSTA Motion #16: A201816 Support for Aboriginal Students

BCSTA Knowledge Series *Truth to Reconciliation*

Truth & Reconciliation Calls to Action

[Truth and Reconciliation Commission Calls to Action - Province of British Columbia \(gov.bc.ca\)](#)

United Nations Declarations on the Rights of Indigenous Peoples Act

[United Nations Declaration on the Rights of Indigenous Peoples | Division for Inclusive Social Development \(DISD\)](#)

BC Tripartite Education Agreement

[BC Tripartite Education Agreement \(BCTEA\) – First Nations Education Steering Committee FNESC](#)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

Category: EDUCATION FINANCE

27. Inflationary Costs

SUBMITTED BY: NORTHERN INTERIOR BRANCH

BE IT RESOLVED:

That BCSTA urge the Ministry of Finance to cover inflationary cost increases when developing future education budgets.

Rationale:

The current rate of inflation has resulted in substantial cost increases for boards. The per pupil allocation given to districts does not reflect inflationary costs. The increased operational costs leave boards with less money to spend on educational priorities. Some of the areas impacted by inflation include:

- cost of fuel for buses and district vehicles
- supplies for facilities (heating and electrical) as well as costs of parts for repairs, and custodial supplies
- repairs and maintenance on vehicles
- fuel surcharges on supplier invoices
- increased costs for TTOC's and casual support staff

Reference(s):

BCSTA Motion 8.1P120228.1 Inflation and Cost Escalation

BCSTA Motion #18.1: K-12 Operating Grant

Select Standing Committee on Finance and Government Services Report on the 2023 Consultation pg. 77-84

<https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/3rd-session/fgs/budget-consultation/Budget-2023-Consultation-Report.pdf>

Select Standing Committee on Finance and Government Service Report on the 2022 Consultation Nov. 2021 pg. 70-76

[42-2-2 FGS-Report Budget-2022-Consultation.pdf \(leg.bc.ca\)](#)

This motion relates to Policy Statement 8.1.5.

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.

Category: SCHOOL PREMISES, FACILITIES, SERVICES

34. Annual Facilities Grant Funding to Meet Clean BC Goals

SUBMITTED BY: NORTHERN INTERIOR BRANCH

BE IT RESOLVED:

That BCSTA ask the Ministry of Education and Child Care to increase the Annual Facilities Grant so that school districts may be better able to achieve climate change and energy efficient standards as set out in the Provincial Government's Clean BC Plan.

Rationale:

The current Annual Facilities Grant is not sufficient to address aging school facilities to be brought up to the standards that reduce greenhouse gas emissions to the target levels as set out by the BC Government.

Reference(s):

The Case for Increased Life Cycle Funding -a report from BCSTA March 2021

[British-Columbia-School-Trustees-Association-Life-Cycle-Funding.pdf \(bcsta.org\)](https://www.bcsta.org/Assets/BCSTA-Life-Cycle-Funding.pdf)

Clean BC Road Map to 2030

https://www2.gov.bc.ca/assets/gov/environment/climate-change/action/cleanbc/cleanbc_roadmap_2030.pdf

BCSTA Motion #16A202216 Request to Ministry for Annual Report on Deferred Maintenance

BCSTA Motion 9.3: P120219.3 Increased Funding for Annual Facilities Grant

BCSTA Motion 42: A202142 Funding of Net Zero Capital Upgrades and Replacements

BCSTA Motion 34: A202034 Maintenance of Public-School Facilities

BCSTA Motion 28: A201928 Implementing Clean BC in School Districts

Select Standing Committee on Finance and Government Services Report on the 2023 Consultation pg. 77-84

<https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/3rd-session/fgs/budget-consultation/Budget-2023-Consultation-Report.pdf>

Select Standing Committee on Finance and Government Service Report on the 2022 Consultation Nov. 2021 pg. 70-76

[42-2-2 FGS-Report Budget-2022-Consultation.pdf \(leg.bc.ca\)](https://www.leg.bc.ca/content/CommitteeDocuments/42nd-parliament/3rd-session/fgs/budget-consultation/Budget-2022-Consultation-Report.pdf)

This is an action motion and does not change or contradict any existing Foundational or Policy Statement.



School District No. 60

Peace River North

DISTRICT ADMINISTRATION OFFICE

10112 – 105 Avenue, Fort St. John, British Columbia V1J 4S4 Phone: (250) 262-6000

OFFICE OF THE SECRETARY-TREASURER

May 5, 2023

Northern Health
Dr. Jong Kim
Chief Medical Health Officer

Jong.Kim@northernhealth.ca

Dear Dr. Kim:

The School District and the Ministry of Health have a shared responsibility for student health and safety. Throughout the pandemic there was ongoing communication between the school district and public health in regards to steps to prevent transmission of COVID within schools. The recognition of this shared responsibility is not presently evident to us in the decision to place an overdose prevention site in close proximity to schools and other places that serve the needs of children. There has been no communication regarding the decision to locate an overdose prevention site at 10607 100th Avenue which is in close proximity to Ecole Central Elementary although according to an Alaska Highway article dated February 16, 2023 a five-year lease for the property has been signed. There has also been no communication regarding the measures that may be planned to address the safety concerns that are being raised with us.

We do realize that under Ministerial Order M488 that Northern Health has the duty and right to establish services to deal with overdose prevention. Prior to this order, we believe the municipality would have had to be consulted regarding the location of an overdose prevention site or a site offering supervised consumption services. Liquor and Cannabis stores would not be allowed in such close proximity to schools. At our March board meeting, we faced questions from some public and we did not have answers or information because there has been no communication with us. Since this meeting there has been a reach out from Northern Health and a follow up meeting will occur. However, this communication is now coming after the fact. The only information that we have had to date has come from the local media.

The 2017 Supervised Consumption Services Operational Guidance prepared by the Ministry of Health and British Columbia Centre on Substance Use gives guidelines for key stakeholder consultation and engagement as well as broader community consultation. The School District would be a key stakeholder according to this document and should be involved in discussions related to planned safety measures for the community. Ministry documents, such as the BC Overdose Prevention Services Guide 2019 provide guidelines for service providers when dealing with Management of

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BOARD OF EDUCATION

Helen Gilbert – Board Chair Madeleine Lehmann – Vice Chair Ida Campbell
Nicole Gilliss David Scott-Moncrieff Bill Snow Tom Whitton

Aggressive Behaviours and Verbal Aggression. These guidelines would not be there if there was not the potential for these behaviours to occur. As a stakeholder knowing what the plan is if some of these behaviours were to take place in areas adjacent to the facility is important.

In choosing this location for the overdose prevention site we wonder if any consideration was given to other services provided in this area, especially for children? We also wonder about the level of service that will be provided at this site. Is it an overdose prevention site or a safe consumption site? We know that the site is not scheduled to open until the winter and look forward to meeting to clarify the services that will be provided as well as the potential impact on the area surrounding the centre. What is the learning from overdose prevention sites or safe consumption sites in other areas of the province that will be applied to reduce the safety risk to others in our community that are not clients of the site? Will the Ministry of Health be responsible for putting in safety measures for the community in addition to those provided for staff?

We recognize that an overdose prevention site is a measure to address the overdose crisis and, improve overall community health. During the pandemic, there was a partnership between the School District and Public health based on respectful communication and a recognition of the roles we play in student safety. Currently, the level of communication regarding the proposed Overdose Prevention site does not recognize this partnership.

Yours truly,

THE BOARD OF EDUCATION
School District No. 60 (Peace River North)



Helen Gilbert
Board Chair

HG:lr

cc. Minister of Health - Adrian Dix (HLTH.Minister@gov.bc.ca)
Minister of Education and Childcare - Rachna Singh (Rachna.Singh.MLA@leg.bc.ca)
Minister of Mental Health and Addictions - Jennifer Whiteside
(MMHA.Minister@gov.bc.ca)
Minister of State for Childcare - Grace Lore (CC.Minister@gov.bc.ca)
COO Northern Health - Angela De Smit (angela.desmit@northernhealth.ca)
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BCSTA President - Carolyn Broady and Board (cbroady@bcsta.org)

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