

MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Tuesday, May 24, 2022

6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Erin Evans, Trustee (Area 5) *(via Zoom)*
Nicole Gilliss, Trustee (Area 3) *(via Zoom)*
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary



(Guests/Media)

None

Call to Order

Chair Gilbert called the meeting to order at 6:35 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Meeting to be recorded and archived on our District website

Agenda

Approval of the Agenda

Motion #58-22

Scott-Moncrieff/Evans
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

None

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Was away...nothing to report

Trustee Evans

- Busy with school and work

Trustee Gilliss

- Helped with Earth Day clean-up at Hudson's Hope School

Vice-Chair Lehmann

- Attended Labour Management Meeting
- Attended Public Financial Meeting

Trustee Scott-Moncrieff

- Nothing to report

Trustee Snow

- Attended SUPAC/DPAC meetings
- Visiting liaison and extra schools
- Attended workshop presentations at a couple of schools

Chair Gilbert

- Attended SUPAC/DPAC meetings
- Attended PAC meetings for Baldonnel and MMMCS schools
- Judged a couple of public speaking contests
- Participated in Ready, Set, Learn sessions at CM Finch, Baldonnel and MMMCS

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #59-22

Evans/Lehmann

THAT the Regular Meeting Minutes of April 25, 2022 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Select Standing Committee – Chair Gilbert and Angela Telford are in conversation regarding the presentation. Will bring details back to the Board at a future date.

Bylaw 4/22 Trustee Election

- Secretary-Treasurer reviewed the additional changes in “blue” that were recommended after review by BCSTA and Harris & Co
- Additional wording in #9...in all TEA areas where the Board conducts the trustee election on its own behalf

Motion #60-22

Campbell/Snow

THAT the Second and Third Reading be read in short form with all the changes to the bylaw.

CARRIED.

Motion #61-22

Campbell/Evans

THAT the Board of Education adopt the Second Reading of Trustee Bylaw 4/22.

CARRIED.

Motion #62-22

Snow/Lehmann

THAT the Board of Education adopt the Third Reading of Trustee Bylaw 4/22.

CARRIED.

Announcements & Reminders

June 3	Elementary Track & Field		Bert Bowes
June 3	Track & Field Ceremony	12:00 p.m.	Bert Bowes
June 6	Policy Committee Meeting	11:00 a.m.	Board Room
June 6	COTW Meetings	12:30 p.m.	Board Room
June 6	NPAA Year End		
June 8	Retirement & Long Service Awards	5:30 p.m.	Northern Grand
June 17	NPSS Graduation	1:30 p.m.	NP Arena
June 20	Board Meetings	5:00 p.m.	Board Room
June 23	Last Day for Students		
June 24	Hudson's Hope Graduation	1:00 p.m.	Hudson's Hope
July 4	Board Advance		Board Room
July 6-8	CSBA 2022		Saskatoon
August 29	Board Meetings (<i>if needed</i>)	5:00 p.m.	Board Room
September 12	Board Meetings	5:00 p.m.	Board Room
October 15	Trustee Election		

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Superintendent's Report

- For information purposes
- Indigenous Graduation requirements – BAA courses are not vetted to qualify. English First Peoples 11 will be the fulfilment of the requirement for NPSS for the 2022-2023...all Grade 11 students will take be required to take this course. Feel this will give them maximum flexibility. This is to get us started, however the staff and curriculum coordinators continue to work on more course options going forward

School Charges 2022-2023

- See motion below

Motion #63-22

Campbell/Evans

THAT the Board accept the Superintendent's Report with the exception of the item School Charges 2022-2023.

CARRIED.

Motion #64-22

Scott-Moncrieff/Lehmann

THAT the Board approve the attached 2022-2023 School Charges

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to April 30, 2022

- For information purposes
- Clarification on “exhausting reserves” wording... we are not touching our reserves at all with anything to do with interest income or anything else

Annual Facilities Grant

- Submission due by May 31, 2022
- This is a fluid document...allows us to react or pivot to anything other items that may come up
- Chair Gilbert - do we have an idea of what level our buildings are at in regards to deferred maintenance? Concern around the province is that we're falling behind (ie. the AFG going out to the province doesn't cover what needs to be done and we fall further and further behind)
- Chair Gilbert – How does this tie into our carbon footprint? Secretary-Treasurer - there are other envelopes we have access to. Doing wraps helps to some extent. We can apply for separate funding outside of the AFG (ie. solar panels, etc.)
- Chair Gilbert - we don't have a carbon neutral plan developed, however we have a policy that indicates we have something
- Upper Pine – researching whether it's best to continue to haul water or have a well drilled. With price of fuel, costs for hauling water will go up

Human Resources Summary Report

- For information purposes

Motion #65-22

Evans/Campbell

THAT the Board accept the Secretary-Treasurer's Report.
CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – May 9, 2022

Motion #66-22

Lehmann/Snow

THAT the Board accept the Regular Committee of the Whole minutes of May 9, 2022 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Doig Days Visit – Chair Gilbert, Vice-Chair Lehmann & Trustee Scott-Moncrieff will be attending with the Superintendent

2022-2023 Board of Trustees Meeting Schedule

- It was noted this is subject to change following the October 2022 election and availability of the new board

Motion #67-22

Scott-Moncrieff/Evans

THAT the Board of Education approve the attached 2022-2023 Board of Trustees Meeting Schedule

CARRIED.

Policy Committee

- Nothing to report

Other Reports

BCSTA

BCSTA Response to Indigenous Graduation Requirement

- Chair Gilbert submitted the Board's survey feedback
- The attached letter is follow up to the survey

BCSTA Disposition of Motions from AGM 2022

- For information purposes

BCPSEA

- Nothing to report

Board Pro-D Committee

- Nothing to report

Trustee Gilliss left the meeting @ 7:35 p.m.

2022-2023 Annual Budget

- Secretary-Treasurer presented the attached Preliminary Annual Budget presentation
- Zero percent increase to wages. 2-3% increase in supplies. TTOC & Casuals expenses remain higher than usual due to daily health checks and 5 days of sick leave
- Trustee Scott-Moncrieff - Why not a COLA increase of 6%? Secretary-Treasurer - if we do 2-3%, we have a buffer and can still make cuts. Have been speaking to departments about being conservative (ie. buy in bulk for construction supplies, janitorial supplies, etc.)
- Did not receive any increases in student FTE funding from Ministry
- Secretary-Treasurer has requested only a First Reading tonight as she is waiting Ministry feedback before doing the Second and Third Final Reading.

ACTION: Place the 2022-2023 Annual Budget Second and Third Final Reading on the June 20, 2022 Regular Agenda.

Motion #68-22

Snow/Scott-Moncrieff

THAT the Board adopt the First Reading of Annual Budget Bylaw 2022-2023.
CARRIED.

Capital Plan Bylaw No. 2022/23-CPSD60-01

- Secretary-Treasurer reviewed the attached new projects as well as four new buses approved for purchase

Motion #69-22

Scott-Moncrieff/Lehmann

THAT in accordance with Section 68(4) of the *School Act*, all three readings of the Capital Bylaw No. 2022/23-CPSD60-01 be given at this meeting
CARRIED.

Motion #70-22

Campbell/Snow

THAT the Board adopt the First Reading of Capital Bylaw No. 2023-CPSD60-01

CARRIED.

Motion #71-22

Snow/Scott-Moncrieff

THAT the Second and Third Reading be read in short form

CARRIED.

Motion #72-22

Snow/Lehmann

THAT the Board adopt the Second Reading of Capital Bylaw No. 2023-CPSD60-01

CARRIED.

Motion #73-22

Scott-Moncrieff/Snow

THAT the Board adopt the Third and Final Reading of Capital Bylaw No. 2023-CPSD60-01

CARRIED.

Correspondence

District of Taylor – World Invitational Gold Panning Championships

- For information purposes

PRRD – North Peace Leisure Pool Consultation Representation

- Vice-Chair Lehmann will attend Session #1
- DPAC has been asked to attend Session #1
- District Staff will attend Session #4

Before and After School Care Support Letter

- For information purposes

Unfinished Business

The following unfinished business arose from the previous meeting minutes:

None

New Business

None

PRNTA Update – Michele Wiebe, President

Regrets

CUPE Local #4653 Update – Jennie Copeland, President

Not present

District Parent Advisory Council (DPAC) Report – President

Not present

Questions from Press/Public

At this time, opportunity was given for questions from the press

None

Motion #74-22

Snow/Scott-Moncrieff

THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.

CARRIED.

Adjournment

Motion #75-22

Campbell/Lehmann
THAT the meeting be adjourned. (8:17 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER

School District No. 60 (Peace River North)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2023

	2023 Annual Budget	2022 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(855,258)</u>	<u>(520,859)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(500,000)	(826,580)
From Deferred Capital Revenue	(6,614,516)	(4,971,594)
Total Acquisition of Tangible Capital Assets	<u>(7,114,516)</u>	<u>(5,798,174)</u>
Amortization of Tangible Capital Assets	5,801,359	5,762,927
Total Effect of change in Tangible Capital Assets	<u>(1,313,157)</u>	<u>(35,247)</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>(2,168,415)</u>	<u>(556,106)</u>