

SCHOOL DISTRICT #60 (PEACE RIVER NORTH)
COMMITTEE OF THE WHOLE
“REGULAR” MEETING MINUTES
MONDAY, FEBRUARY 6, 2023
1:30 P.M.

Present: Helen Gilbert, Chair, Board of Education
Madeleine Lehmann, Vice-Chair
Ida Campbell, Trustee
Nicole Gilliss, Trustee
Bill Snow, Trustee
Thomas Whitton, Trustee (*via Zoom*)

Stephen Petrucci, Superintendent
Angela Telford, Secretary Treasurer
Leah Reimer, Executive Assistant

Media/Guests:
Carleen Andrews, Director of Instruction
Jarrod Bell, Director of Instruction
Wade Hart

Absent: David Scott-Moncrieff, Trustee

Education

Education Update

Stephen Petrucci, Superintendent

Framework Presentations & Departmental Reports

Anne Roberts Young Elementary School

Broyden Bennett, Administrator

Melissa deGroot, Vice-Principal

Upper Halfway & Wonowon Elementary Schools

Jaclyn Gieni, Administrator

Settlement Workers in Schools (SWIS)

Brian Campbell, Principal – Career/International Ed/SWIS

Jane Drew, SWIS Coordinator

Robert Ogilvie Elementary School

Jerelyn Orcutt, Administrator

Denise Bragg, Vice-Principal

- Discussion followed on how Trustees can be “looped in” on events taking place at the schools as some school websites are not up to date
- One idea would be to ask administrative assistants to send their school’s newsletters to the “Trustees” email when sending out to families
- Trustee Whitton will connect with the Superintendent on some ideas

ACTION: Superintendent and Secretary-Treasurer will discuss options for better communication between the schools and trustees

Operations

Operations Report

Angela Telford, Secretary-Treasurer

- Garbage/Recycling is collected by our own designated vehicle, however it has broken down and they are waiting for parts. Currently using other vehicles but it’s not as efficient. Also, there are issues with sorting at some school sites. Looking at a new process (ie. putting out for tender)
- Level I First Aid course is offered to all staff. There is a requirement to have one certified staff at each location. The three larger schools require Level II certification.
- The six spare bus drivers are mostly facilitating large rural areas. We still have routes not running due to shortages
- The issues of regional poor road conditions have also been brought up at Labour Management meetings (eg. buses going down a side road and then not being able to continue because it’s not plowed). There is communication going on with Dawson Road Maintenance, Ministry of Transportation and our district’s Transportation Department
 - Discussion around the Board sending a letter to these organizations advocating for road clearing, making them aware that there is an ongoing concern

ACTION: Chair Gilbert will draft a letter to Dawson Road Maintenance and Ministry of Transportation and bring it back to the board for review.

NEW – Special Regular Board Meeting Postponement & Rescheduling

- Today’s Special Regular Board Meeting to ratify the CUPE Memorandum of Agreement has been postponed due to technical issues with CUPE ratifying the agreement
- Reschedule to Monday, February 13, 2023 @ 1:00 p.m. with a Zoom option

ACTION: Reschedule Special Regular Board Meeting to ratify the CUPE Memorandum of Agreement to Monday, February 13, 2023 @ 1:00 p.m. with a Zoom option