

**SCHOOL DISTRICT #60 (PEACE RIVER NORTH)**  
**COMMITTEE OF THE WHOLE**  
**“REGULAR” MEETING MINUTES**

MONDAY, MAY 9, 2022

1:30 P.M.

*Present:* Helen Gilbert, Chair, Board of Education  
Madeleine Lehmann, Vice-Chair  
Ida Campbell, Trustee (*via Zoom*)  
Nicole Gilliss, Trustee (*via Zoom*)  
Bill Snow, Trustee

Stephen Petrucci, Superintendent  
Angela Telford, Secretary Treasurer  
Leah Reimer, Recording Secretary

*Guests:* Michele Wiebe, PRNTA President  
Jennie Copeland, CUPE #4653 President  
Jarrod Bell, Director of Instruction

*Regrets:* David Scott-Moncrieff, Trustee  
Erin Evans, Trustee

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**Education**

**Education Update**

*Stephen Petrucci, Superintendent*

Framework Presentations

**Ministry of Education Framework Feedback**

- Districts were asked to submit their Framework for Enhancing Student Learning to Ministry.
- Groups of peers and Ministry reps then got together to evaluate the plans of each district
- Trustees and executive staff use this as a self-assessment tool
- For our district there are very positive comments as well as areas of improvement (eg. better communication with Indigenous and sub group populations)
- Helen noted that some considerations were made to all districts (eg. how we are engaging with local First Nations and the LEA)

- Review group pointed out that our Strategic Plan and Framework look slightly different. This is due to it being two different processes in the past. We are continuing to work on this and eventually there will be stronger alignment.

### **Preliminary Operating Budget**

- Angela presented the budget and fielded questions from the trustees and guests
- We will be able to balance the budget for 2022-2023
- Madeleine - looks like no increase in funding but an increase in costs
- Decrease in TTOC/casual costs. Those costs were not funded this year
- We've asked departments to provide what they need in a conservative way
- Projecting an increase in enrolment of 50 students
- Not anticipating any COVID recovery funding provincially or federally
- The five-day sick leave – not sure how that will cost out for TTOC's/casuals
- Helen – feel the 2 – 3% increase in supplies may be a low prediction.
- Jennie – Why isn't line for Support Staff benefits grant included; The last year of this funding was 2021/22. The Ministry does not like us to assume that we will be getting the funding every year. When they ratify the agreements, they will deal with it then
- Jennie – At the CUPE convention, they told us the plan is everyone will be getting the 5 days' sick leave...not sure how that will play out
- This presentation is showing how we start and move through the process
- Will present the official preliminary budget at the May 24, 2022 Board Meeting

**ACTION:** Place on the May 24, 2022 In-Camera and Regular Meeting agendas

### **Duncan Cran Elementary School (Attachment)**

*Griff Peet, Administrator & Janny Lavoie, Vice-Principal*

- Greef and Janny presented and answered questions from trustees and executive staff

## **Governance**

### **Invitation to Visit Doig River Nation – May 31, 2022 (10:00 a.m. – 4:00 p.m.)**

- The purpose of the meeting is to highlight curriculum work that is happening and will also include a fulsome visit and tour of their gathering area
- Doig Days is also on May 26, 2022 and trustees are invited to attend

**ACTION:** Stephen will send out a follow-up email to see about trustee availability

## **Board of Trustees – 2022-2023 Meeting Schedule**

- Monday meetings may need to be re-examined dependent upon the availability of the board after the election in November 2022
- Trustees would like to put August 29, 2022 as a meeting placeholder in the event things shift again in regards to the pandemic or emergent things before school start up
- Discussion around the change in time for the public meeting from 6:30 to 6:00 p.m. In-Camera meetings have been shorter and finding there is extra time in between the end of the In-Camera and the beginning of the Regular. If needed, there is the option to go back into In-Camera following the Regular meeting
- Discussion around working around dates of the Election (October 15), Trustee Academy (November 30 – December 2) and the BCSTA AGM (April 27-30)

**ACTION:** Place the Board of Trustees 2022-2023 Meeting Schedule on the May 24, 2022 Regular Board Agenda for adoption

## **Human Resources**

*None*

## **Operations**

### **Operations Report**

*Angela Telford, Secretary-Treasurer*

- Upper Halfway Gym – met with Ministry, KMBR and the Construction Manager (WL Construction). Drawings are finalized. New set of drawings fall within the funding provided by Ministry. Having a construction manager who is familiar with this area has been beneficial
- Once drawings are finalized and Ministry officially approves, they will come to the Board
- Helen – are we using a lower emission concrete? Angela – Ministry liked the product we were going with because of the carbon footprint
- Fax machines being phased out? Yes, we have the ability to scan to email. The response to the survey was faxes are mostly coming from the Board Office. Rick from Tech Services has sent out a survey and is providing training for anyone needing it
- Safety Management System - Sabrina is currently tracking everything in a multitude of spreadsheets (ie. google docs). This program will help her track more efficiently in one place
- Two laptops for Track & Field Meet – came from donations made for the track and will be utilized in other areas
- Bus lift – started tear down in April. Shop only has one usable bay. Lift is coming from the US as of the middle of April. There have been supply chain issues



# Duncan Cran Elementary School

Framework for Enhancing Student  
Learning  
2022





## Process of change

Early in the 2022 school year, the staff decided that the wording of 2 goals needed to change to better reflect our vision.

## Communication of FESL

- Hard copy - Brochure
- School Website
- PAC Presentation
- Bulletin Board
- Newsletters
- FESL Video





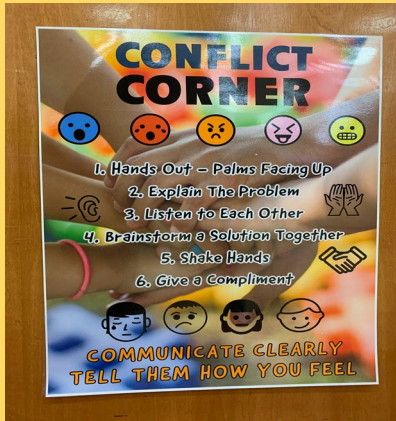
# Goal-1 Social Emotional Learning

Throughout grades 6, 11, students will identify and understand what self regulation is and will be able to readily utilize these self regulation strategies to build and maintain positive peer relationships.



## Previous Goal

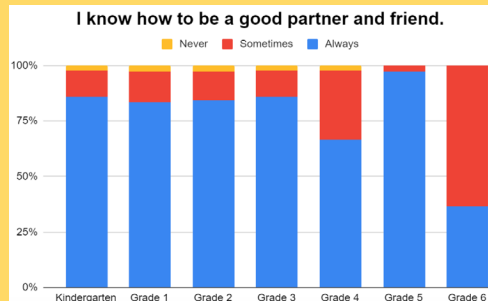
Throughout grades 6, 11, students will identify and understand what Self Regulation is and will be able to readily utilize these self regulation strategies.





## Trends:

- Students in higher grades seem to feel less positive about peer relationships



## SEL

Our SEL team is participating in an Inquiry project that focuses on building and maintaining peer relationships.

Based on CASEL Indicators  
School Wide SEL Systems and  
Practices

## We are responding by:

- House Teams
- Friendship/ Lunch Groups
- Arctic Winter Games
- Unwind your Mind/ Fitness challenges
- Spirit Days
- SEL- targeted lessons
- W.I.T.S. - Common Language
- Sports Teams - daily practices
- Student announcements
- Leadership Club
- P.A.W.S
- SEL Team
- SBT - SEL Worker included
- Mental Health Literacy Pilot - 4 classes



# Goal 2 Literacy

Students will demonstrate growth in reading and writing achievements.

## Previous Goal

Students will demonstrate effective communication skills, both in oral and written form.





## Trends:

Ebbs and Flows

2019 2021

Grade-119%	↓
Grade 220%	↓
Grade 315%	↑
Grade 45%	↑
Grade 56%	↓

## Literacy

Literacy has always been central to our school's framework. We wanted to examine ~~pre~~ provide data to more recent data.

## We are responding by:

- Grade specific literacy sessions for staff
- Student Readers
- Buddy Reading
- Consistent program for primary Jolly Phonics
- Next year Literacy Sessions as part of staff meeting time

ISSW weekly reporting on student success and areas of concern to SBTM



# Goal-3 Numeracy

Students will develop confidence and ability to use math in real life situations by developing the number sense.

New to us: Mathology Pilot





# Goal 4 Careers

Through exploration, creativity and technology, students will make connections to a variety of career options and skills.

As a staff we have moved away from the gathering of data for hands on activities and moved our focus to the exploration of careers and the opportunities that students are given to explore a variety of careers.







# Looking forward

## Continuing:

BASC

SBT Inclusion of ISSW for  
weekly updates on indigenous  
students social, emotional and  
academic needs and successes

## New to us:

3 out of 14 Divisions will have a new teacher to C

New Learning Assistance Teacher

APPLE Schools Maintenance

Literacy Training for new staff

Shelley Moore work with staff

Breaking out groups for data for **2023**



# Fun Fact about Duncan Cran

