

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, January 24, 2022
6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Nicole Gilliss, Trustee (Area 3)

Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media) Michele Wiebe, PRNTA President *(via Zoom)*
Jennie Copeland, CUPE Local 4653 President *(via Zoom)*

Regrets: Erin Evans, Trustee (Area 5)
David Scott-Moncrieff, Trustee (Area 2)



Call to Order Chair Gilbert called the meeting to order at 6:30 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Meeting to be recorded and archived on our District website

Agenda

Approval of the Agenda

Motion #01-22

Lehmann/Snow

THAT the agenda be accepted as presented with the following change:
Items 3 and 4 will be switched

CARRIED.

Presentations/Delegations

Northern BC Regional Science Fair

Linda Haugen & Kimberly Zackodnick, Committee Members

- Linda and Kimberly presented their history with science fair and provided more detailed information of its importance to our students and the successes we've had in our district
- Looking for support from the school board in the way of space to have meetings, TTOC time, technology services if needed, and a gym to set up and participate in
- Chair Gilbert – the Board is supportive of the Science Fair

ACTION: Board to discuss the “asks” for the 2023 Science Fair at a future Board Meeting; asks included meeting place, TOCs for committee members, IT help, Gym space to participate in

Election of Board Officers

Election of BCPSEA Rep

Due to changes in the BCPSEA “conflict of interest” guidelines, a re-election of the BCPSEA Rep and Alternate are required.

The following trustees are in conflict of interest for these positions:

Trustee Campbell

Trustee Evans

Chair Gilbert

Trustee Scott-Moncrieff

Trustee Snow

The Board Chair called for nominations by secret ballot for BCPSEA Rep:

Nicole Gilliss

Accepted

Madeleine Lehmann

Declined

The Board Chair declared Nicole Gilliss elected as BCPSEA Rep by Acclamation.

The Board Chair declared Madeleine Lehmann elected as BCPSEA Alternate Rep by Acclamation.

Motion #02-22

Snow/Lehmann

THAT the secret ballots be destroyed.

CARRIED.

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Baldonnel and Taylor PAC meetings via Zoom
- Both schools have a lot of activities planned

Trustee Evans

- Absent

Trustee Gilliss

- Baking at Hudson’s Hope School for local charity hampers
- Volunteered for school pancake breakfast

Vice-Chair Lehmann

- Budget review meetings
- Labour Management Meeting
- Two teacher bargaining sessions

Trustee Scott-Moncrieff

- Absent

Trustee Snow

- Visited schools
- Sports Committee Meeting
- Elections Committee Meeting

Chair Gilbert

- Watched Christmas concerts online
- JHSC Committee
- Labour Management Meeting
- MLA meeting
- Baldonnel PAC Meeting
- Skating with Baldonnel students
- NPAA meeting (we have a weary workforce, they need encouragement)
- Numerous Board Chair and Ministry calls

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #03-22

Lehmann/Gilliss
 THAT the Special Regular Meeting Minutes of November 17, 2021 be adopted.

CARRIED.

Motion #04-22

Snow/Gilliss
 THAT the Regular Meeting Minutes of December 13, 2021 be adopted.

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Board Elections

- The Special Board Meeting that was called to elect the BCPSEA Rep and Alternate was cancelled due to more investigation and information needing to be provided by BCPSEA in regards to trustees “in conflict”
- The Secretary-Treasurer has, and continues to, look into this matter

HR Support Staff Summary Report

- BCPSEA has instructed to keep information at a high level
- This meeting’s report and going forward, there will not be any changes, however the Secretary-Treasurer will provide speaking points

BCSTA Trustee Academy & NIB

- Trustee Snow will not be able to make the visits due to the NIB meeting now being held virtually. Still plans to do it in the future

Finance Update – Sick Leave Additional Costs

- There is an increase in sick leave expense this year for teachers

- Projecting forward, we're going to end up where we were last year...approximately \$430,000 including benefits
- 2019-2020 expenses were \$264,000...a substantial increase
- CUPE Sick Time – SDS does not track the same way...not a dollar figure. Not able to pull hours.
 - Discussing with payroll if we can set them up the same way as teachers

Approval of Excerpts

Motion #05-22

Campbell/Gilliss

THAT the excerpts from the November 15, 2021 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.

CARRIED.

Announcements & Reminders

| | | | |
|------------------------|---|------------|------------|
| January 25 | SUP-PAC Meeting (<i>Lehmann/Campbell</i>) | 12:00 p.m. | Virtual |
| January 27/28 | BCPSEA AGM | | Virtual |
| January 28 | NID Pro-D Day (Semester Turnaround) | | |
| February 5 | NIB AGM | 9 – 1:00 | Virtual |
| February 7 | Policy Committee Meeting | 11:00 a.m. | Board Room |
| February 7 | COTW Meetings | 12:30 p.m. | Board Room |
| February 7 | NPAA Meeting | 4:00 p.m. | Virtual |
| February 10 | BCSTA AGM Extraordinary Motions Due | | |
| February 12 | Provincial Council Meetings | | Virtual |
| February 20 | BCSTA AGM Substantive Motions Due | | |
| February 21 | Family Day | | |
| February 22 | Board Meetings (<i>Tues</i>) | 5:00 p.m. | Board Room |
| February 22 | SUP-PAC Meeting (<i>Lehmann/Snow</i>) | 12:00 p.m. | Virtual |
| February 28 | Non-Instructional Day (Report Writing) | | |
| March 7 | NPAA Meeting | 4:00 p.m. | Virtual |
| March 7 | Board Meetings | 5:00 p.m. | Board Room |
| March 16/17 | Early Dismissal Day | | |
| March 21 | BCSTA AGM Motions to Membership | | |
| March 21 to April 4 | Spring Break | | |

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Specialist Shortages

- Currently a school psychologist from Alberta has been flying in as well as doing virtual meetings
- Behavioral specialist – virtual meetings
- Speech language services – one member has taken a different position
- Learning Services are looking at other options (ie. 3rd party, contractors, etc.) and have been able to continue services

Superintendent Report

- For information purposes
- Chair Gilbert – any word on FESL meetings? Superintendent - FESL meetings have been pushed back. Waiting to hear as to when the next “pod” meeting is

Out of District Field Trips

- Motion below

Community Coaches

- Motion below
- New Addition: Rena King, Upper Pine Elementary School

Regional Science Fair

- For information purposes

Motion #06-22

Snow/Lehmann

THAT the Board accept the Superintendent’s Report with the exception of Out of District Field Trips and Community Coaches.

CARRIED.

Motion #07-22

Gilliss/Campbell

THAT the Board approve Out of District Field Trips for Clearview Elementary/Jr. Secondary School, Hudson’s Hope School and North Peace Secondary School.

CARRIED.

Motion #08-22

Snow/Gilliss

THAT the Board approve following Community Coaches: Brad Moskaylk (ARYES), Blake Flemmings (Ecole Central), Josh Baker (Upper Pine) and Rena King (Upper Pine Elementary School)

CARRIED.

Secretary-Treasurer’s Report

A written report was presented. Topics discussed and reported included:

Finance Update to December 31, 2021

- For information purposes

Statement of Financial Information (SOFI)

- For information purposes
- Reporting of staff salary of over \$75,000 and Vendor invoices over \$25,000?

Ministry Funding Update

- Coming in at \$88,925 less than we budgeted for in the preliminary budget

2022-2023 Operating Budget Consultation Timeline

- Some date changes (*see attached*)

Human Resources Summary Report

- New Assignments – EA's, Mechanic, Admin Asst
- Changes to existing: ISSW and YCW
- Resignations are not COVID related...left to complete teaching a degree, job wasn't what they expected, and a move from BC to Alberta

Motion #09-22

Campbell/Gilliss

THAT the Board accept the Secretary-Treasurer's Report.
CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – January 10, 2022

Motion #10-22

Gilliss/Snow

THAT the Board accept the Regular Committee of the Whole minutes of January 10, 2022 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

None

Policy Committee

Motion #11-22

Policy 7006 – District Fleet Vehicle Use

Scott-Moncrieff/Campbell

That Policy 7006 – District Fleet Vehicle Use be adopted as presented.

CARRIED.

Motion #12-22

Policy 2005 – Curricular & Extra Curricular Field Trips

Lehmann/Gilliss

That Policy 2005 – Curricular & Extra Curricular Field Trips be adopted as presented.

CARRIED.

Motion #13-22

Policy 4018 - Respectful Workplace & Harassment Prevention

Gilliss/Snow

That Policy 4018 – Respectful Workplace & Harassment Prevention be adopted as presented.

CARRIED.

Other Reports

BCSTA

Northern Interior Branch Meeting – February 5

Potential motion development

- Extraordinary COVID Costs – last year received funding from Ministry for TTOC costs. Concern about this becoming how we continue to do business in the future and no funding will be provided.
- Water costs...taps are running constantly for hand washing and cleaning. Some rural schools have to haul water
- Event driven reporting increase
- When we get funding, we also have to report out on the spending

Beefs/bouquets for MLA's

- Lack of communication (ie. media reporting out before executive staff or boards are aware)
- Dedication of teachers, principals, PAC members towards school meal programs for students. Can create inequity in schools depending on volunteer help
 - Community Links addresses in inequity across the district. Funding has been provided to all of the schools
 - If there is to be funding whether provincial or federal, that it includes administrative and organizational costs in staffing, logistics, etc.
 - More and more providing food for students...is that the Board's responsibility?
 - Also, early learning is being moved to our portfolio (ie. This area of MCFD moving to Ministry of Education)
 - If they're bringing this in, then also provide the resources (ie. nutritionists, etc.)
 - Superintendent - all of these additions fall under the workload of the administrator (ie. daycares on site and BASC portables). What capacity is being provided in order to make these things happen. Instructional Leadership for learning is being overtaken by management of initiatives.

NIB Elections

- President, Vice-President, Pro-D positions are open
- Executive right now is mainly out of Chetwynd
- Discussion around the reorganization of responsibilities of the executive and where records are being held (ie. SD #57 as this is where the meetings take place)
- If you're considering running, should be considering running for trustee again in the fall election

BCPSEA

- Trustee Campbell is stepping down as the BCPSEA rep because she is in "conflict of interest" due to a family member being employed by Northern Health
- The majority of our board is now deemed to be in conflict which is changing up processes and procedures

Board Pro-D Committee

- Financial Literacy Presentation (Part 2) – the Secretary-Treasurer will complete her presentation at the February 7, 2022 COTW Meeting
- Framework in Action (Attached) – three meetings re: understanding things related to decolonization, white privilege, etc. Trustees can sign up for as many as they want

ACTION: Place Financial Literacy Presentation on the February 7, 2022 COTW Agenda

Correspondence

None

Unfinished Business

The following unfinished business arose from the previous meeting minutes:
None

New Business

None

PRNTA Update – Michele Wiebe, President

- Update – our meetings have also gone virtual. Rep assembly this week as well as AGM in March and any BCTF training. Hoping by May, things may get better
- Loved hearing about the Science Fair. Linda and Kimberly did a great job presenting. Thankful for their leadership.
- Under “Our Strategies” listed on Page 2 of the Regular Agenda it states “delivery of excellent educational programming focused on student outcomes”. I’m thankful for their leadership in this area
- In regards to students and food. A lot of responsibility has gone to the managing of it. I’ve spoken with principals and can’t believe the needs.
- I’m referring again to “Our Values” “The core values that guide the work of the school division are Respect, Compassion, Honesty, Responsibility and Relationships”. We take up our torch, get sponsors and all work together. We are in the job of students...as trustees it’s your #1 responsibility. Thank you for the work you do as it’s challenging during these days

CUPE Local #4653 Update – Jennie Copeland, President

- Have been chair of the Regional Science Fair for the last 15 years. Has been a passion for me and my family for years. The presentation showed how important it is for students
- Extremely busy with learning curves. A lot of questions that come in regards to Stat pays as well as questions around changes in sick days. Vaccination mandate and disclosures has been huge issues...our members feel they have a right to their privacy and choices. We continue to have conversations with Board Office staff and local and regional CUPE reps
- Huge thanks to the Facilities department for keeping parking lots clear with the huge dumps of snow
- Administrative Assistants are preparing for 1701’s. Due to short list of casuals and coverages, not all can attend in person training so will need to attend virtually. We are looking for more coverage for them as well as EA’s
- Changes to the protocols from Ministry also add to the workload for Admin Assistants; Event driven reporting falls on them, and no additional hours are given to them to do this...they are starting to burn out. We need some support for them
- CUPE Executive positions are being filled. We are looking forward to bargaining
- Meals program – during my time at Charlie Lake had a large group that didn’t have meals. It was part of my job to make sure they are taken care of. Everyone helps out with that
- CUPE BC meeting – Coalition for Healthy School Meal Programs – looking at bringing in support for K-12 when bringing in this program
- Thank you to the Board for all the work you do for our members. It’s not an easy job. Look forward to working with you

District Parent Advisory Council (DPAC) Report – President
Not present

Questions from Press/Public

At this time, opportunity was given for questions from the press:
None

Adjournment

Motion #14 -22

Snow/Campbell
THAT the meeting be adjourned. (8:18 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER