

SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

**10112 – 105 Avenue
Fort St. John, BC V1J 4S4**

Telephone: (250) 262-6000
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Board of Education



A G E N D A B O O K

FOR THE

REGULAR BOARD MEETING

BOARD ROOM

MONDAY, JANUARY 24, 2022 @ 6:30 p.m.

OUR MISSION

All our students will graduate, crossing the stage with dignity and grace.

OUR VALUES

The core values that guide the work of the school division are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS*.

OUR STRATEGIES

As a district, we are committed to FOUR OVER-ARCHING STRATEGIES:

- ❖ DELIVERY OF EXCELLENT EDUCATIONAL PROGRAMMING FOCUSSED ON STUDENT OUTCOMES
- ❖ PROVISION OF ETHICAL LEADERSHIP FOCUSSED ON RELATIONSHIPS AND CONTINUOUS IMPROVEMENT
- ❖ EXEMPLARY MANAGEMENT PRACTISES FOCUSSED ON ALIGNING RESOURCES FOR OPTIMAL RESULTS
- ❖ ENGAGED GOVERNANCE FOCUSSED ON ADVOCACY, ACCOUNTABILITY, AND COMMUNITY PARTNERSHIPS



THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60
REGULAR BOARD MEETING
MONDAY, JANUARY 24, 2022
6:30 P.M.

This meeting will be recorded and available on our School District website.

AGENDA

1.0 Call to Order

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

2.0 Additions to the Agenda/Acceptance of the Agenda

3.0 Election of Board Officers

- 3.1 Election of BCPSEA Rep – Chairperson
- 3.2 Election of Alternate BCPSEA Rep – Chairperson
- 3.3 Notice to Destroy Ballots – Chairperson

4.0 Presentations/Delegations

- 4.1 Northern BC Regional Science Fair (*Attachment*)
Linda Haugen & Kimberly Zackodnick, Committee Members

5.0 Trustee Input (Celebrations)

6.0 Minutes of the Special Regular Board Meeting, November 17, 2021 (page 6)

- 6.1 Approval of the Minutes

7.0 Minutes of the Regular Board Meeting, December 13, 2021 (pages 7-15)

- 7.1 Approval of the Minutes
- 7.2 Business Arising from the Minutes
(*See attached Action Item List for completed and ongoing items*)
 - a) Finance Update – Sick Leave Additional Costs
Angela Telford, Secretary-Treasurer

8.0 Approval of Excerpts of the In Camera Board Meeting November 15, 2021 (page 16)

9.0 **Announcements and Reminders**

January 25	SUP-PAC Meeting (<i>Lehmann/Campbell</i>)	12:00 p.m.	Virtual
January 27/28	BCPSEA AGM		Virtual
January 28	NID Pro-D Day (Semester Turnaround)		
February 5	NIB AGM	9 – 1:00	Virtual
February 7	Policy Committee Meeting	11:00 a.m.	Board Room
February 7	COTW Meetings	12:30 p.m.	Board Room
February 7	NPAA Meeting	4:00 p.m.	Virtual
February 10	BCSTA AGM Extraordinary Motions Due		
February 12	Provincial Council Meetings		Virtual
February 20	BCSTA AGM Substantive Motions Due		
February 21	Family Day		
February 22	Board Meetings (<i>Tues</i>)	5:00 p.m.	Board Room
February 22	SUP-PAC Meeting (<i>Lehmann/Snow</i>)	12:00 p.m.	Virtual
February 28	Non-Instructional Day (Report Writing)		
March 7	NPAA Meeting	4:00 p.m.	Virtual
March 7	Board Meetings	5:00 p.m.	Board Room
March 16/17	Early Dismissal Day		
March 21	BCSTA AGM Motions to Membership		
March 21 to April 4	Spring Break		

10.0 **Senior Staff Reports**

10.1 Superintendent's Report (page 17-18)

10.2 Secretary-Treasurer's Report (page 19)

11.0 **Reports of Regular Committee of the Whole Meeting, January 10, 2022** (pages 20-21)

11.1 Approval of Minutes

11.2 Business Arising
(*See attached Action Item List for completed and ongoing items*)

11.3 Policy Committee

- a) Policy 7006 – District Fleet Vehicle Use (*Attachment*)
Motion: Scott-Moncrieff/###
That Policy 7006 – District Fleet Vehicle Use be adopted as presented.
- b) Policy 2005 – Curricular & Extra Curricular Field Trips (*Attachment*)
Motion: Lehmann/###
That Policy 2005 – Curricular & Extra Curricular Field Trips be adopted as presented.
- c) Policy 4018 - Respectful Workplace & Harassment Prevention (*Attachment*)
Motion: Gilliss/###
That Policy 4018 – Respectful Workplace & Harassment Prevention be adopted as presented.

12.0 **Other Reports**12.1 BCSTA – *Trustee Evans*

- a) Northern Interior Branch Meeting – February 5
 - Potential motion development
 - Beefs/bouquets for MLA's
 - NIB Elections

12.2 BCPSEA

12.3 Board Pro-D Committee (*Attachment*)
Chair Gilbert

13.0 **Correspondence**

14.0 **Unfinished Business**

15.0 **New Business**

16.0 **PRNTA Update** – Michele Wiebe, President

17.0 **CUPE Local #4653 Update** – Jennie Copeland, President

18.0 **District Parent Advisory Council (DPAC) Report** – President

19.0 **Questions from the Press and Public**

20.0 **In Camera Motions brought forward for implementation**

21.0 **Adjournment**

Please Note:

Where an individual/group knows in advance they wish to address the Board, a request in writing should be made to the Secretary-Treasurer one week in advance of the Board Meeting in accordance with Board Policy #1003.1.

The request must indicate the subject of the presentation, any technology requirements (ie. screen, projector, laptop use) and the estimated time required for the presentation. Presentations will be limited to a maximum of 10 minutes, unless approved otherwise.

If approval is granted, an electronic/written copy of the presentation must be provided no later than Thursday of the week before the date of presentation.

PROVISIONAL MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

SPECIAL REGULAR BOARD MEETING

Wednesday, November 17, 2021
9:25 p.m. (via Zoom)

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Nicole Gilliss, Trustee (Area 3)

Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

**Absent due
to being**

In Conflict: Erin Evans, Trustee (Area 5)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)



Regrets: Stephen Petrucci, Superintendent of Schools

In accordance with Board By-law 1/90 (5.1), the purpose of this Special Regular Board Meeting is to bring forward those Motions made in the November 17, 2021 Special In Camera Board Meeting for implementation.

Call to Order

Chair Gilbert called the meeting to order at 9:25 p.m.

Motion

Motion #145-21 Campbell/Lehmann
THAT the Board of Education bring forward those Motions made in the November 17, 2021 Special In Camera Board meeting for implementation.

CARRIED.

Adjournment

Motion #146-21 Campbell/Lehmann
THAT the meeting adjourn @ 9:27 p.m.

HELEN GILBERT, BOARD CHAIR
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER

“PROVISIONAL” MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

**Monday, December 13, 2021
6:30 p.m.**

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Nicole Gilliss, Trustee (Area 3)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media)

Michele Wiebe, PRNTA President (*via Zoom*)

Regrets: Erin Evans, Trustee (Area 5)



Call to Order

Chair Gilbert called the meeting to order at 6:36 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Meeting to be recorded and archived on our District website

Agenda

Approval of the Agenda

Motion #147-21

Snow/Scott-Moncrieff
THAT the agenda be accepted as presented with the following addition:

Superintendent's Report **Additional Community Coach**

Correspondence **BCTF Funding Brief for 2022**

CARRIED.

Election of Board Officers

Election of Vice-Chair

The Board Chair called for nominations from the November 15, 2021 Regular Meeting tie and any others:

Nicole Gilliss
Madeleine Lehmann

Accepted
Accepted

Voting proceeded and the ballots were gathered and sorted by the Superintendent and Secretary-Treasurer.

The Board Chair declared Madeleine Lehmann elected as Vice-Chair.

Election of Alternate BCPSEA Rep

Chair Gilbert called for nominations by secret ballot for Alternate BCPSEA Rep.

Helen Gilbert, Bill Snow, and David Scott-Moncrieff declared a “conflict of interest”

Trustee Campbell – the BCPSEA AGM or any other business meeting of BCPSEA, only the Rep or Alternate can speak on behalf of the Board and they can't be in conflict of interest. Any trustee is welcome to attend.

Discussion followed regarding the “me too” clause from BCPSEA in regards to “not in conflict”. Secretary-Treasurer will be seeking further clarification.

Ballots were gathered and sorted by the Superintendent and Secretary-Treasurer and the Board Chair announced the following nominees:

Madeleine Lehmann	Accepted
Nicole Gilliss	Accepted

Voting proceeded and the ballots were gathered and sorted by the Superintendent and Secretary-Treasurer.

The Board Chair declared a tie.

Chair Gilbert – Board Bylaw 1/90 states we continue to vote by secret ballot until we get a majority vote or should a tie continue to occur, the election shall be decided by drawing of lots, or wait until we have all Trustees in attendance to vote again. Some other boards have a set number of times they vote before moving or drawing of lots.

Motion #148-21

Snow/Scott-Moncrieff

That the decision be made tonight and not wait until the full Board is in attendance.

Discussion followed.

UNANIMOUSLY DEFEATED.

ACTION: Call a Regular Special Board Meeting via Zoom with all Trustees in attendance to vote again for the BCPSEA Alternate Rep.

ACTION: That Bylaw 1/90 be brought forward to the Policy Committee to review the wording regarding how many Trustees need to be in attendance for the Annual Board Election as well as “proxy wording” and review of other processes.

Motion #149-21

Scott-Moncrieff/Snow

THAT the secret ballots be destroyed.

CARRIED.

Presentations/Delegations

None

Trustee Input At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Attended Taylor School for the Rick Leaf final assembly
- Attended the NPAA supper...good to talk with Administrators haven't seen in awhile
- Attended the Taylor School Grade 5/6 food bank and toy drive

Trustee Evans

- Not present

Trustee Gilliss

- Attended BCSTA Trustee Academy
- Wrapped up coaching girls' volleyball
- Volunteering at the school this week

Vice-Chair Lehmann

- Attended Labour Management meeting
- Attended SUPAC
- Attended BCSTA Trustee Academy
- Attended NPAA dinner and Jingle & Mingle
- Attended Clearview PAC meeting
- Attended initial Bargaining meeting last week

Trustee Scott-Moncrieff

- Attended Buick Creek PAC meeting
- Attended BCSTA Trustee Academy

Trustee Snow

- Visited NPSS, ELC & Bert Ambrose
- Attended BCSTA Trustee Academy
- Attended NPAA dinner
- Attended the Christmas Mingle with the City and Northern Lights College. The NLC would like to meet with us before spring
- Joined BCSTA Elections Committee and attended virtual meeting today. Wanting to get more people to "run" and reduce "acclamations". Let people know what is involved in running as a trustee. Encourage more people to get out and vote

Chair Gilbert

- Attended NE Roundtable meeting
- Attended Public Health calls
- Attended Labour Management Meeting
- Attended Joint Health & Safety Committee Meeting
- Attended Climate Working Group meeting
- Attended NPAA Dinner
- Attended Christmas Mingle with the City and Northern Lights College
- Schools have the same joy as in the past.
- Attended Retired Teachers' Association luncheon at CM Finch.

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #150-21

Campbell/Snow

THAT the Regular Meeting Minutes of November 15, 2021 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

HR Support Staff Summary Report

- Secretary-Treasurer contacted BCPSEA who indicated that a more detailed version could give out identifiable information so advised staff to continue with the same format
- Board is looking for more specific information to gain an understanding of our district shortages in specific areas
- Trustees also asking for numbers of positions (ie. How many bus drivers does our district employs, etc.)

ACTION: Secretary-Treasurer can include wording that will give trustees that information without providing identifiable information as well as trustees are free to ask questions. Will also provide number of positions in each area that the district employs

Preamble for K-12 Sector Guidelines for Vaccination Policies

- Chair Gilbert policy documents are out and this may no longer be necessary.

Approval of Excerpts

Motion #151-21

Gilliss/Snow

THAT the excerpts from the October 18, 2021 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.
CARRIED.

Announcements & Reminders

December 20-	Christmas Vacation		
January 3			
January 7	Provincial Council Submission Deadline		
January 10	NPAA Meeting	4:00 p.m.	Virtual
January 10	COTW Meetings	12:30 p.m.	Board Room
January 24	Board Meetings	5:00 p.m.	Board Room
January 25	SUP-PAC Meeting (<i>Lehmann/Campbell</i>)	12:00 p.m.	Virtual
January 27/28	BCPSEA AGM		Vancouver
January 28	NID Pro-D Day (Semester Turnaround)		
February 4/5	NIB AGM		Prince George
February 7	COTW Meetings	12:30 p.m.	Board Room
February 7	NPAA Meeting	4:00 p.m.	Virtual
February 11/12	Provincial Council Meetings		Vancouver
February 21	Family Day		
February 22	Board Meetings (<i>Tues</i>)	5:00 p.m.	Board Room
February 22	SUP-PAC Meeting (<i>Lehmann/Snow</i>)	12:00 p.m.	Virtual
February 28	Non-Instructional Day (Report Writing)		

Senior Staff Reports**Superintendent's Report**

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

HR Support Update

- Support plans are in place...not able to fill the exact position (HR Manager) with someone else
- Ray Asai will be casual relief (ie. career fairs, interviews). Stephen has become a member of the Bargaining Team. Angela, Wade and Colleen are supporting on CUPE side. Dena has taken on more responsibilities on the teacher's side
- Feel it's the best way to move forward at this point

Superintendent's Report

- For information purposes

Online Learning Update

- As was previously discussed, a decision needs to be made for an application to be an online provincial provider
- Upon review and discussion with KEY administration, this is the only way to offer the variety of service in house
- Motion below

Out of District Sports/Field Trips

- Motion below

Community Coaches

- Motion below
- Process for Community Coaches approval has not changed. The homeschooling piece does not apply to it. A Criminal Record Check is required and board approval
- Trustee Campbell – schools send the names to us and know their community

Motion #152 -21 Scott-Moncrieff/Snow

THAT the Board accept the Superintendent's Report with the exception of the following items: Online Learning Update, Out of District Sports/Field Trips and Community Coaches.

CARRIED.

Motion #153-21

Scott-Moncrieff/Snow

THAT the Board of Education of School District #60 endorse the district application to become a Provincial Online Learning School provider.

CARRIED.

Motion #154-21

Gilliss/Campbell

THAT the Board of Education approve the attached Out of District Sports/Field Trips.

CARRIED.

Motion #155-21

Gilliss/Campbell

THAT the Board of Education of School District 60 approve the attached Community Coaches for Upper Pine Elementary and Bert Ambrose Elementary Schools

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Finance Update to November 30, 2021

- For information purposes
- Discussion around sick leave (ie. employee absence, quarantine, etc.) Secretary-Treasurer working on additional costs for sick leave
ACTION: Secretary-Treasurer will bring sick leave additional costs to the January 24, 2022 Regular Board Meeting.
- Discussion on what trustees would like to see in this report in regards to format and providing relevant information. Trustees like the extra comments and percentages that have been included
- Trustees to provide feedback to the Secretary-Treasurer on the Finance Update

Upper Halfway Gym Plans

- Skate Change Room – plans were not to build into the new facilities but put an access point into the school. Access point was reviewed
- Plans have been presented to Ministry and they are happy with the structure
- Jim Bush is concerned regarding the costs of construction and movement of materials as they are escalating
- Have reached out to PRRD and they will be applying for a grant for equipment, tables, chairs, risers, etc.
- Asking Upper Halfway First Nations to provide equipment for the server. Trying to connect with the new band manager

Human Resources Summary Report Summary

- For information purposes

Motion #156-21

Snow/Lehmann

THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – November 29, 2021

Motion #157-21

Gilliss/Snow

THAT the Board accept the Regular Committee of the Whole minutes of November 29, 2021 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

PAC Chair Lists Circulation

Chair Gilbert circulated the DPAC contact list

Policy Committee**Policy Committee Meeting Notes**

- For information purposes

Motion #158-21**Policy 7006 – District Fleet Vehicles Use**

Scott-Moncrieff

That a Notice of Motion be issued for Policy 7006 – District Fleet Vehicle Use.

CARRIED.

Motion #159-21**Policy 2005 – Curricular & Extra-Curricular Field Trips**

Lehmann

That a Notice of Motion be issued for Policy 2005 – Curricular & Extra-Curricular Field Trips

CARRIED.

Motion #160-21**~~Policy 4018 – Respectful Workplace & Harassment Prevention~~
Harassment Prevention & Respectful Workplace**

Gilliss

That a Notice of Motion be issued for Policy 4018 – Respectful workplace & Harassment Prevention

CARRIED.

ACTION: District Staff to send out Policy 7006, 2005 and 4018 for Notice of Motion

Other Reports**BCSTA**BCSTA Trustee Academy – Trustee Report Out*Trustee Snow*

- Spoke with Tim from Prince George that let me know that the Executive from BCSTA look at boards having needs, our district and Quesnel are at the bottom of the list
- Able to connect with Sherrill from Prince George. Going to NIB a day early to spend ½ day at a school and ½ day at a juvenile facility and bring back information. Visiting PGSS Alternative Program that is similar to Dr. Kearney's program
- Enjoyed most presentations. Building set up and noise was a bit of an issue
- Hummingbird theory – one step forward, one step back. One step at a time.

Vice-Chair Lehmann

- Appreciated ex-students who had moved on and their experiences. "Failure is part of our success"

Trustee Scott Moncrieff

- Enjoyed those speakers as well and have been passing info on

Trustee Gilliss

- What does Truth & Reconciliation mean? Appreciate those who share personal stories...their truth. If we don't have their truth, you won't have reconciliation
- Our first order of business is to acknowledge the Dane Zaa and Treaty 8 but do we know what that means? Do we just say it or really mean it?

Superintendent

- Speaker from Calgary regarding an electric car story. If she broke down in FSJ, she would have come out with a winning car because of our creativity and ingenuity

Secretary-Treasurer

- Educational but went fast from one area to another
- Themes of failure...understanding that we're only human. Learn from your mistakes and you'll move forward

Chair Gilbert

- Moving back into in-person was great
- Stephanie called people in leadership up to the stage. BCSTA, BCASBO, BCSSA and Ministry leaders were all women
- Enjoyed the robotics presentation..."wicked" problem
- An idea for our district would be to get a local Indigenous artist to make a local area scene

Trustee Campbell

- When a past board started the process of implementing the Indigenous acknowledgment at the start of our meetings, we had speakers come and give history in helping decide what are we going to say and why
- We need to continue to bring that information forward for new trustees....maybe under "Board Pro-D"

BCPSEA

- Nothing to report

Board Pro-D Committee

- Chair Gilbert and Trustee Gilliss will meet

Correspondence

FOIPPA Amendments 2021

- For information purposes...changes are forthcoming

***NEW – BCTF Funding Brief for 2022**

<http://www.bctf.ca/whats-happening/news-details/2021/11/04/bctf-education-funding-brief-2022-charting-a-bold-path-for-healthy-and-resilient-schools>

ACTION: Chair Gilbert will circulate information to all Trustees via email

Unfinished Business

The following unfinished business arose from the previous meeting minutes:
None

New Business

None

PRNTA Update – Michele Wiebe, President

- The PRNTA Pro-D committee is planning Indigenous Day on April 22, 2022 and trustees are invited to attend
 - Where Happiness Dwells Book was purchased for teachers to read and Michele offered a copy of book to Trustees who don't have one (Trustees Gilliss and Scott-Moncrieff). It contains information in regards to the Dane Zaa
- We all deserve a break. Thank you for the work you do for students and staff in SD #60. The working relationship we have is positive. Merry Christmas

CUPE Local #4653 Update – Jennie Copeland, President

Not present

District Parent Advisory Council (DPAC) Report – President

Not present

Questions from Press/Public

At this time, opportunity was given for questions from the press

Motion #161-21

Snow/Campbell
THAT the Board resume the Regular Meeting and those Motions made In Camera be brought forward for implementation.
CARRIED.

Adjournment

Motion #162-21

Snow/Scott-Moncrieff
THAT the meeting be adjourned. (8:28 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER

**EXCERPTS
FROM THE NOVEMBER 15, 2021
“IN CAMERA” MEETING MINUTES**

The meeting was called to order and the In-camera Meeting Minutes October 18, 2021 were read and adopted.

Business Arising

- Cameron Lake TLE
- Declaration of Conflict of Interest
- Conflict of interest Details

Superintendent’s Report

Items discussed and reported included:

- COVID Q & A
- ELL – FSA Results
- TTOC Shortage Report

Secretary-Treasurer’s Report

Items discussed and reported included:

- Joint Health & Safety Committee Meeting Minutes – October 5, 2021
- Labour Management Meeting Minutes – Wednesday, September 15, 2021

Committee of the Whole Reports – Business Arising

- COVID Q & A

Other Reports

- BCSTA
- BCPSEA

Correspondence

- None

Unfinished Business

- BCPSEA – Job Evaluation Pilot

New Business

- None

REGULAR MEETING

REPORT TO THE

BOARD OF SCHOOL TRUSTEES

FROM THE SUPERINTENDENT OF SCHOOLS

Monday, January 24, 2022

Human Resources

1. Human Resources Summary Report for Teachers

Human Resources Summary Report for Teachers & AO's
for period of December 10th, 2021 to January 20th, 2022

	Personnel Assignments	Leaves of Absence	Admin Appointments	Resignations /Retirements	Reports on Teachers
New assignments	2	2		4	
Changes to existing	5	4			
Return from leave					
Payout prep					
Total #					

RETIREEES only:

- McGarroch, Cindy

2. Specialist Shortages

Education

1. Superintendent's Report

<https://togetherwelearn.prn.bc.ca/2022/01/21/superintendents-report-january-2022/>

- a) Out of District Field Trip Approval (*Attachment*)
Recommended Motion: That the following Out of District Field Trips be approved:

Clearview Elementary/Jr. Secondary School
Hudson's Hope School
North Peace Secondary School

b) Community Coaches

Recommended Motion: That the following Community Coaches be approved:

Brad Moskalyk – Anne Roberts Young Elementary School

Blake Flemmings – Ecole Central Elementary

Josh Baker – Upper Pine Elementary School

2. Regional Science Fair (Attachment)

Respectfully submitted

Stephen Petrucci, EdD
Superintendent of Schools

**REPORT TO THE
BOARD OF EDUCATION
FROM THE SECRETARY-TREASURER
Monday, January 24, 2022
REGULAR MEETING**

Operations

1. **Finance Update to December 31, 2021** *(Attachment)*
2. **Statement of Financial Information (SOFI)** *(Attachment)*
3. **Ministry Funding Update**
4. **2022-2023 Operating Budget Consultation Timeline** *(Attachment)*

Human Resources

1. **Human Resources Support Staff Summary**

Human Resources Summary Report for Support Staff
For period of December 9th, 2021 to January 20th, 2022

	Personnel Assignments	Leaves of Absence	Resignations
New assignments	9		5
Changes to existing	2		
Return from leave			
Layoff			
Retirements			

Governance

Angela Telford,
Secretary-Treasurer

SCHOOL DISTRICT #60 (PEACE RIVER NORTH)
COMMITTEE OF THE WHOLE
“REGULAR” MEETING MINUTES
MONDAY, JANUARY 10, 2022
1:30 P.M.

Present: Helen Gilbert, Chair, Board of Education
Madeleine Lehmann, Vice-Chair
Ida Campbell, Trustee
Nicole Gilliss, Trustee
David Scott-Moncrieff, Trustee (*via Zoom*)
Bill Snow, Trustee

Stephen Petrucci, Superintendent
Angela Telford, Secretary Treasurer
Leah Reimer, Recording Secretary

Guests: Michele Wiebe, PRNTA President
Jennie Copeland, CUPE Local #4643 President

Regrets: Erin Evans, Trustee

Education

Education Update

Framework Presentations(Attachments)

- a) Wonowon Elementary & Upper Halfway Elementary
Jaclyn Gieni, Administrator
 - Presented framework and fielded questions from trustees and staff
- b) Charlie Lake Elementary School
Shawna Hartman, Administrator
Cody Clements, Vice-Principal
 - Presented framework and fielded questions from trustees and staff
 - Trustees are invited to visit the Indigenous garden tower at the school
- c) Board Sharepoint Overview
Jarrod Bell, Director of Instruction
 - Jarrod reviewed the Board's Sharepoint and fielded questions from trustees

Trustee Gilliss left the meeting @ 3:10 p.m.

- d) Margaret Ma Murray Community School
 - Kathy Scheck, Administrator*
 - Hunter MacKay, Vice-Principal*
 - Matthew McColm, Teacher*
 - Jaimelia Turner, Teacher*
 - Sara Amoit, Teacher*
 - Meagan Bracey, Teacher*
- Presented framework and fielded questions from trustees and staff

Governance

Statement of Financial Disclosures

ACTION: Trustees to fill in form, sign before January 15, 2022 and submit to Leah

Human Resources

No items

Operations

Budget Process Review

- For information and feedback
- Will need to include the Audit Committee in the process

Operations Report

- Snow removal – will there be night shifts as in the past? Secretary-Treasurer – will be in discussion with the Plant Superintendent in this regard
- Head Custodian Training
 - It was a full agenda that touched on all aspects of their job as well as a Q & A time

Dear School Board,

I am writing to you to express how important science fair was in my life and why it is essential to continue promoting and hosting fairs. I grew up in FSJ and attended Charlie Lake Elementary, Bert Bowes and North Peace Secondary School and participated in Science Fair at every stage of my education. I started science fair in grade 3 and eventually went to 4 Canada-wide Science fairs, participated in the Google Science Fair and traveled overseas for the Taiwan International Science Fair as well. I then went on to complete a Bachelors of Health Sciences - Honours and am now in my first year of medical school. Science fair gave me and countless others a platform to explore interests outside of the curriculum, connect with my community and develop life skills.

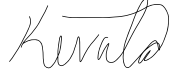
Science fair gave the Fort St John school curriculum a chance for students to **explore academic interests** that were not available through any other medium. I did projects in many fields including exercise and brain development, bacteria on water fountains and local bats. Through these projects I had the resources and medium to develop my love of science. I learned how to conduct research, prepare and deliver presentations and be passionate about my education. I later used these skills to complete my Bachelors Honours research project that also explored how exercise affects oxygenation in the brain and later secured a research position at UNBC. Without science fair I would not be in the career I am today.

Science fair also **opened doors** that I would have never explored. I engaged with my community in events, public education sessions, and classroom talks. Through public speaking and completing projects in different fields, I developed many connections within my community that gave me reference letters, field expert connections and a support network. I have since used the connections I built during science fair to find jobs, apply to scholarships, build other connections, volunteer and much more. Without the support to participate in local science fairs I would not have had the resources and connections to succeed in applying for professional programs or jobs that I used to pay for university.

I developed many **life skills** through science fair. Science fair is a platform for students to develop confidence, problem solving skills, communication skills, interpersonal skills and many more. I believe that I would not have been able to develop these skills to the same extent if I was not involved in science fair. To complete a science fair project, you have to come up with your own idea that you are interested in, design a project to answer your question, conduct your experiment, put together an interesting and straightforward presentation and disseminate your findings. This sounds like a huge feat to accomplish but you start small and have lots of help and support and by the time you reach high school you have developed the skills to complete all these steps and more – mostly by yourself. Students who develop these skills have an advantage in university and in the work force. These skills have served me well in university and in careers so far, I believe I had an advantage above my professional peers because I developed these skills through science fair.

In conclusion, science fair is an essential and irreplaceable platform for young learners to develop skills that they will need the rest of their lives. Regardless of what field they choose to go into the skills they develop will carry them into adulthood. I would not have discovered my love of medicine or had the tools to pursue a medical career if not for science fair. I strongly encourage the school board to continue hosting local and regional science fairs.

Thank you,

A handwritten signature in cursive script, appearing to read 'Kevala', written in black ink.

Kevala Van Volkenburg

BHSc-Honours, 2025 MD Candidate

REGULAR - January 24, 2022					Unfinished	
Meeting Date	Meeting	Topic	Action Item/Recommendation	Assigned to:	Business	Completed
Oct 5/20	COTW	Joint District Meetings	Connect with Hudson's Hope of potential meeting at Cameron Lake	Helen	Postponed	
May 7/21	COTW	Audit Committee Update	Amend Terms of Reference and re-circulate to Audit Committee members	Angela	x	
May 7/21	COTW	Finance Consultation - Standing Com	Research where our funding percentage expenditures are in comparison to "like" districts	Angela	x	
May 21/21	Board	Partner Group Meetings Update	Follow up with NLC & get feedback from Erin and other school district staff connected	Helen	x	
Aug 30/21	Board	Board Pro-D Committee	Helen & Nicole to meet & create a Pro-D list to submit to BCSTA	Helen	x	
Sept 20/21	Board	Trustee Input	Helen to follow up w/ BCSTA & other sources re: PAC Trustee rep/parent conflict	Helen	x	
Oct 4/21	COTW	Facilities Review - FCI Update	Provide more detailed information in regards to the FCI report	Angela	x	
Nov 15/21	Board	COTW Business Arising	K-12 Sector Guidelines uploaded to website/Facebook - pre-amble ref to Ministry	Helen	x	
Nov 29/21	COTW	Operations Report	Violence Prevention Program information to Jan 10 COTW Meeting	Leah	Feb 7/22	
Dec 13/21	Board	Election of Board Officers	Bylaw 1/90 be brought to Policy Committee Mtg for review of wording (see minutes)	Leah		x
Dec 13/21	Board	Business Arising - HR Summary	Provide number of positions employed in each area, etc.	Angela		x
Dec 13/21	Board	Finance Update	Sick leave additional costs	Angela		Jan 24/22
Dec 13/21	Board	Policy Committee	Send Policy 7006, 2005 and 4018 out for Notice of Motion	Leah		Jan 24/22
Dec 13/21	Board	Correspondence	BCTF Funding Brief for 2022...find electronic version and send out to trustees	Helen	x	
Jan 10/22	COTW	Statement of Financial Disclosures	Trustees to complete by January 15, 2022	Leah		x
Completed						
Dec 13/21	Board	Election of Board Officers	Call Regular Special Board Meeting to elect Alt BCPSEA Rep	Helen		Dec 17/21

Clearview

Clearview

[illegible]



SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2021-2022

FOR BOARD APPROVAL

SCHOOL: HUDSON'S HOPE

Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) Description of Sports: (name of coach, chaperones & locations)
K-12 (Cruisin' Days).	January 22 nd . Additional dates between January and March.	Powder King	Charter Bus or School Bus	Chaperones: Derrek & Caroline Beam, Liza Rhymmer. Volunteer Parents for students under 12 years of age. Activities – Skiing/Snowboarding
7-12 Work Ethics Honour Roll	Feb 10 or 17	Powder King	Charter Bus or School Bus	Chaperones: Derrek & Caroline Beam, Liza Rhymmer, Brent Heiberg. Activities – Skiing/Snowboarding



Sharon Schell <sschell@prn.bc.ca>

H. Hope - Sup't approved

Fwd: Field Trip Approval

4 messages

January 22nd trip

Stephen Petrucci <spetrucchi@prn.bc.ca>
To: Sharon Schell <sschell@prn.bc.ca>

Mon, Jan 10, 2022 at 2:57 PM

----- Forwarded message -----

From: **Derrek Beam** <dbeam@prn.bc.ca>
Date: Mon, Jan 10, 2022 at 2:40 PM
Subject: Field Trip Approval
To: Stephen Petrucci <spetrucchi@prn.bc.ca>

Hi Stephen;

I'm not sure when the next board meeting is. I'd like to take folks on a trip to Powder King (they have a separate building for school groups only) on Saturday, Jan 22nd. I've attached the approval form that also includes other possible trips.

--

Derrek Beam
Principal,
Hudson's Hope School
School District #60 - Peace River North
Phone 250-783-9994
Fax 250-783-5465
"The greatest gift to give in this era is your time"

--

Dr. Stephen Petrucci
Superintendent/CEO
<https://togetherwelearn.prn.bc.ca/>
School District 60, Peace River North
10112-105 Ave
V1J 4S4
250 262 6017 (office)
<https://togetherwelearn.prn.bc.ca/>



Field Trips for Board Approval 2021-2022 HHESS.docx
297K

Sharon Schell <sschell@prn.bc.ca>
To: Stephen Petrucci <spetrucchi@prn.bc.ca>

Mon, Jan 10, 2022 at 3:09 PM

Good afternoon Stephen:

The Saturday, January 22nd Skiing/Snowboarding trip to Powder King will occur prior to the next Board Meeting on January 24th, so it will require your special approval.

The remainder will go for the Board as usual for their approval.

Thank you.

[Quoted text hidden]

* * * * *

Sharon Schell

Executive Assistant

Stephen Petrucci, EDD, Superintendent/CEO

Jarrod Bell, Director of Instruction

Wade Hart, Director of Instruction

Carleen Andrews, Director of Instruction

School District No. 60 (Peace River North)

(250) 262-6017 tel

(250) 262-6046 fax

* * * * *

Derrek Beam <dbeam@prn.bc.ca>
To: Sharon Schell <:sschell@prn.bc.ca>

Mon, Jan 10, 2022 at 3:09 PM

[Quoted text hidden]



Field Trips for Board Approval 2021-2022 HHESS.docx
297K

Stephen Petrucci <spetrucci@prn.bc.ca>
To: Sharon Schell <:sschell@prn.bc.ca>

Mon, Jan 10, 2022 at 3:16 PM

You bet - I let Derrek know that it was approved.

S

[Quoted text hidden]

SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2021-2022 FOR BOARD APPROVAL



SCHOOL: _____ NPSS

Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) Description of Sports: (name of coach, chaperones & locations)
Sr Girls/Sr Boys/Jr Boys	Jan 21-22	Prince George, BC	Bus	Game Days at PGSS (Boys) and Duchess Park (Girls) Coaches: Jaclyn McNicol, Ryan Galay, Ethyn Lang, Eugene Concepcion, EJ Concepcion, Teacher Sponsor: David Price Hotel is at the Sandman Hotel and Suites
Jr Girls	Jan 22	Dawson Creek, BC	Bus	Game Day against Dawson Creek Coach: Rebecca Kaye Leave at 9:30 back at 5pm
Sr Girls & Sr Boys	Jan 28-29	Prince George, BC	Bus	Games against Kelly Road Secondary Friday/Saturday Coaches: Jaclyn McNicol, Ryan Galay, Ethyn Lang Teacher Sponsor: David Price



Sharon Schell <sschell@prn.bc.ca>

Fwd: NPSS - Sports Amended List

1 message

Stephen Petrucci <spetrucci@prn.bc.ca>
To: Sharon Schell <sschell@prn.bc.ca>

Tue, Jan 18, 2022 at 2:10 PM

FYI - I let Chris know that I approved it.

S

----- Forwarded message -----

From: **Chris Nock** <cnock@prn.bc.ca>
Date: Tue, Jan 18, 2022 at 1:40 PM
Subject: NPSS - Sports Amended List
To: Stephen Petrucci <spetrucci@prn.bc.ca>

Hello Stephen,

We have adjusted our sports travel since we last submitted the list for board approval in December (updated list attached). Our Athletic Director has added individual games to the schedule to allow our teams some competition while tournaments are paused.

Our Jr. Girl's Basketball team has a game this weekend against DCSS in Dawson Creek. Can we please have your approval for this trip?

Thank you,
Chris

--
Christopher Nock
Vice-Principal
North Peace Secondary School
(250) 785-4429
npss.prn.bc.ca



--
Dr. Stephen Petrucci
Superintendent/CEO
<https://togetherwelearn.prn.bc.ca/>
School District 60, Peace River North
10112-105 Ave
V1J 4S4
250 262 6017 (office)
<https://togetherwelearn.prn.bc.ca/>



Northern BC Regional Science Fair 2022



This year the Northern BC Regional Science Fair will be held virtually, with projects posted to ProjectBoard, and judging done virtually. Information about registration will be sent later. We hope to be able to return to an in person fair in 2023.

Please note the following important dates and deadlines:

T-Shirt Logo Contest (Date changed)

Friday, Jan 21, 2022: Design must include the following:

- include the words "2022 Northern BC Regional Science Fair"
- have no more than 3 colours (black not included)
- be no larger than 8 ½ x 11"
- include your name, age, grade, school and home phone number on the back

Please scan and email to dplatzer@prn.bc.ca

School Registration (Date changed)

Wednesday, Jan 26, 2022: School registration form and \$5 per student is due. School Entry Schedule and Intent to Register forms are included in the email with this information

Step 1: Check the **School Entry Schedule** to determine the number of students your school is allocated to send to the Regional Science Fair. This may be a single student or pair of students with one project, but the combined total may not exceed your allocated number. I.e. If you are allocated 10 students and you have one pair project then you will be bringing 9 projects.

Step 2: Fill out the **Intent to Register Form** and mail it along with a cheque for the total of \$5 per student to the address below, OR contact your Board Office to submit through your school Budget Code (please also send the school intent to register for tracking purposes):

Jennie Copeland

SS 2 Site 26 Comp 19

Fort St John, B.C.

V1J 4M7

Make cheques payable to: **Northern British Columbia Regional Science Fair Foundation**

Registration Deadline

Thursday, March 10, 2022: Online registration of all projects must be completed. Either the sponsor teacher or the student registers the projects on the Microsoft Form (information to come). Registration will close at midnight, Thursday, March 10, 2022. Late entries will **NOT** be accepted.

Signature Page Deadline

Wednesday, March 16: Signature Page Due

At the end of the online registration, print out the signature page for each student. This page needs to be signed by the parents, the student and the sponsor teacher. Please make sure to check the media release box.

ProjectBoard Project Deadline

Thursday, March 31, 2022: Project setup on ProjectBoard Due

Access to the setup of the student's project on ProjectBoard will be closed as of midnight on Thursday, March 31, 2022. This allows for the committee to set up the schedule for judging times, etc.

Judging Week

Tuesday, April 5 - Friday, April 8, 2022: Project judging week

The projects of those students in Grade 7-12 will be scheduled for judging on Tuesday, April 5. The projects of those students in Grade 4-6 will be scheduled for judging between Wednesday, April 6 and Friday, April 8, 2022. Schedules will be sent to sponsor teachers once the scheduling is completed.

Scan and Email the completed forms to:

Email~ northern.bc@youthscience.ca

Please note that this is a different email than the one you received this information from. Thank you!



The Board of Education
OPERATING BUDGET CONSULTATION 2022/2023
School District #60 (Peace River North)
SPRING 2022

January & February	<ul style="list-style-type: none"> • Consult with Pat & Carleen on Strategies to meet with Indigenous Bands
March 14 (Monday)	<ul style="list-style-type: none"> • Minister announces School District preliminary funding levels (<i>School Act 106.3</i>)
April 6 (Wednesday) 9:00 – 11:00 a.m.	<ul style="list-style-type: none"> • Senior Admin Team Meeting (Ops Meeting) <ul style="list-style-type: none"> ○ District budget Information review
April 12 (Tuesday) 8:00 – 11:00 a.m.	<ul style="list-style-type: none"> • District Leadership Team Meeting (DLTM) <ul style="list-style-type: none"> ○ Elementary & Secondary Budget Presentation
April 25 (Monday) 5:00 p.m.	<ul style="list-style-type: none"> • IN-CAMERA BOARD MEETING <ul style="list-style-type: none"> ○ Budget update and discussion
April 1-29	<ul style="list-style-type: none"> • Consult with Indigenous Bands and Metis Group
April 26 (Tuesday)	<ul style="list-style-type: none"> • Present at SUPAC Meeting
May 2 (Monday) 2:00 – 4:00 p.m. District Board Office	<ul style="list-style-type: none"> • Partner Group Information/Discussion <ul style="list-style-type: none"> ○ Budget update and information – PRNTA, CUPE, Exempt Rep, NPAA Rep, Senior Management ○ COTW Regular Meeting Agenda ○ Memo invitations (incl. Zoom link)
May 3 (Tuesday) Evening (Time 7:00?) District Board Office	<ul style="list-style-type: none"> • Public Meeting <ul style="list-style-type: none"> ○ Public ○ Online public survey ○ Invitations (memo – incl. Zoom link) ○ Advertisement (Website, Twitter, Facebook) – Jarrod ○ Livestream
May 4 (Wednesday) 9:00 – 11:00 a.m.	<ul style="list-style-type: none"> • Senior Admin Team Meeting (Ops Meeting) <ul style="list-style-type: none"> ○ District Budget information reviewed
May 24 (Monday) 5:00 p.m.	<ul style="list-style-type: none"> • IN-CAMERA BOARD MEETING <ul style="list-style-type: none"> ○ Budget update and discussion • REGULAR BOARD MEETING <ul style="list-style-type: none"> ○ Adopt Preliminary Budget (Section 113)

SD 60 Operating Financial Report - July 1 2021 to December 31, 2021

Operating Revenue	Actual	Annual Budget	% of budget received	# of Months	Explanations
Ministry of Education Grants	\$ 28,197,397	\$ 70,177,770	40.2%	12	On track as MOE transfers are lower in July & Aug
Provincial Grants - School Age Therapy	\$ 79,303	\$ 117,415	67.5%	12	Budget is low, contract is 139K actual on track
Offshore Tuition	\$ 210,081	\$ 600,000	35.0%	10	Slightly lower than the expected due to funds still coming in, and additional students coming for second semester that is not yet recognized
Alberta Students, DL, 3rd Pary Billings	\$ -	\$ -	0.0%	10	AB Student revenue received in winter/spring; did not budget for it, as were under the understanding that were not funded for it.
LEA Revenue	\$ 549,090				LEA Revenue
Miscellaneous Revenue	\$ 443,457	\$ 224,595	197.4%	12	This includes Apple Schools Funding, ITA, Shoulder Tapper, and other Miscellaneous funds that come into the District
Rentals	\$ 43,163	\$ 85,794	50.3%	12	Includes Daycare Rental as well as Teacherage Rentals
Interest	\$ 37,043	\$ 120,000	30.9%	12	Interest Income currently on track, but may decline as reserves become exhausted
Total Operating Revenue Before LEA Adjustment	\$ 29,559,534	\$71,325,574	41.4%		
LEA Revenue	-\$ 549,090				LEA Revenue is taken by the Ministry of Education In June. The Funding is included In our regular operation payments
Total Operating Revenue	\$ 29,010,444	\$71,755,963	40.4%		

Operating Expense	Actual	Annual Budget	% of budget expended	# of Months	Explanations
Salaries					
Teachers	10,526,759	25,828,518	40.8%	10	On Track as should be approx 40% YTD
Principals and Vice-Principals	2,530,278	5,564,310	45.5%	12	Lower than expected should be approx 50% YTD
Educational Assistants	1,793,715	4,227,825	42.4%	10	On Track as should be approx 40% YTD
Support Staff	3,409,345	8,451,711	40.3%	10	On Track as should be approx 40% YTD
Other Professionals	873,619	1,755,552	49.8%	12	On Track as should be approx 50% YTD
Substitutes (TOC's)	871,424	1,619,541	53.8%	10	Higher than expected should be approx 40% YTD;
	20,005,140	47,447,457	42.2%		
Total Salaries	4,240,462	11,610,259	36.5%		
Employee Benefits	\$24,245,602	\$59,057,716	41.1%		
Total Salaries and Benefits					
Services and Supplies	3,955,997	11,567,858	34.2%	12	Not evenly distributed throughout year
Total Operating Expenses	\$28,201,599	\$70,625,574	39.9%		
Capital Purchases from Operating	\$240,000	\$700,000	34.3%	12	Purchases vary through year
Operating Net Revenue (Expense)	\$ 568,845	\$0			
Application of Reserves		\$0			
Balanced		\$0			

Notes to SD60 Operating Financial Report:

In July and August, our Ministry revenue is reduced but operating expenses are spread over 12 months and not 10 months. Generally, the first few months record a loss until the 1701 count updates the Ministry transfers. At the end of December, we should be around 40% of revenue and expense.

Note the higher than average substitute costs: This reflects TOC's and casuals being used heavily due to sickness, or training during start up.

The Updated funding will be adjusted throughout the year to reflect enrollment and will be incremental in nature

We will be able to update the numbers for the January 2021 Board Update to reflect the Amended Budget numbers and get a more accurate picture.



School District No. 60

PEACE RIVER NORTH

10112 - 105 Avenue, Fort St. John, British Columbia V1J 4S4 Phone: (250) 262-6000 Fax: (250) 262-6048
OFFICE OF THE SECRETARY-TREASURER

DISTRICT ADMINISTRATION OFFICE

December 20, 2021

School District Financial Reporting Branch
Resource Management Division
Ministry of Education
5th Floor, 620 Superior Street
Victoria, BC V8V 1V2

VIA COURIER

Attention: Mr. Ian Aaron, Director

Dear Mr. Aaron:

RE: 2020-2021 Statement of Financial Information (SOFI)

In accordance with Ministry instructions, we enclose the Statement of Financial Information for School District #60 (Peace River North) for the fiscal year ended June 30, 2021.

Yours truly,

THE BOARD OF EDUCATION
School District No. 60
(Peace River North)

Angela Telford
Secretary-Treasurer

AT:lr

Encl.

cc. Brandy Longley, Accounting Manager

File: 23.2
0.6

BOARD OF EDUCATION

Helen Gilbert – Board Chair Madeleine Lehmann – Vice Chair Ida Campbell
Erin Evans Nicole Gilliss David Scott-Moncrieff Bill Snow

**School District
Statement of Financial Information (SOFI)**

School District No. 60 (Peace River North)

Fiscal Year Ended June 30, 2021

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Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Audited Financial Statements
5. Schedule of Debt
6. Schedule of Guarantee and Indemnity Agreements
7. Schedule of Remuneration and Expenses including:
 - Statement of Severance Agreements
 - ✱▪ Reconciliation or explanation of differences to Audited Financial Statements
8. Schedule of Payments for the Provision of Goods and Services including:
 - Reconciliation or explanation of differences to Audited Financial Statements

Statement of Financial Information for Year Ended June 30,2021

Financial Information Act-Submission Checklist

	<i>Due Date</i>
a) <input checked="" type="checkbox"/> A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) <input checked="" type="checkbox"/> An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) <input checked="" type="checkbox"/> A schedule of debts (audited financial statements).	<i>September 30</i>
d) <input checked="" type="checkbox"/> A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
<input checked="" type="checkbox"/> i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
<input checked="" type="checkbox"/> ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
<input checked="" type="checkbox"/> iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) <input checked="" type="checkbox"/> An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) <input checked="" type="checkbox"/> Approval of Statement of Financial Information.	<i>December 31</i>
h) <input checked="" type="checkbox"/> A management report approved by the Chief Financial Officer	<i>December 31</i>

School District Number & Name: **School District #60 (Peace River North)**

**School District
Statement of Financial Information (SOFI)**

School District No. 60 (Peace River North)

Fiscal Year Ended June 30, 2021

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.


The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District



Stephen Petrucci (Superintendent)

Date:



Angela Telford (Secretary Treasurer)

Date:

Dec. 20/2021

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9



Ministry
of Education

SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

SCHOOL DISTRICT NUMBER	NAME OF SCHOOL DISTRICT	YEAR
60	Peace River North	2020/21
OFFICE LOCATION(S)	TELEPHONE NUMBER	
10112 - 105 Avenue	250-262-6000	
MAILING ADDRESS		
Same as Above		
CITY	PROVINCE	POSTAL CODE
Fort St. John	BC	V1J 5S4
NAME OF SUPERINTENDENT	TELEPHONE NUMBER	
Stephen Petrucci	250-262-6000	
NAME OF SECRETARY TREASURER	TELEPHONE NUMBER	
Angela Telford	250-262-6000	

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended
June 30, 2021

for School District No. 60 as required under Section 2 of the Financial Information Act.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
	Dec. 20/2021
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
	Dec. 20/2021
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED
	Dec. 20/21

Audited Financial Statements of

School District No. 60 (Peace River North)

And Independent Auditors' Report thereon

June 30, 2021

School District No. 60 (Peace River North)

June 30, 2021

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School District No. 60 (Peace River North)

MANAGEMENT REPORT

Version: 7895-7149-5167

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 60 (Peace River North) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.


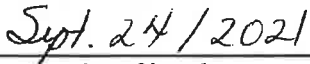
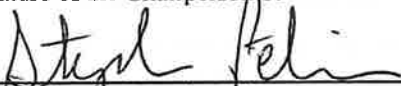
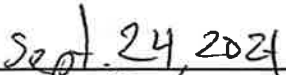
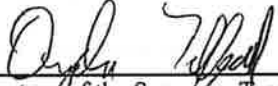
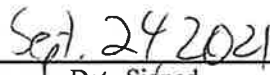
The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 60 (Peace River North) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 60 (Peace River North) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 60 (Peace River North)

	
Signature of the Chairperson of the Board of Education	Date Signed
	
Signature of the Superintendent	Date Signed
	
Signature of the Secretary Treasurer	Date Signed



KPMG LLP
177 Victoria Street, Suite 400
Prince George BC V2L 5R8
Canada
Telephone (250) 563-7151
Fax (250) 563-5693

INDEPENDENT AUDITORS' REPORT

To the Board of Education of the School District No. 60 (Peace River North)
To the Minister of Education, Province of British Columbia

Opinion

We have audited the financial statements of School District No. 60 (Peace River North) (the Entity), which comprise:

- the statement of financial position as at June 30, 2021
- the statement of operations for the year then ended
- the statement of changes in net financial assets (debt) for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Emphasis of Matter – Financial Reporting Framework

We draw attention to note 2 to the financial statements which describes the applicable financial reporting framework and the significant differences between the financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

Other Information

Management is responsible for the other information. Other information comprises:

- Unaudited Schedules 1-4 attached to the audited financial statements

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget and Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.



Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP' with a horizontal line underneath.

Chartered Professional Accountants

Prince George, Canada
September 21, 2021

School District No. 60 (Peace River North)


Statement 1

Statement of Financial Position

As at June 30, 2021

	2021 Actual \$	2020 Actual \$
Financial Assets		
Cash and Cash Equivalents	15,773,723	13,133,917
Accounts Receivable		
Due from Province - Ministry of Education	-	2,752,634
Other (Note 4)	599,296	1,111,428
Inventories for Resale	116,477	116,477
Total Financial Assets	16,489,496	17,114,456
Liabilities		
Accounts Payable and Accrued Liabilities		
Due to Province - Ministry of Education	926,738	-
Other (Note 5)	7,552,570	9,489,122
Unearned Revenue (Note 6)	399,971	61,900
Deferred Revenue (Note 7)	3,146,947	2,510,962
Deferred Capital Revenue (Note 8)	111,474,121	108,218,075
Employee Future Benefits (Note 9)	909,437	676,415
Total Liabilities	124,409,784	120,956,474
Net Debt	(107,920,288)	(103,842,018)
Non-Financial Assets		
Tangible Capital Assets (Note 10)	139,790,603	133,871,841
Prepaid Expenses	392,341	182,374
Total Non-Financial Assets	140,182,944	134,054,215
Accumulated Surplus (Deficit)	32,262,656	30,212,197

Approved by the Board


Signature of the Chairperson of the Board of EducationSept. 24 / 2021
Date Signed
Signature of the SuperintendentSept. 24, 2021
Date Signed
Signature of the Secretary TreasurerSept. 24, 2021
Date Signed

School District No. 60 (Peace River North)

Statement 2

Statement of Operations

Year Ended June 30, 2021

	2021 Budget	2021 Actual	2020 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	77,055,526	77,061,309	73,498,962
Other	84,400	182,928	125,274
Federal Grants	242,752	239,207	214,503
Tuition	246,165	414,210	608,753
Other Revenue	2,971,093	2,940,089	2,285,572
Rentals and Leases	85,794	101,321	149,004
Investment Income	120,000	129,615	235,433
Amortization of Deferred Capital Revenue	3,418,006	3,418,006	3,277,183
Total Revenue	84,223,736	84,486,685	80,394,684
Expenses			
Instruction	63,660,220	62,561,125	61,157,607
District Administration	2,632,723	2,123,075	2,405,638
Operations and Maintenance	14,101,318	13,208,237	12,668,127
Transportation and Housing	4,495,532	4,543,789	4,409,618
Total Expense	84,889,793	82,436,226	80,640,990
Surplus (Deficit) for the year	(666,057)	2,050,459	(246,306)
Accumulated Surplus (Deficit) from Operations, beginning of year		30,212,197	30,458,503
Accumulated Surplus (Deficit) from Operations, end of year		32,262,656	30,212,197

School District No. 60 (Peace River North)

Statement 4

Statement of Changes in Net Debt

Year Ended June 30, 2021

	2021 Budget \$	2021 Actual \$	2020 Actual \$
Surplus (Deficit) for the year	<u>(666,057)</u>	<u>2,050,459</u>	<u>(246,306)</u>
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(7,205,815)	(10,504,190)	(24,312,196)
Amortization of Tangible Capital Assets	4,585,428	4,585,428	4,352,139
Total Effect of change in Tangible Capital Assets	<u>(2,620,387)</u>	<u>(5,918,762)</u>	<u>(19,960,057)</u>
Acquisition of Prepaid Expenses		(392,341)	(182,374)
Use of Prepaid Expenses		182,374	153,824
Total Effect of change in Other Non-Financial Assets	<u>-</u>	<u>(209,967)</u>	<u>(28,550)</u>
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>(3,286,444)</u>	<u>(4,078,270)</u>	<u>(20,234,913)</u>
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		<u>(4,078,270)</u>	<u>(20,234,913)</u>
Net Debt, beginning of year		<u>(103,842,018)</u>	<u>(83,607,105)</u>
Net Debt, end of year		<u><u>(107,920,288)</u></u>	<u><u>(103,842,018)</u></u>

School District No. 60 (Peace River North)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2021

	2021 Actual	2020 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	2,050,459	(246,306)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	3,264,765	(2,554,582)
Inventories for Resale	-	(230)
Prepaid Expenses	(209,967)	(28,550)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(1,009,813)	949,439
Unearned Revenue	338,071	(82,767)
Deferred Revenue	635,985	(17,819)
Employee Future Benefits	233,022	206,946
Amortization of Tangible Capital Assets	4,585,428	4,352,139
Amortization of Deferred Capital Revenue	(3,418,006)	(3,277,183)
Total Operating Transactions	6,469,944	(698,913)
Capital Transactions		
Tangible Capital Assets Purchased	(9,611,381)	(4,237,348)
Tangible Capital Assets -WIP Purchased	(892,809)	(20,074,848)
Total Capital Transactions	(10,504,190)	(24,312,196)
Financing Transactions		
Capital Revenue Received	6,674,052	21,643,775
Total Financing Transactions	6,674,052	21,643,775
Net Increase (Decrease) in Cash and Cash Equivalents	2,639,806	(3,367,334)
Cash and Cash Equivalents, beginning of year	13,133,917	16,501,251
Cash and Cash Equivalents, end of year	15,773,723	13,133,917
Cash and Cash Equivalents, end of year, is made up of:		
Cash	15,773,723	13,133,917
	15,773,723	13,133,917

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 1 AUTHORITY AND PURPOSE

The School District, established on April 12th, 1946 operates under authority of the School Act of British Columbia as a corporation under the name of "The Board of Education of School District No. 60 (Peace River North)", and operates as "School District No. 60 (Peace River North)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 60 (Peace River North) is exempt from federal and provincial corporate income taxes.

NOTE 2 COVID RISK MANAGEMENT

The COVID-19 outbreak was declared a pandemic by the World Health Organization in March 2020 and has had a significant financial, market and social dislocating impact worldwide. Students returned to in class instruction September 2020. The ongoing impact of the pandemic presents uncertainty over future cash flows, may have a significant impact on the future operations including decreases in revenue, impairment of receivables, reduction in investment income and delays in completing capital project work. As the situation is dynamic and the ultimate duration and magnitude of the impacts are not know, and estimate of the future financial effect on the District is not practicable at this time.

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These consolidated financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia*. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except in regard to the accounting for government transfers as set out in Notes 2(f), 2(g) and 2(m).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in notes 2(f), 2(g) and 2(m), Section 23.1 of the *Budget Transparency and Accountability Act* and its related regulations require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense.

As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)

a) **Basis of Accounting (cont'd)**

- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

The impact of this difference on the financial statements of the School District is as follows:

Year-ended June 30, 2020 – decrease in annual surplus by \$820,528

June 30, 2020 – increase in accumulated surplus and decrease in deferred contributions by \$105,652,137

Year-ended June 30, 2021 – increases in annual surplus by \$2,050,459

June 30, 2021 – increase in accumulated surplus and decrease in deferred contributions by \$111,474,121

b) **Cash and Cash Equivalents**

Cash and cash equivalents include cash and highly liquid securities that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) **Accounts Receivable**

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) **Inventories for Resale**

Inventories for resale include properties and are measured at lower of cost and net realizable value. Cost includes all costs incurred to get the properties ready for sale. Net realizable value is the expected selling price in the ordinary course of business.

e) **Unearned Revenue**

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)

f) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (r).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See note 2 (a) for the impact of this policy on these financial statements.

g) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARS�) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2019 and projected to March 31, 2022. The next valuation will be performed at March 31, 2022 for use at June 30, 2022. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)

h) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

i) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Tangible Capital Assets (cont'd)

- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

k) Prepaid Expenses

Prepaid insurance, annual software licenses, subscriptions, membership fees and travel expenses are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

l) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated reserve for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Notes 11 – Inter-fund Transfers and Note 16 – Accumulated Reserve).

m) Revenue Recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

m) Revenue Recognition (cont'd)

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See note 2(a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

n) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed. Interest expense includes *(amend for District specifics)*.

Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Assistant Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)

n) Expenditures (cont'd)

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.
- instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

o) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)

o) Financial Instruments (cont'd)

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of re-measurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of re-measurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

p) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the consolidated financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

q) Future Changes in Accounting Policies

PS 3280 Asset Retirement Obligations issued August 2018 establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective July 1, 2022. A liability will be recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value,

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

p) Future Changes in Accounting Policies (cont'd)

determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

A modified retroactive application has been recommended by Government. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

PS 3400 Revenue issued November 2018 establishes standards on how to account for and report on revenue and is effective July 1, 2023. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when (or as) the school district satisfies a performance obligation by providing the promised goods or services to a payor.

Revenue from transactions with no performance obligations should be recognized when a school district:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

This standard may be applied retroactively or prospectively. Management is in the process of assessing the impact of adopting this standard on the School District's financial results

NOTE 4 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	June 30, 2021	June 30, 2020
Due from Federal Government	\$223,296	\$ 450,422
Other	474,892	746,673
Allowance for Doubtful Accounts	(98,892)	(85,667)
	<u>\$599,296</u>	<u>\$1,111,428</u>

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 5 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER

	June 30, 2021	June 30, 2020
Trade payables	\$2,311,945	\$4,395,732
Salaries and benefits payable	4,337,444	4,574,078
Accrued vacation pay	593,174	479,169
Other	310,007	40,143
	<u>\$7,552,570</u>	<u>\$ 9,489,122</u>

NOTE 6 UNEARNED REVENUE

	June 30, 2021	June 30, 2020
Balance, beginning of year	\$61,900	\$ 144,667
Changes for the year:		
Increase:		
Tuition fees	399,971	61,900
Decrease:		
Tuition fees	61,900	144,667
Net changes for the year	388,071	(82,767)
Balance, end of year	<u>399,971</u>	<u>\$61,900</u>

NOTE 7 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled. Detailed information about the changes in deferred revenue is included in Schedule 3A.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 7 DEFERRED REVENUE (Continued)

	June 30, 2021	June 30, 2020
Balance, beginning of year	\$2,510,962	\$2,528,781
Add: Restricted Grants		
Provincial Grants – Ministry of Education	9,601,457	6,496,633
Provincial Grants – Other	-	-
Federal Grants	238,295	200,430
Other	2,031,722	2,039,005
Less:		
Recovery of Funds	-	(64,792)
	<u>11,871,474</u>	<u>8,671,276</u>
Less:		
Amount allocated to revenue	11,235,489	8,689,095
	<u>635,985</u>	<u>(17,819)</u>
Net changes for the year	635,985	(17,819)
Balance, end of year	<u>\$3,146,947</u>	<u>\$2,510,962</u>

NOTE 8 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired. Detailed information about the changes in deferred capital revenue is included in Schedules 4C and 4D.

	June 30, 2021	June 30, 2020
Deferred Capital Revenue		
Deferred Capital Revenue, beginning of year	\$77,324,814	\$78,145,342
Changes for the Year:		
Increase:		
Transferred from Deferred Revenue – Capital Additions	6,017,819	2,456,655
Transferred from Work in Progress	30,194,314	-
	<u>36,212,133</u>	<u>2,456,655</u>
Decrease:		
Amortization of Deferred Capital Contributions	3,418,006	3,277,183
	<u>32,794,127</u>	<u>(820,528)</u>
Net changes for the year	32,794,127	(820,528)
Deferred Capital Revenue, end of year	<u>\$110,118,941</u>	<u>\$77,324,814</u>

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 8 DEFERRED CAPITAL REVENUE (continued)

	June 30, 2021	June 30, 2020
Work in Progress, Beginning of Year	\$30,194,314	\$10,119,466
Changes for the Year:		
Increase:		
Transferred from Deferred Revenue – Work in Progress	892,809	20,074,848
Decrease:		
Transferred to Deferred Capital Revenue	(30,194,314)	-
Net changes for the year	<u>(29,301,505)</u>	<u>20,074,848</u>
	<u>\$892,809</u>	<u>\$30,194,314</u>
Total Deferred Capital Revenue before Unspent Deferred Capital Revenue	<u>\$111,011,750</u>	<u>\$107,519,128</u>
Changes in Unspent Deferred Capital		
Balance, beginning of year	<u>698,947</u>	<u>\$1,586,675</u>
Changes for the Year:		
Increase:		
Provincial Grants – Ministry of Education	5,132,961	21,445,664
Provincial Grants – Other	1,477,107	185,126
Other	63,984	12,985
	<u>6,674,052</u>	<u>21,643,775</u>
Decrease:		
Transferred to DCR – Capital Additions	6,017,819	2,456,655
Transferred to DCR – Work in Progress	892,809	20,074,848
Transferred to Revenue – Site Purchases		
	<u>6,910,628</u>	<u>22,531,503</u>
Net changes for the year	<u>(236,576)</u>	<u>(887,728)</u>
Balance, end of year	<u>\$462,371</u>	<u>\$698,947</u>
Total Deferred Capital Revenue, end of year	<u>\$111,474,121</u>	<u>\$108,218,075</u>

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 9 EMPLOYEE FUTURE BENEFITS

	June 30, 2021	June 30, 2020
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	1,381,126	1,217,169
Service Cost	167,519	156,916
Interest Cost	34,253	33,529
Benefit Payments	(51,930)	(65,127)
Actuarial (Gain) Loss	(44,029)	38,639
Accrued Benefit Obligation – March 31	<u>1,486,939</u>	<u>1,381,126</u>
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	1,486,939	1,381,126
Market Value of Plan Assets - March 31	<u>-</u>	<u>-</u>
Funded Status - Surplus (Deficit)	(1,381,126)	(1,217,169)
Employer Contributions After Measurement Date	-	-
Benefits Expense After Measurement Date	(51,346)	(50,443)
Unamortized Net Actuarial (Gain) Loss	<u>628,847</u>	<u>755,154</u>
Accrued Benefit Asset (Liability) - June 30	<u>(909,437)</u>	<u>(676,415)</u>
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability (Asset) - July 1	676,415	469,470
Net Expense for Fiscal Year	284,952	272,073
Employer Contributions	(51,930)	(65,127)
Accrued Benefit Liability (Asset) - June 30	<u>909,437</u>	<u>676,415</u>
Components of Net Benefit Expense		
Service Cost	166,855	159,567
Interest Cost	35,820	33,710
Amortization of Net Actuarial (Gain)/Loss	<u>82,277</u>	<u>78,796</u>
Net Benefit Expense (Income)	<u>284,952</u>	<u>272,073</u>

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 9 EMPLOYEE FUTURE BENEFITS (continued)

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	June 30, 2021	June 30, 2020
Assumptions		
Discount Rate - April 1	2.25%	2.50%
Discount Rate - March 31	2.50%	2.25%
Long Term Salary Growth - April 1	2.50%	2.50%
Long Term Salary Growth - March 31	2.50%	2.50%
EARSL - March 31	11.1	11.1

NOTE 10 TANGIBLE CAPITAL ASSETS

Net Book Value:

	Net Book Value 2021	Net Book Value 2020
Sites	\$13,019,087	\$13,019,087
Buildings	116,523,893	82,683,997
Buildings – work in progress	180,353	29,875,257
Furniture & Equipment	4,109,413	2,801,549
Furniture & Equipment – work in progress	712,456	131,497
Vehicles	3,628,040	4,053,647
Computer Software	51,172	88,845
Computer Hardware	1,566,189	1,030,402
Computer Hardware – work in progress	-	187,560
Total	\$139,790,603	\$133,871,841

June 30, 2021

Cost:	Balance at June 30, 2020	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2021
Sites	\$13,019,087	\$ -	\$ -	\$ -	\$13,019,087
Buildings	141,817,897	36,914,757	-	-	178,732,654
Buildings – work in progress	29,875,257	180,353	-	(29,875,257)	180,353
Furniture & Equipment	4,077,801	1,715,644	(74,174)	-	5,719,271
Furniture & Equip - work in progress	131,497	712,456	-	(131,497)	712,456
Vehicles	7,093,460	283,739	(694,352)	-	6,682,847
Computer Software	188,367	-	(85,631)	-	102,736
Computer Hardware	1,778,841	891,555	(243,480)	-	2,426,916
Computer Hardware – work in progress	187,560	-	-	(187,560)	-
Total	\$198,169,767	40,698,504	\$(1,097,637)	\$(30,194,314)	207,576,320

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 10 TANGIBLE CAPITAL ASSETS (Continued)

Buildings – work in progress having a value of \$180,353 have not been amortized. Amortization of these assets will commence when the asset is put into service.

Furniture & Equipment – work in progress having a value of \$712,456 have not been amortized. Amortization of these assets will commence when the asset is put into service.

Accumulated Amortization:	Balance at June 30, 2020	Additions	Disposals	Balance at June 30, 2021
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	59,133,900	3,074,861	-	62,208,761
Furniture & Equipment	1,276,252	407,780	(74,174)	1,609,858
Vehicles	3,039,813	709,346	(694,352)	3,054,807
Computer Software	99,522	37,673	(85,631)	51,564
Computer Hardware	748,439	355,768	(243,480)	860,727
Total	\$64,297,926	\$4,585,428	\$(1,097,637)	\$67,785,717

June 30, 2020

Cost:	Balance at June 30, 2019	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2020
Sites	\$13,019,087	\$ -	\$ -	\$ -	\$13,019,087
Buildings	139,826,340	1,991,557	-	-	141,817,897
Buildings – work in progress	10,119,412	19,755,845	-	-	29,875,257
Furniture & Equipment	3,538,399	619,324	(79,922)	-	4,077,801
Furniture & Equip - work in progress	54	131,443	-	-	131,497
Vehicles	5,810,917	1,344,111	(61,568)	-	7,093,460
Computer Software	198,991	20,001	(30,625)	-	188,367
Computer Hardware	1,692,480	262,355	(175,994)	-	1,778,841
Computer Hardware – work in progress	-	187,560	-	-	187,560
Total	\$157,573,079	\$24,312,196	\$(348,109)	\$ -	\$198,169,767

Buildings – work in progress having a value of \$29,875,257 have not been amortized. Amortization of these assets will commence when the asset is put into service.

Furniture & Equipment – work in progress having a value of \$131,497 have not been amortized. Amortization of these assets will commence when the asset is put into service.

Computer Hardware – work in progress having a value of \$187,560 have not been amortized. Amortization of these assets will commence when the asset is put into service.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

June 30, 2020

Accumulated Amortization:	Balance at June 30, 2019	Additions	Disposals	Balance at June 30, 2020
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	56,094,987	3,038,913	-	59,133,900
Furniture & Equipment	1,002,334	353,840	(79,922)	1,276,252
Vehicles	2,520,289	581,092	(61,568)	3,039,813
Computer Software	90,349	39,798	(30,625)	99,522
Computer Hardware	585,937	338,496	(175,994)	748,439
Total	\$60,293,896	\$ 4,352,139	\$(348,109)	\$64,297,926

NOTE 11 EMPLOYEE PENSION PLANS

The school district and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2020, the Teachers' Pension Plan has more than 48,500 active members and more than 39,100 retired members. As of December 31, 2020, the Municipal Pension Plan has about 213,111 active members, 106,058 retired members and 45,316 inactive members.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2017, indicated a \$1,656 million surplus for basic pension benefits on a going concern basis. As a result of the 2017 basic account actuarial valuation surplus, plan enhancements and contribution rate adjustments were made; the remaining \$644 million surplus was transferred to the rate stabilization account.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis or \$663 excluding previously scheduled amortization (2015: \$2,224 of which \$1,927 was transferred to the rate stabilization account). As a result the 2018 actuarial valuation surplus, the amortization was eliminated, except for a limited group whose members continue to pay amortization of 0.23% of pay until the end of 2024. Interest is added to the rate stabilization account at the smoothed investment

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 11 EMPLOYEE PENSION PLANS (Continued)

return rate, subject to a maximum rate stabilization account balance of \$2,500.

School District 60 (Peace River North) paid \$5,328,178 (2020 - \$5,000,685) for employer contributions to these plans in the year ended June 30, 2021.

The next valuation for the Teachers' Pension Plan will be as at December 31, 2020, with results available in 2021. The next valuation for the Municipal Pension Plan will be as at December 31, 2021, with results available in fall 2022.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

NOTE 12 INTERFUND TRANSFERS

Inter-fund transfers between the operating, special purpose and capital funds for the year ended June 30, 2021, were as follows:

- \$2,861,182 transferred from the operating fund to the capital fund for capital asset purchases.
- \$732,380 transferred from the special purpose fund to the capital fund for capital asset purchases.

NOTE 13 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

NOTE 14 BUDGET FIGURES

Amended budget figures presented in the financial statements are not audited. They were approved by the Board through the adoption of an amended annual budget on February 23, 2021. Reconciliation to the annual budget approved by the Board on June 22, 2020 is presented below:

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 14 BUDGET FIGURES (Continued)

	2020/21 Original Annual Budget	Amendments	2020/21 Amended Annual Budget
Revenues			
Provincial Grants			
Ministry of Education Grants	75,670,321	1,385,205	77,055,526
Other	97,708	(13,308)	84,400
Federal Grants	288,112	(45,360)	242,752
Tuition	324,000	(77,835)	246,165
Other Revenue	1,899,768	1,071,325	2,971,093
Rentals and Leases	58,057	27,737	85,794
Investment Income	120,000	-	120,000
Amortization of Deferred Capital Revenue	3,133,992	284,014	3,418,006
	\$81,591,958	\$2,631,778	\$84,223,736
Expenses			
Instruction	62,598,556	1,061,664	63,660,220
District Administration	2,629,336	3,387	2,632,723
Operations and Maintenance	13,036,628	1,064,690	14,101,318
Transportation and Housing	4,382,222	113,310	4,495,532
	\$82,646,742	\$2,243,051	\$84,889,793
Budget Surplus (Deficit), for the year	1,054,784	(1,720,841)	(666,057)
Budgeted Allocation (Retirement) of Surplus (Deficit)	164,703	2,100,946	2,265,649
Budget Surplus (Deficit), for the year	(890,081)	2,489,673	1,599,592
Budgeted Surplus (Deficit), for the year comprised of:			
Operating Fund Surplus (Deficit)	-	-	393,600
Special Purpose Fund Surplus (Deficit)	-	-	-
Capital Fund Surplus (Deficit)	(890,081)	2,096,073	1,205,992
Budgeted Surplus (Deficit), for the year	(890,081)	2,489,673	1,599,592

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 15 ASSET RETIREMENT OBLIGATION

Legal liabilities may exist for the removal or disposal of asbestos in schools that will undergo major renovations or demolition. The liability will be recognized in the period in which a reasonable estimate of fair value can be made. As at June 30, 2021, the liability is not reasonably determinable.

NOTE 16 EXPENSE BY OBJECT

	2021	2020
Salaries and benefits	\$56,933,813	\$ 57,597,780
Services and supplies	10,413,876	10,096,919
Amortization	4,585,428	4,352,139
	<u>\$71,933,117</u>	<u>\$ 72,046,838</u>

NOTE 17 ACCUMULATED RESERVE

Operating Fund:

Internally Restricted (appropriated) by Board for:

Budgeted Allocation of Reserve Carried Forward	\$ 330,360	
Contingency Reserve	1,757,442	
Education Initiatives	226,000	
Construction Project	800,000	
Planned Projects & Staffing Contingencies	370,000	
Subtotal Internally Restricted		<u>3,483,802</u>

Unrestricted Operating Surplus (Deficit)

Total Operating Fund Reserve:		<u>\$3,483,802</u>
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Capital Fund:

Invested in Tangible Capital Assets	<u>\$28,778,854</u>	
Local Capital Reserve		
Total Capital Fund Reserve:		<u>\$28,778,854</u>
Accumulated Reserve		<u>\$32,262,656</u>

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

NOTE 18 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 19 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions.

b) Market risk :

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its investments. It is management's opinion that the School District is not exposed to significant interest rate risk.

c) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

SCHOOL DISTRICT. 60 (PEACE RIVER NORTH)
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2021

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

School District No. 60 (Peace River North)

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2021

	Operating Fund	Special Purpose Fund	Capital Fund	2021 Actual	2020 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,859,483		26,352,714	30,212,197	30,458,503
Changes for the year					
Surplus (Deficit) for the year	2,485,501	732,380	(1,167,422)	2,050,459	(246,306)
Interfund Transfers					
Tangible Capital Assets Purchased	(2,861,182)	(732,380)	3,593,562	-	
Net Changes for the year	(375,681)	-	2,426,140	2,050,459	(246,306)
Accumulated Surplus (Deficit), end of year - Statement 2	3,483,802	-	28,778,854	32,262,656	30,212,197

School District No. 60 (Peace River North)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2021

	2021 Budget \$	2021 Actual \$	2020 Actual \$
Revenues			
Provincial Grants			
Ministry of Education	67,252,176	67,690,652	67,162,059
Other	84,400	182,928	125,274
Tuition	246,165	414,210	608,753
Other Revenue	1,249,697	1,314,464	147,883
Rentals and Leases	85,794	101,321	149,004
Investment Income	120,000	129,615	235,433
Total Revenue	69,038,232	69,833,190	68,428,406
Expenses			
Instruction	52,692,354	52,342,250	52,728,826
District Administration	2,632,723	2,123,075	2,405,638
Operations and Maintenance	9,759,696	9,162,474	8,744,409
Transportation and Housing	3,752,654	3,719,890	3,815,826
Total Expense	68,837,427	67,347,689	67,694,699
Operating Surplus (Deficit) for the year	200,805	2,485,501	733,707
Budgeted Appropriation (Retirement) of Surplus (Deficit)	2,265,649		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(2,072,854)	(2,861,182)	(1,685,750)
Total Net Transfers	(2,072,854)	(2,861,182)	(1,685,750)
Total Operating Surplus (Deficit), for the year	393,600	(375,681)	(952,043)
Operating Surplus (Deficit), beginning of year		3,859,483	4,811,526
Operating Surplus (Deficit), end of year		3,483,802	3,859,483
Operating Surplus (Deficit), end of year			
Internally Restricted		3,483,802	3,859,483
Total Operating Surplus (Deficit), end of year		3,483,802	3,859,483

School District No. 60 (Peace River North)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2021

	2021 Budget	2021 Actual	2020 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education			
Operating Grant, Ministry of Education	65,762,730	66,167,014	64,879,462
ISC/LEA Recovery	(927,352)	(929,640)	(2,902)
Other Ministry of Education Grants			
Pay Equity	241,350	241,350	241,350
Funding for Graduated Adults	32,857	69,337	63,092
Student Transportation Fund	425,785	425,785	425,785
Carbon Tax Grant			122,667
Employer Health Tax Grant			492,588
Support Staff Benefits Grant	67,113	67,113	39,086
Support Staff Wage Increase Funding			266,836
Teachers' Labour Settlement Funding	1,510,106	1,510,106	623,508
Early Career Mentorship Funding	125,000	125,000	
FSA Scorer Grant	8,187	8,187	8,187
Early Learning Framework	2,400	2,400	2,400
Equity Scan Implementation	4,000	4,000	
Total Provincial Grants - Ministry of Education	67,252,176	67,690,652	67,162,059
Provincial Grants - Other	84,400	182,928	125,274
Tuition			
Summer School Fees			5,460
International and Out of Province Students	246,165	414,210	603,293
Total Tuition	246,165	414,210	608,753
Other Revenues			
Funding from First Nations	927,352	927,352	2,902
Miscellaneous			
Miscellaneous	322,345	387,112	144,981
Total Other Revenue	1,249,697	1,314,464	147,883
Rentals and Leases	85,794	101,321	149,004
Investment Income	120,000	129,615	235,433
Total Operating Revenue	69,038,232	69,833,190	68,428,406

School District No. 60 (Peace River North)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object
Year Ended June 30, 2021

	2021 Budget	2021 Actual	2020 Actual
	\$	\$	\$
Salaries			
Teachers	25,262,158	25,843,797	26,196,273
Principals and Vice Principals	5,397,595	5,620,292	4,424,264
Educational Assistants	4,982,913	4,206,145	5,119,700
Support Staff	7,737,480	7,926,958	7,916,569
Other Professionals	1,705,859	1,552,859	1,811,293
Substitutes	1,616,261	1,377,756	1,601,704
Total Salaries	46,702,266	46,527,807	47,069,803
Employee Benefits	9,938,258	10,406,006	10,527,977
Total Salaries and Benefits	56,640,524	56,933,813	57,597,780
Services and Supplies			
Services	1,530,220	1,060,055	1,221,384
Student Transportation	309,651	306,355	264,698
Professional Development and Travel	642,594	530,804	814,159
Rentals and Leases	51,549	50,935	137,468
Dues and Fees	49,911	49,253	43,228
Insurance	265,602	230,539	274,855
Interest	13,031	-	-
Supplies	7,765,447	6,153,804	5,729,856
Utilities	1,568,898	2,032,131	1,611,271
Total Services and Supplies	12,196,903	10,413,876	10,096,919
Total Operating Expense	68,837,427	67,347,689	67,694,699

School District No. 60 (Peace River North)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2021

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1 02 Regular Instruction	20,210,740	2,069,804	42,302	1,497,219	277,769	979,996	25,077,830
1 03 Career Programs	211,484	58,731	3,344	57,642		1,335	332,536
1 07 Library Services	738,132	19,572		77,888			835,592
1 08 Counselling	704,775						704,775
1 10 Special Education	2,942,219	427,835	3,618,086	60,765		265,830	7,314,735
1 30 English Language Learning	591,709	17,206					608,915
1 31 Indigenous Education	444,738	157,791	542,413	42,594	12,680	19,394	1,219,610
1 41 School Administration		2,586,389		537,336			3,123,725
1 60 Summer School							-
1 62 International and Out of Province Students		55,366		37,893			93,259
Total Function 1	25,843,797	5,392,694	4,206,145	2,311,337	290,449	1,266,555	39,310,977
4 District Administration							
4 11 Educational Administration		227,598			347,752		575,350
4 40 School District Governance					100,533		100,533
4 41 Business Administration				88,967	570,556		659,523
Total Function 4	-	227,598	-	88,967	1,018,841	-	1,335,406
5 Operations and Maintenance							
5 41 Operations and Maintenance Administration				42,209	160,747		202,956
5 50 Maintenance Operations				3,269,056			3,269,056
5 52 Maintenance of Grounds				577,523			577,523
5 56 Utilities							-
Total Function 5	-	-	-	3,888,788	160,747	-	4,049,535
7 Transportation and Housing							
7 41 Transportation and Housing Administration					82,822		82,822
7 70 Student Transportation				1,637,866		111,201	1,749,067
Total Function 7	-	-	-	1,637,866	82,822	111,201	1,831,889
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	25,843,797	5,620,292	4,206,145	7,926,958	1,552,859	1,377,756	46,527,807

School District No. 60 (Peace River North)

Operating Expense by Function, Program and Object

Year Ended June 30, 2021

Schedule 2C (Unaudited)

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2021 Actual	2021 Budget	2020 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1 02 Regular Instruction	25,077,830	5,537,531	30,615,361	2,873,194	33,488,555	33,242,403	33,859,409
1 03 Career Programs	332,536	71,239	403,775	39,406	443,181	407,384	382,500
1 07 Library Services	835,592	190,812	1,026,404	139,383	1,165,787	1,136,912	1,181,449
1 08 Counselling	704,775	146,511	851,286	2,154	853,440	866,719	1,030,864
1 10 Special Education	7,314,735	1,752,666	9,067,401	866,456	9,933,857	10,478,601	9,871,823
1 30 English Language Learning	608,915	129,517	738,432	4,992	743,424	769,595	764,410
1 31 Indigenous Education	1,219,610	278,175	1,497,785	219,485	1,717,270	1,778,175	1,709,002
1 41 School Administration	3,123,725	658,732	3,782,457	1,552	3,784,009	3,800,472	3,636,785
1 60 Summer School	-	-	-	-	-	-	7,678
1 62 International and Out of Province Students	93,259	19,281	112,540	100,187	212,727	212,093	284,906
Total Function 1	39,310,977	8,784,464	48,095,441	4,246,809	52,342,250	52,692,354	52,728,826
4 District Administration							
4 11 Educational Administration	575,350	116,808	692,158	72,420	764,578	831,191	794,730
4 40 School District Governance	100,533	6,028	106,561	71,442	178,003	187,699	206,461
4 41 Business Administration	659,523	149,681	809,204	371,290	1,180,494	1,613,833	1,404,447
Total Function 4	1,335,406	272,517	1,607,923	515,152	2,123,075	2,632,723	2,405,638
5 Operations and Maintenance							
5 41 Operations and Maintenance Administration	202,956	43,993	246,949	308,032	554,981	586,697	543,823
5 50 Maintenance Operations	3,269,056	768,807	4,037,863	1,720,322	5,758,185	6,480,732	5,519,442
5 52 Maintenance of Grounds	577,523	116,909	694,432	195,988	890,420	929,965	1,083,350
5 56 Utilities	-	-	-	1,958,888	1,958,888	1,762,302	1,597,794
Total Function 5	4,049,535	929,709	4,979,244	4,183,230	9,162,474	9,759,696	8,744,409
7 Transportation and Housing							
7 41 Transportation and Housing Administration	82,822	19,975	102,797	10,360	113,157	115,759	110,351
7 70 Student Transportation	1,749,067	399,341	2,148,408	1,458,325	3,606,733	3,636,895	3,705,475
Total Function 7	1,831,889	419,316	2,251,205	1,468,685	3,719,890	3,752,654	3,815,826
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	46,527,807	10,406,006	56,933,813	10,413,876	67,347,689	68,837,427	67,694,699

School District No. 60 (Peace River North)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2021

	2021 Budget	2021 Actual	2020 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	9,803,350	9,370,657	6,336,903
Federal Grants	242,752	239,207	214,503
Other Revenue	1,420,836	1,625,625	2,137,689
Total Revenue	11,466,938	11,235,489	8,689,095
Expenses			
Instruction	10,967,866	10,218,875	8,428,781
Operations and Maintenance	465,540	169,681	152,671
Transportation and Housing	33,532	114,553	12,700
Total Expense	11,466,938	10,503,109	8,594,152
Special Purpose Surplus (Deficit) for the year	-	732,380	94,943
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased		(732,380)	(94,943)
Total Net Transfers	-	(732,380)	(94,943)
Total Special Purpose Surplus (Deficit) for the year	-	-	-
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		-	-

Year Ended June 30, 2021

School District No. 60 (Peace River North)

Changes in Special Purpose Funds and Expense by Object

	Annual Facility Grant	Learning Improvement Fund	Scholarship and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Schedule 3A (Unaudited) Mental Health in Schools
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	166,576	21,386	142,673	1,612,984	39,785	412	35,946	165,384	-	-	-	57,475	5,194
Add: Restricted Grants													
Provincial Grants - Ministry of Education	298,964	255,887	-	-	148,000	46,350	109,359	573,794	365,296	4,163,222	396,693	106,110	52,000
Federal Grants	-	-	-	1,370,433	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Less: Allocated to Revenue	182,774	251,583	-	1,370,433	148,000	46,350	109,359	573,794	365,296	4,163,222	396,693	106,110	52,000
Deferred Revenue, end of year	282,766	25,690	142,673	1,776,818	11,285	23,202	35,295	236,466	-	-	35,699	49,032	23,571
Revenues													
Provincial Grants - Ministry of Education	182,774	251,583	-	-	176,500	23,760	120,010	502,712	365,296	4,163,222	371,084	114,553	33,623
Federal Grants	-	-	-	1,212,601	-	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses													
Salaries	-	-	-	-	-	-	22,414	60,081	-	3,380,457	97,777	-	4,726
Teachers	-	-	-	-	28,983	-	22,413	74,709	142,268	-	9,700	-	15,173
Principals and Vice Principals	-	-	-	-	103,846	832	1,957	-	-	-	-	-	-
Educational Assistants	-	197,050	-	-	-	-	-	-	-	-	-	-	-
Support Staff	114,084	-	-	-	-	-	10,050	210,225	52,743	-	-	53,426	-
Other Professionals	-	-	-	-	-	-	-	-	101,555	-	-	-	-
Substitutes	-	-	-	-	711	2,565	-	1,224	-	-	18,312	-	8,177
Employee Benefits	114,084	197,060	-	-	133,340	3,417	56,834	348,439	296,566	3,380,457	125,789	33,426	23,076
Services and Supplies	23,049	54,523	-	-	31,914	194	8,937	82,057	61,053	782,765	25,012	16,871	3,074
	32,357	-	-	(212,601)	11,046	20,220	47,275	30,157	7,078	-	220,283	45,256	7,271
	199,691	231,583	-	1,212,601	176,500	23,760	113,266	438,653	365,296	4,163,222	371,084	114,553	33,623
Net Revenue (Expense) before Interfund Transfers	13,699	-	-	-	-	-	6,744	44,099	-	-	-	-	-
Interfund Transfers													
Tangible Capital Assets Purchased	(13,699)	-	-	-	-	-	(6,744)	(44,099)	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-	-	-	-	-

Year Ended June 30, 2021

School District No. 60 (Peace River North)
Changes in Special Purpose Funds and Expense by Object

Schedule 3A (Unaudited)

	Changing Results for Young Children	Safe Return to School Grant	Federal Safe Return to Class Fund	SWIS	EFAP	Donations & Miscellaneous	Rapid Recovery	TOTAL
Deferred Revenue, beginning of year	\$ 31,947	\$ -	\$ -	\$ 31,903	\$ 24,138	\$ 175,159	\$ -	\$ 2,510,962
Add: Restricted Grants								
Provincial Grants - Ministry of Education	19,000	515,408	2,501,174	238,295			50,000	9,601,457
Federal Grants					48,458	612,829		238,295
Other								2,611,722
	19,000	515,408	2,501,174	238,295	48,458	612,829	50,000	11,871,474
Less: Allocated to Revenue	27,337	515,408	2,474,348	239,207	61,121	351,903	48,447	11,235,489
Deferred Revenue, end of year	23,610	-	26,826	30,994	11,415	436,085	1,553	3,146,947
Revenues								
Provincial Grants - Ministry of Education	27,337	515,408	2,474,348				48,447	9,370,657
Federal Grants				239,207				239,207
Other Revenue					61,121	351,903		1,625,624
	27,337	515,408	2,474,348	239,207	61,121	351,903	48,447	11,235,489
Expenses								
Salaries								
Teachers	13,551		656,675					4,235,681
Principals and Vice Principals			36,384	41,525				371,155
Educational Assistants	132		13,582	129,331				479,015
Support Staff		249,759	440,437			42,556		1,163,270
Other Professionals			32,621			6,943	38,113	189,282
Subsidies	2,560		734,548					263,017
	15,943	249,759	1,414,243	170,856		81,724	38,113	6,701,420
Employee Benefits	2,926	29,770	290,451	44,150		15,505	10,334	1,482,615
Services and Supplies	8,458	389,961	299,620	24,001	61,121	82,548		2,316,034
	27,337	489,490	2,004,359	239,207	61,121	179,327	48,447	10,503,169
Net Revenue (Expense) before Interfund Transfers	-	25,918	469,990	-	-	172,576	-	742,380
Interfund Transfers								
Tangible Capital Assets Purchased		(25,918)	(469,990)			(172,576)		(732,380)
	-	(25,918)	(469,990)	-	-	(172,576)	-	(732,380)
Net Revenue (Expense)	-	-	-	-	-	-	-	-

School District No. 60 (Peace River North)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2021

	2021 Budget	2021 Actual			2020 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
Revenues					
Other Revenue	300,560			-	
Amortization of Deferred Capital Revenue	3,418,006	3,418,006		3,418,006	3,277,183
Total Revenue	<u>3,718,566</u>	<u>3,418,006</u>	<u>-</u>	<u>3,418,006</u>	<u>3,277,183</u>
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	3,876,082	3,876,082		3,876,082	3,771,047
Transportation and Housing	709,346	709,346		709,346	581,092
Total Expense	<u>4,585,428</u>	<u>4,585,428</u>	<u>-</u>	<u>4,585,428</u>	<u>4,352,139</u>
Capital Surplus (Deficit) for the year	<u>(866,862)</u>	<u>(1,167,422)</u>	<u>-</u>	<u>(1,167,422)</u>	<u>(1,074,956)</u>
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	2,072,854	3,593,562		3,593,562	1,780,693
Total Net Transfers	<u>2,072,854</u>	<u>3,593,562</u>	<u>-</u>	<u>3,593,562</u>	<u>1,780,693</u>
Total Capital Surplus (Deficit) for the year	<u>1,205,992</u>	<u>2,426,140</u>	<u>-</u>	<u>2,426,140</u>	<u>705,737</u>
Capital Surplus (Deficit), beginning of year		<u>26,352,714</u>		<u>26,352,714</u>	<u>25,646,977</u>
Capital Surplus (Deficit), end of year		<u>28,778,854</u>	<u>-</u>	<u>28,778,854</u>	<u>26,352,714</u>

School District No. 60 (Peace River North)

Schedule 4A (Unaudited)

Tangible Capital Assets
Year Ended June 30, 2021

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	13,019,087	141,817,897	4,077,801	7,093,460	188,367	1,778,841	167,975,453
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		4,661,595	618,557	141,483		11,886	5,433,521
Deferred Capital Revenue - Other		434,020	150,278				584,298
Operating Fund		1,635,850	723,475	84,344		417,513	2,861,182
Special Purpose Funds		308,035	91,837	57,912		274,596	732,380
Transferred from Work in Progress		29,875,257	131,497			187,560	30,194,314
	-	36,914,757	1,715,644	283,739	-	891,555	39,805,695
Decrease:							
Deemed Disposals			74,174	694,352	85,631	243,480	1,097,637
	-	-	74,174	694,352	85,631	243,480	1,097,637
Cost, end of year	13,019,087	178,732,654	5,719,271	6,682,847	102,736	2,426,916	206,683,511
Work in Progress, end of year		180,353	712,456				892,809
Cost and Work in Progress, end of year	13,019,087	178,913,007	6,431,727	6,682,847	102,736	2,426,916	207,576,320
Accumulated Amortization, beginning of year		59,133,900	1,276,252	3,039,813	99,522	748,439	64,297,926
Changes for the Year							
Increase: Amortization for the Year		3,074,861	407,780	709,346	37,673	355,768	4,585,428
Decrease:							
Deemed Disposals			74,174	694,352	85,631	243,480	1,097,637
		-	74,174	694,352	85,631	243,480	1,097,637
Accumulated Amortization, end of year		62,208,761	1,609,858	3,054,807	51,564	860,727	67,785,717
Tangible Capital Assets - Net	13,019,087	116,704,246	4,821,869	3,628,040	51,172	1,566,189	139,790,603

School District No. 60 (Peace River North)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2021

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	29,875,257	131,497		187,560	30,194,314
Changes for the Year					
Increase:					
Deferred Capital Revenue - Other	180,353	712,456			892,809
	180,353	712,456	-	-	892,809
Decrease:					
Transferred to Tangible Capital Assets	29,875,257	131,497	-	187,560	30,194,314
	29,875,257	131,497	-	187,560	30,194,314
Net Changes for the Year	(29,694,904)	580,959	-	(187,560)	(29,301,505)
Work in Progress, end of year	180,353	712,456	-	-	892,809

School District No. 60 (Peace River North)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2021

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	70,238,960	877,326	6,208,528	77,324,814
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	5,433,521	584,298		6,017,819
Transferred from Work in Progress	28,859,188	1,335,126		30,194,314
	34,292,709	1,919,424	-	36,212,133
Decrease:				
Amortization of Deferred Capital Revenue	3,185,664	44,679	187,663	3,418,006
	3,185,664	44,679	187,663	3,418,006
Net Changes for the Year	31,107,045	1,874,745	(187,663)	32,794,127
Deferred Capital Revenue, end of year	101,346,005	2,752,071	6,020,865	110,118,941
Work in Progress, beginning of year	28,859,188	1,335,126	-	30,194,314
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Work in Progress		892,809		892,809
	-	892,809	-	892,809
Decrease:				
Transferred to Deferred Capital Revenue	28,859,188	1,335,126		30,194,314
	28,859,188	1,335,126	-	30,194,314
Net Changes for the Year	(28,859,188)	(442,317)	-	(29,301,505)
Work in Progress, end of year	-	892,809	-	892,809
Total Deferred Capital Revenue, end of year	101,346,005	3,644,880	6,020,865	111,011,750

School District No. 60 (Peace River North)

Schedule 4D (Unaudited)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2021

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	300,560	28,626	-	369,761	-	698,947
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	5,132,961					5,132,961
Provincial Grants - Other			1,477,107			1,477,107
Other				63,984		63,984
	5,132,961	-	1,477,107	63,984	-	6,674,052
Decrease:						
Transferred to DCR - Capital Additions	5,433,521		584,298			6,017,819
Transferred to DCR - Work in Progress			892,809			892,809
	5,433,521	-	1,477,107	-	-	6,910,628
Net Changes for the Year	(300,560)	-	-	63,984	-	(236,576)
Balance, end of year	-	28,626	-	433,745	-	462,371

**School District
Statement of Financial Information (SOFI)**

School District No. 60 (Peace River North)

Fiscal Year Ended June 30, 2021

SCHEDULE OF DEBT

Information on all long term debt is included in the School District Audited Financial Statements.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

School District No. 60 (Peace River North)

Fiscal Year Ended June 30, 2021

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No.60 (Peace River North) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

**School District
Statement of Financial Information (SOFI)**

School District No. 60 (Peace River North)

Fiscal Year Ended June 30, 2021

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between School District No.60 (Peace River North) and its non-unionized employees during fiscal year 2021.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
ELECTED OFFICIALS :			
Campbell, Ida	TRUSTEES	13,611.96	1,504.66
Evans, Erin	TRUSTEES	13,611.96	1,363.16
Gilbert, Helen	TRUSTEES	17,015.04	2,091.69
Gilliss, Nicole	TRUSTEES	14,381.16	3,474.29
Lehmann, Madeleine	TRUSTEES	14,688.84	1,535.99
Scott-Moncrieff, David	TRUSTEES	13,611.96	2,247.03
Snow, William S.	TRUSTEES	13,611.96	1,545.73
TOTAL ELECTED OFFICIALS		100,532.88	13,762.55
DETAILED EMPLOYEES > 75,000.00:			
Adhikary, Alexandra	TEACHERS	79,117.32	142.69
Alexander, Ginger	TEACHERS	83,255.68	-
Andrews, Carleen	ED ADMIN	153,764.92	4,406.85
Andrews, Jennifer	TEACHERS	100,876.13	-
Anielewicz, Crystal	TEACHERS	96,543.11	441.57
Anningson, Rachael	TEACHERS	83,356.51	74.30
Ans, Kimberly	TEACHERS	110,441.31	1,070.30
Armstrong, Racheal	TEACHERS, TOCS-CERTI	86,084.72	-
Bach, Suzan	TEACHERS	101,276.15	-
Bailey, Keely	TEACHERS	93,152.64	25.17
Barber, Kari	TEACHERS	92,363.26	142.69
Barr, Charleen	TEACHERS	92,096.17	-
Barranti, Bryan	TEACHERS	92,096.08	-
Barry, Dustin	TEACHERS	80,072.43	5,907.41
Bason, Rachael	TEACHERS	83,738.16	95.13
Bauer, Les	TEACHERS	82,733.26	-
Baytaluke, Cheryl	TEACHERS	92,990.41	271.16
Beam, Caroline	TEACHERS	92,721.62	-
Beam, Derrek	PRINCIPAL/VICE PRINC	133,359.55	18,205.09
Beaudoin, Sheryl	TEACHERS	76,240.25	40.00
Bedford, Mark	TEACHERS	84,830.07	120.22
Bedford, Sarah	TEACHERS	78,856.32	2,021.61
Bekkers, Elizebeth	TEACHERS	81,229.33	-
Bell, April	TEACHERS	100,876.13	1,253.88
Bell, Jarrod	ED ADMIN	153,339.94	5,254.46
Bell, Kory	TEACHERS	75,911.98	58.33
Bennett, Broyden	PRINCIPAL/VICE PRINC	136,630.60	25,303.35
Bennett, Jo-Anne	TEACHERS	96,638.94	-

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
Bennett, Sherri	TEACHERS, TOCS-CERTI	78,651.23	53.75
Berkhout-Pluzak, Karen	TEACHERS	84,947.80	-
Birley, Brenda	TEACHERS	80,709.36	780.23
Birley, Sally	TEACHERS	100,876.13	6,545.09
Bishop Fraser, Kim	TEACHERS	80,580.34	14.41
Boissonneault, Dale	TEACHERS	90,158.36	6,775.05
Bourdon, Sabrina	EXEMPT	87,119.87	4,365.35
Bourgeois, Christine	TEACHERS	84,748.11	103.25
Boyd, Doug	ED ADMIN	143,121.57	15,427.19
Boyd, Troy	TEACHERS	98,593.33	8,339.48
Bracey, Meagan	TEACHERS	77,844.40	-
Bragg-Dyke, Denise	TEACHERS, PRINCIPAL/	101,764.76	-
Braun, Melody	PRINCIPAL/VICE PRINC	132,677.84	272.69
Braun, Tanya	TEACHERS, PRINCIPAL/	103,102.01	286.02
Brekkas, Kit	PRINCIPAL/VICE PRINC	105,090.24	417.09
Brody, Kari	TEACHERS	83,072.39	-
Brooks, Joseph	TEACHERS, PRINCIPAL/	94,332.53	56.35
Brooks, Sabrina	TEACHERS	98,401.13	-
Brown, Rose Marie	TEACHERS	102,958.78	10.25
Brownlee, Craig	PRINCIPAL/VICE PRINC	129,069.58	218.93
Brydon, Robert	TEACHERS	83,356.51	-
Burridge, Annette	TEACHERS	92,096.18	2,871.20
Calliou, Kelsie	TEACHERS	90,619.92	-
Campbell, Brian	PRINCIPAL/VICE PRINC	139,610.51	4,040.92
Carroll, Robert	TEACHERS	91,976.08	25.00
Carter, Tracy	TEACHERS	92,096.18	30.89
Chantrill, Meaghan	TEACHERS	96,896.55	4,564.09
Chartrand, Kathleen	TEACHERS	76,081.89	-
Chretien, Charmaine	PRINCIPAL/VICE PRINC	136,024.03	3,884.49
Churchill, Brant	TEACHERS	90,029.53	22.60
Cimini, Daniele	TEACHERS	92,096.18	-
Clarke, Lana	TEACHERS, TOCS-CERTI	98,063.57	55.84
Clements, Cody	TEACHERS, PRINCIPAL/	102,211.36	616.55
Comber, Andrea	TEACHERS	100,876.13	366.82
Cooper, Cathy	TEACHERS, TOCS-CERTI	92,096.18	2,640.68
Cooper, Thaedra	TEACHERS	92,580.46	104.50
Cote-Aubin, Lynne	PRINCIPAL/VICE PRINC	133,147.54	2,315.19
Coulter, Lori	PRINCIPAL/VICE PRINC	119,905.80	1,179.69
Craig-Steele, Sheldon	PRINCIPAL/VICE PRINC	135,762.82	18.39

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
Cresswell, Mark	TEACHERS	100,681.13	-
Cushway, Chad	EXEMPT	122,075.82	2,040.96
Dantuma, Theresia	PRINCIPAL/VICE PRINC	112,020.64	1,296.05
DeGroot, Melissa	PRINCIPAL/VICE PRINC	116,153.64	565.22
December Wildeman, Shelbi	TEACHERS	100,876.13	100.00
Dempsey, Robert	TEACHERS	105,328.05	-
Deng, Lan	EXEMPT	93,852.39	2,243.73
Dettling, Cindy	EXEMPT	83,633.04	4,750.15
Dmytruk, Jessica	TEACHERS	93,152.64	8,666.53
Dressler, Laurie	TEACHERS	82,733.27	48.03
Driedger, Harold	TEACHERS	82,993.77	-
Duffy, Alanna	TEACHERS	86,650.43	50.00
Dutchak, Crystal	TEACHERS	83,270.70	301.59
Dyck, Leanne	TEACHERS	92,096.18	-
English, Jason	TEACHERS	92,536.07	31.21
Exilus, Christopher	TEACHERS	101,370.75	-
Fajemisin, Donald	TEACHERS	100,876.13	13,061.40
Fearon, Tanya	TEACHERS	85,137.10	249.14
Fieny, Charles Maximin	TEACHERS	79,269.44	16.56
Finter, Allison	TEACHERS	91,912.74	224.14
Fowler, Chantelle	TEACHERS	90,850.92	158.60
Fowler, Michael	TEACHERS	101,658.64	815.94
Fox, Jillian	TEACHERS, TOCS-CERTI	102,381.26	104.87
Francoeur, Nadia	TEACHERS	85,165.15	142.68
Fuller, Angela	TEACHERS	91,866.90	58.33
Gauthier, Josie	TEACHERS	82,583.27	12,910.68
Gieni, Jaclyn	TEACHERS, PRINCIPAL/	98,624.12	1,438.85
Giesbrecht, Dennis	TEACHERS	83,129.19	100.00
Giesbrecht, Mark	TEACHERS	92,541.36	-
Gietz, Carmen	TEACHERS	100,628.71	2,536.70
Gill, Jason	PRINCIPAL/VICE PRINC	132,905.39	54.38
Gilmour, Susan	TEACHERS, TOCS-CERTI	98,949.37	34.10
Glenn, Linda	TEACHERS	83,990.20	-
Glover, Derek	TEACHERS	75,934.84	-
Gonzales, Karen	PRINCIPAL/VICE PRINC	116,445.29	1,813.48
Gould, Laurie	TEACHERS	96,549.91	-
Graham, Torben	TEACHERS	96,550.36	-
Gray, Carolyn	TEACHERS	92,096.18	486.62
Gray, Devin	TEACHERS	92,096.18	343.93

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
Grigoras, Radu	EXEMPT	106,761.33	2,998.61
Gunn, Sandra	TEACHERS	96,549.91	-
Haagsma, Lisa	TEACHERS	99,548.65	14,953.37
Haddrell, Matthew	TEACHERS	92,096.17	-
Haley, Bruce	TEACHERS, TOCS-CERTI	79,234.03	343.93
Hammond, Mitchell	TEACHERS	92,363.27	5.02
Hart, Wade	ED ADMIN	152,627.56	6,142.72
Hartman, Shawna	PRINCIPAL/VICE PRINC	129,277.33	36.35
Hayes, Rhya	TEACHERS	80,709.17	-
Haynes, Sheri	TEACHERS	92,096.08	-
Hedges, Donna	TEACHERS	93,182.16	473.36
Heiberg, Brent	TEACHERS	87,810.32	-
Herle, Chelsea	TEACHERS	81,663.64	30.89
Hicks, Joanna	TEACHERS	92,274.42	-
Hiebert, Sandra	TEACHERS	92,491.14	165.13
Higgs, Richard	TEACHERS	92,541.34	6,041.57
Hipkiss, Theresa	TEACHERS, PRINCIPAL/	105,108.84	60.74
Hiscock, Phil	TEACHERS	100,876.13	-
Hocaloski, Katie	TEACHERS	76,571.36	30.89
Hoecherl, Sharon	TEACHERS	111,391.23	1,471.32
Hollman, Tamara	TEACHERS	85,197.62	58.90
Hong, Meiling	TEACHERS, TOCS-CERTI	82,457.80	-
Hooker, Brenda	EXEMPT	83,130.15	10,485.72
Hosker, Richard	TEACHERS	100,876.13	100.00
Hurren, Hayley	TEACHERS, Vice Principal	113,464.36	278.35
Jansen, Pat	PRINCIPAL/VICE PRINC	128,369.58	4,269.79
Jenkins, Margot	TEACHERS	93,241.67	167.80
Jespersion, Megan	TEACHERS	79,117.32	224.14
Jessen, Crystal	EXEMPT	89,860.84	3,117.32
Johnson, Crystal	TEACHERS	101,136.63	-
Kalas, Liz	TEACHERS	92,096.18	-
Kantz, Sharlene	TEACHERS	82,733.27	33.88
Kaspar, Norbert	PRINCIPAL/VICE PRINC	123,005.62	810.56
Kenyon, Kendra	TEACHERS	82,732.71	85.30
Koop, Daryl	TEACHERS	82,733.26	120.00
Koop, Richard	PRINCIPAL/VICE PRINC	122,192.32	1,960.68
Koponyas, Todd	PRINCIPAL/VICE PRINC	129,355.05	907.00
Kurkiniemi, Kevin	TEACHERS	77,886.57	31.21
Kursteiner, Anna	TEACHERS	86,553.84	58.90

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
Lagace, Andre	TEACHERS	98,593.33	-
Lagace, Kara	TEACHERS, TOCS-CERTI	88,873.35	386.89
Lang, Pat	PRINCIPAL/VICE PRINC	76,507.76	2,166.69
Lang, Troy	PRINCIPAL/VICE PRINC	116,445.29	176.89
Lariviere, Tracey	PRINCIPAL/VICE PRINC	117,009.59	806.51
Laur, Matthew	TEACHERS	113,485.42	-
Lavoie, Janny	TEACHERS, PRINCIPAL/	113,712.52	100.34
Lee, Ruth	TEACHERS	78,614.98	156.00
Lillico, Jared	12 MONTH SUPPORT	81,869.47	30.00
Lingel, Melissa	TEACHERS	100,876.13	-
Logan, Matthew	TEACHERS	96,549.91	18.38
Logeman, Brianne	TEACHERS	83,572.86	-
London, Paula	TEACHERS	100,876.13	2,740.68
Loney, Stephanie	TEACHERS	90,883.42	2,619.83
Longley, Glen	PRINCIPAL/VICE PRINC	132,615.64	232.35
Lotysz, Lily	TEACHERS	79,116.54	-
Louie, Tim	TEACHERS	92,096.18	100.00
Lowther, Carla	TEACHERS, TOCS-CERTI	101,543.34	25.00
Lynn, Lindsay	TEACHERS	102,430.01	153.62
Lynn, Matthew	TEACHERS	98,593.33	220.86
MacGillivray, Heather	TEACHERS	104,855.80	1,193.50
MacGillivray, Keith	PRINCIPAL/VICE PRINC	136,322.33	3,773.89
MacPherson, Emily	TEACHERS	76,561.67	142.68
MacPherson, Lorell	TEACHERS	86,640.33	-
Mackay, Hunter	PRINCIPAL/VICE PRINC	96,912.63	13,847.78
Mann, Christine	TEACHERS	82,733.27	-
Maundrell, Alice	TEACHERS	78,128.90	2,000.00
Maxfield, Nancy	PRINCIPAL/VICE PRINC	135,747.14	406.10
Mayer, Jeffrey	TEACHERS	117,554.90	1,046.87
McBryan, Corrin	TEACHERS	92,096.08	-
McCharles, Judy	TEACHERS	92,096.08	100.00
McColm, Matthew	TEACHERS	92,096.08	224.14
McColm, Ruth	TEACHERS	92,185.25	142.68
McColm, William	TEACHERS	84,266.59	-
McDonald, Christopher	TEACHERS	83,891.67	-
McDonell, Doreen	TEACHERS	75,221.84	369.25
McEachern, Elaine	TEACHERS	101,970.85	305.90
McEvoy, Andrew	TEACHERS	92,356.82	-
McGarroch, Cindy	TEACHERS	91,177.64	-

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
McLennan, Rachel	TEACHERS	100,973.95	-
McMullin, Michael	TEACHERS	100,876.13	-
McWhinnie, Richard	TEACHERS	90,764.42	-
Meng, Mary	TEACHERS	100,876.13	-
Merrill, Tanya	TEACHERS	84,536.03	-
Michaud, Annie	TEACHERS	82,697.70	160.00
Mika, Tyler	TEACHERS	89,205.58	-
Miller, Jodi	TEACHERS	92,251.89	-
Miller, Marla	TEACHERS, TOCS-CERTI	92,522.57	-
Mitchell, Rose	TEACHERS	100,675.15	1,041.92
Morris, Rheanna	TEACHERS	89,465.25	78.01
Morrison, Janelle	TEACHERS	76,178.72	2,022.34
Morrison, Tyler	TEACHERS	85,189.07	-
Mputu, Gilbert	TEACHERS	77,945.15	17.11
Myhre, Lisa	TEACHERS	82,733.27	-
Neufeld, Jerad	TEACHERS	92,172.58	-
Nimmo, Stacey	TEACHERS	100,876.13	907.00
Nock, Christopher	PRINCIPAL/VICE PRINC	119,794.28	78.47
Noiseux, Sophie	TEACHERS	83,769.65	33.67
North, Richard	TEACHERS	83,892.20	-
O'Brien, Michael	TEACHERS	80,328.83	-
O'Hara, Myla	TEACHERS	84,992.81	60.00
O'Reilly, Nicole	TEACHERS	91,993.49	-
Oakley, Crystal	TEACHERS	82,932.43	100.00
Ollenberger, Cheri	TEACHERS	92,318.76	-
Orcutt, Jerelyn	PRINCIPAL/VICE PRINC	133,333.59	494.51
Oubrik, Tara	TEACHERS	86,538.13	10.00
Paakkonen, Melissa	TEACHERS	91,751.67	1,755.65
Pauls, Randy	PRINCIPAL/VICE PRINC	147,231.72	342.65
Pearce, Ryan	TEACHERS	92,096.18	-
Peet, Griffin	PRINCIPAL/VICE PRINC	133,370.59	286.91
Peregodooff, Krista	TEACHERS	106,306.20	-
Petrucci, Laurie	PRINCIPAL/VICE PRINC	123,561.02	2,016.50
Petrucci, Stephen	ED ADMIN	201,852.13	17,675.04
Petuh, Deb	TEACHERS	91,638.43	-
Phillips, Rick W.A.	EXEMPT	104,366.94	657.61
Platzer, Darren	TEACHERS	92,363.69	-
Polnik, Carly	TEACHERS	89,455.50	524.81
Pope, Janet	TEACHERS	91,515.76	27.69

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
Powers, Trina	TEACHERS	92,096.18	224.14
Price, David	TEACHERS	92,096.18	148.61
Ranger, Cheryl	TEACHERS	82,812.94	384.14
Read, Trenton	TEACHERS	92,096.18	50.00
Reed, Brenda	TEACHERS	92,096.18	-
Reschke, Stacey	TEACHERS	83,358.24	-
Rhymer, Liza	TEACHERS	92,721.62	-
Richards, Kerri	TEACHERS	93,419.74	-
Robertson, Racquel	TEACHERS	85,874.41	159.60
Saccary, Dennette	TEACHERS	92,097.15	8,938.19
Sadoway, Janelle	TEACHERS	82,300.90	-
Salinas, Jerrick	TEACHERS	87,384.44	100.00
Scheck, Kathy	PRINCIPAL/VICE PRINC	136,688.33	586.62
Scott, Hannah	TEACHERS	92,721.62	-
Shaw, Harmony	TEACHERS	84,000.26	-
Shiple, Valerie	TEACHERS	105,680.61	-
Smith, Lindsay	TEACHERS	89,053.73	162.68
Smith, Rosalind	TEACHERS	92,096.18	-
Snow, Kelly	TEACHERS	82,733.27	-
St-Louis, Lynn	TEACHERS	101,071.75	41.56
Stackhouse, Samantha	TEACHERS	77,204.37	970.25
Storey, Mary Jane	TEACHERS	92,096.18	30.89
Strebchuk, Seanagh	TEACHERS	92,185.11	26.00
Suchoszek, Christina	TEACHERS	93,046.12	-
Tacey, Corinne	TEACHERS, TOCS-CERTI	80,772.41	2,740.31
Taillefer, Sheena	TEACHERS	92,096.18	-
Taylor, Christine	PRINCIPAL/VICE PRINC	125,894.81	36.35
Te Bulte, Amy	TEACHERS	102,656.90	921.43
Telford, Angela	EXEMPT	127,807.00	6,254.55
Telizyn, Kim	TEACHERS	92,096.18	-
Tewari, Meenakshi	TEACHERS	85,642.94	246.43
Thomas, Sean	PRINCIPAL/VICE PRINC	116,759.64	285.35
Todd, Christine	PRINCIPAL/VICE PRINC	125,581.13	14,850.41
Tong, Yiqin	TEACHERS	92,452.45	-
Tremain, Mary	TEACHERS	109,936.43	2,391.13
Triska, Trista	TEACHERS	83,137.25	-
Turner, Kim	TEACHERS	92,096.18	-
Vaccaro, Louis	TEACHERS, TOCS-CERTI	107,885.84	1,706.42
Van Der Meer, Bailey	12 MONTH SUPPORT	85,419.05	157.49

School District #60 - 2020/21
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

NAME	POSITION	RENUMERATION	EXPENSE
Vanderlinde, Nicholas	TEACHERS	83,054.48	400.00
Vasarhelyi, Palma	PRINCIPAL/VICE PRINC	104,861.40	67.24
Viens, Sheridan	TEACHERS	92,491.22	220.20
Wagner, Barb	TEACHERS	100,741.13	3,078.71
Warbinek, Lyle	TEACHERS	92,356.82	-
Watchel, Tracie	TEACHERS	92,536.07	57.26
Wesenberg, Edmund	TEACHERS	100,726.13	868.30
Wiebe, Margaret	PRINCIPAL/VICE PRINC	118,056.20	1,476.81
Wiebe, Michele	TEACHERS, TOCS-CERTI	100,876.13	-
Wigglesworth, Lori	TEACHERS	85,237.99	84.95
Windhorst, Ryan	TEACHERS	80,386.86	236.50
Winnicky, Lorna	TEACHERS	92,646.62	442.32
Wollen, Kevin	TEACHERS	83,788.89	10.00
Wright, Laurie	PRINCIPAL/VICE PRINC	130,823.51	443.93
Wright, Navenda	TEACHERS	92,185.21	-
Young, Marie	TEACHERS	100,876.13	475.00
Zaidi, Syed R.A.	EXEMPT	86,898.94	150.30
van Breda, Frederick	TEACHERS	82,733.27	162.87
van Breda, Hester	TEACHERS	81,584.00	1,808.96
TOTAL DETAILED EMPLOYEES > 75,000.00		27,293,274.34	354,516.13
TOTAL EMPLOYEES <= 75,000.00		26,837,310.74	241,297.39
TOTAL		54,231,117.96	609,576.07
TOTAL EMPLOYER PREMIUM FOR CPP/EI			2,887,344.52

SCHOOL DISTRICT #60
SCHEDULE OF REMUNERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

SCHEDULED PAYMENTS

REMUNERATION	54,231,117.96
EMPLOYEE EXPENSES	609,576.07
EMPLOYER CPP/EI	2,887,344.52
PAYMENTS FOR GOODS AND SERVICES	<u>33,944,448.80</u>
TOTAL SCHEDULED PAYMENTS	91,672,487.35

RECONCILIATION ITEMS

NONCASH ITEMS:

ACCOUNTS PAYABLE ACCRUALS	- 814,305.00
PAYROLL ACCRUALS	773,230.00
INVENTORIES AND PREPAIDS	209,966.76

PAYMENTS INCLUDED:

TAXABLE BENEFITS	- 506,937.54
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OTHER:

THIRD PARTY RECOVERIES	98,892.30
GST/HST REBATE	- 1,122,958.15
RECOVERIES OF EXPENSES	- 30,085.73
MISCELLANEOUS	- 140,802.40
RECOVERIES OF EXPENSES (Trust)	- 94,323.00
AP CAPITAL	- 2,902,777.59
SGF SCHOOL FUNDS	<u>1,212,601.00</u>

TOTAL RECONCILIATION ITEMS	- 3,317,499.35
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FINANCIAL STATEMENT EXPENDITURES

OPERATING FUND	67,347,689.00
TRUST FUND	10,503,109.00
CAPITAL FUND	<u>10,504,190.00</u>
TOTAL FINANCIAL STATEMENT EXPENDITURES	88,354,988.00

BALANCE

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SCHOOL DISTRICT #60
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

VENDOR NAME	EXPENSE
DETAILED VENDORS > 25,000.00:	
1126557 BC LTD.	189,525.00
1146259 BC LTD,	52,038.00
3P LEARNING CANADA LIMITED	39,044.18
ACCURATE DOOR AND HARDWARE CO.	175,776.44
ADVANCE PRECAST LTD.	102,002.42
ALPHA CLEANTECH LABS INC.	38,035.76
ALPINE GLASS WINDOWS & DOORS LTD.	352,739.86
AMAZON.CA	239,045.21
AMG TECHNOLOGIES LTD.	76,459.57
ANDREW SHERET LIMITED	115,432.98
ANVIL IRONWORKS LTD.	166,006.95
APPLE CANADA INC.	452,216.58
ARCTECH WELDING & MACHINING LTD.	52,620.55
ARI FINANCIAL SERVICES INC.	132,150.00
BC FIRE SAFE PROTECTION SERVICES	37,041.63
BC HYDRO	631,363.36
BC SCHOOL TRUSTEES ASSOC.	42,038.46
BC TEACHERS FEDERATION	33,464.53
BCI CONSULTING INC.	57,925.60
BEAR SIGN SYSTEMS INC.	47,559.75
BELL MOBILITY INC.	51,668.17
BGE INDOOR AIR QUALITY SOLUTIONS LT	48,372.11
BOREAL PACIFIC ENTERPRISES	244,633.85
BRAD'S FURNITURE & APPLIANCES	44,864.39
BRAUN'S FLOORING & HOME DECOR LTD.	58,471.79
BULL MECHANICAL LTD.	670,157.43
BUNZL CLEANING & HYGIENE	47,385.95
CANADIAN TIRE	51,130.21
CANASTEEL REBAR SERVICES CORP.	44,070.60
CASCADIA SPORT SYSTEMS INC	57,540.00
CDW CANADA INC.	67,169.35
CITY OF FORT ST JOHN	592,246.42
COMMUNITEK INC.	72,179.52
COMPUTER EMPORIUM INC.	37,364.53
CUPE LOCAL 4653	32,158.81
CYNDY REID	29,635.00
DAWSON CABINETS LTD.	28,400.00
DEBORAH HUMPHRIES	51,884.90
DELL CANADA INC.	177,888.72
DGS ASTRO PAVING LTD.	546,655.25
DM HENDERSON ROOFING LTD.	176,294.80
DNE ENTERPRISES INC	74,098.50
DR. RICHARD STOCK	26,133.51

SCHOOL DISTRICT #60
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

VENDOR NAME	EXPENSE
DYNAMIC SPECIALTY VEHICLES LTD.	71,770.68
EECOL ELECTRIC CORP.	40,494.83
EMCO CORPORATION	47,578.78
ENGINEERED AIR	182,336.00
EQUITY PLUMBING & HEATING LTD.	1,067,429.84
FAB ALL NORTH SERVICES INC.	228,598.50
FIRESIDE CONTRACTING	489,022.68
FIRST TRUCK CENTRE (FORT ST JOHN)	85,934.68
FIRST TRUCK CENTRE VANCOUVER INC.	143,066.63
FLAGHOUSE	29,676.11
FORT CITY CHRYSLER SALES LTD.	39,956.09
FORT ST JOHN CO-OP	671,576.10
FORTISBC-NATURAL GAS	32,529.68
FRAMEWORX	426,853.58
FULCRUM MANAGEMENT SOLUTIONS LTD.	26,880.00
GFL ENVIRONMENTAL	44,511.62
GRAHAM LEES	52,294.21
GREGG DISTRIBUTORS	63,459.37
HAAB HOMES CONSTRUCTION LTD.	342,710.92
HAAB HOMES INSULATION & ABATEMENT	36,737.82
HABITAT SYSTEMS INC.	449,058.75
HARDWOODS SPECIALTY PRODUCTS	30,712.84
HOME HARDWARE BUILDING CENTRE	42,393.14
HONEYWELL LTD.	28,447.80
IDEAL OFFICE SOLUTIONS LTD.	104,137.98
INLAND	108,298.49
INLAND CONTROL & SERVICES INC.	240,839.05
INSIGHT CANADA INC.	158,328.75
KMBR ARCHITECTS PLANNERS INC.	110,924.10
KNAPPETT INDUSTRIES (2006) LTD.	849,463.97
KONE INC.	27,336.83
KPMG LLP	29,295.00
LEACH'S TIRE (FSJ) LTD.	74,981.32
LITTLE NIKKI CONTRACTING LTD	42,574.81
LOEWEN, ABE	34,327.10
LORTAP ENTERPRISES LTD.	182,371.97
MACCABEE TANK LTD.	40,983.33
MAZZEI ELECTRIC	407,322.77
MCB AUTOBODY & CUSTOMS	48,340.67
MERVIN HIEBERT	61,913.64
MILLS OFFICE PRODUCTIVITY	41,966.10
MINISTRY OF FINANCE (EHT)	1,054,502.23
MORNEAU SHEPELL LTD.	1,349,701.75
MUNICIPAL PENSION PLAN	1,184,991.70
N. HARRIS COMPUTER CORPORATION	323,230.18

SCHOOL DISTRICT #60
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

VENDOR NAME	EXPENSE
NELSON EDUCATION	84,149.22
NGUYEN THANH VU	44,200.00
NORTH PEACE ADMINISTRATORS ASSOC.	71,355.77
NORTHERN LEGENDARY CONSTRUCTION LTD	223,471.80
NORTHERN LIGHTS COLLEGE	113,892.35
NORTHERN SPRING, BRAKE & STEERING LTD	58,139.09
NORTHWESTERN DATA COMM LTD	50,506.37
NOVA CONSTRUCTION	32,670.75
OIL WEST ELECTRIC LTD.	116,298.89
P & J WATER SERVICES (1987) LTD.	64,357.00
PACIFIC NORTHERN GAS(NE)LTD.	508,108.30
PARADIGM SHIFT	69,869.50
PEACE GLASS LTD.	84,972.86
PEACE RIVER BUILDING PRODUCTS LTD.	73,086.29
PEARSON CANADA INC. T46254	34,798.92
PETER FROESE	132,276.80
PINCHIN LTD.	41,958.00
PRO NORTH HEATING	404,682.92
PROFESSIONAL DEV FUND OF THE PRNTA	126,557.50
PUBLIC EDUCATION BENEFITS TRUST	977,431.69
RAMCO CARPET WAREHOUSE LTD.	143,172.64
RENTCO EQUIPMENT LTD.	65,917.55
RICHELIEU BUILDING SPECIALTIES	122,105.70
RITE-WAY FENCING (2000) INC	29,610.00
ROCKY POINT ENGINEERING LTD.	86,725.21
ROGERS TRUCKING INC.	34,376.63
ROSETTA STONE	27,698.19
ROYAL STEWART LTD.	225,403.91
SAMUEL RANCH LTD.	113,791.56
SCHOOL DISTRICT NO 33 (CHILLIWACK)	115,954.85
SCHOOL SPECIALTY CANADA	49,697.24
SCHOOLHOUSE PRODUCTS INC.	179,100.45
SEXAUER	41,724.09
SHANAHAN'S LTD.	97,959.61
SOCIETY OF CHRISTIAN SCHOOLS IN BC	314,500.00
SOFTCHOICE LP	47,594.60
SOURCE OFFICE FURNITURE & SYS LTD.	25,600.56
SPECTRUM EDUCATIONAL SUPPLIES LTD.	25,527.72
SPORT SYSTEMS CANADA INC.	31,204.48
SPORTFACTOR INC.	54,324.38
STAGEDOOR TECHNICAL LTD.	37,642.61
STAPLES	114,489.90
STAPLES ADVANTAGE	154,791.78
STEVEN & MARIA HAYES	49,893.00
STEVEN & MARIA HAYES INC.	33,315.00

SCHOOL DISTRICT #60
SCHEDULE OF RENUMERATION AND EXPENSE
YEAR ENDED JUNE 30, 2021

VENDOR NAME	EXPENSE
STORM IRRIGATION SERVICES LTD.	90,382.18
TALIUS	143,827.40
TEACHER'S FILE LTD.	80,211.40
TEACHERS' PENSION PLAN	4,053,859.52
TELUS	71,609.67
TERESA STONEMAN	73,810.95
THE BUS CENTRE	61,555.98
TITAN SPORT SYSTEMS LTD.	264,479.04
TOM'S CONSTRUCTION	151,663.61
TOP GUN INTERIORS LTD.	191,347.68
UNITED LIBRARY SERVICES INC.	27,768.31
UPANUP STUDIOS INC.	68,773.95
VALLEN	145,350.08
VIG SOLUTIONS	77,202.30
W.L. CONSTRUCTION LTD.	268,580.25
WALLWORKS ACOUSTIC ARCHITECTURAL PR	240,068.85
WALMART	29,062.47
WARNER TRUCK INDUSTRIES LTD.	59,850.00
WENGER CANADA	51,351.57
WESTERN CAMPUS RESOURCES INC.	30,799.52
WILLY KLASSEN	93,233.96
WILSON CONCRETE	29,464.96
WORKSAFE BC	361,610.96
WRIGHT'S FOOD SERVICE LTD.	63,685.19
YELLOWRIDGE CONSTRUCTION LTD.	408,369.20
ZACS COMPUTERS AUDIO VIDEO	114,178.40
ZELCO PAINTING LTD.	121,540.28
ZONAR SYSTEMS	38,701.32
TOTAL DETAILED VENDORS > 25,000.00	30,359,997.71
TOTAL VENDORS <= 25,000.00	3,584,451.09
TOTAL PAYMENTS FOR THE GOODS AND SERVICES	33,944,448.80

Statement of Financial Information (SOFI)

School District No. 60 (Peace River North)

Year Ended June 30, 2021

Explanation of Payments to the Audited Financial Statements

The remuneration and benefits received by employees and payments remitted to vendors for goods and services supplied are disclosed on the audited financial statements as expenses, net revenues, capitalized costs, or changes in accounts payable and accounts receivable.

The SOFI schedule totals differ from the audited financial statements for due to the following reasons:

- The SOFI schedules of Remuneration and Payments of Goods and Services are prepared on a cash basis and the Audited Financial Statement information is prepared on an accrual basis.
- Amortization of the capital assets are included on the Audited Financial Statements, but is not included in the SOFI schedules:
- Payments of Goods and Services may be reported in prepaid expenses, tangible capital assets, or services and supplies to meet Generally Accepted Accounting Principles standards.
- Payments of Goods and Services include employee portions of benefits and mandatory deductions but are not included in the Statement of Goods and Services.
- Payments of Goods and Services include 100% of Goods and Services Tax but the expenditures included in the Audited Financial Statements are net of a 68% Goods and Services Tax rebate.
- Other miscellaneous cost recoveries may not have been deducted from the payment schedules.



BOARD OF EDUCATION
School District No. 60
(Peace River North)

2000 Students

2005 Curricular & Extra Curricular Field Trips

Adopted: 1982-06
Revised: 2014-02; 2019-02
Reviewed: 2021-11

Reference:

Policy

Curricular, co-curricular and extra-curricular trips and activities will be organized in the safest way possible and will be available to students providing there is appropriate supervision using both School District No. 60 staff and volunteers and according to the ~~regulations and~~ administrative procedures supporting this policy ~~attached~~.

REGULATIONS

Definitions

- a) **Curricular:**
Refers to activities that occur as a direct result of specific educational program goals emphasizing a curriculum instructional focus. Work Experience, class field trips, physical education class trips, band and drama class trips, and the swim programs, are examples of this type of ~~activity travel~~.
- b) **Co-Curricular:**
Refers to activities that supplement specific programs and objectives of the school; normally involving school time. Activity days, special events, and cultural travel would be examples of this type of involvement.
- c) **Extra-Curricular:**
Refers to activities that are in addition to the school instructional program; normally held outside of school time. Inter-school sport activities, band and club travel, would be examples of this type of involvement. Please note that although many of these activities involve travel/participation during school time, the base of the organization for meeting and practice are held outside of the school timetable.
- d) **Seasons:**
"Seasons" means the three sports seasons as defined by the BC Secondary School Sports Association.

e) **Peace River Block:**

"Peace River Block" means that region bounded by Fort Nelson, Grande Prairie, Chetwynd, Tumbler Ridge and Fairview.

Guidelines/Principles:

1. CAREER PROGRAM WEX

Here are some important guidelines and parameters from the 1701 instructions and various MOE documents. These requirements are explained in more detail – annually – with Career Coordinators

- a) Work Experience 12A and 12B claims must meet the directives of the Elective Work Experience Courses and Workplace Safety Policy, the Work Experience Order and in accordance with the Program Guide for Ministry-Authorized Work Experience Courses.
- b) In order to be reported as a Ministry-authorized work experience course, the work experience must be supported and monitored by the school and consist of authentic workplace experiences.
- c) All students participating in elective Work Experience courses must have in-school orientation to prepare them for the workplace. Pre-placement assignments must include instruction on worksite safety awareness. It may also include topics such as generic employability skills, education skills transferable to the specific work placement, worker rights and responsibilities, and employer expectations. All students must complete the WEX orientation PRIOR to a school claiming WEX course funding.
- d) We cannot claim Work Experience for work done this past summer if the paperwork and processes were not completed prior to the work commencing.
- e) A 4-credit course consists of 100 - 120 hours of Work Experience. A 2-credit course consists of 50 - 60 hours of Work Experience. These hours may include in-school time spent on specific workplace orientation and workplace safety instruction. Schools can give students additional work experience credit by using IDS.
- f) For school-arranged unpaid work placements, there must be a signed Work Experience Agreement form that includes all of the following:
 - o name of the employer
 - o location of the work site
 - o the period (by date and time) during which the student will be participating in the work placement.
- g) There are a number of required procedures related to WEX policy (that all Career Coordinators are familiar with), but the monitoring of students on work placements should consist of work site visits and phone calls or emails with the student's workplace supervisor.
- h) Students have to be 14 years of age or older and they must be covered by the Workers Compensation Act (meaning, the employer MUST have a work safe number).
- i) Monitoring is key. District and school-based administrators must make provisions

for staff to monitor all students participating in Ministry-authorized work experience courses. This means that schools must be in contact with employers for all WEX students, including students on paid work experience.

- j) There are a number of standards in addition to monitoring students that must be met (too detailed to list here) but include standards for authentic work experience, use of paid work experience, assessing and evaluating students on WEX, for WEX placements, for employer and/or work site supervisors, and educators in relation to WEX placement.

Youth TRAIN in Trades

- a) Boards must have a post-secondary partner, or be certified by the Industry Training Authority (ITA) in order to report students in Career Technical Programs (i.e.) Electrical Foundations at Northern Lights College.
- b) Students must be registered in a technical training program funded by the ITA in order for boards to report students in Youth Train in Trades Programs.
- c) Before reporting students in these programs we must confirm ITA age requirements.

Youth Work in Trades

- a) Youth WORK in Trades (WRK11A, 11B, 12A and 12B) claims must meet the directive in the Program guide for Youth WORK in Trades
- b) Schools must ensure when tracking hours related to the work study program segment of WEX 12A/B and WRK 11A/B, and WRK 12A/B that each of these four credit courses are only claimed once regardless of the number of reporting periods the student requires to complete the work placement.
- c) Students must be registered as a youth apprentice with the Industry Training Authority (ITA) in order to be reported in the WRK program.

2. DRIVERS:

Drivers will consist of School District No. 60 drivers and/or licensed public carrier drivers, except in special case's and for elementary schools (in town and rural) where the use of volunteer drivers may be permitted.

Volunteer drivers must complete a Volunteer Driver Application and have the application approved by the principal. A new Driver's Abstract must be submitted to the Principal each school year. The use of volunteer drivers, must be approved by the Administrator for in District travel and by the Superintendent/designate for all other travel. All drivers including volunteers must adhere to all Motor Vehicle requirements in addition to licensing requirements below.

Motor Vehicle Branch Driver's License Requirements:

Class 5: Private passenger vehicle with occupant capacity of 9 or less (including driver).

Class 4: Private passenger vehicle or school buses with capacity of up to 25 occupants (including driver).

Class 2: School buses with a capacity greater than 25 occupants.

3. ELEMENTARY STUDENT TRAVEL (within School District No. 60)

Volunteer drivers are permitted for elementary student travel for competition within the district. Students traveling for events involving more than 12 students (or requiring use of more than 3 vehicles) must be transported in school bus or coach driven by School District No. 60 drivers and/or licensed public carrier drivers.

4. MODES OF TRAVEL

In order to facilitate the care and control of all travel, only transportation authorized by the Administrator or Superintendent/designate will be permitted.

In order to ensure the safety of the students, curricular, co-curricular and extra-curricular travel should be carried out in authorized school buses and/or highway coaches.

For out of district trips, a passenger manifest will be provided to the driver and the transportation supervisor.

The use of private vehicles should be the exception for travel and only after due consideration by the Administrator for in district travel and by the Superintendent/designate for all other travel. The fewest number of vehicles possible will be used to transport the traveling group when using private vehicles (not to exceed the lesser of 3 cars or 12 students).

Students under the ages of twelve (12) must not be seated in an airbag protected seat.

Note: Under no circumstances will a student be authorized as a volunteer driver.

5. ATHLETIC TRIPS

a) Middle and Senior Secondary Teams

These cover Middle and Senior Secondary teams and individual competition outside the Peace River Block -- including all leagues, tournaments and zone events. Provincial competition will be over and above these limits. The BC Winter Games and the Northern BC Winter Games are considered community events and are therefore not a part of these limits, but are to be considered on an individual basis. The limits available are per team individual and coach per season:

Grade 7/8 Teams

Remain within the Peace River Block

b) Grade 9/10 and Individual Teams

A maximum of 2 trips outside the Peace River Block.

Senior Teams

A maximum of 4 trips outside the Peace River Block

Elementary Teams

Are restricted to local travel within the district except in special cases.

6. OTHER

Special cases not covered in the above guidelines will be considered on their merits, upon written request to the Superintendent.

GENERAL PROCEDURES

- ~~1. All principals are to submit to the Superintendent, by the end of September or at the beginning of each season, a list of all anticipated extra-curricular travel for the school year or season.~~
- ~~2. All travel not listed by the end of September or at the beginning of each season must receive permission from the Superintendent/designate prior to the event.~~
- ~~3. Travel for one day during school time requires the approval of the Principal only. The Principal must be assured of the educational value, adequate supervision, transportation arrangements, and safety arrangements.~~
- ~~4. Each school's travel account (from District or locally raised funds) is to support the travel (including the accommodations) of students and coaches/supervisor plus other expenses for coaches/supervisors.~~
- ~~5. Administrative officers shall facilitate and co-ordinate travel among schools.~~
- ~~6. Travel itineraries and modes of travel must be approved by the appropriate authority prior to leaving.~~
- ~~7. Travel must be limited to the Hours of Service as required by the National Safety Code.~~
- ~~8. All travel must be arranged for a time deemed reasonable for a safe and convenient arrival.~~
- ~~9. Administrative approval is required for exceptions which arise as a result of time delays, such as inclement weather or road conditions, during the trip.~~
- ~~10. A list of passenger's medical and contact information must accompany the traveling group and a copy must also be on file at the school each time a trip is taken.~~
- ~~11. A Consent Form must be signed by a parent/guardian and returned to the school prior to the commencement of the activity.~~

~~High risk activities are defined as those where there is higher potential for tragic consequences. Examples of such activities are as follows, but not limited to: skiing, scuba diving, river canoeing/kayaking, rock climbing, winter camping. The following guidelines shall apply to all high risk activities.~~

~~Note: A High Risk Consent and Waiver Form must be submitted prior to the activity.~~

~~1. Information to parents must include a detailed description of the activity~~

~~This includes:~~

- ~~a. Reference to necessary skills or competencies~~
- ~~b. Detail of training and safety equipment required~~
- ~~c. Detail of supervision that will or will not be provided~~
- ~~d. Comprehensive summary of any applicable risks~~
- ~~e. Rules of conduct expected by each participant~~
- ~~f. Transportation arrangements~~
- ~~g. Parent/Student Orientation/Consultation session prior to the event/trip (a minimum of two weeks prior to the activity)~~
- ~~h. Signed Consent and Waiver Form (please find the attached sample forms)~~

~~2. Supervision~~

- ~~a. The obligation of supervisors is that of “a reasonable and prudent parent with equivalent knowledge”.~~
- ~~b. Supervision requirements are assessed on an “activity by activity” basis (without appropriate levels of supervision the trip must be cancelled or postponed. There will be a distinction between a chaperone and capable supervisor).~~
- ~~c. The experience of supervisors must be considered~~
- ~~d. For some off-site activities special certified supervisors are required (back-country skiing, canoeing, scuba diving)~~

~~3. Access to Prohibited or Restricted Areas~~

- ~~a. Organizers must assess whether or not extra supervision is required to monitor access to restricted areas.~~
- ~~b. Students must be made aware of the rules regarding restricted areas and the zero tolerance policy in place should those rules be broken.~~

~~4. Student Skill Levels~~

- ~~a. Skill and ability levels of participants must be assessed (this may include asking parents for their own indication of their child's abilities).~~
- ~~b. Parents must be provided with information regarding the details of any preliminary assessment of skills and abilities (who will assess? what will they assess?).~~
- ~~c. Instruction for students at the beginner/novice level should be mandatory.~~

~~5. Assess Risks on a Trip by Trip basis~~

- ~~a. Supervisors must be adequately oriented to the facility and any unique emergency procedures.~~
- ~~b. Travel risks and weather concerns must be considered prior to each trip.~~

~~6. Safety Equipment~~

- ~~a. Insist upon the use of safety equipment if the activity warrants it.~~

~~7. Staff/Supervisor/Volunteer Awareness of Policies and Procedures~~

- ~~a. Review the roles and obligations of staff, supervisors, and volunteers on a regular basis.~~

8. Alternative Assessment

- a. If participation in a high-risk activity includes assessment for grading purposes, alternative assessments must be available for students who choose not to participate.

JOHN DOE SCHOOL _____ **Date:** _____
CONSENT AND WAIVER FORM

(Administrators are asked to refer to High Risk Activity Guidelines when completing this form).

1. ~~Date and description of the activity:~~
2. ~~Transportation requirements:~~
3. ~~Comprehensive summary of risks:~~
4. ~~Specific reference to necessary training/skills or competencies required:~~
5. ~~Safety equipment required:~~
6. ~~Detail of supervision that will or will not be provided:~~
7. ~~Rules of conduct expected of each participant:~~
8. ~~Alternative assessment arrangements if student does not participate:~~
9. ~~Parent Orientation/Consultation date and location:~~

~~Accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the student or the school board or its employees or agents or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity, you are accepting the risk of an accident occurring and agree that this activity, as described above, is suitable for your child.~~

I give _____ (name of student) permission to participate in the field trip on _____ (mm/dd/yy). I understand that my child may be exposed to certain risks while participating in this activity. Accidents and injuries may occur.

Signature of Parent/Guardian _____ Date: _____

Printed name of Parent/Guardian _____

Address of Parent/Guardian _____

JOHN DOE SCHOOL
CONSENT AND WAIVER FORM
For Child Participating In High Risk Activity

-

In consideration of School District No. offering my child, _____, an opportunity to participate in a field trip for Grade students on month/date/year, I waive any and all claims I may have against, and release from all liability and agree not to sue The Board of Trustees of School District No. _____ and its officers, employees, agents, volunteers and representatives, and the Ministry of Education for any personal injury, death, property damage or loss sustained as a result of my child's participation in the field trip, arising out of any cause whatsoever, including negligence. _____

Initi

a/

I hereby give my consent, and acknowledge by my signature that:

-

Students will be going to (location), and will be away from the school from to _____ (times). They will be traveling by _____ (i.e. school bus, public transport, foot).

Initi

a/

-

On this field trip, up to _____ (number) students will be: (describe all activities — i.e. skiing, hiking, walking, using climbing apparatus, cooking meals on camp stoves, tenting)

Initi

a/

The students will be supervised by _____ (a typical response might be "2 school employees and hopefully 2-4 parent volunteers". It is important to indicate supervisory arrangements that will not be modified or reduced. For instance, consider whether the trip will proceed even if there are no parent volunteers, or if a specific teacher is sick, but a substitute is available. **** With older grades, you should add a sentence saying: Your child will not necessarily be supervised by an adult at all times.**)

Initi

a/

My child has no illnesses, allergies or disabilities that may require special attention, except as described here: _____

Initi

a/

I am aware of the usual risks and dangers inherent in participation in all of the activities associated with this trip, and of the possibility of personal injury, death, property damage or loss resulting from the activities. The dangers and risks may include, but are not limited to: (provide specific and comprehensive information on any risks that are applicable. Some examples follow.)

1. _____ Unorthodox or high risk travel arrangements
2. _____ Program locations
3. _____ Rugged terrain
4. _____ Rock fall and avalanches
5. _____ Weather
6. _____ Equipment breakages, failures
7. _____ Delayed rescue, accessibility
8. _____ Conduct of the guide, chaperone or other group members.
9. _____ The possibility that your child may not heed safety instructions or restrictions given to the group.

Initi

a/

-

~~I will supply suitable equipment and clothing for my child's participation in all activities associated with the field trip, including:~~

~~I am aware that I should contact the school for further information if I am unaware what clothing and equipment is required for the activities or possible weather conditions of this field trip. My child and I understand that it is our responsibility to ensure my child has all necessary equipment and clothing.~~

al _____ *Initi*

~~My child and I understand that the school's Code of Conduct applies during this field trip. I will be responsible for any costs caused by my child's failure to abide by the Code of Conduct, including any costs to send my child home.~~

al _____ *Initi*

~~Accidents can be the result of the nature of the activity and can occur with or without any fault on either the part of the student, or the school board or its employees or agents, or the facility where the activity is taking place. By allowing your son/daughter to participate in this activity, you are accepting the risk of an accident occurring, and agree that this activity, as described above, is suitable for your child.~~

-

al _____ *Initi*

~~In signing this Consent and Waiver, I am not relying on any oral or written representation or statements made by the School Board and its servants, agents, employees, or authorized volunteers, or the Ministry of Education, to induce me to permit my child to take the trip, other than those set out in this Consent and Waiver.~~

al _____ *Initi*

~~I am 19 years of age or more and have read and understand the terms of this consent and waiver, and understand that it is binding upon me, my heirs, executors and administrators.~~

-
Date: _____

Signature of Witness _____ Signature of Parent/Guardian _____

Printed Name of Witness _____ Printed Name of Parent/Guardian _____

Address _____ Address _____

-
Date: _____

Signature of Witness _____ Signature of Parent/Guardian _____

Printed Name of Witness _____ Printed Name of Parent/Guardian _____

~~Address _____ Address~~

~~_____~~

~~-~~

~~NOTE: This consent and waiver must be signed by ALL custodial parents or guardians of a child who is under the age of 19 years.~~



BOARD OF EDUCATION

School District No. 60
(Peace River North)

4000 Personnel

4018 Harassment Prevention & Respectful Workplace

Adopted: 1995-05
Revised: 2014-02; 2014-08
Reviewed: 2021-11

*Reference: CUPE Collective Agreement Article 22
Teacher Collective Agreement Article E.2
Workers Compensation Act
BC Human Rights Code Section 13
Canadian Human Rights Act Sections 14 to 15*

Policy

The Board expects a respectful workplace and does not condone bullying and harassment in any form. This policy applies to all employees. It applies to interpersonal and electronic communications such as email. All allegations will be followed up according to the language of the collective agreement if applicable and or the attached guidelines/principles.

Principles/Guidelines

Definitions:

Employee – means any person in the employ of the Board in any capacity, including contracted services, management staff and individual trustees.

Workplace Bullying and Harassment:

1. Bullying and Harassment is:

- a. Any improper behavior that is directed at and offensive to any person and which the violator knew or ought reasonably to have known would be unwelcome.
- b. Includes objectionable conduct, comments, materials or display made on either a one-time or continuous basis that demeans, belittles, or causes substantial distress, personal humiliation, intimidation or embarrassment.
- c. Improper use of power and authority to undermine performance or in any way interferes with career or success.

d. Any offensive comments or behavior based on race, color, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, age, or because that person has been convicted of a criminal or summary conviction offense, or any other prohibited ground.

1-2. Workplace bullying and harassment means any improper behavior by a person that is directed at and offensive to any person and which the violator knew or ought reasonably to have known would be unwelcome. Workplace bullying and harassment comprises objectionable conduct, comment, materials or display made on either a one-time or continuous basis that demeans, belittles, or causes substantial distress, personal humiliation, intimidation or embarrassment. Bullying and harassment excludes any reasonable action taken by the employer or supervisor relating to the management and direction of employees or place of employment. Harassment means the improper use of power and authority to undermine performance or in any way interfere with career or success. This does not restrict Supervisory and Management personnel from carrying out their job functions, including disciplinary actions.

2-3. Without limiting the foregoing, harassment includes “harassment” within the meaning of the Canadian Human Rights Act, i.e. harassment on the basis of the following prohibited grounds of discrimination: race, color, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, age, or because that person has been convicted of a criminal or summary conviction offense.

Sexual Harassment:

- Any conduct, comments, gestures, or contact of a sexual nature, whether on a one-time basis or continuous series of incidents, that might reasonably be expected to cause offense or humiliation; or that might reasonably be perceived as placing a condition of a sexual nature on employment or on any opportunity for training, promotion, grades, etc.
- For the purposes of this Policy and Regulations, “sexual harassment” means any conduct, comment, gesture, or contact of a sexual nature, whether on a one-time basis or continuous series of incidents, that might reasonably be expected to cause offense or humiliation; or that might reasonably be perceived as placing a condition of a sexual nature on employment or on any opportunity for training, promotion, grades, etc.

Harassment includes communication in-person, via telephone, email, social media and any other form of communication.

Examples of Harassment (note this is not an exhaustive list):

- Verbal aggression or insults
- Calling someone derogatory names
- Harmful hazing or initiation practices

- [Vandalizing personal belongings](#)
- [Spreading malicious rumours](#)
- [Gossiping about others](#)
- [Comments or gestures of a sexual nature](#)
- [Displaying or distributing materials of a sexual or offensive nature](#)
- [Discussing sexual matters](#)

[Examples of what is not Harassment \(note this is not an exhaustive list\):](#)

- [Routine supervision](#)
- [Performance evaluations](#)
- [Imposition of appropriate discipline](#)
- [Difficult interpersonal relationships](#)
- [A request or directive to do something that a reasonable person would consider reasonable as part of a job function](#)
- [An apparent grumpy response](#)
- [Normal, anticipated difficult interactions with co-workers or clients \(students\)](#)
- [Denial of a request for time off](#)
- [Other routine day-to-day interaction between an employer and an employee](#)

~~Examples of conduct or comments that might constitute bullying and harassment include verbal aggression or insults, calling someone derogatory names, harmful hazing or initiation practices, vandalizing personal belongings and spreading malicious rumours.~~

Employees must:

1. not engage in the bullying and harassment of other workers.
2. report if bullying and harassment is observed or experienced
3. comply with the School District's policies and procedures on bullying and harassment.
4. demonstrate respectful and professional behaviours as representatives of School District 60 Peace River North

Process:

1. Sometimes a person does not realize that a particular habit, action, reaction, or attitude is unwelcome. An open and honest communication may be welcome and effective. Therefore, it is recommended that the complainant speaks or corresponds directly with the alleged bully and harasser to express his/her feelings, if appropriate. [If needed, employees can seek support from their union representative or their supervisor for this discussion.](#)
 - a. [Tips for talking to the alleged harasser/bully:](#)
 - i. [Seek support from your Union rep and/or Supervisor if needed](#)
 - ii. [Be calm and professional](#)

iii. Don't accuse and don't make assumptions

— Express how you feel (ie. ~~"Please don't talk to me that way it makes me feel..."~~)

iv. End the conversation if it isn't being productive (ie. "Let's take a break and come back to this later.")

v. Don't have the conversation in front of an audience

vi. Ask what could be done differently to prevent future conflict

•vii. Thank them for listening

1.2. If Step 1 is not utilized or is unsuccessful, the complainant shall report the alleged bullying and harassment through the procedure described in the current Collective Agreement (where applicable). Where an employee is not covered by a Collective Agreement, complaints of alleged bullying and harassment are to be reported to the immediate supervisor, Secretary-Treasurer, or Superintendent of Schools, as appropriate using the School District No. 60 Complaint Form. In the event the Superintendent of Schools is involved either as the complainant or alleged bullier ~~and or~~ harasser, the complaint shall, at the complainant's discretion, be immediately referred to a third party as mutually agreed who shall proceed to investigate the complaint in accordance with Step 3 and report to the Board.

2.3. Complaints of alleged bullying and harassment will be handled with all possible confidentiality and dispatch.

3.4. The Board agrees to deal with any retaliation caused by lodging a complaint under this policy.

Resolution:

1. The ~~District Board~~ will inform the complainant of action(s) that are being taken in response to the complaint.
2. Where it has been found that bullying and harassment has occurred, the violator will be subject to disciplinary actions up to, and including, suspension and/or expulsion of a student or suspension and/or dismissal of an employee. Consideration will be given to ensure due process has been followed.
3. The perpetrator(s) of bullying and harassment may be required to attend counseling.
- 3.4. Programs may be made available for the victim/~~harasser~~ through utilization of ~~community programs or resources~~ workplace or community resources.
- 4.5. Where possible or practical, the Board may provide an alternate work setting if working together is found to be intolerable. Consideration would be given only during circumstances where investigation/hearing is prolonged.
- 5.6. Any person who registers a complaint which is found to be malicious shall be subject to disciplinary actions up to, and including, expulsion or dismissal.

Annual Review:

This policy statement will be reviewed every year. All workers will be provided with a copy.

School District No. 60 (Peace River North)
Workplace Bullying and Harassment
Reporting Procedures ~~(Non-Union Personnel)~~

1. How to report

Workers at School District No. 60 can report incidents or complaints of workplace bullying and harassment ~~verbally or~~ in writing. When submitting a written complaint, please use the workplace bullying and harassment complaint form. ~~When reporting verbally, the reporting contact, along with the complainant, will fill out the complaint form.~~

2. When to report

Incidents or complaints should be reported as soon as possible after experiencing or witnessing an incident. This allows the incident to be investigated and addressed promptly.

3. Reporting contact

Report any incidents or complaints to your administrator/supervisor, Human Resources Officer or Director of Instruction Human Resources.

4. Alternate reporting contact

If the complainant's administrator/supervisor, or the reporting contact named in Step 3 is the person engaging in bullying and harassing behaviour, contact the Superintendent of School or the Secretary-Treasurer.

5. What to include in a report

Provide as much information as possible in the report, such as the names of people involved, witnesses, where the events occurred, when they occurred, and what behaviour and/or words led to the complaint. Attach any supporting documents, such as emails, handwritten notes, or photographs. Physical evidence, such as vandalized personal belongings, can also be submitted.

6. Annual review

These reporting procedures will be reviewed on an annual basis. All workers will be provided with a copy.

Date created	Annual review date
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School District No. 60
Workplace Bullying and Harassment Complaint Form

Name and contact information of complainant
Name of alleged bully, or bullies, <u>or harasser</u>

Personal statement

Please describe in as much detail as possible the bullying and harassment incident(s), including:

- the names of the parties involved
- any witnesses to the incident(s)
- the location, date, and time of the incident(s)
- details about the incident(s) (behaviour and/or words used)
- any additional details that would help with an investigation

Attach any supporting documents, such as emails, handwritten notes, or photographs. Physical evidence, such as vandalized personal belongings, can also be submitted.

Signature	Date
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School District No. 60 (Peace River North)
Workplace Bullying and Harassment
Investigation Procedures

1. How and when investigations will be conducted

All complaints are reviewed prior to an investigation to determine if the contents of the complaint potentially meet the definition of **bullying or harassment** or if more information is needed from the complainant. In the event that the complaint does not contain sufficient information or the information provided does not potentially meet the definition of Harassment an investigation will not occur, the complainant will be informed, and options will be explored for mitigating the workplace conflict.

Most investigations at School District No. 60 will be conducted internally. In complex or sensitive situations, an external investigator might be hired.

Investigations will:

- be undertaken promptly and diligently, and be as thorough as necessary, given the circumstances
- be fair and impartial, providing both the complainant and respondent equal treatment in evaluating the allegations
- be sensitive to the interests of all parties involved, and maintain confidentiality
- be focused on finding facts and evidence, including interviews of the complainant, respondent, and any witnesses
- incorporate, where appropriate, any need or request from the complainant or respondent for assistance during the investigation process

2. What will be included

Investigations will include interviews with the alleged target, the alleged bully or alleged harasser, and any witnesses. If the alleged target and the alleged bully or harasser agree on what happened, then School District No. 60 will not investigate any further, and will determine what corrective action to take, if necessary.

The investigator will also review any evidence, such as emails, handwritten notes, photographs, or physical evidence like vandalized objects.

3. Roles and responsibilities

The Superintendent of Schools is responsible for ensuring workplace investigation procedures are followed.

Workers are expected to cooperate with investigators and provide any details of incidents they have experienced or witnessed.

The Director of Instruction Human Resources [or designate](#) will conduct investigations and provide a written report with conclusions to the Superintendent of Schools.

If external investigators are hired, they will conduct investigations and provide a written report with conclusions to the [Human Resources designate or the](#) Superintendent of Schools.

4. Follow-up

The alleged bully [or harasser](#) and alleged target will be advised of the investigation findings by the Director of Instruction Human Resources.

Following an investigation, the Director of Instruction Human Resources [or designate](#) will review and revise workplace procedures to prevent any future bullying and harassment incidents in the workplace. Appropriate corrective actions will be taken within a reasonable time frame.

In appropriate circumstances, workers may be referred to the employee assistance program or be encouraged to seek medical advice.

5. Record-keeping requirements

School District No. 60 expects that workers will keep written accounts of incidents to submit with any complaints. School District No. 60 will keep a written record of investigations, including the findings.

6. Annual review

These procedures will be reviewed annually. All workers will be provided with a copy as soon as they are hired, and copies will be available at the Board Office.

Date created	Annual review date



BOARD OF EDUCATION
School District No. 60
(Peace River North)

7000 Operations

7006 District Fleet Vehicle Use

Adopted:

Revised:

Reviewed:

Reference:

Policy

The Board recognizes the need for some employees to use a District Fleet Vehicle to perform their tasks. Use of District Fleet Vehicles is for work purposes only and will be carried out with the utmost care, ensuring the safety of the employee and others.

Guidelines/Principles:

1. The employee shall possess and maintain all necessary permits and licenses and provide to their supervisor relevant driving records as outlined in the Administrative Procedures.
2. The employee will operate the vehicle in a safe manner and carry out all pre and post-trip procedures outlined in the Administrative Procedures.
3. Other than on busses, all passengers in a District Fleet Vehicle shall wear seatbelts.
4. Only qualified District employees may operate District Fleet Vehicles/equipment
5. Adult passengers other than District employees may be authorized to travel in District Fleet Vehicles only as required in the performance of District business.
6. Authorized staff may drive the District Fleet Vehicle home as required by their duties; i.e. when on call. District Fleet Vehicles are not intended for personal use. The District Fleet Vehicle is not to be used for personal transportation while on call.
7. Any personal items left in a District Fleet Vehicle are the responsibility of the employee. The District is not liable for any theft of personal items left in a District Fleet Vehicle.

8. The use of personal trailers or attachments to District Fleet Vehicles is strictly prohibited.
9. It is the responsibility of the employee operating a District Fleet Vehicle to be aware of and follow the Motor Vehicle Act of the province in which they are driving and any other laws or regulations of the road.
10. An employee operating a District Fleet Vehicle is responsible for any violations of the provincial Motor Vehicle Act, as well as City By-Law parking infractions. Employees are responsible for any driving infractions or fines as a result of their driving.
11. Employees are not permitted, under any circumstances, to operate a District Fleet Vehicle or a personal vehicle for District business under any physical or mental impairment.
12. Pets, smoking, tobacco use or vapor products (including e-cigarettes & pipes) are not permitted in District Fleet Vehicles.

Administrative Procedures

1. In order for an employee to be eligible to operate a district-owned vehicle, the employee shall:
 - a. Possess and provide a copy of a valid driver's license appropriate for the class of vehicle they are operating.
 - b. Provide an acceptable driver's abstract to the supervisor
 - c. Operate the vehicle in a safe, secure, lawful, courteous and proper manner at all times.
 - d. Ensure vehicles are kept clean and in a presentable condition.
 - e. Immediately report to their Supervisor or Principal, all damages, accidents, theft, or incidents.
 - f. ensure that a valid driver's license is maintained.
2. Employees who drive District Fleet Vehicles are required to provide a copy of their driver's abstract annually. If the status of the driver's abstract changes during the year, the employee must notify their Supervisor and the Safety Supervisor immediately.
3. Ensure registration and insurance documents are in the vehicle at all times
4. Conduct pre and post trip safety inspections before the first trip and after the last trip of the day and sign off inspection reports
5. Report defects and accidents to their Supervisor and refer for maintenance, fill out necessary paperwork as required
6. District Fleet Vehicles are not intended for personal use. Reasonable exceptions will be made upon Supervisor approval (ie. stopping to get groceries on the way home). The District Fleet Vehicle is not to be used for personal transportation while on call.

7. Any large items that are being transported must be appropriately secured.
8. The transportation of large personal items in District Fleet Vehicles is strictly prohibited
9. Employees shall not operate any District Fleet Vehicle at any time or operate any personal vehicle while on District business while using or consuming alcohol, cannabis products, illegal drugs or prescription medications that may affect their ability to drive. These prohibitions include circumstances in which the employee is temporarily unable to operate a vehicle safely or legally because of impairment, illness, injury, medication or intoxication

2022 VIRTUAL LEARNING SERIES



REGISTRATION
LINKS



FOCUS



VIRTUAL SESSION
DATE



SPEAKERS

FEBRUARY 2022

[Meeting
Registration](#)

Conceptual Grounding
& Practical Approaches
to Decolonizing &
Indigenizing
Education at the
District Level

Feb 2nd
2 PM – 3:30 PM

Dr. Dustin Louie ([Bio](#))
Associate Professor,
Faculty of Education, UBC

[Meeting
Registration](#)

Unpacking White
Privilege

Feb 23rd
2 PM – 3:30 PM

Ilsa Govan ([Bio](#))
Co-Founder, Cultures
Connecting

MARCH 2022

[Meeting
Registration](#)

Addressing Bias,
Privilege and Epistemic
Racism to Build a
Stronger Education
System

March 9th
2 PM – 3:30 PM

Jo Chrona ([Bio](#))
Indigenous Education
Consultant

PART 2: APRIL – OCTOBER 2022 DATES TBC



Dr. Dustin Louie

Dr. Dustin Louie is a First Nations scholar from Nee Tahí Buhn and Nadleh Whut'en of the Dakelh Nation of central British Columbia. He is a member of the Beaver Clan. Dustin's education background includes a degree in Canadian history, a master's degree in international relations, and a PhD in educational research.

The topic of Dr. Louie's doctoral dissertation was Sexual Exploitation Prevention Education for Indigenous Girls. He has worked as a historian in a land claims law firm, studied Indigenous homelessness in Western Canada, worked internationally for non-governmental organizations in Uganda and Australia, and as a professor at the University of Calgary.

Presently, Dr. Louie is an Associate Professor in the Faculty of Education at the University of British Columbia. Dr. Louie teaches courses related to Indigenous education, social justice, and educational philosophy; he currently works closely with five school districts in British Columbia on decolonizing at the provincial and local level with government and private organizations, researches practical approaches to Indigenizing education, decolonizing education, Indigenous pedagogies, and critical theory. Dr. Louie has published in the top educational journals in Canada on diverse topics in Indigenous education.

Conceptual Grounding and Practical Approaches to Decolonizing and Indigenizing Education at the District Level:

In this session we will first establish a foundational understanding of the concepts of reconciliation, decolonizing, and Indigenizing, which can be misunderstood and misused in many educational contexts. Building upon the theoretical understanding, leaders will be supported to first recognize these concepts in action, and finally how to lead them in unique districts. The approach of the session is collaborative and supportive in nature, finding meaningful ways to support district leaders to engage in the complex work of reconciliation. Through examples from projects and approaches Dr. Louie has led across British Columbia and Western Canada, participants will learn about successful approaches and gain insight and direction into leading this work.



Ilsa Govan

Ilsa Govan has extensive experience as a facilitator, consultant, writer and social justice activist. As Co-Founder of Cultures Connecting (CulturesConnecting.com), she has led conversations about racial equity at workshops and conferences across the country. She also volunteers to co-ordinate the White Caucus at the annual national White Privilege Conference. Prior to Cultures Connecting, Ilsa worked as an Equity and Race Specialist for Seattle Public Schools where she was tasked with addressing institutional racism in a large organization. Ilsa is deeply invested in examining how her own identity influences her interactions with others, particularly through the lens of privilege and oppression.

Her latest book, co-authored with Tilman Smith, is entitled *What's Up with White Women? Unpacking Sexism and White Privilege in Pursuit of Racial Justice* (New Society Publishers). Her other publications include: *Diversity, Equity, and Inclusion: Strategies for Facilitating Conversations on Race*. Co-authored with Dr. Caprice D. Hollins. (Roman and Littlefield)

Unpacking White Privilege in the Workplace:

When trying to practice multicultural inclusion, too often the focus is on fixing “the other”, that is, staff or clients of color, leaving white perspectives, culture and identity normalized and unexplored. Through storytelling, discussion and experiential exercises this session shifts the focus to examine how white cultural norms and privileges can create barriers to equity. By bringing into focus the ways white privilege operates on a personal and institutional level in organizations, participants will be able to see how white allies and people of color can work together to reform systems and engage in culturally responsive practices.



Jo Chrona

Jo Chrona's professional experience includes over 20 years teaching in BC K-12 and post-secondary education, working as a Faculty Associate in SFU's Teacher Education Program, an Advisor with the BC Ministry of Education, and a Curriculum Manager for the First Nations Education Steering Committee.

Jo has been actively engaged in the areas of curriculum development, resource writing, professional learning and was also involved in various aspects of transformation in the BC education system. Most recently she managed the development of authentic Indigenous teacher resources, and is now an independent consultant providing professional learning in the areas of Indigenous education and anti-racism.

Jo is Ganhada of Waap K'oom of the Kitsumkalum First Nation, a Ts'msyen community in BC, and is passionate about helping create systemic change in education systems to support inclusive and responsive, strength-based education experiences for all learners.

Wai Wah! Addressing Bias, Privilege and Epistemic Racism to Build a Stronger Education System:

The BC K-12 education system continues to transform into one that is more responsive to Indigenous learners (and stronger for all learners) but we still have work to do in understanding the roles of personal and systemic bias and privilege in education. This session briefly explores the following questions as we continue to move toward a system that reflects equity and high-expectations:

- What is epistemic racism in education? How does it relate to equity and high-expectations for Indigenous learners?
- What does it mean to unpack our biases and change from fear to growth? How do we move from awareness to changed action?
- How do we understand the roles of privilege and fragility in anti-racism work? How do we support each other in this work?