

**SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)**

**10112 – 105 Avenue  
Fort St. John, BC V1J 4S4**

Telephone: (250) 262-6000

Fax: (250) 262-6048

**Board of Education**



**A G E N D A   B O O K**

**FOR THE**

**REGULAR BOARD MEETING**

**BOARD ROOM**

**TUESDAY, FEBRUARY 21, 2023 @ 5:30 p.m.**

## **OUR MISSION**

All our students will graduate, crossing the stage with dignity and grace.

## **OUR VALUES**

The core values that guide the work of the school division are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS*.

## **OUR STRATEGIES**

As a district, we are committed to FOUR OVER-ARCHING STRATEGIES:

- ❖ DELIVERY OF EXCELLENT EDUCATIONAL PROGRAMMING FOCUSSED ON STUDENT OUTCOMES
- ❖ PROVISION OF ETHICAL LEADERSHIP FOCUSSED ON RELATIONSHIPS AND CONTINUOUS IMPROVEMENT
- ❖ EXEMPLARY MANAGEMENT PRACTISES FOCUSSED ON ALIGNING RESOURCES FOR OPTIMAL RESULTS
- ❖ ENGAGED GOVERNANCE FOCUSSED ON ADVOCACY, ACCOUNTABILITY, AND COMMUNITY PARTNERSHIPS



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60**  
**REGULAR BOARD MEETING**  
**TUESDAY, FEBRUARY 21, 2023**  
**5:30 P.M.**

*This meeting will be recorded and available on our School District website.*

**AGENDA**

**1.0 Call to Order**

*Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.*

**2.0 Additions to the Agenda/Acceptance of the Agenda**

**3.0 Presentations/Delegations**

**4.0 Trustee Input (Celebrations)**

**5.0 Minutes of the Regular Board Meeting, January 23, 2023** (pages 6-12)

5.1 Approval of the Minutes

5.2 Business Arising from the Minutes  
*(See attached Action Item List for completed and ongoing items)*

**6.0 Minutes of the Special Regular Board Meeting, February 13, 2023** (pages 13-14)

6.1 Approval of the Minutes

**7.0 Approval of Excerpts of the In Camera Board Meeting, December 12, 2022** (page 15)

**8.0 Announcements and Reminders**

February 22	Pink Shirt Day		
February 23	BCSTA Virtual Orientation Session	6:00 p.m.	Virtual
	(Governance)		
February 24	BCSTA Provincial Council		Vancouver
February 27	NID (Reporting Writing)		
February 27	Hudson's Hope Staff Lunch		HH School
February 28	SUP-PAC Meetings ( <i>Whitton/Gilbert</i> )	12:00 p.m.	Board Room
March 6	Board Advance ( <i>to be confirmed</i> )		Board Room
March 13	Board Meetings	5:00 p.m.	
March 15/16	Early Dismissal Days		
March 20			
to March 31	Spring Break		
March 30	BCSTA Virtual Orientation Session	5:00 p.m.	Virtual
	(Working with People)		

April 7	Good Friday		
April 10	Easter Monday		
April 11 (Tues)	COTW Regular Meeting	1:30 p.m.	Board Room
April 12	Regional Science Fair		NPSS
April 13	BCSTA Virtual Orientation Session (Relations with First Nations)	5:00 p.m.	Virtual
April 17	BCPSEA Regional Meeting	1:00 – 4:00 p.m.	Prince George
April 21	NID Day (Pro-D)		
April 24	Board Regular Meeting	5:30 p.m.	Board Room
April 25	SUP-PAC Meetings ( <i>Campbell/TBD</i> )	12:00 p.m.	Board Room
April 27-30	BCSTA AGM		Vancouver

## 9.0 **Senior Staff Reports**

9.1 Superintendent's Report (page 16-17)

9.2 Secretary-Treasurer's Report (page 18)

## 10.0 **Reports of Regular Committee of the Whole Meeting, February 6, 2023** (pages 19-20)

10.1 Approval of Minutes

10.2 Business Arising  
(See attached Action Item List for completed and ongoing items)

10.3 Policy Committee (*Attachment*)

a) Policy 5005 Criminal Records Checks  
First/

That a Notice of Motion be issued for Policy 5005 Criminal Records Checks

## 11.0 **Other Reports**

11.1 BCSTA – *Trustee Gilliss*

11.2 BCPSEA – *Vice-Chair Lehmann*

a) BCPSEA AGM – SD 60 Resolution (*Attachment*)

b) BCPSEA Regional Meeting – April 17, 2023 (*Attachment*)

11.3 Board Pro-D Committee – *Chair Gilbert*

## 12.0 **Amended Annual Budget Bylaw 2022-2023** (*Attachment*)

12.1 THAT in accordance with Section 68(4) of the *School Act*, all three readings of the Amended Annual Budget Bylaw 2022-2023 be given at this meeting.

12.2 THAT the Board adopt the First Reading of Amended Annual Budget Bylaw 2022-2023

12.3 THAT the Second and Third Reading be read in short form

12.4 THAT the Board adopt the Second Reading of Amended Annual Budget Bylaw 2022-2023.

12.5 THAT the Board adopt the Third and Final Reading of Amended Annual Budget Bylaw 2022-2023.

- 13.0 **Correspondence**
- 14.0 **Unfinished Business**
- 15.0 **New Business**
- 16.0 **PRNTA Update** – Michele Wiebe, President
- 17.0 **CUPE Local #4653 Update** – Jennie Copeland, President
- 18.0 **District Parent Advisory Council (DPAC) Report** – Corrie Bennie, President
- 19.0 **Questions from the Press and Public**
- 20.0 **Suspend Regular Meeting & Move into In-Camera Meeting**
- 21.0 **In Camera Motions brought forward for implementation**
- 22.0 **Adjournment**

\*\*\*\*\*

**Please Note:**

*Where an individual/group knows in advance they wish to address the Board, a request in writing should be made to the Secretary-Treasurer one week in advance of the Board Meeting in accordance with Board Policy #1003.1.*

*The request must indicate the subject of the presentation, any technology requirements (ie. screen, projector, laptop use) and the estimated time required for the presentation. Presentations will be limited to a maximum of 10 minutes, unless approved otherwise.*

*If approval is granted, an electronic/written copy of the presentation must be provided no later than Thursday of the week before the date of presentation.*

## **“PROVISIONAL” MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)**

### **REGULAR MEETING**

**JANUARY 23, 2023  
5:30 p.m.**

**Present:** Helen Gilbert, Chair – Board of Education (Area 5) *(via Zoom)*  
Madeleine Lehmann, Vice-Chair (Area 1)  
Ida Campbell, Trustee (Area 4) *(via Zoom)*  
Nicole Gilliss, Trustee (Area 3) *(via Zoom)*  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow, Trustee (Area 5)

Jarrold Bell, Director of Instruction  
Angela Telford, Secretary-Treasurer  
Leah Reimer, Recording Secretary

**(Guests/Media)**  
*None*

**Regrets:** Stephen Petrucci, Superintendent of Schools  
Tom Whitton, Trustee (Area 5)



---

**Call to Order** Chair Gilbert called the meeting to order at 5:30 p.m.

*Chair Gilbert acknowledged the shared and unceded territory of the Dane Zaa and Treaty 8.*

### **Agenda**

Approval of the Agenda

Motion #01-23 Snow/Campbell  
THAT the agenda be accepted as presented.

CARRIED.

### **Presentations/Delegations**

*None*

**Trustee Input** At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Nothing to report due to health issues

Trustee Gilliss

- Met with Hudson's Hope principal to discuss parent initiatives...would like to get a speech competition and secondary travel trip with students

Vice-Chair Lehmann

- Clearview Arena AGM
- NIB – Prince George

Trustee Scott-Moncrieff

- Absent

Trustee Snow

- Visited liaisons schools
- NIB – Prince George

Trustee Whitton

- Absent

Chair Gilbert

- BCSTA Rep – FESL Reviews work
- Christmas caroling at CM Finch. Buddy the Elf from NPSS is a Finch alumni and came to the school and led the carols and interacted with the students
- Met the new Education Minister
- District Health & Safety Meeting
- Equity scan meetings. There will be a meeting/survey with parents at the NPCC on Thursday, January 26
- NIB – Prince George – may bring a proposed motion forward regarding assessment

**Minutes of the Regular Board Meeting**Approval of the MinutesMotion #02-23

Snow/Lehmann

THAT the Regular Meeting Minutes of December 12, 2022 be adopted.  
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

*None*

**Approval of Excerpts**Motion #03-23

Campbell/Snow

THAT the excerpts from the November 21, 2022 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.  
CARRIED.

**Announcements & Reminders**

January 24	SUP-PAC Meetings ( <i>Snow</i> )	12:00 p.m.	Board Room
January 25	BCSTA Provincial Council Motion Deadline		
January 27	NID (Pro-D) Day		
<b>January 27</b>	<b>Prespatou Graduation</b>		
January 26/27	BCPSEA AGM		Vancouver
February 6	Policy Committee Meeting	12:30 p.m.	Board Room
February 6	COTW Meetings	1:30 p.m.	Board Room
February 9	BCSTA/Board Chairs Mtg		Vancouver

February 10	BCSTA/MECC/Partner Liaison Mtgs		Vancouver
February 13	NPAA Meeting	5:00 p.m.	NPSS
February 20	Family Day		
February 21	Board Meetings	5:00 p.m.	Board Room
February 23	BCSTA Virtual Orientation Session	6:00 p.m.	Virtual
February 24	BCSTA Provincial Council		Vancouver
February 27	NID (Reporting Writing)		
February 28	SUP-PAC Meetings ( <i>Whitton/TBD</i> )	12:00 p.m.	Board Room
March 13	Board Meetings	5:00 p.m.	
March 15/16	Early Dismissal Days		
March 20 to March 31	Spring Break		

## Senior Staff Reports

### Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

### **Human Resources Summary for Teachers & AO's**

- For information purposes

*Trustee Scott-Moncrieff joined the meeting @ 5:44 p.m.*

### **Superintendent's Report**

- For information purposes
- K-12 Reporting Policy
  - Chair Gilbert – Ministry asked for feedback last year but doesn't look like they've implemented any of it. Jarrod - There is a lengthy support document regarding retention (ie. whether students are promoted into the next grade or not). There are general steps contained in the document
  - Discussion around standardizing the meaning of the word "proficient" to provide consistent use
  - Chair Gilbert – the concept of no letter grade from K-9 will cause controversy. Jarrod - a campaign has started as Ministry gives approval to share the information
  - Chair Gilbert - parents are looking for more reasoning behind the change. Jarrod – the alignment piece was important (ie. switching from 6 to 4 point scale that initially took place in some parts of the province back in 2015)
- New French Teacher Welcome Project
  - Discussion around examples of how we have and can make new teachers feel welcome and cared about

### **"Proposed" Three Year School Calendar 2023-2024, 2024-2025, 2025-2026**

- Seeking feedback from stakeholders
- Following this meeting, it goes out to the public for a 30-day feedback period. It will then be brought back to the March 13, 2023 Board Meeting for approval. It will then need to be submitted to Ministry by the March 31, 2023 deadline
- When we start in the fall, Christmas and Spring Breaks and last day of school are in our Collective Agreements, so we don't have flexibility with those dates; Professional Days have flexibility



- Once this local calendar is approved, we will work off of those dates to create a proposed calendar for Hudson's Hope and Upper Halfway. The proposed calendars will then be sent out to those communities for feedback
- The initial reasoning why these two calendars are different was to provide parents and staff with extra days in order to travel long distances for appointments, etc. and it was only at schools that had their own busing
- Trustee Gilbert – requesting that the Trustees be invited to the meetings that take place prior to bringing the proposed calendar to the Board meeting in order to provide insight into contractual obligations around dates

**ACTION:** Place the "Proposed" Three Year Calendar 2023-2024, 2024-2025, 2025-2026 on the March 13, 2023 Regular Agenda

#### **Out of District Field Trips**

- New – Ecole Central & ELC Field Trip Forms
- See Motion below

#### **Community Coaches**

- See Motion below

#### Motion #04-23

Campbell/Gilliss

That the Board of Education adopt the Out of District Field Trips for Taylor Elementary, Prespatou Elementary/Secondary, North Peace Secondary School, International & Careers, Hudson's Hope Elementary, Clearview Elementary/Secondary and Bert Ambrose Elementary

CARRIED.

#### Motion #05-23

Gilliss/Scott-Moncrieff

That the Board of Education adopt the following Community Coaches, as presented: Brooklyn Phillips (Bert Ambrose), Michelle Elliott (Bert Ambrose) and Jason Card (Bert Ambrose)

CARRIED.

#### Motion #06-23

Campbell/Scott-Moncrieff

THAT the Board accept the Superintendent's Report with exception of Out of District Field Trips and Community Coaches.

CARRIED.

#### Motion #07-23

Gilliss/Campbell

That the Board of Education adopt the Out of District Field Trips for Ecole Central and ELC as presented.

CARRIED.

#### Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

#### **Finance Update to December 31, 2022**

- For information purposes
- Retro pay coverage – payroll was able to adjust salary increases and retroactive pay back to July 1, 2022 (where appropriate) for Teachers, Exempt and AO's for the December end of month pay period.

- At this point, we don't have the funds we're getting from Ministry to cover the increases. We've been told we should be receiving the funds by the end of March 2023.
- As instructed by Ministry, we did not estimate the funding for increases in the Amended Budget; amounts come out of surplus
- Payments to CUPE will not occur until the Collective Agreement is ratified

#### **Ministry Funding Current Year Update**

- Summary of 2022-2023 announcement is from Ministry. Overall they've seen an increase of 2% in enrollment across the Province from September 2021 to September 2022. Could be students coming back to school or coming into the country
- We're 70 more students than estimated in the preliminary budget
- We had estimated 190 students in Distance Ed but only have 130 FTE. Additional Distance Learning funding windows are in February and May
- Overall saw a funding increase that goes directly to support the special needs students. There is a second funding window coming
- We are now able to claim refugee students in our 1701

#### **2023-2024 Operating Budget Consultation**

- Reviewed the attachment
- Have allowed a larger timeline to meet with Indigenous groups and Department heads
- Added a Budget Deep Dive with Trustees

#### **Public Sector Executive Compensation Disclosures**

- Government mandated - link provided in agenda
- Reporting is for transparency and accountability

#### **Statement of Financial Information Report (SOFI)**

- Government mandated - link provided in agenda
- Reporting is for transparency and accountability

#### **CUPE Bargaining Update**

- We have sent CUPE the package for review. Once we hear back from them, we will need to call a Special Board Meeting to ratify the agreement.
- Initial provincial deadline for all districts to ratify was January 25 but it has been extended to February 14, 2023

#### **Human Resources Summary Report**

- For information purposes

Motion #08-23

Lehmann/Campbell

THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

### **Reports of Regular Committee of the Whole Meeting**

Approval of the Minutes – January 9, 2023

Motion #09-23

Snow/Scott-Moncrieff

THAT the Board accept the Regular Committee of the Whole minutes of January 9, 2023 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

*None*

Policy Committee

Next meeting – February 6, 2023 @ 12:30 p.m.

**Other Reports**

**BCSTA**

- Trustee Gilliss is attending Provincial Council Meetings on February 24-25, 2023

**BCPSEA – Vice-Chair Lehmann**

- Attending the AGM January 26 & 27, 2023
- Two resolutions and elections for the NIB representative to vote on
- Resolutions are straightforward and rationale is comprehensive
- Have two candidates from the north running with a potential for nominations from the floor
  - What qualities is our Board looking for in a candidate?
    - What background/experience do they have in a related field (ie. personnel committee)
    - Some involvement in the bargaining process at the board table
    - Longevity in regards to not being in conflict of interest in the near future as it's a three-year position
    - Desire to be a voice of the north for rural and remote as we have different challenges
    - Have they been the BCPSEA rep for their board

**Board Pro-D Committee**

- Trustee Advance is March 6, 2023 with supper on March 5, 2023
- Chair Gilbert and the Superintendent are meeting to discuss and put an agenda together along with any other trustees wanting to be involved in the planning for the day

**Correspondence**

*None*

**Unfinished Business**

*None*

**New Business**

*None*

**PRNTA Update – Michele Wiebe, President**

No report - absent

**CUPE Local #4653 Update – Jennie Copeland, President**

No report - absent

**District Parent Advisory Council (DPAC) Report – President**

No report - absent

**Questions from Press/Public**

At this time, opportunity was given for questions from the press

*None present*

**Motion #10-23**

Snow/Scott-Moncrieff

THAT the Regular Meeting be suspended and move into the In-Camera meeting.

CARRIED.

**Adjournment**

**Motion #11-23**

Campbell/Gilliss

THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.

**Motion #12-23**

Snow/Lehmann

THAT the meeting be adjourned. (8:01 p.m.)

\*\*\*\*\*

---

HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

---

ANGELA TELFORD,  
SECRETARY-TREASURER

## PROVISIONAL MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

### SPECIAL REGULAR BOARD MEETING

Monday, February 13, 2023  
1:00 p.m.

*Present:* Helen Gilbert, Chair – Board of Education (Area 5)  
Ida Campbell, Trustee (Area 4)  
Nicole Gilliss, Trustee (Area 3) *(via Zoom)*  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow, Trustee (Area 5)  
Tom Whitton, Trustee (Area 5) *(via Zoom)*

Stephen Petrucci, Superintendent of Schools  
Angela Telford, Secretary-Treasurer  
Leah Reimer, Recording Secretary

*Regrets:* Madeleine Lehmann, Vice-Chair (Area 1)

*(Guests/Media)*  
None



---

*This Special Regular Board Meeting is being held for the purpose of:*

In accordance with Board By-law 1/90 (5.1), the purpose of this Special Regular Board Meeting is to ratify the CUPE Local Matters Agreement.

### Call to Order

Meeting called to order at 1:01 p.m.

### 2022-2025 CUPE Local Matters Agreement Ratification

- CUPE ratified the LMA at a membership meeting last week with 80% approval
- PSEC ratified the LMA last Thursday, February 9, 2023
- Once our Board ratifies, the process will be complete
- The Secretary-Treasurer reviewed the highlights that were presented at the January 23, 2023 In-Camera meeting and answered any questions from the trustees *(Attachment)*
  - Article 17.20 Indigenous Cultural Leave Days – are these days only for those identifying as Indigenous?
  - Leaving it to employees to self-identify and decide which events are important to them. This would fall under our general leave procedures (ie. 7 days' notice) and is subject to approval
  - What percentage of Indigenous CUPE employees are in our district? It is unknown at this time

- Discussion took place around annual expense with more information to come in the future
- Is this for other employee groups (ie. teachers)? This would be a provincial matter rather than a local matter for teachers
- This is part of a provincial initiative around the province
- Local Table Allocations
  - Year 1 - \$126,942; Year 2 - \$151,981; Year 3 - \$196,801
  - Pool of additional hours for part-time admin assistants to add hours in peak times to allow for flexibility to get work done
  - Winter clothing for employees required to work outside (ie. Facilities)
  - LMA for custodians of 50 cents per hour
  - LMA for bus drivers – Year 1 \$1.25; Year \$1.50, Year 3 - \$2.00
  - Any unspent funds will go into training opportunities for bus drivers and then CUPE Pro-D funds

Motion #13-23

Snow/Scott-Moncrieff

THAT the Board of Education accept/ratify the 2022-2025 CUPE Local Matters Agreement as negotiated and amended by BCPSEA and PSEC.

CARRIED.

**Adjournment**

Motion #14-23

Snow/Scott-Moncrieff

The meeting adjourned @ 1:15 p.m.

CARRIED.

---

HELEN GILBERT, BOARD CHAIR  
BOARD OF EDUCATION

---

ANGELA TELFORD,  
SECRETARY-TREASURER

**EXCERPTS  
FROM THE DECEMBER 12, 2022  
“IN CAMERA” MEETING MINUTES**

*The meeting was called to order and the In-camera Meeting Minutes, November 21, 2022 were read and adopted.*

**Business Arising**

- Wonowon School

**Superintendent’s Report**

Items discussed and reported included:

*None*

**Secretary-Treasurer’s Report**

Items discussed and reported included:

- Labour Management Meeting Minutes – November 16, 2022

**Committee of the Whole Reports – Business Arising**

*None*

**Other Reports**

- BCSTA: Provincial Council – Motion 8.1 Inflation and Cost Escalation
- BCPSEA

**Correspondence**

*None*

**Unfinished Business**

*None*

**New Business**

*None*

**REGULAR MEETING**

**REPORT TO THE**

**BOARD OF SCHOOL TRUSTEES**

**FROM THE SUPERINTENDENT OF SCHOOLS**

**Tuesday, February 21, 2023**

## Human Resources

### 1. Human Resources Summary Report for Teachers

Human Resources Summary Report for Teachers & AO's  
for period of January 20<sup>th</sup> to February 16<sup>th</sup>, 2023

	Personnel Assignments	Leaves of Absence	Admin Appointments	Resignations /Retirements	Reports on Teachers
New assignments	36	4		1	2
Changes to existing	4	4			
Return from leave					
Payout prep					

RETIREEES only:

- BACH, Suzan

## Education

1. **Superintendent's Report**  
<https://togetherwelearn.prn.bc.ca/2023/02/17/superintendents-report-february-2023/>
2. **K-12 Anti-Racism Action Plan (Attachment)**
3. **Out of District Field Trips (Attachment)**  
*Recommended Motion:* That the Board of Education adopt the Out of District Field Trips for Charlie Lake, Clearview, Hudson's Hope, NPSS schools as presented.
4. **Community Coaches (Attachment)**  
*Recommended Motion:* That the Board of Education adopt the following Community Coach, as presented: Ben Rauscher (NPSS)



**5. Posts of Responsibility (Attachment)**

*Recommended Motion:* That the Board of Education adopt Post of Responsibility, as presented: Alice Maundrell (January 25 – June 30, 2023)

Respectfully submitted

Stephen Petrucci, EdD  
Superintendent of Schools

**REPORT TO THE  
BOARD OF EDUCATION  
FROM THE SECRETARY-TREASURER  
Tuesday, February 21, 2023  
REGULAR MEETING**

### Operations

1. **Finance Update to January 31, 2023** (*Attachment*)
2. **Enrollment Projections Review** (*Attachments*)

### Human Resources

1. **Human Resources Support Staff Summary**

Human Resources Summary Report for Support Staff  
For period of January 19<sup>th</sup>, 2023, to February 15<sup>th</sup>, 2023  
2.

	Personnel Assignments	Leaves of Absence	Resignations
New assignments	9	2	6
Changes to existing	5		
Return from leave			
Layoff			
Retirements			
Termination	1		

### Governance

1. **Trustee Indemnity** (*Attachments*)

Angela Telford,  
Secretary-Treasurer

**SCHOOL DISTRICT #60 (PEACE RIVER NORTH)**  
**COMMITTEE OF THE WHOLE**  
**“REGULAR” MEETING MINUTES**  
MONDAY, FEBRUARY 6, 2023  
1:30 P.M.

**Present:** Helen Gilbert, Chair, Board of Education  
Madeleine Lehmann, Vice-Chair  
Ida Campbell, Trustee  
Nicole Gilliss, Trustee  
Bill Snow, Trustee  
Thomas Whitton, Trustee (*via Zoom*)

Stephen Petrucci, Superintendent  
Angela Telford, Secretary Treasurer  
Leah Reimer, Executive Assistant

**Media/Guests:**  
Carleen Andrews, Director of Instruction  
Jarrod Bell, Director of Instruction  
Wade Hart

**Absent:** David Scott-Moncrieff, Trustee

---

**Education**

**Education Update**

*Stephen Petrucci, Superintendent*

Framework Presentations & Departmental Reports

**Anne Roberts Young Elementary School**

*Broyden Bennett, Administrator*

*Melissa deGroot, Vice-Principal*

**Upper Halfway & Wonowon Elementary Schools**

*Jaclyn Gieni, Administrator*

**Settlement Workers in Schools (SWIS)**

*Brian Campbell, Principal – Career/International Ed/SWIS*

*Jane Drew, SWIS Coordinator*

**Robert Ogilvie Elementary School**

*Jerelyn Orcutt, Administrator*

*Denise Bragg, Vice-Principal*

- Discussion followed on how Trustees can be “looped in” on events taking place at the schools as some school websites are not up to date
- One idea would be to ask administrative assistants to send their school’s newsletters to the “Trustees” email when sending out to families
- Trustee Whitton will connect with the Superintendent on some ideas

**ACTION:** Superintendent and Secretary-Treasurer will discuss options for better communication between the schools and trustees

## Operations

### Operations Report

*Angela Telford, Secretary-Treasurer*

- Garbage/Recycling is collected by our own designated vehicle, however it has broken down and they are waiting for parts. Currently using other vehicles but it’s not as efficient. Also, there are issues with sorting at some school sites. Looking at a new process (ie. putting out for tender)
- Level I First Aid course is offered to all staff. There is a requirement to have one certified staff at each location. The three larger schools require Level II certification.
- The six spare bus drivers are mostly facilitating large rural areas. We still have routes not running due to shortages
- The issues of regional poor road conditions have also been brought up at Labour Management meetings (eg. buses going down a side road and then not being able to continue because it’s not plowed). There is communication going on with Dawson Road Maintenance, Ministry of Transportation and our district’s Transportation Department
  - Discussion around the Board sending a letter to these organizations advocating for road clearing, making them aware that there is an ongoing concern

**ACTION:** Chair Gilbert will draft a letter to Dawson Road Maintenance and Ministry of Transportation and bring it back to the board for review.

### NEW – Special Regular Board Meeting Postponement & Rescheduling

- Today’s Special Regular Board Meeting to ratify the CUPE Memorandum of Agreement has been postponed due to technical issues with CUPE ratifying the agreement
- Reschedule to Monday, February 13, 2023 @ 1:00 p.m. with a Zoom option

**ACTION:** Reschedule Special Regular Board Meeting to ratify the CUPE Memorandum of Agreement to Monday, February 13, 2023 @ 1:00 p.m. with a Zoom option

REGULAR - February 21, 2023					Unfinished	
Meeting Date	Meeting	Topic	Action Item/Recommendation	Assigned to:	Business	Completed
May 7/21	COTW	Finance Consultation - Standing Comm	Research where our funding percentage expenditures are in comparison to "like" districts	Angela	x	
Oct 4/21	COTW	Facilities Review - FCI Update	Provide more detailed information in regards to the FCI report	Angela	x	
Sept 12/22	Board	ST Report - Surplus Appropriation	Provide board with a more detailed summary	Angela	x	
Dec 12/22	Board	Business Arising - Trustee Crim Checks	Look into other policies around the province & bring back for further discussion	Angela		Feb 6/23
Jan 23/23	Board	Superintendent's Report	Proposed Three Year Calendar on March 13 Regular Agenda	Leah	Mar 13/23	
Feb 6/23	COTW	Framework Presentations	Sup't & ST to discuss communication options between schools and trustees	Stephen/Leah	x	
Feb 6/23	COTW	Operations Report	Helen to draft a letter to Dawson Road Maintenance/MoT re: road conditions	Helen		x
Completed						
Dec 12/22	Board	Business Arising - Audit Committee	Bring back Policy 1011 & ToR to a future meeting	Angela		Feb 6/23
Feb 6/23	COTW	NEW - Special Regular Board Mtg	Reschedule to February 13, 2023 @ 1:00 w/ Zoom option to ratify CUPE MoA	Leah		x

*Racial Equity Together*



## K-12 Anti-Racism Action Plan



Ministry of  
Education and  
Child Care



The Ministry of Education and Child Care acknowledges that its offices are situated on the Ləkʷəŋən territory of the Esquimalt and Songhees Nations and on the territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Nations.

The K-12 Education and Child Care sector carries out its work on the territories of the 204 First Nations communities across B.C., each with unique cultures, languages, legal traditions and relationship to these lands and waters. We also respectfully acknowledge and honour the Métis and Inuit people living in B.C.

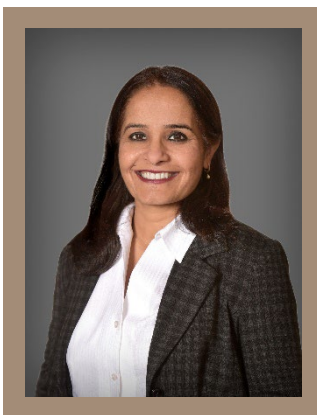
The Ministry of Education and Child Care gratefully recognizes the honesty and vulnerability that so many students, staff, families, and community members have offered in sharing their stories, experiences, and ideas. The generous sharing of this lived and living experience has been foundational to the creation of this action plan. The ministry recognizes the personal stories as truths.



# TABLE OF CONTENTS

Message from Honourable Rachna Singh Minister of Education and Child Care .....	1
Message from Honourable Mable Elmore Parliamentary Secretary for Anti-Racism Initiatives.....	3
Vision.....	5
Introduction .....	5
Racism and Mental Health .....	6
What We've Heard .....	7
The K-12 Anti-Racism Action Plan.....	8
Foundational Understandings .....	9
Principles .....	10
Priority Actions .....	10
Conclusion .....	14
Appendix.....	15





## Message from **Honourable Rachna Singh** **Minister of Education and Child Care**

Much of what we learn during our time in school shapes us as adults. During these years, we begin to understand the fundamentals of learning and build the foundations of literacy and numeracy across all subject areas – Language Arts, Social Studies, Mathematics, Arts Education, and Science – to name a few. As we learn these skills, we also seek to strengthen our personal and social development in understanding our identity and place in society.

It is vital younger generations learn about racism and discrimination and how it has impacted – and continues to impact – people throughout B.C. By understanding the realities of racism and discrimination, we can continue on a positive path forward, with young people as part of the solution towards making a more equitable and welcoming province for everyone.

*“It is vital younger generations learn about discrimination and how it has impacted – **and continues to impact** – people throughout B.C.”*

In B.C., we have taken several steps to recognize and address racism and discrimination head-on, both in communities and schools. In the K-12 education system, we have made changes to the provincial curriculum to support more Indigenous languages, cultural learning opportunities, and an increase to the number of social justice courses for students.

We have developed anti-racism training resources for teachers and ensured codes of conduct and policies are in place in all 60 school districts and independent schools. In addition, we have expanded **erase**, our provincial safety action plan, to provide more anti-racism resources for students and families.

I am pleased to release the K-12 Anti-Racism Action Plan as a key initiative to dismantle systemic racism and discrimination. It provides training and resources to help students and educators understand what it means to be anti-racist. By empowering students and educators with tools to safely stand against and respond to discrimination, this action plan will help create a province where all communities are celebrated and respected.

**This action plan will help create a province where all communities are celebrated and respected**

The action plan has been developed from dialogues, stories, personal reflections, and ideas shared by First Nations, Indigenous Partners, IBIPOC Community organizers, community organizations<sup>1</sup>, education partners, and students through the Community Roundtables on Anti-Racism in Education and the Youth Dialogue Series.

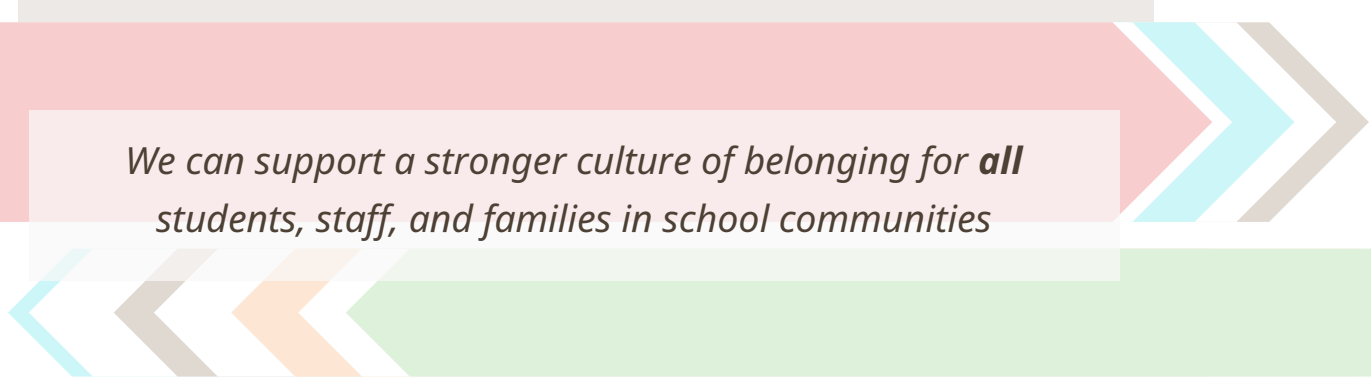
I thank everyone who helped to inform this province-wide plan for the education sector so we can support a stronger culture of belonging for all students, staff and families in school communities.

Let us continue to stand up against racism and discrimination every day.

By truly acknowledging our past, and teaching about historic and current injustices and inequities, we can learn from our shared history, and embrace diversity and inclusion while creating ever-lasting change toward a future that is anti-racist.

Sincerely,

Rachna Singh,  
Minister of Education and Child Care



*We can support a stronger culture of belonging for **all** students, staff, and families in school communities*

---

<sup>1</sup> Community organizations are referenced throughout this document as a broad term representing a range of diverse and unique Indigenous, Black, and People of Colour identities including, but not limited to, multicultural, ethnic, and faith-based organizations.



Message from  
**Honourable Mable Elmore**  
**Parliamentary Secretary for Anti-Racism Initiatives**

From an early age, our perspectives and values are shaped by our families, communities, and peers. The interactions we have with others, the interactions we see in our communities and in the media, as well as the teachings we receive from caregivers and educators impact our opinions and worldviews. This includes how we see our own place, and that of our peers, in society.

These experiences can empower young people to grow into confident leaders, mentors, and allies. For too long, however, not all British Columbians have been given the skills, knowledge, or opportunities to identify patterns of discrimination and racism in their communities. Educating students about B.C.'s and Canada's full history is a crucial first step in helping more people understand the power dynamics that continue to impact Indigenous, Black, and People of Colour. Only then are they equipped to identify and address overt and subtle racism where and when they see it.

When we share this knowledge with the youngest generations and support them to develop the knowledge, skills, and attitudes necessary for responding to racism and discrimination, we are creating a generation of future leaders with the confidence to build a more equitable province for everyone.

We know that this work is only one part of the puzzle. While we are investing in a bright future for our province through this K-12 Anti-Racism Action Plan, we are also addressing racism and discrimination happening right now.


***We are creating a generation of future leaders with the confidence to build a more equitable province for everyone***

Through the Resilience BC Anti-Racism Network, we're giving local organizations the tools they need to fight hate and respond to incidents of racism and hate in their communities. Through the Anti-Racism Data Act, we're working to identify and break down the barriers Indigenous and racialized people face when accessing government services. We're also developing a broader Anti-Racism Act that will further address systemic racism within government.

We have made important progress in dismantling systemic racism and there is more work ahead. We are committed to working across government and with all partners to build a better, more inclusive B.C. for everyone. Empowering the youngest British Columbians to be anti-racists will ensure these collective efforts continue for generations to come.

Sincerely,

Mable Elmore,  
Parliamentary Secretary for Anti-Racism Initiatives




***Empowering the youngest British Columbians to be  
anti-racists will ensure these collective efforts  
continue for generations to come***

# Vision

---

B.C. students achieve their full potential in an education environment that is equitable, free of racism and systemic barriers, and where all students, staff, and families feel welcome, safe, respected, and valued.

## Introduction



Systemic racism and settler colonialism have shaped our province for generations, and this continues to hurt Indigenous, Black, and People of Colour in B.C. To help address discrimination, dismantle racism and make B.C. a more equitable, inclusive, and welcoming province for everyone, we are investing in anti-racism initiatives, such as the Anti-Racism Data Act, anti-racism legislation, and the Resilience BC Anti-Racism Network. To reaffirm this commitment, equity and anti-racism are foundational principles for all Minister's mandate letters.

The B.C. education system also holds great responsibility in addressing the systemic and interpersonal racism that continues to exist throughout the education system today. B.C.'s **Vision for Student Success** is for learners to develop their individual potential and acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and sustainable economy. A necessary piece to achieving this vision is ensuring government and education partners listen and learn from Indigenous and racialized partners and communities to work collaboratively towards an education system that is free from racism and systemic barriers and promotes equity for all students. In July 2020, a **statement of support** for anti-racism efforts was released from the Minister of Education and B.C.'s education partners<sup>2</sup>.

---

<sup>2</sup> First Nations Education Steering Committee, First Nations Schools Association, BC School Trustees Association, BC Teachers' Federation, CUPE BC, BC Confederation of Parent Advisory Councils, BC Principals' and Vice-Principals' Association, BC School Superintendents Association, BC Association of School Business Officials and the Federation of Independent School Associations

## Racism and Mental Health

We know that racism has adverse impacts on young people and on their ability to thrive in society. As stated in the **Mental Health in Schools Strategy**, giving children the best possible start is key to better long-term mental health outcomes. Wellness promotion and prevention needs to be the focus, starting in the early years and spanning throughout a child's life. The effects of racism on mental health are well documented and have been consistently linked with higher instances of stress, poor health outcomes, and suicidal thoughts and attempts in youth.

Students, staff, and families representing Indigenous, Black, and People of Colour have been reporting experiences of interpersonal and systemic racism and oppression in B.C.'s education system for generations. Studies indicate that exposure to racial discrimination, particularly in youth, is a significant predictor of depressive symptoms.

### We know that

In 2018, 14% of racialized students, who completed the BC Adolescent Health Survey (BC AHS), reported experiencing discrimination because of race, ethnicity, or skin colour. This is an increase from 11% in 2013 (BC AHS 2013, 2018).<sup>3</sup>

Three-in-five (58%) B.C. students say they have seen other students insulted, bullied, or excluded based on their race or ethnicity (ARI-UBC, 2021)<sup>4</sup>.

B.C. youth who experienced racial discrimination reported poorer health and well-being than their peers, including being less likely to feel hopeful for their future and to feel good about themselves (BC AHS 2018).

Racial discrimination was also associated with poorer student mental health, including experiencing extreme stress and despair, self-harming, and seriously considering or attempting suicide (BC AHS 2018).

A safe and supportive school environment, as well as the presence of caring school staff and feelings of being treated fairly, were associated with more positive outcomes among those who had experienced racism including feeling safe at school and feeling good about themselves (BC AHS 2018).

<sup>3</sup> The British Columbia Adolescent Health Survey (**BC AHS**) is a province-wide survey conducted by the McCreary Centre Society issued to youth in grades 7 to 12 every five years since 1992. The survey highlights health trends among students to help identify risks and protective factors. Special topic fact sheets are created on certain issues such as **racial discrimination**.

<sup>4</sup> The Angus Reid Institute (ARI) partnered with the University of British Columbia (UBC) to conduct **an online survey** from Aug. 24-27, 2021 among a representative randomized sample of 872 Canadians aged 12 to 17, whose parents are members of Angus Reid Forum.

## What We Have Heard



Over the summer months of 2019, the provincial government hosted community dialogues across B.C. to hear stories of racism and discrimination. Dialogue participants shared that acts of racism were on the rise, were adversely affecting more and more British Columbians, and these experiences were taking place in a variety of public sectors including education. Story by story, it became clear that many individuals and communities were deeply affected by historical and current acts of racism, and that communities were looking for provincial leadership.

A new Community Roundtable on anti-racism in education was created in July 2020 to support the development of an anti-racism action plan. The first Minister's Community Roundtable on Racism in Education hosted key participants in B.C., including Indigenous organizations and partners, community organizations, and education partners. The draft K-12 Anti-Racism Action Plan was developed in part from feedback received and stories shared at this Roundtable.

At the second Community Roundtable in 2021, participants expressed that racism

towards their communities was on the rise. Participants noted that some of their communities were struggling to deal with the response to heightened levels of racist incidents with limited community capacity in order to support those affected. They identified that both immediate supports and long-term systemic changes in education were needed to achieve racial safety and equity. The Community Roundtables will continue on an annual basis to ensure the community conversation on racism in education continues.

In 2022, Minister's Youth Dialogue Sessions were hosted for students in grades 7-12 from across the province to share their experiences of racism in B.C. schools. The stories and ideas shared by the students were key in informing how the ministry and school leaders can create anti-racist, equitable, and safe learning environments for all. The youth described how important it is that system leaders ensure caring and responsive opportunities for racialized students to share their stories and be heard by their teachers, principals, and district staff. This powerful dialogue series shaped the design and implementation of the K-12 Anti-Racism Action Plan.

## The K-12 Anti-Racism Action Plan

The K-12 Anti-Racism Action Plan is a multi-year framework to specifically address racism and discrimination in education and to create a culture and climate of belonging for all students, staff, and families. This is the first phase of what will be many years of collective commitment to dismantle systemic racism in the K-12 provincial education sector.

The current plan is designed to improve outcomes for racialized students and support sector-wide understanding and growth of anti-oppressive systemic practises and content. The Action Plan provides supports and builds equity-based initiatives to start to address historical and oppressive barriers and ultimately lead to student success.

The Ministry is committed to Indigenous-specific strategies in the **Declaration Act Action Plan** for all Indigenous students. One of these strategies includes a First Nations Anti-Racism strategy led by the First Nations Education Steering Committee (FNESC) and supported by the Ministry.





## Foundational Understandings

Although students' individual experiences of racism vary, racism holds all students back from truly thriving as individuals and communities. The following elements establish the foundational understanding of this Action Plan as we work together to move forward and stop further harm to racialized communities.

**Indigenous Worldviews and Perspectives** – There is growing understanding and acknowledgment of the mistreatment and disrespect that First Nations, Métis, and Inuit peoples have endured throughout Canada's colonial history. This harm continues in present day. The necessary commitment to truth, reconciliation, and healing must include the lens of understanding the connections and relationships that create holistic learning.

**Affirmation and Recognition** - Stories of racism and discrimination have been told time and time again. Moving forward, this strategy acknowledges these experiences without requiring those impacted to retell their stories and prove the harm that has occurred and continues to occur. These experiences are real, they are harmful, they are the truth, and they must be addressed in all contexts of K-12 education.

**Equity and Inclusion** – Students, staff, and families may have their own experiences of discrimination and oppression; however, the unique experiences of racism must be specifically addressed to create positive and system level change. Anti-racism cannot be addressed in siloes. Although the strategy is focussed on anti-racism, there is recognition that different experiences are shaped by the intersection of unique identities (e.g., intersectionality).

**Adult Well-being** – Racialized staff report experiences of racism in their school communities and working environments. The **Mental Health in Schools Strategy** emphasizes the importance of addressing the well-being of adults in the education system. In addition to effects on mental health, racism experienced by staff leads to issues with recruitment and retention, which further leads to less racial diversity in schools. This perpetuates racism further for students who do not see themselves represented in their leaders. Anti-racism initiatives must recognize the importance of supporting adults as well as students.

## Principles

The K-12 Anti-Racism Action Plan is guided by the following principles as we move forward:

Recognize and respect Indigenous rights and titles in accordance with Section 35 of the *Constitution Act, 1982*, United Nations Declaration on the Rights of Indigenous Peoples, Declaration on the Rights of Indigenous Peoples Act, and the Truth and Reconciliation Calls to Action

Engage First Nations, Indigenous partners, education partners, community organizations representing racialized people, school boards, school communities, and students to work collaboratively, share voice, and integrate work across the sector and within the ministry.

Amplify and defer to the voices and perspectives of those with lived and living racism experiences.

Demonstrate humility and respect and a continuous improvement mind-set.

Apply evidence-based decision-making reflecting current knowledge and data about anti-racism related systems-level change.

## Priority Actions

The K-12 Anti-Racism Action Plan includes six priority areas of action: Community Voice, Removing Barriers, Raising Awareness, Collaborative Change, Capacity Building, and School Support.

### Community Voice

Community Voice ensures that all actions in this plan are guided and co-led by First Nations, Indigenous partners, education partners, community organizations, and students with lived and living experience of racism. These voices have been missing, historically, from key conversations and decisions in government systems.

#### **Annual Minister's Community Roundtable**

*An annual event for the Minister to engage directly with the IBPOC community to hear their experiences, perspectives, and recommendations on the Action Plan*

#### **Minister's Youth Dialogue Series**

*The Minister of Education and Child Care will host at least two Youth Dialogue Series: one for intersectional and diverse youth and one for Indigenous youth*

## Removing Barriers

Removing Barriers creates a system and communication paths to ensure racism cannot thrive through policy and culture.

Roundtable participants, as well as community and sector representatives, asked for more accountability to be embedded in the plan after the first draft, not just for ministry actions, but also for leaders in the system. They also shared the importance of communicating with parents and guardians on the action plan and progress, as well supporting resources to feel connected to their school community.

### **Anti-racism in district plans**

*Embed anti-racism reporting requirements within strategic plans*

### **Parent Engagement Plan**

*A co-developed plan with BC Confederation of Parent Advisory Councils to inform parents of Action Plan initiatives and provide supporting details and information that will promote parent and guardian understanding and welcome their involvement in planning school anti-racism initiatives*

## Raising Awareness

Raising Awareness provides resources and engagement opportunities to highlight the unique identities and experiences across the province and how we can better appreciate each other, as well as to increase understanding of racism and its harmful effects.

Roundtable participants asked for a calendar to supplement district and school calendars to include more diversity as a first step to ensuring that schools reflect all identities as valued and important. Student-to-student racism was also identified as needing to be addressed, and that starts with foundational understanding of racism, equity, and inclusion.

### **Inclusion Calendar**

*Provide districts with a calendar identifying significant events of advocacy, celebration, or honour*

### **Youth Engagement**

*Presentations and workshops hosted by B.C. Lions to grades 6-10 to explore and engage with issues of anti-racism, diversity, equity, and inclusion*

## Collaborative Change

Collaborative Change engages all layers of the education system to create system level change. It is imperative that the ministry, school districts, education partners, school staff, students, and families build on existing partnerships and create networks to champion anti-racism work.

Students have shared that only some school staff provide culturally safe and welcoming learning environments, and that is an everyday experience to be met with racism in their day at school in different forms. System level change requires the commitment of all layers of the sector to not only support this work, but also compel it.

### **Education Partner Collaborative**

*A committee of education partners, including Indigenous partners, to work collaboratively to address systemic racism*

### **Educator Network**

*A committee for educators at both district and school level, built over phases, to provide peer support, build internal capacity, and identify needs to engage in anti-racism work*

## Capacity Building

Capacity Building creates the foundational understanding of racism for all staff in the sector, to recruit diversity in the workforce so that all students see themselves represented in school leadership, and to create a system that is welcoming to all staff.

Students have told the ministry of their hardship from moving through the K-12 system without seeing school leaders who represent and understand them. As well as watching Indigenous, Black, People of Colour (IBPOC) and allied school staff being treated with discrimination. In addition, educators and other school staff have shared the challenges of working in a system that does not feel welcoming and inclusive.

### **Recruitment and Retention Strategy**

*Grow diversity in the education workforce so that students see themselves in their teachers and have access to diverse role models through their educational journey*  
*Create better working environments for IBPOC teachers to improve retention*

### **Anti-Racism Training (for everyone)**

*Develop a foundational online training course available to a sector-wide audience including all ministry, school, and district staff*  
*Develop additional professional learning opportunities to support specific roles and to build on foundational learning*

## School Support

School Support provides resources, support, and guidance for schools to create anti-racism learning environments.

Students have acknowledged the amount of time they spend in school in their young lives and the influence this environment has on their well-being and development. For students to thrive, they need to see themselves represented as valued members of the school community, as well as in their learning materials and content. They also need safe reporting processes for acts of racism. School leaders to receive those reports with understanding and action-oriented responses.

### **Incident Response Guidelines & Resource Guide**

*Develop resources to support districts and schools to identify and respond to incidents of racism, as well as define common terms to establish collective understanding*  
*Develop a resource guide for the sector to provide recommended practices for implementing anti-racism work and ensuring learning environments are safe, welcoming, and inclusive*

### **Curriculum Resources**

*Inventory existing anti-racism curriculum resources, identify gaps in the inventory, and address existing gaps in resources*

## Conclusion



The K-12 Anti-Racism Action Plan is a multi-year path forward and an opportunity to bring the education sector together to confront racism in all its forms, but it is only the beginning. This plan outlines the first three years of the provincial school community working together to establish a strong foundation and to chart a path forward for many years of continued dedication to come. This work must always include listening to students, staff, and families, and to be quick to adapt to shifting issues and experiences.

Everyone can play a role in identifying and addressing racism in the education system. System level change requires a shared understanding of our collective responsibility in dismantling racism in schools. Moving forward requires tough and uncomfortable conversations and a willingness to adopt new approaches to delivering education programs that ensure everyone in the school community know they are valued and important members.

The Honourable Murray Sinclair said, “Education got us into this mess and education will get us out of it.” The K-12 Anti-Racism Action Plan sets out to ensure that all students in the B.C. education system can learn in an environment where they feel welcome and valued so that school experiences can help shape a more inclusive and respectful society for everyone.



## Appendix - Action Plan Timelines

<i><b>Element</b></i>	<i><b>Action</b></i>	<i><b>Timeline</b></i>
<i><b>Community Voice</b></i>	Annual Minister's Community Roundtable	Annual
	Minister's Youth Dialogue Series	Annual
<i><b>Removing Barriers</b></i>	Anti-racism in district plans	2022/23 and 2023/24
	Parent Engagement Plan	2021/22 and 2022/23
<i><b>Raising Awareness</b></i>	Inclusion Calendar	2021/22 and 2022/23
	BC Lions Youth Engagement	2021/22 to 2023/24
<i><b>Collaborative Change</b></i>	Education Partner Collaborative	Ongoing
	Educator Network	2021/22 – Phase 1 Ongoing expansion
<i><b>Capacity Building</b></i>	Recruitment & Retention Strategy	TBD
	Anti-Racism Training (for everyone)	2022/23
<i><b>School Support</b></i>	Incident Response Guidelines & Resource Guide	2022/23
	Curriculum Resources	2022/23

# SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

## OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2022-2023

### FOR BOARD APPROVAL

#### SCHOOL: CHARLIE LAKE ELEMENTARY



Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	<b>Description of Activities:</b> (names of chaperones, dates & description of activities) <b>Description of Sports:</b> (name of coach, chaperones & locations)
Intermediate (4-6) Ski Trip	March 14 <sup>th</sup> , 2023	Whispering Pines – Worsley Ski Hill	Bus	Intermediate Ski Trip (Tuesday, March 14 <sup>th</sup> ): <ul style="list-style-type: none"> <li>• Bus leaves at 7:30pm for Worsley. Students will be off the hill by 1:45pm and the bus will be leaving the skill hill no later than 2:00pm. Students will need to have a ride waiting at the school around 3:45 as there will not be supervision at the school.</li> <li>• Students: 90-110</li> <li>• Staff Chaperones: Mr. Clements, Mr. Watson, Mr. Merhi, Ms. Dejmek, Mr. Haddrell, Mrs. Jones, Mrs. Harris and Mrs. McLean</li> <li>• Volunteer Chaperones: Natalie Samis, Anne Keizer, Jennifer Stanley, Debbie Callison, Madison Hiebert, Theresa Bourdon, Darcie Kelm, Stephanie Kent, Carly Walker, Anita Knipe, Lauren Phillips, Roni Alexander, Tina Peters, Roxanne McInnis, Denise Fehr, and Jodie Richter</li> <li>• High Risk Field Trip meeting will be taking place for all parents/guardians who have a child(ren) attending.</li> <li>• Chaperone/Supervisor Meeting will be taking place</li> </ul>



**FOR BOARD APPROVAL**

[illegible]

# SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

## OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2022-2023

### FOR BOARD APPROVAL

#### SCHOOL: HUDSON'S HOPE SCHOOL



Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	<b>Description of Activities:</b> (names of chaperones, dates & description of activities) <b>Description of Sports:</b> (name of coach, chaperones & locations)
Work Ethics Honour Roll Students	February 2 <sup>nd</sup> , 2023	Powder King	Charter Bus	Brent Heiberg, Liza Rhymmer & Lannie Rhymmer – chaperones 35 students in grades 7-12 Leaving HHESS School at 7:30 a.m., travelling to Powder King to ski/snowboard, & travelling back to arrive between 6-7:00 p.m. All waivers were completed & signed. <b>* approved by Superintendent by email – Feb. 1/23</b>
Senior Boys Basketball Tournament	February 11 <sup>th</sup> , 2023	Mountain Christian Academy (Dawson Creek)	School Bus	Chaperone/Coach – Caroline Beam Depart HHESS in the AM. Participate in B-ball games. Return to HHESS in the evening. <b>* approved by Superintendent by email – Feb. 9/23</b>
Senior Girls "Zones" Tournament	February 16 <sup>th</sup> -19 <sup>th</sup> , 2023	Cedars Christian School	Private Vehicles	Caroline Beam (coach), parent helpers: Jason Naisby, Renee Redekop, Kelly Lucas-Jarnagin Caroline Beam – 5 students

Senior Girls "Zones" Tournament ... continued ...		(Prince George)		<p>Renee Redekop – 2 students (her own children) Kelly Lucas-Jarnigin – 3 students (her own child &amp; two others) Jason Naisby – 2 students (his own child &amp; one other) Depart HHESS AM of Feb 16<sup>th</sup> – travel to PG. Compete in games over course of 3 days. Travel to HHESS morning of Feb 19<sup>th</sup>. All volunteer drivers have their volunteer drivers forms, driver's abstracts, and volunteer criminal record checks up to date and on file * approved by Superintendent by email – Feb. 9/23</p>
Work Ethics Honour Roll Trip	May 31 <sup>st</sup> to June 2 <sup>nd</sup> , 2023	Grande Prairie	Charter Bus	<p>Chaperones: Derrek Beam, Brent Heiberg, Caroline Beam, Vicky Mee &amp; Liza Rhymmer Leave HHESS afternoon of May 31<sup>st</sup> for Grande Prairie. Stay at Northwestern Polytechnic dorms. Various activities: Trampoline Park, Eastlink Center (water park), outdoor water park, laser tag, shopping, movie theater, tour of NW Polytechnic. Return to HHESS evening of June 2<sup>nd</sup>.</p>



# SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

## OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2022-2023 FOR BOARD APPROVAL FEBRUARY 2023

**SCHOOL: NORTH PEACE - MAIN CAMPUS**

Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) <b>Description of Sports:</b> (name of coach, chaperones & locations)
Navigate/Generate Environmental Conference	March 16-19, 2023	Canmore, Alberta	Return flights from Fort St. John to Calgary. The conference provides local bus transportation from Calgary to Canmore.	<b>Teacher Chaperones:</b> Devon Pearce, Cat Imray <i>6 students and 2 teachers have been invited to an environmental science conference in Canmore, AB. Students/staff will stay at a hotel provided by the conference and may attend field trips off-site around the Canmore area.</i>
Sr. Girl's Basketball Provincials	February 27-March 5, 2023	Langley, BC	School Bus	Teacher Coach: Jaclyn McNicol Non-Staff Coach: Jordynn McPherson Students/staff will stay at the Days Inn.

## 2022-2023 Community Coaches

*for BOARD APPROVAL – February 21<sup>st</sup>, 2023*

School / Department	Name of Coach
NPSS	Ben Rauscher (approved by Superintendent by email dated January 25 <sup>th</sup> , 2023)

## 2022-2023 Posts of Responsibility

*for BOARD APPROVAL – February 21<sup>st</sup>, 2023*

School / Department	FTE	Teacher Name
BBMS	1.0	Alice Maundrell (January 25 <sup>th</sup> to (June 30 <sup>th</sup> , 2023)

---

**Data Collection of Estimated Enrolments for 2023/24, 2024/25 and 2025/26**

Version 1 - Revised 21/12/21

**Step 1:** Enter your school district number here: **60** **Peace River North**  
 Ministry of Education enrolment trend estimates are automatically filled once a school district number is entered above.

**Step 2:** Enter your district's enrolment estimates in the shaded cells of the District column for each of the three years displayed.

		Estimated Enrolment						Notes
	2022/23 Interim Base	2023/24		2024/25		2025/26		
		District	Ministry*	District	Ministry*	District	Ministry*	
<b>July Enrolment Count</b>								
Summer Learning: Grades 1-7 Headcount Enrolment	0		0		0		0	
Summer Learning: Grades 8-9 Course Enrolment	0		0		0		0	
Summer Learning: Grades 10-12 Course Enrolment	0		0		0		0	
Grade 8 & 9 Cross-Enrolment Courses	2	5	2	5	2	5	2	
<b>September Enrolment Count - School-Age Basic Allocation</b>								
K-12 Standard (Regular) Schools FTE (School-Age)	5,974.0000	6,010.0000	6,050.2559	6,025.0000	5,987.0193	6,000.0000	5,909.8334	
Continuing Education FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Alternate Schools FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Distributed Learning FTE (School-Age)	130.6250	140.0000	130.6250	140.0000	130.6250	140.0000	130.6250	
<b>Total Estimated School-Age Enrolment</b>	<b>6,104.6250</b>	<b>6,150.0000</b>	<b>6,180.8809</b>	<b>6,165.0000</b>	<b>6,117.6443</b>	<b>6,140.0000</b>	<b>6,040.4584</b>	
<b>Change from Previous Year</b>		<b>45.3750</b>	<b>76.2559</b>	<b>15.0000</b>	<b>-63.2366</b>	<b>-25.0000</b>	<b>-77.1859</b>	
<b>September Enrolment Count - Unique Student Needs</b>								
Level 1 Special Needs FTE	3	4	3	4	3	4	3	
Level 2 Special Needs FTE	277	292	303	302	332	312	363	
Level 3 Special Needs FTE	151	171	172	186	196	201	223	
English Language Learning FTE	545	530	555	540	565	550	575	
Indigenous Education FTE	1,267	1,285	1,293	1,295	1,319	1,305	1,346	
Adult Education FTE (Non-Graduates only)	4,8750	4,0000	4,8750	4,0000	4,8750	4,0000	4,8750	Do not include Graduated Adult enrolment
<b>February Enrolment Count - Continuing Education, Distributed Learning, Special Needs Growth and Newcomer Refugees</b>								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	40.0000	10.0000	40.0000	10.0000	40.0000	10.0000	40.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	100.0000	70.0000	100.0000	70.0000	100.0000	70.0000	100.0000	Include only new post-September enrolment activity
Distributed Learning FTE - Non-Graduate Adults	5.0000	4.0000	5.0000	4.0000	5.0000	4.0000	5.0000	Do not include Graduated Adult enrolment
Level 1 Special Needs FTE Growth (All Schools)	0		0		0		0	
Level 2 Special Needs FTE Growth (All Schools)	8	5	8	4	8	5	8	
Level 3 Special Needs FTE Growth (All Schools)	3	2	3	3	3	4	3	
Newcomer Refugees FTE (Standard & Alternate only)	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
ELL FTE (applies to Newcomer Refugees only)	0		0		0		0	
<b>May Enrolment Count - Continuing Education and Distributed Learning</b>								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-February enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	5.0000	5.0000	5.0000	5.0000	5.0000	5.0000	5.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	40.0000	40.0000	40.0000	40.0000	40.0000	40.0000	40.0000	Include only new post-February enrolment activity
Distributed Learning FTE - Non-Graduate Adults	5.0000	4.0000	5.0000	4.0000	5.0000	4.0000	5.0000	

## SD 60 Operating Financial Report - July 1 2021 to January 31, 2023

Operating Revenue	Actual	Budget	% of budget received	# of Months	Explanations
Ministry of Education Grants	\$ 35,424,759	\$ 70,219,175	50.4%	12	Funding varies as some SPF comes later in the school year.
Provincial Grants - School Age Therapy	\$ 133,229	\$ 121,519	109.6%	12	On Track
Offshore Tuition	\$ 253,898	\$ 825,000	30.8%	10	Offshore Tuition recognized each month
Alberta Students, DL, 3rd Party Billings	\$ 62,459	\$ 85,000	73.5%	10	Invoiced Student Funding Only
LEA Revenue	\$ 663,501	\$ 929,640	71.4%		Billed 50% to Doig; 70% to Blueberry & Halfway as per LEA This includes Apple schools funding, ITA, and other miscellaneous funds that come into the District. Have now recieved \$56k from ITA
Miscellaneous Revenue	\$ 143,868	\$ 324,000	44.4%	12	
Rentals	\$ 62,037	\$ 101,200	61.3%	12	Includes Daycare Rental, Teacherage Rentals, Cameron Lake Rentals & Indigenous Rent
Interest	\$ 199,239	\$ 80,000	249.0%	12	Interest rates have increased from 1.7% in May to 4.50% in December
					Have not recieved funding, but have been given our amount
<b>Operating Revenue Before LEA Adjustment</b>	<b>\$ 36,942,990</b>	<b>\$ 72,685,534</b>	<b>50.8%</b>		
LEA Revenue	<b>-\$663,501</b>	<b>-\$929,640</b>			
<b>Operating Revenue with LEA Adjustment</b>	<b>\$36,279,489</b>	<b>\$71,755,894</b>			
Accumulated Surplus - Educational Initiatives	\$ 68,410	\$ 936,900	7.3%	10	
Accumulated Surplus - Inflationary Contingency	\$ 206,497	\$ 495,593	41.7%	12	
Accumulated Surplus - Furniture	\$ 96,000	\$ 96,000	100.0%		
Accumulated Surplus - Learning Support Model	\$ 166,296	\$ 400,000	41.6%	10	
<b>Funding from Accumulated Surplus</b>	<b>\$ 537,203</b>	<b>\$ 1,928,493</b>			
<b>Total Operating Revenue</b>	<b>\$36,816,692</b>	<b>\$73,684,387</b>			
Operating Expense	Actual	Annual Budget	% of budget expended	# of Months	Explanations
<b>Salaries</b>					
Teachers	14,109,383	26,896,882	52.5%	10	Higher due to increases; will be more aligned once using the amended budget
Principals and Vice-Principals	3,072,550	5,229,188	58.8%	12	Higher due to increases; will be more aligned once using the amended budget
Educational Assistants	2,414,128	4,993,525	48.3%	10	On Track as should be approx 50% YTD
Support Staff	4,415,829	7,977,811	55.4%	10	On Track as should be approx 50% YTD
Other Professionals	1,101,766	1,870,622	58.9%	12	On Track as should be approx 60% YTD
Substitutes (TOC's)	731,721	2,148,363	34.1%	10	Lower than expected as should be approx 50% YTD - we budgeted higher based on previous years
<b>Total Salaries</b>	<b>25,845,377</b>	<b>49,116,391</b>	<b>52.6%</b>		
<b>Employee Benefits</b>	<b>5,564,580</b>	<b>13,352,372</b>	<b>41.7%</b>		On Track with 40%- dependant on how pay periods fall
<b>Total Salaries and Benefits</b>	<b>\$31,409,957</b>	<b>\$62,468,763</b>	<b>50.3%</b>		
<b>Services and Supplies</b>	<b>5,074,610</b>	<b>10,715,624</b>	<b>47.4%</b>	<b>12</b>	Lower than expected as should be approx 60% YTD; Supply chain issues contributing to this. This number varies throughout the year.
<b>Total Operating Expenses</b>	<b>\$36,484,567</b>	<b>\$73,184,387</b>	<b>49.9%</b>		
<b>Capital Purchases from Operating</b>	<b>\$408,044</b>	<b>\$500,000</b>	<b>81.6%</b>	<b>12</b>	Purchases vary through year
<b>Application of Reserves</b>	<b>\$0</b>				
<b>Operating Net Revenue (Expense)</b>	<b>-\$75,919</b>	<b>\$0</b>			
<b>Application of Reserves</b>					
Balanced		<b>\$0</b>			

The retro pay salary increases for Teachers, PVP, and exempt have been included in the above salary numbers. We are will be receiving \$1,925,098 in funding for the year to cover theses increases. The CUPE adjustments will be reflected in the February 2023 Pay.



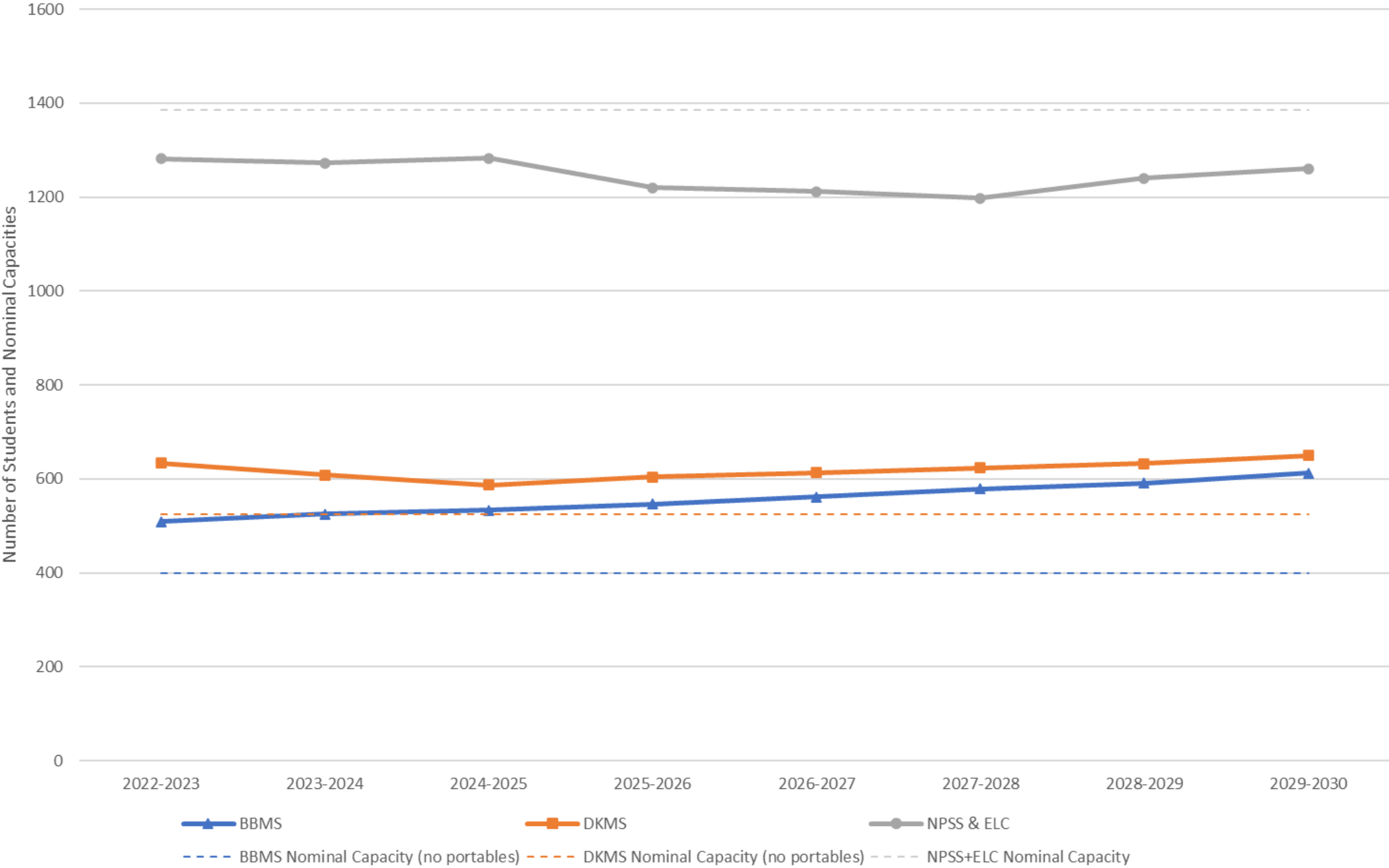
# Projections and Rollups

Based on 2022-2023 Numbers and PSTGI Projections from 2022

# Rollup Middle and Secondary

[illegible]

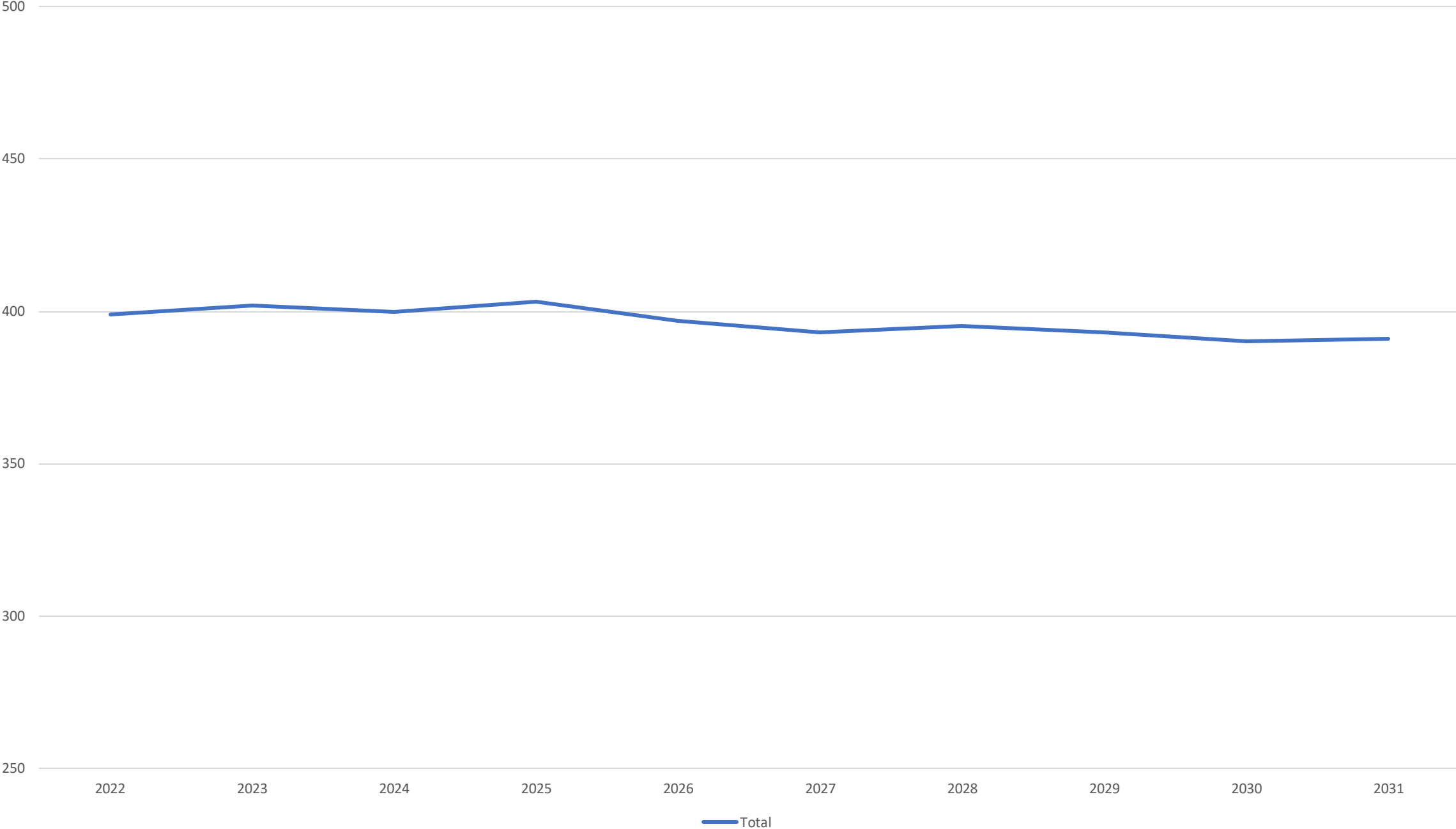
City Middle and Secondary and Nominal Capacities (no portables)



# PSTGI Projection (2022) - French Immersion

Total French Immersion Enrolment										District Total
Grade	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
K	40	40	40	40	40	40	40	40	40	40
1	37	38	38	38	38	38	38	38	38	38
2	42	36	37	37	37	37	37	37	37	37
3	33	39	34	35	35	35	35	35	35	35
4	32	32	38	33	34	34	34	34	34	34
5	37	31	31	37	32	32	32	32	32	32
6	32	36	30	29	35	30	31	31	31	31
7	28	30	34	28	28	33	29	29	29	29
8	30	26	29	32	27	27	32	27	28	28
9	34	28	24	26	29	24	24	29	25	25
10	16	27	22	19	21	23	19	19	23	20
11	23	16	27	22	19	21	23	19	19	23
12	15	23	16	27	22	19	21	23	19	19
1 to 6	213	212	208	209	211	206	207	207	207	207
7 to 9	92	84	87	86	84	84	85	85	82	82
10 to 12	54	66	65	68	62	63	63	61	61	62
K to 12	399	402	400	403	397	393	395	393	390	391
Total	399	402	400	403	397	393	395	393	390	391

PSTGI Projections - French Immersion



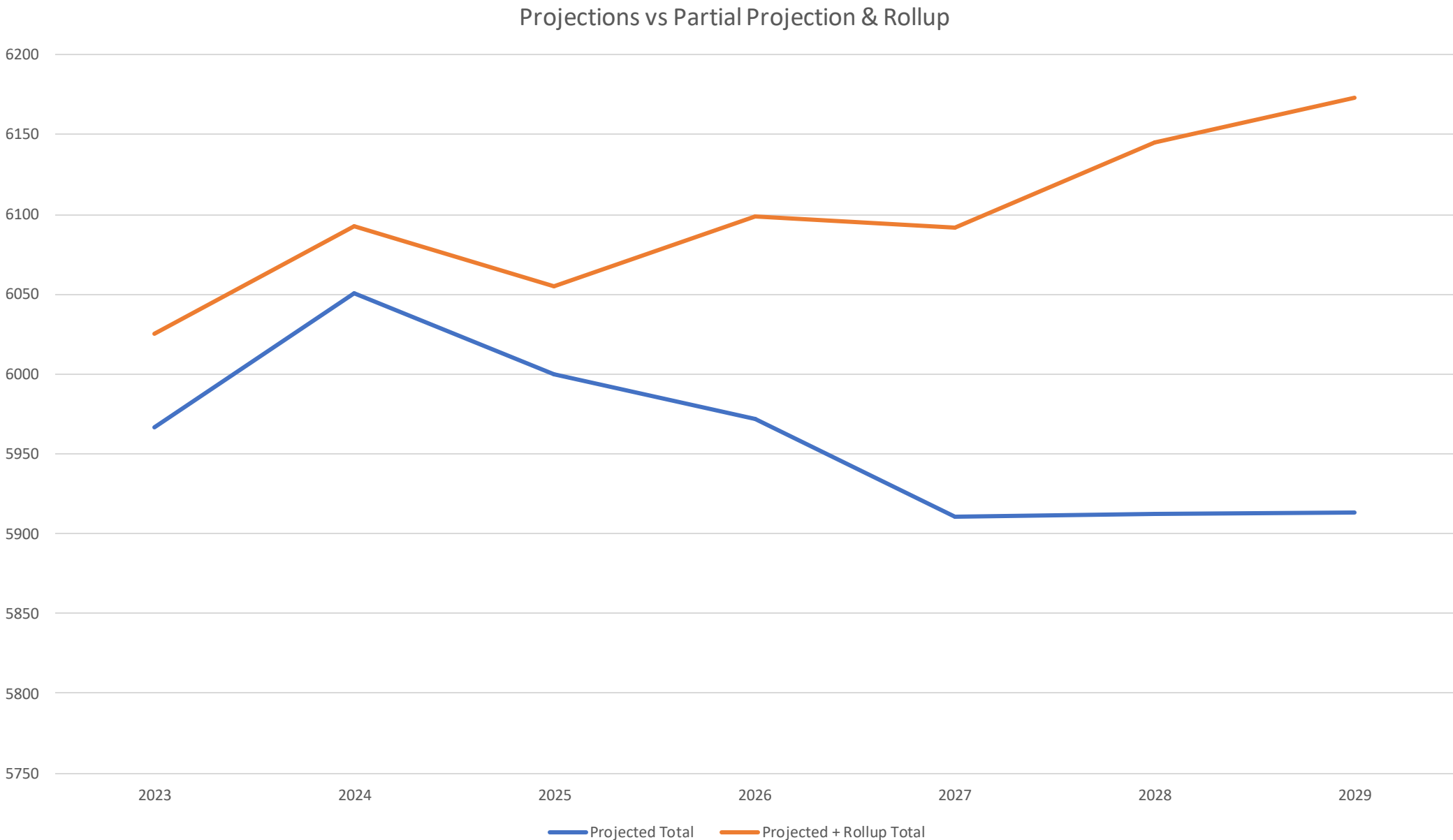
# PSTGI Projection (2022) – SD60 Total

									Peace River North School District
Total Enrolment									District Total
Grade	2023	2024	2025	2026	2027	2028	2029	2030	2031
K	480	475	474	473	469	468	465	464	464
1	484	481	476	475	474	470	469	466	465
2	469	477	474	469	468	467	463	462	459
3	468	467	473	469	463	462	461	458	457
4	452	464	464	469	466	461	460	459	456
5	464	443	456	455	459	456	451	450	449
6	435	447	426	437	436	441	437	433	432
7	419	433	444	423	434	434	439	434	429
8	408	410	423	434	413	423	421	429	424
9	475	421	419	433	446	424	436	435	440
10	478	501	440	441	455	467	444	458	454
11	494	479	497	438	438	451	463	440	455
12	441	553	534	556	490	488	504	518	490
1 to 6	2772	2779	2769	2774	2766	2757	2741	2728	2718
7 to 9	1302	1264	1286	1290	1293	1281	1296	1298	1293
10 to 12	1413	1533	1471	1435	1383	1406	1411	1416	1399
K to 12	5967	6051	6000	5972	5911	5912	5913	5906	5874
Total	5967	6051	6000	5972	5911	5912	5913	5906	5874

# PSTGI Partial Projection + Rollup

	2023	2024	2025	2026	2027	2028	2029		
K	480	475	474	473	469	468	465		Projected
Gr1	511	480	475	474	473	469	468		
Gr2	486	511	480	475	474	473	469		
Gr3	474	486	511	480	475	474	473		
Gr4	458	474	486	511	480	475	474		
Gr5	474	458	474	486	511	480	475		
Gr6	466	474	458	474	486	511	480		
Gr7	437	466	474	458	474	486	511		
Gr8	415	437	466	474	458	474	486		
Gr9	476	415	437	466	474	458	474		
Gr10	429	476	415	437	466	474	458		
Gr11	512	429	476	415	437	466	474		
Gr12	407	512	429	476	415	437	466		
Total	6025	6093	6055	6099	6092	6145	6173		

# PSTGI Projected vs Partial Projection + Rollup







**BOARD OF EDUCATION**  
School District No. 60  
(Peace River North)

1000 Governance

**1008 Trustee Indemnity**

Adopted: 2000-03-08

Revised: 03-2018, 10-2018, 01-2019, 03-2020, 05-2021, 02-2022

Reviewed: 03-2018; 10-2018; 01-2019, 03-2020, 04-2021, **02-2023**

Reference: Section 71(1)(2) & (3) of the *School Act*

**Policy**

Trustees of School District No. 60 (Peace River North) shall be paid the annual trustee indemnity as provided in the *School Act* and its Regulations.

If a Trustee resigns or is not re-elected at the expiry of his term, the Trustee shall reimburse the Board on a pro rata basis for any indemnity paid in advance.

**Guidelines/Principles**

**Indemnity shall be paid to members of the Board as follows:**

<b>Trustee</b>	<b><del>\$14,007</del> 14,791</b>
<b>Vice-Chairperson</b>	<b><del>\$15,906</del> 16,797</b>
<b>Chairperson</b>	<b><del>\$17,508</del> 18,488</b>

The annual indemnity shall be paid to each board member in twelve, equal installments, on the last day of each month, commencing in December of each year.

An annual indemnity adjustment will be made effective January 1<sup>st</sup> of each year. This adjustment will reflect the B.C. Consumer Price Index change less 1%. (Most recent December change over the previous December).

**(ie. December 2022 over December 2021 was 6.6% - 1% = 5.6%)**

In the event of a negative/decrease amount, the Trustee Indemnity will remain the same as the previous year.

Trustee Indemnity			
2023			
Position	2022 Salary	Increase for 2023	2023 Salary
Trustee	14,007	5.6%	14,791
Vice-Chairperson	15,906	5.6%	16,797
Chairperson	17,508	5.6%	18,488

Apply

Add/Remove data



Download options

Didn't find what you're looking for? [View related tables, including other calculations and frequencies](#)

Showing 47 records

Filter

Reset

### Geography British Columbia ([map](#))

Products and product groups <sup>3, 4</sup>	December 2021	November 2022	December 2022	November 2022 to December 2022	December 2021 to December 2022
	2002=100				
All-items	138.0	148.1	147.1	-0.7	6.6
Food <sup>5</sup>	156.6	170.4	171.5	0.6	9.5
Food purchased from stores	155.2	170.4	172.3	1.1	11.0
Meat	181.9	190.9	191.7	0.4	5.4
Dairy products and eggs	145.2	162.8	164.2	0.9	13.1
Bakery and cereal products (excluding baby food)	150.2	172.1	173.7	0.9	15.6
Fresh fruit	154.0	166.1	173.4	4.4	12.6
Fresh vegetables	176.2	196.9	204.2	3.7	15.9
Food purchased from restaurants <sup>5</sup>	157.9	168.0	167.5	-0.3	6.1
Shelter <sup>6</sup>	136.4	145.9	146.1	0.1	7.1
Rented accommodation	130.2	139.2	139.0	-0.1	6.8
Owned accommodation	131.9	140.7	141.2	0.4	7.1
Homeowners' replacement cost	143.4	148.5	148.3	-0.1	3.4
Homeowners' home and mortgage insurance <sup>7</sup>	261.2	260.1	269.8	3.7	3.3



**BOARD OF EDUCATION**  
School District No. 60  
(Peace River North)

5000 Health & Safety

**5005 Criminal Records Checks**

Adopted:

Revised: 1996-05; 1997-06; 2002-11; 2010-12; 2015-04

Reviewed: 2023-02

Reference: [Criminal Code \(Section 1\) - List of Current Relevant Offenses](#)

**Policy**

All School District No. 60 employees, **trustees**, independent contractors, and volunteers who work with children are required to have a Criminal Records Check in accordance with the Criminal Records Review Act.

**Guidelines/Principles:**

1. As a condition of hire, all School District No. 60 employees, and independent contractors who work with children are required to complete a Criminal Records Check.
2. All School District No. 60 volunteers who work with children are required to complete a Criminal Records Check. Where a Criminal Record Check points out a previous “Relevant Offense”, upon request from the individual, the District may initiate an online check through the Ministry of Justice to determine whether a clearance authorization is available.
3. Employees having convictions of the nature of those listed on the attached “Relevant Offenses” listing (Schedule 1 of the Criminal Records Review Act), will be ineligible for employment with School District No. 60 (Peace River North).
4. Any fees charged for completion of a Criminal Records Check will be paid by the individual applying.

## **~~Excerpted from the Criminal Records Review Act~~**

### **~~SCHEDULE 1~~**

**~~(Section 1, definition of "relevant offenses")~~**

### **~~RELEVANT OFFENSES~~**

**~~1. The following sections of the Criminal Code (Canada) are designated as relevant offenses:~~**

~~section 151: (Sexual Interference);  
section 152: (Invitation to Sexual Touching);  
section 153: (Sexual Exploitation);  
section 153(1): (Sexual Exploitation of a person with a disability);  
section 155: (Incest);  
section 159: (Anal Intercourse);  
section 160: (Bestiality);  
section 161: (Order of Prohibition);  
section 163.1 (Child Pornography);  
section 170: (Parent or Guardian Procuring Sexual Activity);  
section 171: (Householder Permitting Sexual Activity);  
section 172: (Corrupting Children);  
section 172 (1): (Internet Luring);  
section 173 (1): (Indecent Acts);  
section 173 (2): (Exposure);  
section 177: (Trespassing at Night);  
section 179: (Vagrancy);  
section 212 (1): (Procuring a Person for the Purposes of Prostitution);  
section 212 (2) (Living Off Avails of Child Prostitution);  
section 212 (2.1): (Living off the avails of Prostitution)—  
section 212 (4) (Attempting to Obtain the Sexual Services of a Child);  
section 215: (Duties of Persons to Provide Necessities);  
section 218: (Abandoning Child);  
section 220: (Causing Death by Criminal Negligence);  
section 221: (Causing Bodily Harm by Criminal Negligence);  
section 229: (Murder);  
section 235: (Punishment for Murder);  
section 236: (Punishment for Manslaughter);  
section 237: (Punishment for Infanticide);  
section 238: (Killing Unborn Child in Act of Birth);  
section 239: (Attempt to Commit Murder);  
section 240: (Accessory after Fact to Murder);  
section 242: (Neglect to Obtain Assistance in Child Birth);  
section 243: (Concealing Body of Child);  
section 244: (Causing Bodily Harm with Intent);  
section 245: (Administering Noxious Thing);  
section 246: (Overcoming Resistance to Commission of Offense);  
section 264: (Criminal Harassment);  
section 264.1: (Uttering Threats);  
section 266: (Assault);  
section 267: (Assault with a Weapon or Causing Bodily Harm);  
section 268: (Aggravated Assault);  
section 269: (Unlawfully Causing Bodily Harm);  
section 271: (Sexual Assault);~~

~~section 272: (Sexual Assault with a Weapon, Threats to a Third Party or Causing Bodily Harm);~~

~~section 273: (Aggravated Sexual Assault);~~

~~section 273.3: (Removal of Child from Canada);~~

~~section 279: (Kidnapping/Forcible Confinement);~~

~~section 279.1 (Hostage Taking);~~

~~section 280: (Abduction of Person under Sixteen);~~

~~section 281: (Abduction of Person under Fourteen);~~

~~section 282: (Abduction in Contravention of Custody Order);~~

~~section 283: (Abduction);~~

~~section 372: (False Messages/Indecent Telephone Calls/Harassing Telephone Calls);~~

~~section 446: (Cruelty to animals);~~

~~section 810: (Where Injury or Damage Feared);~~

~~section 810 (1): (Where Fear of Sexual Offense);~~

~~Section 810 (2): (Where Fear of Serious Personal Injury offence);~~

~~2. The following sections of the Controlled Drugs and Substances Act (Canada) are designated as relevant offenses:~~

~~Section 5: Trafficking in substance;~~

~~Section 6: Importing and exporting a substance;~~

~~Section 7: Production of a substance.~~

# Proposed Ordinary Resolutions



## Ordinary Resolution O-1:

### Change to Schedule 3 – Regional Groupings

***Submitted by: School District 42 (Maple Ridge-Pitt Meadows)***

**BE IT RESOLVED** that Schedule 3, 3.2 of the BCPSEA Bylaws be amended as follows: that School District 42 (Maple Ridge-Pitt Meadows) be moved from the Fraser Valley Employer Regional Grouping to the Metro Employer Regional Grouping.

#### **Rationale**

This move will further align with the regional governance structure given that the City of Maple Ridge and the City of Pitt Meadows, both of whom have schools in the district, are part of the Metro Vancouver (Regional District) more commonly known as Metro Vancouver.

Over 90% of our staff reside in Metro Vancouver, therefore, recruitment and retention matters facing our school district are similar in nature to Metro Vancouver school districts. In addition, over 500 employees reside in Metro Vancouver municipalities that are served by other Metro Vancouver school districts and this increases retention challenges when SD 42 is the only non-Metro Region Employer in Metro Vancouver.

The regional economic reality for the Maple Ridge-Pitt Meadows school district is very similar to the economic context for school districts located in Metro Vancouver.

## Ordinary Resolution O-2:

### Recruitment and Retention Support

***Submitted by: School District No. 60 (Peace River North)***

**BE IT RESOLVED** that BCPSEA continue to work with partners to develop ongoing and systemic supports for recruitment and retention based on regional needs.

#### **Rationale**

- There are districts that are unable to find teachers and have uncertified individuals working in regular classroom positions or as teachers teaching on call.
- Staff shortages and use of uncertified teachers puts a strain on the system at all levels.
- 14 northern districts currently have 150 Letters of Permission and 325 non-certified TTOCs.
- Support in recruitment and retention, including the provision of incentives, needs to be formalized and ongoing for those districts/regions most in need. A long-term framework or administrative structure is needed so that those districts that are already short-staffed do not have to administer these initiatives.
- Support in the area of recruitment and retention needs to be ongoing.



Leah Reimer &lt;lreimer@prn.bc.ca&gt;

## [External Sender] BCPSEA regional meeting invitation

1 message

Donna Verones &lt;donna@bcpsea.bc.ca&gt;

Mon, Feb 13, 2023 at 11:53 AM

To: "60 - Leah Reimer (lreimer@prn.bc.ca)" &lt;lreimer@prn.bc.ca&gt;

**This message was sent to HR Contacts, Secretary Treasurers, Superintendents, BCPSEA Trustee Representatives**

### Spring regional meetings

BCPSEA is visiting all seven of our regional groupings. HR leaders, Secretary Treasurers, Superintendents, Trustee Representatives and Trustees are invited. Topics include: BCPSEA priorities and progress, recruitment and retention, and labour relations issues.

### Registration

While there is no cost to attend these meetings, registration is required. Travel expenses are the responsibility of the school district/school board.

Date	Location	Time
March 1, 2023	<b>Fraser Valley (SD 33, SD 34, SD 75, SD 78)</b> Abbotsford Arts Centre 2329 Crescent Way, Abbotsford <a href="#">Register here</a>	9:00 a.m. to 12:00 p.m.
March 3, 2023	<b>Metro (SD 35, SD 36, SD 37, SD 38, SD 39, SD 40, SD 41, SD 42, SD 43, SD 44, SD 45, SD 48, SD 93)</b> SD 36 (Surrey) Resource and Education Centre Room 304, 14123 92 Avenue, Surrey <a href="#">Register here</a>	9:00 a.m. to 12:00 p.m.
March 8, 2023 Lunch provided	<b>Thompson Okanagan (SD 19, SD 22, SD 23, SD 53, SD 58, SD 67, SD 73, SD 74, SD 83)</b> Hollywood Road Education Centre Room 1, 1040 Hollywood Road, Kelowna <a href="#">Register here</a>	11:00 p.m. to 2:00 p.m.



<b>April 17, 2023</b>	<b>Northern Interior (SD 27, SD 28, SD 49, SD 57, SD 59, SD 60, SD 81, SD 91)</b> Van Bien Training and Development Centre 311 Wilson Crescent, Prince George <a href="#">Register here</a>	<b>1:00 p.m. to 4:00 p.m.</b>
<b>April 24, 2023</b> <b>Lunch provided</b>	<b>Vancouver Island/Coastal (SD 46, SD 47, SD 61, SD 62, SD 63, SD 64, SD 68, SD 69, SD 70, SD 71, SD 72, SD 79, SD 84, SD 85)</b> Coast Bastion Hotel 11 Bastion Street, Nanaimo <a href="#">Register here</a>	<b>10:00 a.m. to 1:00 p.m.</b>
<b>May 5, 2023</b>	<b>Northwest</b> SD 82 (Coast Mountains) Board Office 3211 Kenney Street, Terrace <a href="#">Register here</a>	<b>1:00 p.m. to 4:00 p.m.</b>
<b>May 8, 2023</b>	<b>Kootenay Boundary</b> SD 5 (Southeast Kootenay) Board Office 940 Industrial Rd. #1, Cranbrook <a href="#">Register here</a>	<b>1:00 p.m. to 4:00 p.m.</b>

## Questions

Please contact Donna Verones at [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca) or 604 730 4501 if you have any questions.

Sincerely,

**Donna Verones Events and Professional Learning Assistant**

Pronouns: she, her, hers

D: 604 730 4501 | C: 604 374 1138 | F: 604 730 0787

E: [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca)

300 – 2889 East 12<sup>th</sup> Avenue Vancouver BC V5M 4T5

[www.bcpsea.bc.ca](http://www.bcpsea.bc.ca)

*I would like to gratefully acknowledge that I live and work on the traditional and unceded territory of the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Skw<sup>x</sup>wú7mesh (Squamish), and selilwətał (Tsleil-Waututh) peoples.*



# AMENDED ANNUAL BUDGET

2022/23



# AGENDA

- ▶ **Overview of 2022/23 Funding and Enrolment projections**
- ▶ **Overview of Other Operating Revenues 2022/23**
- ▶ **Summary of Operating Expenditures by Type**
- ▶ **Summary of Operating Expenditures by Function**
- ▶ **Review of Schedule 3A**
- ▶ **Review of Schedule 2**
- ▶ **Review of Statement 2**





# FUNDING COMPONENTS

	2023 Amended Budget	2023 Preliminary Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,210.625	6,279.000
Adult	14.875	14.500
Other	0.250	2.150
Total Ministry Operating Grant Funded FTE's	6,225.750	6,295.650



# MINISTRY OF EDUCATION & CHILDCARE FUNDING



School District 60  
Peace River North

Funding Type	Amended	Annual	Difference
Enrolment based	47,944,511	47,771,682	172,829
Unique Student Needs:			0
Special Education	7,652,360	6,948,140	704,220
English Language Learning	863,825	808,350	55,475
Aboriginal Education	1,982,855	1,915,560	67,295
Adult Education	24,521	22,635	1,886
Salary Differential	913,350	672,170	241,180
Unique Geographic Factors	9,907,344	9,907,344	0
BC Education Plan	54,569	54,569	0
Equity of Opportunity Settlement	235,227	238,075	-2,848
Est. Distributed Learning (Feb & May)	1,179,745	1,179,745	0
Summer Learning	896	6,720	-5,824
<b>Total Ministry Funding</b>	<b>70,759,203</b>	<b>69,524,990</b>	<b>1,234,213</b>



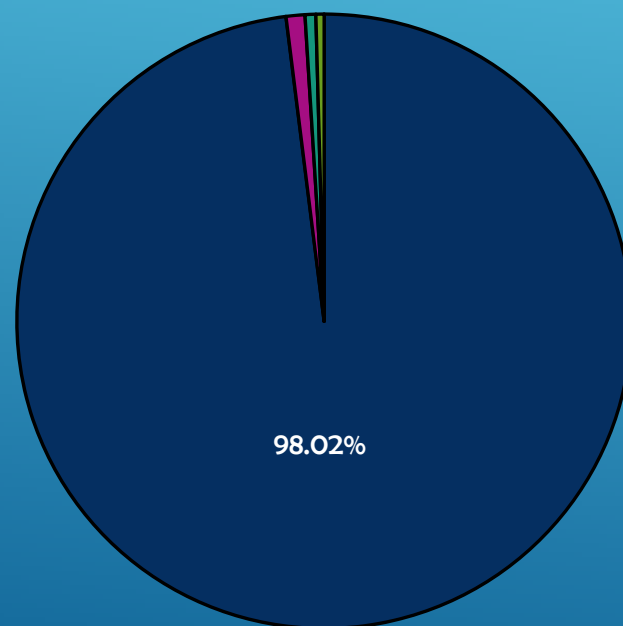


# OPERATING REVENUES

Revenues (Schedule 2A)	Amended Budget	Preliminary Budget	Difference
Operating Grant, Ministry of Education and Child Care	70,759,203	69,524,990	1,234,213
Pay Equity	241,350	241,350	-
Funding for Graduated Adults	39,000	39,000	-
Student Transportation Fund	425,785	425,785	-
Support Staff Benefits Grant	68,232		68,232
FSA Scorer Grant	8,187	8,187	-
Early Learning Framework (ELF) Implementation	991		991
Wage Increases - Teacher, Excluded, Exempt	1,925,098		1,925,098
Decrease Enrollment in Distance Learning	- 354,040		- 354,040
MCFD - School Aged Therapy	127,502	121,519	5,983
International and Out of Province	744,289	910,000	- 165,711
Miscellaneous Income	317,983	324,000	- 6,017
Rentals and Leases	101,200	101,200	-
Investment Income	320,000	80,000	240,000
	74,724,780	71,776,031	2,948,749



# OPERATING REVENUES



- Ministry of Education & Childcare Grants
- International & Alberta Tuition
- Miscellaneous Revenue & Rentals
- Interest Income



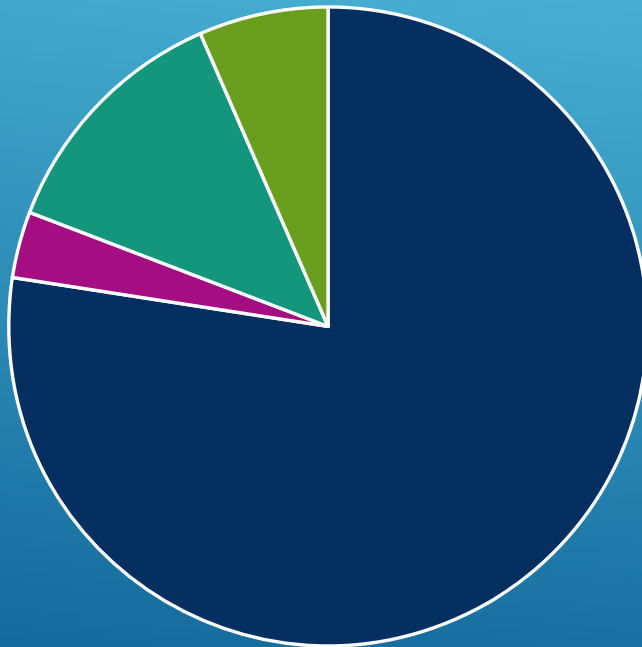
# OPERATING EXPENSES BY FUNCTION

	2023 Amended Budget		2023 Preliminary Budget	
	\$		\$	
Instruction	58,551,265	77.45%	55,641,715	78.07%
District Administration	2,537,874	3.36%	2,374,938	3.33%
Operations and Maintenance	9,561,919	12.65%	9,293,354	13.04%
Transportation and Housing	4,947,599	6.54%	3,966,024	5.56%
	<u>75,598,657</u>		<u>71,276,031</u>	





# OPERATING EXPENSES BY FUNCTION



- Instruction - 77.45%
- District Administration - 3.36%
- Operations and Maintenance - 12.65%
- Transportation and Housing - 6.54%



# OPERATING EXPENSES BY OBJECT

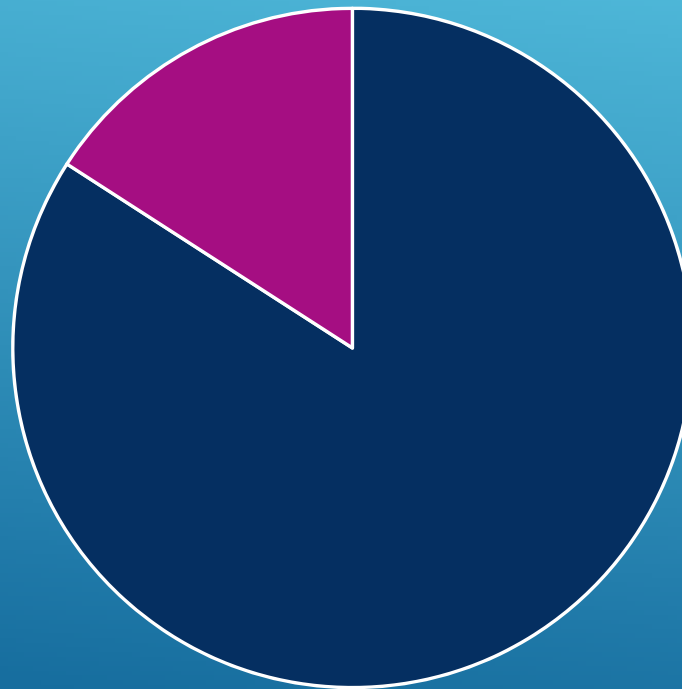
	2023 Amended Budget		2023 Preliminary Budget	
	\$		\$	
Salaries	51,751,183	68.46%	49,116,391	68.91%
Benefits	11,831,576	15.65%	11,423,879	16.03%
Total Salaries and Benefits	63,582,759	84.11%	60,540,270	84.94%
Services and Supplies	12,015,898	15.89%	10,735,761	15.06%
Total Operating Expense	75,598,657		71,276,031	



School District 60

Peace River North

## OPERATING EXPENSES BY OBJECT



■ Total Salaries and Benefits - 84.11%

■ Services and Supplies - 15.89%



## SCHEDULE 2 SUMMARY

	Amended Budget	Preliminary Budget
	\$	\$
Total Revenue	74,724,780	71,776,031
Total Expense	75,598,657	71,276,031
Net Revenue (Expense)	- 873,877	500,000
Budgeted Prior Year Surplus Appropriation	1,573,877	
Net Transfers (Tangible Capital Assets)	- 700,000	- 500,000
Budgeted Surplus (Deficit), for the year	-	-

This year we have to use \$1,573,877 of our accumulated surplus.

# SPECIAL PURPOSE FUNDS



School District 60  
Peace River North

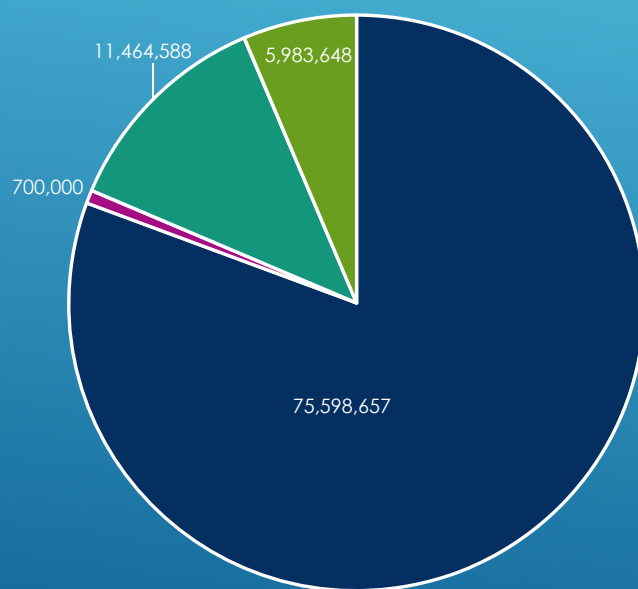
Special Purpose Funds	
Special Purpose Fund - Revenue	\$ 11,464,588
Special Purpose Fund - Expenses	
Annual Facility Grant	529,330
Learning Improvement Fund	245,496
School Generated Funds	1,703,260
Strong Start	150,248
Ready, Set, Learn	62,358
OLEP	87,608
CommunityLINK	734,207
CEF-Overhead	378,958
CEF-Staffing	4,265,992
CEF-Remedies	742,976
Indigenous Transportation	248,211
Mental Health in Schools	68,682
Changing Results for Young Children	7,074
Ventilation Fund	115,640
Seamless Day Kindergarten	56,067
ECE Dual Credit	24,500
Student & Family Affordability Fund	687,149
JUST B4	50,000
SEY2K	19,000
Early Care & Learning	175,000
SWIS	262,114
MISC	795,658
EFAP	55,060
Total	\$ 11,464,588





# BUDGET BYLAW STATEMENT 2

Amended Budget Bylaw 2022/2023  
Total \$93,751,741



- Operating - Total Expense (Schedule 2)
- Operating - Tangible Capital Assets Purchased (Schedule 2)
- Special Purpose Funds - Total Expense (Schedule 3)
- Capital Fund - Total Expense (Schedule 4)



School District 60  
Peace River North



# QUESTIONS?

**Thank you!**

Amended Annual Budget

## **School District No. 60 (Peace River North)**

June 30, 2023



# School District No. 60 (Peace River North)

June 30, 2023

## Table of Contents

Bylaw .....	1
Amended Annual Budget - Revenue and Expense - Statement 2 .....	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4 .....	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 .....	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2 .....	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source .....	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object .....	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object .....	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3 .....	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds .....	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4 .....	15

\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 60 (Peace River North) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$93,746,893 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023;

\_\_\_\_\_  
Chairperson of the Board

( Corporate Seal )

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 60 (Peace River North)  
Amended Annual Budget Bylaw 2022/2023, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Secretary Treasurer

# School District No. 60 (Peace River North)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	6,210,625	6,279,000
Adult	14,875	14,500
Other	0,250	2,150
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>6,225,750</b>	<b>6,295,650</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education and Child Care	80,696,246	75,309,282
Other	152,002	121,519
Federal Grants	262,114	240,000
Tuition	744,289	910,000
Other Revenue	3,913,517	3,363,870
Rentals and Leases	101,200	101,200
Investment Income	320,000	80,000
Amortization of Deferred Capital Revenue	4,419,938	4,446,101
<b>Total Revenue</b>	<b>90,609,306</b>	<b>84,571,972</b>
<b>Expenses</b>		
Instruction	69,122,672	63,545,697
District Administration	2,537,874	2,374,938
Operations and Maintenance	15,499,544	14,889,721
Transportation and Housing	5,886,803	4,616,874
<b>Total Expense</b>	<b>93,046,893</b>	<b>85,427,230</b>
<b>Net Revenue (Expense)</b>	<b>(2,437,587)</b>	<b>(855,258)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>1,573,877</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(863,710)</b>	<b>(855,258)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(863,710)	(855,258)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(863,710)</b>	<b>(855,258)</b>

# School District No. 60 (Peace River North)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	75,598,657	71,276,031
Operating - Tangible Capital Assets Purchased	700,000	500,000
Special Purpose Funds - Total Expense	11,464,588	8,349,840
Capital Fund - Total Expense	5,983,648	5,801,359
<b>Total Budget Bylaw Amount</b>	<b>93,746,893</b>	<b>85,927,230</b>

Approved by the Board

Signature of the Chairperson of the Board		
Signature of the Superintendent		Date Signed
Signature of the Secretary/Treasurer		Date Signed

# School District No. 60 (Peace River North)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(2,437,587)</b>	<b>(855,258)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(700,000)	(500,000)
From Deferred Capital Revenue	(6,218,414)	(6,614,516)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(6,918,414)</b>	<b>(7,114,516)</b>
Amortization of Tangible Capital Assets	5,983,648	5,801,359
<b>Total Effect of change in Tangible Capital Assets</b>	<b>(934,766)</b>	<b>(1,313,157)</b>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(3,372,353)</b>	<b>(2,168,415)</b>

# School District No. 60 (Peace River North)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2023

	Operating Fund	Special Purpose Fund	Capital Fund	2023 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	4,616,671		22,991,893	<b>27,608,564</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(873,877)		(1,563,710)	<b>(2,437,587)</b>
Interfund Transfers				
Tangible Capital Assets Purchased	(700,000)		700,000	-
<b>Net Changes for the year</b>	<b>(1,573,877)</b>	-	<b>(863,710)</b>	<b>(2,437,587)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>3,042,794</b>	-	<b>22,128,183</b>	<b>25,170,977</b>

# School District No. 60 (Peace River North)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	72,072,250	69,262,409
Other	127,502	121,519
Tuition	744,289	910,000
Other Revenue	1,359,539	1,300,903
Rentals and Leases	101,200	101,200
Investment Income	320,000	80,000
<b>Total Revenue</b>	<b>74,724,780</b>	<b>71,776,031</b>
<b>Expenses</b>		
Instruction	58,551,265	55,641,715
District Administration	2,537,874	2,374,938
Operations and Maintenance	9,561,919	9,293,354
Transportation and Housing	4,947,599	3,966,024
<b>Total Expense</b>	<b>75,598,657</b>	<b>71,276,031</b>
<b>Net Revenue (Expense)</b>	<b>(873,877)</b>	<b>500,000</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>1,573,877</b>	
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(700,000)	(500,000)
<b>Total Net Transfers</b>	<b>(700,000)</b>	<b>(500,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 60 (Peace River North)**

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	70,759,203	69,524,990
ISC/LEA Recovery	(1,041,556)	(976,903)
Other Ministry of Education and Child Care Grants		
Pay Equity	241,350	241,350
Funding for Graduated Adults	39,000	39,000
Student Transportation Fund	425,785	425,785
Support Staff Benefits Grant	68,232	
FSA Scorer Grant	8,187	8,187
Early Learning Framework (ELF) Implementation	991	
Wage Increases - Teacher, Excluded, Exempt	1,925,098	
Decrease Enrollment in Distance Learning	(354,040)	
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>72,072,250</b>	<b>69,262,409</b>
<b>Provincial Grants - Other</b>	<b>127,502</b>	<b>121,519</b>
<b>Tuition</b>		
International and Out of Province Students	744,289	910,000
<b>Total Tuition</b>	<b>744,289</b>	<b>910,000</b>
<b>Other Revenues</b>		
Funding from First Nations	1,041,556	976,903
Miscellaneous		
Miscellaneous	317,983	324,000
<b>Total Other Revenue</b>	<b>1,359,539</b>	<b>1,300,903</b>
<b>Rentals and Leases</b>	<b>101,200</b>	<b>101,200</b>
<b>Investment Income</b>	<b>320,000</b>	<b>80,000</b>
<b>Total Operating Revenue</b>	<b>74,724,780</b>	<b>71,776,031</b>



# School District No. 60 (Peace River North)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	28,212,741	26,896,882
Principals and Vice Principals	5,325,599	5,229,188
Educational Assistants	5,372,471	4,993,525
Support Staff	8,786,152	7,977,811
Other Professionals	1,890,448	1,870,622
Substitutes	2,163,772	2,148,363
<b>Total Salaries</b>	<b>51,751,183</b>	<b>49,116,391</b>
<b>Employee Benefits</b>	<b>11,831,576</b>	<b>11,423,879</b>
<b>Total Salaries and Benefits</b>	<b>63,582,759</b>	<b>60,540,270</b>
<b>Services and Supplies</b>		
Services	1,464,890	1,520,202
Student Transportation	1,656,842	618,694
Professional Development and Travel	925,957	836,364
Rentals and Leases	26,758	37,400
Dues and Fees	43,852	43,774
Insurance	278,999	282,000
Interest	13,061	13,772
Supplies	5,392,994	5,385,980
Utilities	2,212,545	1,997,575
<b>Total Services and Supplies</b>	<b>12,015,898</b>	<b>10,735,761</b>
<b>Total Operating Expense</b>	<b>75,598,657</b>	<b>71,276,031</b>

# School District No. 60 (Peace River North)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	21,625,513	1,585,473	4,785	1,815,130	445,431	1,441,727	26,918,059
1.03 Career Programs	250,303	45,446		25,894		480	322,123
1.07 Library Services	785,099	64,506		72,976			922,581
1.08 Counselling	804,282				10,878		815,160
1.10 Special Education	3,385,789	392,048	4,748,525	83,706		332,292	8,942,360
1.30 English Language Learning	754,723					5,000	759,723
1.31 Indigenous Education	456,432	136,666	619,161	41,202	16,219	784	1,270,464
1.41 School Administration		2,738,408		582,085			3,320,493
1.62 International and Out of Province Students	150,600	57,670		25,907	22,586	5,000	261,763
<b>Total Function 1</b>	<b>28,212,741</b>	<b>5,020,217</b>	<b>5,372,471</b>	<b>2,646,900</b>	<b>495,114</b>	<b>1,785,283</b>	<b>43,532,726</b>
<b>4 District Administration</b>							
4.11 Educational Administration		305,382			331,699		637,081
4.40 School District Governance					105,001		105,001
4.41 Business Administration				122,464	670,870		793,334
<b>Total Function 4</b>	<b>-</b>	<b>305,382</b>	<b>-</b>	<b>122,464</b>	<b>1,107,570</b>	<b>-</b>	<b>1,535,416</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				56,020	199,865		255,885
5.50 Maintenance Operations				3,367,333		79,992	3,447,325
5.52 Maintenance of Grounds				469,865		132,062	601,927
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,893,218</b>	<b>199,865</b>	<b>212,054</b>	<b>4,305,137</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					87,899		87,899
7.70 Student Transportation				2,123,570		166,435	2,290,005
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,123,570</b>	<b>87,899</b>	<b>166,435</b>	<b>2,377,904</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>28,212,741</b>	<b>5,325,599</b>	<b>5,372,471</b>	<b>8,786,152</b>	<b>1,890,448</b>	<b>2,163,772</b>	<b>51,751,183</b>

**DRAFT** - Not Finalized

February 17, 2023 11:21

# School District No. 60 (Peace River North)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	26,918,059	6,195,798	33,113,857	2,884,244	35,998,101	34,929,291
1.03 Career Programs	322,123	69,018	391,141	38,157	429,298	531,566
1.07 Library Services	922,581	207,547	1,130,128	98,317	1,228,445	1,145,579
1.08 Counselling	815,160	181,572	996,732	5,000	1,001,732	1,008,300
1.10 Special Education	8,942,360	2,154,197	11,096,557	1,282,252	12,378,809	10,826,110
1.30 English Language Learning	759,723	169,473	929,196	18,140	947,336	808,350
1.31 Indigenous Education	1,270,464	306,914	1,577,378	449,018	2,026,396	1,915,560
1.41 School Administration	3,320,493	677,362	3,997,855	3,500	4,001,355	3,957,367
1.62 International and Out of Province Students	261,763	22,170	283,933	255,860	539,793	519,592
<b>Total Function 1</b>	<b>43,532,726</b>	<b>9,984,051</b>	<b>53,516,777</b>	<b>5,034,488</b>	<b>58,551,265</b>	<b>55,641,715</b>
<b>4 District Administration</b>						
4.11 Educational Administration	637,081	123,280	760,361	121,335	881,696	829,716
4.40 School District Governance	105,001	6,498	111,499	112,261	223,760	218,587
4.41 Business Administration	793,334	173,579	966,913	465,505	1,432,418	1,326,635
<b>Total Function 4</b>	<b>1,535,416</b>	<b>303,357</b>	<b>1,838,773</b>	<b>699,101</b>	<b>2,537,874</b>	<b>2,374,938</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	255,885	58,851	314,736	369,727	684,463	591,944
5.50 Maintenance Operations	3,447,325	823,623	4,270,948	1,307,277	5,578,225	5,489,693
5.52 Maintenance of Grounds	601,927	121,665	723,592	210,753	934,345	1,054,258
5.56 Utilities	-	-	-	2,364,886	2,364,886	2,157,459
<b>Total Function 5</b>	<b>4,305,137</b>	<b>1,004,139</b>	<b>5,309,276</b>	<b>4,252,643</b>	<b>9,561,919</b>	<b>9,293,354</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	87,899	18,924	106,823	17,949	124,772	124,204
7.70 Student Transportation	2,290,005	521,105	2,811,110	2,011,717	4,822,827	3,841,820
<b>Total Function 7</b>	<b>2,377,904</b>	<b>540,029</b>	<b>2,917,933</b>	<b>2,029,666</b>	<b>4,947,599</b>	<b>3,966,024</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>51,751,183</b>	<b>11,831,576</b>	<b>63,582,759</b>	<b>12,015,898</b>	<b>75,598,657</b>	<b>71,276,031</b>

**DRAFT** - Not Finalized

February 17, 2023 11:21

# School District No. 60 (Peace River North)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	8,623,996	6,046,873
Other	24,500	
Federal Grants	262,114	240,000
Other Revenue	2,553,978	2,062,967
<b>Total Revenue</b>	<b>11,464,588</b>	<b>8,349,840</b>
<b>Expenses</b>		
Instruction	10,571,407	7,903,982
Operations and Maintenance	644,970	445,858
Transportation and Housing	248,211	
<b>Total Expense</b>	<b>11,464,588</b>	<b>8,349,840</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 60 (Peace River North)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	230,310	-	142,673	1,655,883	2,249	45,642	52,223	190,448	
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	299,020	245,496			148,000	46,550	123,119	600,374	378,958
Federal Grants									
Other				1,703,260					
	299,020	245,496	-	1,703,260	148,000	46,550	123,119	600,374	378,958
<b>Less:</b> Allocated to Revenue	529,330	245,496	-	1,703,260	150,248	62,358	87,608	734,207	378,958
<b>Deferred Revenue, end of year</b>	-	-	<b>142,673</b>	<b>1,655,883</b>	<b>1</b>	<b>29,834</b>	<b>87,734</b>	<b>56,615</b>	<b>-</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	529,330	245,496			150,248	62,358	87,608	734,207	378,958
Provincial Grants - Other									
Federal Grants									
Other Revenue				1,703,260					
	529,330	245,496	-	1,703,260	150,248	62,358	87,608	734,207	378,958
<b>Expenses</b>									
Salaries									
Teachers					74,396	5,607		64,256	
Principals and Vice Principals					33,808		27,196	120,705	189,118
Educational Assistants		188,447				680		181,201	
Support Staff					584			46,181	46,950
Other Professionals	112,458				7,829			73,720	77,200
Substitutes						5,760	5,000	1,000	
	112,458	188,447	-	-	116,617	12,047	32,196	487,063	313,268
Employee Benefits	21,909	57,049			27,351	2,566	5,552	107,665	65,690
Services and Supplies	394,963			1,703,260	6,280	47,745	49,860	139,479	
	529,330	245,496	-	1,703,260	150,248	62,358	87,608	734,207	378,958
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 60 (Peace River North)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Federal Safe Return to Class / Ventilation Fund	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	Student & Family Affordability
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			35,569	89,295	14,380	115,640	667	24,500	-
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	4,265,992	742,976	242,642	52,000	6,750		55,400		687,149
Federal Grants									
Other									
	4,265,992	742,976	242,642	52,000	6,750	-	55,400	-	687,149
<b>Less:</b> Allocated to Revenue	4,265,992	742,976	248,211	68,682	7,074	115,640	56,067	24,500	687,149
<b>Deferred Revenue, end of year</b>	-	-	<b>30,000</b>	<b>72,613</b>	<b>14,056</b>	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	4,265,992	742,976	248,211	68,682	7,074	115,640	56,067		687,149
Provincial Grants - Other								24,500	
Federal Grants									
Other Revenue									
	4,265,992	742,976	248,211	68,682	7,074	115,640	56,067	24,500	687,149
<b>Expenses</b>									
Salaries									
Teachers	3,474,624	270,839		693				19,273	
Principals and Vice Principals		1,017		25,453					
Educational Assistants							35,622		
Support Staff			129,363				8,185		29,414
Other Professionals									
Substitutes		17,856		2,208	5,077				
	3,474,624	289,712	129,363	28,354	5,077	-	43,807	19,273	29,414
Employee Benefits	791,368	69,658	31,819	4,744			9,866	5,227	7,542
Services and Supplies		383,606	87,029	35,584	1,997	115,640	2,394		650,193
	4,265,992	742,976	248,211	68,682	7,074	115,640	56,067	24,500	687,149
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 60 (Peace River North)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

Schedule 3A

	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	SWIS	Misc	EFAP	TOTAL
	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	-	-	-	29,871	329,078	-	2,958,428
<b>Add:</b> Restricted Grants							
Provincial Grants - Ministry of Education and Child Care	50,000	19,000	175,000				8,138,426
Federal Grants				262,114			262,114
Other					802,842	55,060	2,561,162
	50,000	19,000	175,000	262,114	802,842	55,060	10,961,702
<b>Less:</b> Allocated to Revenue	50,000	19,000	175,000	262,114	795,658	55,060	11,464,588
<b>Deferred Revenue, end of year</b>	-	-	-	29,871	336,262	-	2,455,542
<b>Revenues</b>							
Provincial Grants - Ministry of Education and Child Care	50,000	19,000	175,000				8,623,996
Provincial Grants - Other				262,114			24,500
Federal Grants					795,658	55,060	262,114
Other Revenue							2,553,978
	50,000	19,000	175,000	262,114	795,658	55,060	11,464,588
<b>Expenses</b>							
Salaries							
Teachers					49,444		3,959,132
Principals and Vice Principals		14,460	120,568	43,253			575,578
Educational Assistants	14,635				46,499		467,084
Support Staff				139,711	318,098		718,486
Other Professionals	23,465		26,574		62,045		383,291
Substitutes	215				384		37,500
	38,315	14,460	147,142	182,964	476,470	-	6,141,071
Employee Benefits	9,261	2,719	27,858	48,225	109,454		1,405,523
Services and Supplies	2,424	1,821		30,925	209,734	55,060	3,917,994
	50,000	19,000	175,000	262,114	795,658	55,060	11,464,588
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-

# School District No. 60 (Peace River North)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2023

	2023 Amended Annual Budget			2023 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Amortization of Deferred Capital Revenue	4,419,938		4,419,938	4,446,101
<b>Total Revenue</b>	<b>4,419,938</b>	-	<b>4,419,938</b>	4,446,101
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	5,292,655		5,292,655	5,150,509
Transportation and Housing	690,993		690,993	650,850
<b>Total Expense</b>	<b>5,983,648</b>	-	<b>5,983,648</b>	5,801,359
<b>Net Revenue (Expense)</b>	<b>(1,563,710)</b>	-	<b>(1,563,710)</b>	(1,355,258)
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	700,000		700,000	500,000
<b>Total Net Transfers</b>	<b>700,000</b>	-	<b>700,000</b>	500,000
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	-	-	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(863,710)</b>	-	<b>(863,710)</b>	(855,258)