

SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

**10112 – 105 Avenue
Fort St. John, BC V1J 4S4**

Telephone: (250) 262-6000

Fax: (250) 262-6048

Board of Education



A G E N D A B O O K

FOR THE

REGULAR BOARD MEETING

BOARD ROOM

MONDAY, NOVEMBER 15, 2021 @ 6:30 p.m.

OUR MISSION

All our students will graduate, crossing the stage with dignity and grace.

OUR VALUES

The core values that guide the work of the school division are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS*.

OUR STRATEGIES

As a district, we are committed to FOUR OVER-ARCHING STRATEGIES:

- ❖ DELIVERY OF EXCELLENT EDUCATIONAL PROGRAMMING FOCUSSED ON STUDENT OUTCOMES
- ❖ PROVISION OF ETHICAL LEADERSHIP FOCUSSED ON RELATIONSHIPS AND CONTINUOUS IMPROVEMENT
- ❖ EXEMPLARY MANAGEMENT PRACTISES FOCUSSED ON ALIGNING RESOURCES FOR OPTIMAL RESULTS
- ❖ ENGAGED GOVERNANCE FOCUSSED ON ADVOCACY, ACCOUNTABILITY, AND COMMUNITY PARTNERSHIPS



THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60
REGULAR BOARD MEETING
MONDAY, NOVEMBER 15, 2021
6:30 P.M.

This meeting will be recorded and available on our School District website.

AGENDA

1.0 Call to Order

Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.

2.0 Additions to the Agenda/Acceptance of the Agenda

3.0 Election of Board Officers

- 3.1 Election of Chairperson – Secretary/Treasurer
- 3.2 Election of Vice-Chairperson – Chairperson
- 3.3 Election of Provincial Councillor – Chairperson
- 3.4 Election of Alternate Provincial Councillor – Chairperson
- 3.5 Election of BCPSEA Rep – Chairperson
- 3.6 Election of Alternate BCPSEA Rep – Chairperson
- 3.7 Notice to Destroy Ballots – Chairperson

4.0 Presentations/Delegations

- 4.1 Youth Advisory Council (*Attachment*)
Stephen Petrucci, Superintendent

5.0 Trustee Input (Celebrations)

6.0 Minutes of the Regular Board Meeting, October 18, 2021 (pages 6-12)

- 6.1 Approval of the Minutes
- 6.2 Business Arising from the Minutes
(See attached Action Item List for completed and ongoing item)

7.0 Approval of Excerpts of the In Camera Board Meeting, September 20, 2021 (page 13)

8.0 Announcements and Reminders

November 15	NPAA Meeting	4:00 p.m.	Virtual
November 15	Board Meetings	5:00 p.m.	Board Room
November 17	Labour Management Meeting	1:00 p.m.	Board Room
November 23	SUP-PAC Meeting (<i>Snow</i>)	12:00 p.m.	Virtual
November 24	Early Dismissal Day		
November 25	Early Dismissal Day		
November 26	NID Day (Parent-Teacher Interviews)		
November 29	COTW Meetings	12:30 p.m.	Board Room
November 29	Policy Committee Meeting	11:00 a.m.	Board Room
November 29	City of FSJ/NLC Christmas Mingle	4:30 – 6:00 p.m.	Festival Plaza
December 2-4	BCSTA Trustee Academy		Vancouver
December 6	NPAA Meeting (Christmas Dinner?)		
December 8	BCPSEA AGM Motion Submission Deadline		
December 13	Board Meetings	5:00 p.m.	Board Room
December 20- January 3	Christmas Vacation		
January 7	Provincial Council Submission Deadline		
January 10	NPAA Meeting	4:00 p.m.	Virtual
January 10	COTW Meetings	12:30 p.m.	Board Room
January 24	Board Meetings	5:00 p.m.	Board Room
January 25	SUP-PAC Meeting (<i>Lehmann/Campbell</i>)	12:00 p.m.	Virtual
January 27/28	BCPSEA AGM		Vancouver
January 28	NID Pro-D Day (Semester Turnaround)		

9.0 Senior Staff Reports

- 9.1 Superintendent's Report (page 14)
- 9.2 Secretary-Treasurer's Report (page 15)

10.0 Reports of Regular Committee of the Whole Meeting, November 1, 2021 (pages 16-17)

- 10.1 Approval of Minutes
- 10.2 Business Arising
- 10.3 Policy Committee

11.0 Other Reports

- 11.1 BCSTA – *Trustee Evans*
BCSTA Partnership Liaison Meeting Report (*Attachment*)
Helen Gilbert, Board Chair
- 11.2 BCPSEA – *Trustee Campbell*
- 11.3 Board Pro-D Committee – *Chair Gilbert*

12.0 Correspondence**13.0 Unfinished Business**

14.0 **New Business**

- 14.1 Framework Peer Review Process (*Attachment*)
Helen Gilbert, Board Chair
Stephen Petrucci, Superintendent

15.0 **PRNTA Update** – *Michele Wiebe, President*

16.0 **CUPE Local #4653 Update** – *Jennie Copeland, President*

17.0 **District Parent Advisory Council (DPAC) Report** – *Cassandra Kramer, President*

18.0 **Questions from the Press and Public**

19.0 **In Camera Motions brought forward for implementation**

20.0 **Adjournment**

Please Note:

Where an individual/group knows in advance they wish to address the Board, a request in writing should be made to the Secretary-Treasurer one week in advance of the Board Meeting in accordance with Board Policy #1003.1.

The request must indicate the subject of the presentation, any technology requirements (ie. screen, projector, laptop use) and the estimated time required for the presentation. Presentations will be limited to a maximum of 10 minutes, unless approved otherwise.

If approval is granted, an electronic/written copy of the presentation must be provided no later than Thursday of the week before the date of presentation.

“PROVISIONAL” MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

**Monday, October 18, 2021
6:30 p.m.**

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Erin Evans, Trustee (Area 5)
Nicole Gilliss, Trustee (Area 3)
David Scott-Moncrieff, Trustee (Area 2) *(via Zoom)*
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media) Michele Wiebe, PRNTA President *(via Zoom)*
Caitlin Vince, Guest *(via Zoom)*



Call to Order

Chair Gilbert called the meeting to order at 6:33 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Meeting is being recorded and archived on our District website

Agenda

Approval of the Agenda

Motion #124-21

Evans/Lehmann
THAT the agenda be accepted as presented.

New Correspondence

11.0 Urban Systems – Letter of Support re: Grant
CARRIED.

Presentations/Delegations

None

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- October 2 – attended NIB meeting virtually
- September 23 & October 13 – BCTF/BCPSEA Training sessions
- October 5 – delivered apples to schools

Trustee Evans

- October 5 – apple delivery
- Started PhD classes

Trustee Gilliss

- Volunteered at Hudson's Hope for Grade 5 & 6 class
- Coached Hudson's Hope junior high girls' volleyball tournament at MMMCS
- Delivered apples to Hudson's Hope School

Vice-Chair Lehmann

- Attended NIB meeting on October 2
- Apple delivery
- Attended Clearview PAC

Trustee Scott-Moncrieff

- Visited three liaison schools and delivered apples
- Visiting other two schools this week

Trustee Snow

- Attended NIB
- Delivered apples
- Visited admin at Bert Ambrose, NPSS, ELC and Key

Chair Gilbert

- Attended a dinner with Doig River First Nations and District Staff
- Participated in two Terry Fox Runs
- Attended DPAC/SUPAC meetings
- Attended NE Roundtable Meetings – will bring back info at a later date
- Attended Truth & Reconciliation Day in Centennial Park
- Attended Joint Health & Safety Committee Meeting
- Was part of Board Chair Partner Liaison meeting in Vancouver - will bring a report back to the Board
- Involved in apple delivery to schools

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #125-21

Evans/Snow

THAT the Regular Meeting Minutes of September 20, 2021 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Apple Staff Appreciation Update

- Information for future reference
- Some employees expressed appreciation of trustees delivering apples

Approval of Excerpts

Motion #126 -21Evans/Lehmann

THAT the excerpts from the June 20, 2021 and August 30, 2021 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.

CARRIED.

Announcements & Reminders

October 18	NPAA Meeting	4:00 p.m.	Virtual
October 18	Board Meetings	5:00 p.m.	Board Room
October 22	NID Day (Pro-D Provincial)		
October 23	Provincial Council		Virtual
October 26	SUP-PAC Meeting (<i>Campbell</i>)	12:00 p.m.	Virtual
November 1	COTW Meetings	12:30 p.m.	Board Room
November 1	BCPSEA Trustee Call re: Bargaining	8:30 a.m.	Virtual
November 4/5	BCPSEA Symposium	8:30 a.m. – 12:00 p.m.	Room 132
November 11	Remembrance Day		
November 15	Board Meetings	5:00 p.m.	Board Room
November 23	SUP-PAC Meeting (<i>Snow</i>)	12:00 p.m.	Virtual
November 24	Early Dismissal Day		
November 25	Early Dismissal Day		
November 26	NID Day (Parent-Teacher Interviews)		
November 29	COTW Meetings	12:30 p.m.	Board Room
November 29	Policy Committee Meeting		
November 29	City of FSJ/NLC Christmas Mingle	6:00 – 8:00 p.m.	Festival Plaza
December 2-4	BCSTA Trustee Academy		Vancouver
December 13	Board Meetings	5:00 p.m.	Board Room
December 20- January 3	Christmas Vacation		

ACTION: Superintendent to send Zoom link for SUP-PAC meetings out to all Trustees

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes
- As an emergency measure, Executive Staff has created a list of "non-enrolling staff" to fill where there are shortages in schools

Superintendent's Report

- FSA's - our district has high participation rate in FSA results
 - Assists in looking at equity in sub groups
 - A lot of work to do with Indigenous students off and on the reserves, the information helps with that

ACTION: Superintendent to provide Board with FSA results in regards to ELL students, if information is available

- A number of schools are participating in the “Fresh to You” program from BC Agriculture. Each bag that is sold, another bag goes to help someone in the community

Out of District Field Trips

- See motion below

Motion #127-21

Snow/Evans

THAT the Board accept the Superintendent’s Report with the exception of Out of District Field Trips.

CARRIED.

Motion #128-21

Evans/Lehmann

THAT the Board of Education approve the attached Out of District Field Trips.

CARRIED.

Secretary-Treasurer’s Report

A written report was presented. Topics discussed and reported included:

Human Resources Summary Report

- For information purposes
- Support Staff hiring is happening, however there are casual position shortages

Motion #129-21

Gilliss/Campbell

THAT the Board accept the Secretary-Treasurer’s Report.

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – October 4, 2021

Motion #130-21

Gilliss/Scott-Moncrieff

THAT the Board accept the Regular Committee of the Whole minutes of October 4, 2021 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

***NEW Alwin Holland Portables**

- Facilities department have said the work order is marked “encumbered” and the risk has been mitigated

***NEW Violence Prevention Committee**

- Trustee representative is needed but not at that point yet. Trustee Snow and Evans are interested

Policy Committee

- Next meeting – November 29
-

Other Reports

BCSTA

Provincial Council Motion Review

9.1 Provincial Teacher Shortage

- Bring up to have it noted and added to the letter regarding AHCOTE and recruitment and retention costs. Board is in favour

9.2 Declaration of National Opiate Death Crisis

- Emergent rationale is because the delay is unconscionable
- Board in favour

9.3 Increased Funding for the Annual Facilities Grant

- Brought up annually. Good to keep asking
- Board in favour

Vaccine Mandate – Speculation that a motion may come to the floor on whether or not it would be considered emergent. The Board asked Trustee Evans to listen to the discussion and see where it goes

BCPSEA

- BCPSEA Symposium – November 4 – 5, 2021

Board Pro-D Committee

- Chair Gilbert and Trustee Gilliss assigned to research options
- Financial Literacy took place at the Board Advance
- Some work can take place at the COTW meetings
- Waiting for BCSTA to provide funding for speakers to come to our district.

Correspondence

NEW – Urban Systems Letter of Support re: Grant (Attachment)

- Smart renewables and electrification in our region
- Program call closes on October 22
- Our district is listed as one group that would be stakeholders in the results of the project
- Minister Whiteside spoke to Climate Action at last Friday's meeting with Board Chairs. This will be a focus from the Ministry of Education
- This provides educational opportunities and will take a look at what is possible in modernizing technologies in our region

Motion 131-21

Evans/Snow

Motion to support the Board Chair to draft the letter of support

CARRIED.

Unfinished Business

The following unfinished business arose from the previous meeting minutes:

BCSTA – Motion 9.7 Timelier Response from the TRB Update

- There has been an improvement in timelier response from the TRB...our district has half of the number of files that we're waiting on compared to this time last year

New Business**Remembrance Day Ceremony**

- As in the past, our district will be donating towards wreaths for the District of Taylor, District of Hudson's Hope and Fort St. John wreath laying ceremonies
- Representing Trustees:
 - District of Hudson's Hope – Trustee Gilliss
 - District of Taylor - Trustee Campbell w/ other students, if allowed due to COVID restrictions. Firefighters represented last year
 - Fort St. John - Chair Gilbert and/or Trustee Evans

Board Meeting Recordings and Electronic Meeting Protocols

- At the August 28, 2021 Regular Board Meeting, the Board made a motion that regular meetings would not be livestreamed but meetings would be recorded and made available to the public on our district website
- As of October 14, 2021, the new Northern Health circuit breaker restrictions allow for board meetings to continue "in-person", however, the public are not allowed to attend meetings "in person"
- Tonight's meeting had to be changed quickly as the full copy of the regulations were not posted until Saturday October 16
- Dawson Creek Article – Vice-Chair Lehmann - minutes are done, checked for accuracy and made accessible to the public. Now we have the option for "recorded" meetings which can cause issues if things are taken out of context, process isn't followed, etc.
- Feedback:
 - Zoom participants can still record meetings on their own if they wanted to for ill intent
 - As a Board, we want to be transparent and accountable to the public for what we say and do. It also makes it more accessible to those living a distance away
- A review of the bylaws and policy is needed in the event of a "hot topic" that comes up and there is a lot of public interest in attending; how will we accommodate larger amounts of public (eg. mandatory vaccination)

ACTION: Refer to the Policy Committee for creation of policy in regards to Board Meeting Recordings (ie. location, retention, accommodations, etc.)

PRNTA Update – Michele Wiebe, President

- Thank you to the Board for the apple deliveries...appreciation was shown by teachers and the personal touch from trustees delivering them. Thank you for the extra effort
- FSA's - totally disagree with how Fraser Institute uses the data. We no longer send out letters to the parents. A lot of time was spent by admin calling parents to explain the letters and support FSA

- participation. Teachers do a lot of work with assessment in the classroom and feel it's more valid information than FSA's
- Thank you for the work you're doing every day. Have huge respect for the work you do

CUPE Local #4653 Update – Jennie Copeland, President

Not Present

District Parent Advisory Council (DPAC) Report – Cassandra Kramer, President

Not Present

Questions from Press/Public

At this time, opportunity was given for questions from the press

No questions from the Press or Public

Adjournment

Motion #132 -21

Scott-Moncrieff/Snow

THAT the meeting be adjourned. (7:52 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER

**EXCERPTS
FROM THE SEPTEMBER 20, 2021
“IN CAMERA” MEETING MINUTES**

The meeting was called to order and the In-camera Meeting Minutes August 30, 2021 were read and adopted.

2020-2021 “Draft” Financial Statements

Superintendent’s Report

Items discussed and reported included:

- COVID Q & A
- Superintendent’s Doctorate
- Seamless Day Kindergarten Update
- *NEW – TikTok Video Issue

Secretary-Treasurer’s Report

Items discussed and reported included:

- Joint Health & Safety Committee Meeting Minutes
- 2021-2022 Accumulated Operating Surplus Allocation

Committee of the Whole Reports

- None

Other Reports

- BCSTA
- BCPSEA

Correspondence

- None

Unfinished Business

- Cameron Lake/TLE Update

New Business

- Trustee Office
- Community Food Support

REGULAR MEETING

REPORT TO THE

BOARD OF SCHOOL TRUSTEES

FROM THE SUPERINTENDENT OF SCHOOLS

Monday, November 15, 2021

Human Resources

1. Human Resources Summary Report for Teachers

Human Resources Summary Report for Teachers & AO's
for period of October 15th to November 10th, 2021

	Personnel Assignments	Leaves of Absence	Admin Appointments	Resignations /Retirements	Reports on Teachers
New assignments	2	2		3	
Changes to existing	11	6			
Return from leave					
Payout prep					
Total #					

RETIREES only:

- CONEEN-MUNDEN, Stephanie

Education

1. Superintendent's Report

<https://togetherwelearn.prn.bc.ca/2021/11/10/superintendents-report-november-2021/>

2. Out of District Field Trip (Attachment)

Recommended Motion: That the Board of Education approve the attached Out of District Field Trip

3. Community Coaches (Attachment)

Recommended Motion: That the Board of Education approve the attached Community Coaches

Respectfully submitted,

Stephen Petrucci, EdD, Superintendent of Schools

**REPORT TO THE
BOARD OF EDUCATION
FROM THE SECRETARY-TREASURER
Monday, November 15, 2021
REGULAR MEETING**

Operations

1. **Finance Update to October 31, 2021** (*Attachment*)
2. **Bert Ambrose Construction Update**
3. **ECE Funding Update for Students** (*Attachment*)

Human Resources

1. **Human Resources Support Staff Summary**

Human Resources Summary Report for Support Staff
For period of October 15th, 2021 to November 10th, 2021

	Personnel Assignments	Leaves of Absence	Resignations
New assignments	10	1	4
Changes to existing	2		
Return from leave	3		
Layoff			
Retirements			

Governance

Angela Telford,
Secretary-Treasurer

SCHOOL DISTRICT #60 (PEACE RIVER NORTH)
COMMITTEE OF THE WHOLE
“REGULAR” MEETING MINUTES
MONDAY, NOVEMBER 1, 2021
1:30 P.M.

Present: Helen Gilbert, Chair, Board of Education (*via Zoom*)
Ida Campbell, Trustee
Erin Evans, Trustee
Bill Snow, Trustee

Stephen Petrucci, Superintendent
Angela Telford, Secretary Treasurer
Leah Reimer, Recording Secretary

Guests: Michele Wiebe, PRNTA President

Regrets: Madeleine Lehmann, Vice-Chair
Nicole Gilliss, Trustee
David Scott-Moncrieff, Trustee

***NEW – K-12 Sector Guidelines for Vaccination Policies (*Attachment*)**

Helen Gilbert, Board Chair

- Attached document has been released to the public
- Our board is in the early stages of looking at the document
- No timelines have been set as we're still waiting for information to come to us
- We need to look at this decision in a diligent/considered way (ie. legally, contractually, operationally, as well as human rights issues)

Education

Education Update

Stephen Petrucci, Superintendent

Equity Scan (*Attachment*)

Carleen Andrews, Director of Instruction

- Presentation was made and questions from trustees were fielded
- Carleen will send the Governance Equity Scan survey to trustees for them to fill out and submit

Framework Presentations

Indigenous Education (*Attachment*)

Pat Jansen, Administrator - Indigenous Education

- Presentation was made and questions from trustees were fielded

Key Learning Centre/Buick Creek School

Norbert Kaspar, Administrator

Sean Thomas, District Vice-Principal

- Presentation was made and questions from trustees were fielded

Governance

Annual Work Plan 2021-2022

Helen Gilbert, Board Chair

- Living document that keeps the board on track...can add other things as they come up
- Added three time frames for Board Pro-D...will potentially be follow-up topics from conferences, financial literacy, etc.
- The Secretary-Treasurer is working on an annual work plan as well

Human Resources

None

Operations

Operations Report (Attachments)

Angela Telford, Secretary-Treasurer

- Third Party Protocols are for non-profits using the facilities; the district is not allowing commercial users at this time
- Concrete vandalism was done on “new” concrete that wasn’t quite set
- Bert Ambrose construction updates – City has said it is getting close but they won’t be doing any paving this year
ACTION: Angela will reach out to the City for more concrete details on completion
- Safety Talks – if trustees have any ideas on safety talks, let district staff know

Trustee Evans left the meeting @ 2:52 p.m.



Youth Advisory Council

Youth Changing Tomorrow Conference

The Youth Advisory Council (YAC) was developed in 2010 as a potential solution toward antisocial behavior in our community, to get a better sense of what Fort St. John's youth would like to see in Fort St. John, and to act as a liaison between the youth of the community and City Council.



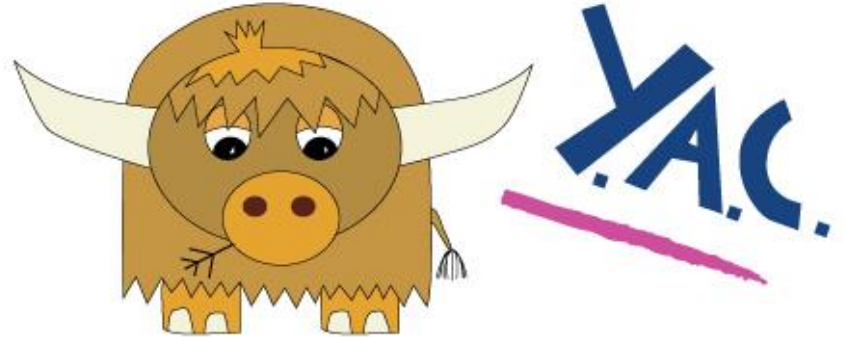


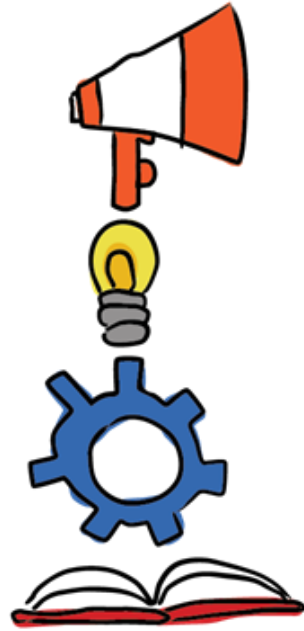
This year, YAC has joined up with BC Student Voice to deliver the Youth Changing Tomorrow conference in accordance with the current PHO on February 24, 2021.

We have partnered with the Fort St. John Campus of the Northern Lights College and Peace River Hydro Partners.

We are now seeking sponsorships
throughout our community.

For more information, contact
communitydevelopment@fortstjohn.ca





Youth Changing Tomorrow

Questions?



Sharon Schell <sschell@prn.bc.ca>

Community coaches

4 messages

Melody Braun <mbraun@prn.bc.ca>
To: Sharon Schell <sschell@prn.bc.ca>

Mon, Oct 25, 2021 at 1:28 PM

As we are getting a late start and have very few volunteers this year I have a short list of community coaches.
Miranda Nelson and Bradley McGinnis - we believe both have completed their crim checks already. Thank you.

Mrs. Melody Braun
Principal
Upper Pine Elementary Junior Secondary School
250-827-3691 work
250-329-4683 cell
mbraun@prn.bc.ca



Sharon Schell <sschell@prn.bc.ca>

Community Coaches

1 message

Stephen Petrucci <spetrucci@prn.bc.ca>
To: Melody Braun <mbraun@prn.bc.ca>
Cc: Sharon Schell <sschell@prn.bc.ca>

Mon, Oct 25, 2021 at 2:46 PM

Hi Melody,

I give approval for Miranda Nelson and Bradley McGinnis to start coaching right away. We will formalize the approval at the Nov. 15 Board meeting.

Thanks,
Stephen

Dr. Stephen Petrucci
Superintendent/CEO
<https://togetherwelearn.prn.bc.ca/>
School District 60, Peace River North
10112-105 Ave
V1J 4S4
250 262 6017 (office)
<https://togetherwelearn.prn.bc.ca/>



SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2021-2022

FOR BOARD APPROVAL



SCHOOL: _____ **NPSS** _____

Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) Description of Sports: (name of coach, chaperones & locations)
Sr Boys Soccer	November 25-28 Provincials	Burnaby, BC	Charter Bus	Sr Boys Soccer Team travels to provincials Stops in Quesnel for overnight and stays in hotel while in Burnaby Coach: Dan Turner, Jon Palfy Teacher Sponsor: Radley Brown
Sr Boys Volleyball	Dec 1-5 Provincials (If they qualify)	Kelowna, BC	Charter Bus or flights	Coach: Tyson Lysons Teacher Sponsor: Scott Hyde Travel to Kelowna via charter bus or flights Hotel stay
Sr Girls Volleyball	Dec 1-5 Provincials (If they qualify)	Nanaimo, BC	Flights	Coach: Alexandra Bacso, Daelyn Jeffers. Teacher sponsor: Kara Myllymaki or Jaclyn McNicol Travel to Nanaimo via flight & hotel stay
Powder King Ski Trip NPSS	Dec 1-10 *	Powder King Ski Resort, Pine Pass	School Bus	Downhill Skiing, Snowboarding Matthew Lynn, Chaperones TBD **High Risk**

Powder King Ski Trip ELC	Dec 1-10 *	Powder King Ski Resort, Pine Pass	School Bus	Downhill Skiing, Snowboarding Matthew Lynn, Chaperones TBD	**High Risk**
Powder King Ski Trip NPSS	Feb 7 – 18 *	Powder King Ski Resort, Pine Pass	School Bus	Downhill Skiing, Snowboarding Matthew Lynn, Chaperones TBD	**High Risk**
Powder King Ski Trip ELC	Feb 7 – 18 *	Powder King Ski Resort, Pine Pass	School Bus	Downhill Skiing, Snowboarding Matthew Lynn, Chaperones TBD	**High Risk**

* Ski trip dates are tentative and subject to change based on weather and travel conditions

** These trips are high risk and will follow the requirements for high risk field trips.



October 15, 2021

Ref: 250897

Mike Readman
School District No. 59 and Northern Opportunities
Email: mreadman@sd59.bc.ca

Dear Mr. Readman,

Thank you for submitting an expression of interest concerning the Early Childhood Education Dual Credit Project.

From that expression I understand that, working with School District No. 60 (Peace River North), School District No. 81 (Fort Nelson), and Northern Lights College, you are ready to commit to 120 early childhood education (ECE) post-secondary course enrollments (i.e., 10 students taking 10 courses each and another 10 students taking 2 courses each) starting in Spring 2022.

I also noted that your planned program includes site integrated learning. I look forward to hearing more about that feature and how a significant number of students could benefit from it without overwhelming a childcare setting.

At this time, I'm pleased to inform you that your site has received approval in principle.

Approval is contingent on a review and approval of your proposed program by the ECE Registry to ensure it meets provincial requirements. As that review may take time, please encourage your post-secondary partner to reach out now to their designated ECE Registry contact or ECRegistry.programs@gov.bc.ca to discuss the necessary approvals.

Following that action, we will be in touch regarding next steps, including a formal funding agreement. The project rules and relevant policies, outlined in the call for expressions of interest, will be detailed in that agreement.

I'm also pleased to advise you that rather than \$25,000 in funding to assist in administering your early childhood education dual credit program, each school district participating in your project will be eligible to generate \$25,000 for a total of \$75,000, pending formal approval. As planned, your site should also receive an additional \$120,000 in funding to assist in administering the 120 early childhood education post-secondary course enrollments you are committing to facilitate in calendar 2022. Both sums will be provided for this initial project year only and are not guaranteed to be repeated in subsequent years.

All project sites are expected to attend and contribute to a community of practice. An invitation to the first meeting will be forthcoming; please hold the morning of October 28, 2021 for that meeting.

Thank you for your commitment to the Early Childhood Education Dual Credit Project. If you have questions or require assistance, please call me at 250-213-5314 or email me at rob.hicks@gov.bc.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rob Hicks", is displayed on a light yellow rectangular background.

Rob Hicks
Director, Student Transitions

SD 60 Operating Financial Report - July 1 2021 to October 31, 2021

Operating Revenue	Actual	Annual Budget	% of budget received	# of Months	Explanations
Ministry of Education Grants	\$ 14,806,371	\$ 70,177,770	21.1%	12	On track as MOE transfers are lower in July & Aug
Provincial Grants - School Age Therapy	\$ 57,924	\$ 117,415		12	Budget is low, contract is 84.4K actual on track
Offshore Tuition	\$ 97,676	\$ 600,000	16.3%	10	Slightly lower than the expected due to funds still coming in, and additional students coming for second semester that is not yet recognized
Alberta Students, DL, 3rd Pary Billings	\$ -	\$ -		10	AB Student revenue received in winter/spring; did not budget for it, as were under the understanding that were not funded for it.
Miscellaneous Revenue	\$ 41,929	\$ 224,595	18.7%	12	This includes Apple Schools Funding, ITA, Shoulder Tapper, and other Miscellaneous funds that come into the District
Rentals	\$ 28,172	\$ 85,794	32.8%	12	Additional daycare revenue received to date
Interest	\$ 26,190	\$ 120,000	21.8%	12	Interest Income currently on track, but may decline as reserves become exhausted
Total Operating Revenue	\$ 15,058,262	\$71,325,574	21.1%		

Operating Expense	Actual	Annual Budget	% of budget expended	# of Months	Explanations
Salaries					
Teachers	5,261,121	25,828,518	20.4%	10	Slightly lower than expected should be approx 20% YTD
Principals and Vice-Principals	1,679,151	5,564,310	30.2%	12	Lower than expected should be approx 40% YTD
Educational Assistants	882,675	4,227,825	20.9%	10	Lower than expected should be around 20% YTD
Support Staff	2,120,078	8,451,711	25.1%	10	Higher than expected should be around 20% YTD
Other Professionals	569,909	1,755,552	32.5%	12	Lower than expected should be approx 40% YTD
Substitutes (TOC's)	486,026	1,619,541	30.0%	10	Higher than expected should be approx 20% YTD; due to initial startup and having to get TOCs in for training, but also due to missed time due to sickness
Total Salaries	10,998,960	47,447,457	23.2%		
Employee Benefits	2,408,864	11,610,259	20.7%		
Total Salaries and Benefits	\$13,407,824	\$59,057,716	22.7%		
Services and Supplies	2,234,247	11,567,858	19.3%	12	Not evenly distributed throughout year

Total Operating Expenses	<u>\$15,642,071</u>	<u>\$70,625,574</u>	22.1%		
Capital Purchases from Operating	\$212,488	\$700,000	30.4%	12	Purchases vary through year
Operating Net Revenue (Expense)	<u>-\$796,297</u>	<u>\$0</u>			

Application of Reserves		<u>\$0</u>
Balanced		<u>\$0</u>

Notes to SD60 Operating Financial Report:

In July and August, our Ministry revenue is reduced but operating expenses are spread over 12 months and not 10 months. Generally, the first few months record a loss until the 1701 count updates the Ministry transfers. At the end of October, we should be around 20% of revenue and

Options for 2021-2022 Framework Peer Review Process

November 5, 2021

To support school boards' work with implementing the Framework, the 2021-2022 Framework Peer Review Process will occur on November 23-25. This session will be the culmination of a collaborative process initiated in August and including representation from across the sector. The focus of this sector-wide effort has been to co-develop statements of quality to use in generating constructive feedback for consideration by districts in their strategic planning and continuous improvement efforts. Please work with your Board of Education to determine which of the following two options your district prefers.

Option 1: Peer Review Process (November 2021)

A Peer Review Team comprised of sector volunteers from FNEC, BCSTA, BCSSA, BCPVPA, BCASBO, and Ministry staff will review District Enhancing Student Learning Reports using co-constructed quality indicators for continuous improvement and effective strategic planning. Areas of strength, future considerations, and emerging questions will be provided to each district as formative feedback in December 2021.

Option 2: District Self and Peer Assessment Process (March 2022)

Select districts will have an opportunity to actively participate in, and contribute to, this year's Framework Review Process through a self-assessment process. Approximately 15 school district teams will be selected to complete a self-assessment of their district's strategic planning and discuss directly with a peer review team their insights as well as feedback generated by the peer review team in the November peer review process. Preference will be given to those school districts nearing the end of their strategic planning cycle if required.

Details are still being finalized for this approach; however below are some key activities districts will be required to complete:

- As per Option 1, the Peer Review Team will review the Enhancing Student Learning reports for all districts and feedback collected in November will form the basis for dialogue with each district in February 2022.
- Select districts will complete a self-assessment of their district's strategic planning using the co-constructed Quality Indicators for Strategic Planning and Continuous Improvement, including identifying their areas of strength, future considerations and emerging questions.
- Following the initial peer review in November and the district self-assessment process (December-January), each district will meet virtually with a peer review team and Ministry staff to share their findings and engage in a formative discussion regarding key learnings and peer feedback on their strategic and continuous improvement planning.
- Ministry staff and the Peer Review Team will consolidate the discussion outcomes, document the review and share with each School District by the end of March 2022.

Districts requesting to participate in **Option 2: Self and Peer Assessment Process** this year should email EDUC.Framework@gov.bc.ca no later than **November 15, 2021** to be considered for this option. All other districts will have their Enhancing Student Learning reports reviewed through the Peer Review Process in November and will receive their feedback in December.