

**SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)**

**10112 – 105 Avenue  
Fort St. John, BC V1J 4S4**

Telephone: (250) 262-6000  
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**Board of Education**



**A G E N D A   B O O K**

**FOR THE**

**REGULAR BOARD MEETING**

**BOARD ROOM**

**MONDAY, OCTOBER 18, 2021 @ 6:30 p.m.**

## **OUR MISSION**

All our students will graduate, crossing the stage with dignity and grace.

## **OUR VALUES**

The core values that guide the work of the school division are *RESPECT, COMPASSION, HONESTY, RESPONSIBILITY, and RELATIONSHIPS*.

## **OUR STRATEGIES**

As a district, we are committed to FOUR OVER-ARCHING STRATEGIES:

- ❖ DELIVERY OF EXCELLENT EDUCATIONAL PROGRAMMING FOCUSSED ON STUDENT OUTCOMES
- ❖ PROVISION OF ETHICAL LEADERSHIP FOCUSSED ON RELATIONSHIPS AND CONTINUOUS IMPROVEMENT
- ❖ EXEMPLARY MANAGEMENT PRACTISES FOCUSSED ON ALIGNING RESOURCES FOR OPTIMAL RESULTS
- ❖ ENGAGED GOVERNANCE FOCUSSED ON ADVOCACY, ACCOUNTABILITY, AND COMMUNITY PARTNERSHIPS



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 60****REGULAR BOARD MEETING****MONDAY, OCTOBER 18, 2021****6:30 P.M.***This meeting will be recorded and available on our School District website.***AGENDA**

- 1.0 **Call to Order**  
*Acknowledgement that today's Board Meeting is being held within the traditional territory of the Dane Zaa and Treaty 8.*
- 2.0 **Additions to the Agenda/Acceptance of the Agenda**
- 3.0 **Presentations/Delegations**
- 4.0 **Trustee Input (Celebrations)**
- 5.0 **Minutes of the Regular Board Meeting, September 20, 2021** (pages 6-12)
- 5.1 Approval of the Minutes
- 5.2 Business Arising from the Minutes  
*(See attached Action Item List for completed and ongoing items)*
- a) Apple Staff Appreciation Update *(Attachment)*  
*Helen Gilbert, Board Chair*
- 6.0 **Approval of Excerpts of the In Camera Board Meeting, June 20, 2021 and August 30, 2021** (page 13-14)
- 7.0 **Announcements and Reminders**
- |              |                                     |                        |            |
|--------------|-------------------------------------|------------------------|------------|
| October 18   | NPAA Meeting                        | 4:00 p.m.              | Virtual    |
| October 18   | Board Meetings                      | 5:00 p.m.              | Board Room |
| October 22   | NID Day (Pro-D Provincial)          |                        |            |
| October 23   | Provincial Council                  |                        | Virtual    |
| October 26   | SUP-PAC Meeting <i>(Campbell)</i>   | 12:00 p.m.             | Board Room |
| November 1   | COTW Meetings                       | 12:30 p.m.             | Board Room |
| November 1   | BCPSEA Trustee Call re: Bargaining  | 8:30 a.m.              | Virtual    |
| November 4/5 | BCPSEA Symposium                    | 8:30 a.m. – 12:00 p.m. | Room 132   |
| November 11  | Remembrance Day                     |                        |            |
| November 15  | Board Meetings                      | 5:00 p.m.              | Board Room |
| November 23  | SUP-PAC Meeting <i>(Snow)</i>       | 12:00 p.m.             | Board Room |
| November 24  | Early Dismissal Day                 |                        |            |
| November 25  | Early Dismissal Day                 |                        |            |
| November 26  | NID Day (Parent-Teacher Interviews) |                        |            |
| November 29  | COTW Meetings                       | 12:30 p.m.             | Board Room |
| November 29  | Policy Committee Meeting            |                        |            |

November 29	City of FSJ/NLC Christmas Mingle	6:00 – 8:00 p.m.	Festival Plaza
December 2-4	BCSTA Trustee Academy		Vancouver
December 13	Board Meetings	5:00 p.m.	Board Room
December 20- January 3	Christmas Vacation		

## 8.0 **Senior Staff Reports**

8.1 Superintendent's Report (page 15)

8.2 Secretary-Treasurer's Report (page 16)

## 9.0 **Reports of Regular Committee of the Whole Meeting, October 4, 2021** (pages 17-20)

9.1 Approval of Minutes

9.2 Business Arising  
(See attached Action Item List for completed and ongoing items)

9.3 Policy Committee

- October 4, 2021 meeting cancelled
- Next meeting: November 29, 2021

## 10.0 **Other Reports**

10.1 BCSTA – *Trustee Evans*  
*Provincial Council Motion Review (Attachment)*

10.2 BCPSEA – *Trustee Campbell*

10.3 Board Pro-D Committee – *Chair Gilbert*

## 11.0 **Correspondence**

## 12.0 **Unfinished Business**

12.1 BCSTA – Motion 9.7 Timelier Response from the TRB Update (*Attachment*)  
*Stephen Petrucci, Superintendent*

- There has been an improvement in timelier response from the TRB...our district has half of the number of files that we're waiting on compared to this time last year

## 13.0 **New Business**

13.1 Remembrance Day Ceremony  
*Angela Telford, Secretary-Treasurer*

13.2 Board Meeting Recordings and Electronic Meeting Protocols (*Attachments*)  
*Helen Gillbert, Board Chair/Madeleine Lehmann, Vice-Chair*

## 14.0 **PRNTA Update** – Michele Wiebe, President

## 15.0 **CUPE Local #4653 Update** – Jennie Copeland, President

16.0 **District Parent Advisory Council (DPAC) Report** – Cassandra Kramer, President

17.0 **Questions from the Press and Public**

18.0 **In Camera Motions brought forward for implementation**

19.0 **Adjournment**

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**Please Note:**

*Where an individual/group knows in advance they wish to address the Board, a request in writing should be made to the Secretary-Treasurer one week in advance of the Board Meeting in accordance with Board Policy #1003.1.*

*The request must indicate the subject of the presentation, any technology requirements (ie. screen, projector, laptop use) and the estimated time required for the presentation. Presentations will be limited to a maximum of 10 minutes, unless approved otherwise.*

*If approval is granted, an electronic/written copy of the presentation must be provided no later than Thursday of the week before the date of presentation.*

## **“PROVISIONAL” MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)**

### **REGULAR MEETING**

**Monday, September 20, 2021  
6:30 p.m.**

*Present:* Helen Gilbert, Chair – Board of Education (Area 5)  
Madeleine Lehmann, Vice-Chair (Area 1)  
Ida Campbell, Trustee (Area 4)  
Erin Evans, Trustee (Area 5) *(via Zoom)*  
Nicole Gilliss, Trustee (Area 3)  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools  
Angela Telford, Secretary-Treasurer  
Leah Reimer, Recording Secretary

*(Guests/Media)*

Michele Wiebe, PRNTA President  
Jennie Copeland, CUPE #4653 President

*Regrets:*

*Absent:*



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### **Call to Order**

Chair Gilbert called the meeting to order at 6:34 p.m.

*Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.*

*Meeting to be recorded and archived on our District website*

### **Agenda**

#### Approval of the Agenda

#### Motion #112-21

Snow/Campbell  
THAT the agenda be accepted as presented.

CARRIED.

### **Presentations/Delegations**

#### **2020-2021 Financial Statements – Auditor Presentation**

*Corey Naphtali, KPMG Auditor*

- Presenting a clean audit report
- Reviewed the Financial Statement presentation and fielded questions
- Discussion around structural deficits and enrolment. We have 100 students more than was forecasted. The amended budget will capture that. Referred to Schedule 2.

- Secretary-Treasurer was asked to provide the Board with enrolment details for the last two years

**ACTION:** Secretary-Treasurer to provide the Board with enrolment details for the last two years

#### Motion #113-21

Campbell/Snow

THAT the Board of Education approve the 2020-2021 Financial Statements and other required documentation to be signed and submitted to Ministry by September 30, 2021

#### **Trustee Input**

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

##### Trustee Campbell

- Nothing to report

##### Trustee Evans

- Rotary Club Breakfast – assisted with the preparation. Sold 1,680 breakfasts with proceeds going to senior's programs

##### Trustee Gilliss

- Coaching Grades 7-9 girl's volleyball at Hudson's Hope School
- Attend the PAC meetings as a trustee liaison. Needing parental volunteers. Need clarity on whether it would be in conflict to also become a parent volunteer member. Trustee Campbell – in the past, if a trustee wants to be a parent volunteer instead, the Board would send another Trustee to be a rep

**ACTION:** Board Chair will follow up with the BCSTA and other sources for clarity on this question

##### Vice-Chair Lehmann

- Met with DPAC executive
- Attended Clearview PAC. There has been an administrator change and things are going well. Student numbers are up
- Attended Labour Management meeting

##### Trustee Scott-Moncrieff

- Spoke with liaison school administrators...things are going well

##### Trustee Snow

- Visited liaison schools twice this month
- ELC is happy with City who closed the track for an hour in the morning for them to use. They are more full, but going well
- Bert Ambrose – administrator is housing a new teacher hire until she finds a place

##### Chair Gilbert

- Helped with bulletin boards at Baldonnel
- Met with DPAC Executive. One of the topics being the need to be cognizant of the polarization in our community
- Attended Joint Health & Safety and Labour Management Meetings
- Attended the New Teacher Orientation – much appreciated by new teachers and professionally done

- Attended a Board Chair call
- Attended Standing Finance Committee presentation
- Attended Mike Roberts, BCSTA retirement farewell online

## Minutes of the Regular Board Meeting

### Approval of the Minutes

#### Motion #114-21

Gilliss/Snow

THAT the Regular Meeting Minutes of August 30, 2021 be adopted with the following change:

*Trustee Scott-Moncrieff is marked absent, but was in attendance.*

CARRIED.

### Business Arising from the Minutes

The following business arose from the above noted Minutes:

#### **Staff Appreciation**

- Chair Gilbert has been sending out information and a form to the trustees for sign up to deliver apples to all schools and locations
- Will be delivering in a one-week window (October 4 – 8)
- Apples have been ordered

#### **Financial Standing Committee Update**

- Board Chair and Secretary-Treasurer attended via Zoom
- Sunshine Coast, Prince George, Okanagan districts also presented...all presentations spoke to the problem of not enough capital money to deal with infrastructure of aging buildings and enrolment needs
- Chair Gilbert was asked to speak directly to the Wonowon School situation...your postal code should not determine your educational opportunities
- Recruitment and Retention question – would supports similar for health care services help with retention in our community?

## Announcements & Reminders

September 20	NPAA Meeting	4:00 p.m.	
September 23	DRFN, Parents, SD #60 Meeting	4:30 p.m.	DRFN
September 24	NID Day (School Planning)		
September 28	SUP-PAC Meetings (Gilbert/Snow)	12:00 p.m.	Board Room
September 30	National Day for Truth & Reconciliation		
October 2	NIB Meetings		Virtual
October 4	Policy Committee Meeting	11:00 a.m.	Board Room
October 4	COTW Meetings	12:30 p.m.	Board Room
October 11	Thanksgiving Day		
October 5	World Teacher's Day		
October 14	BCSTA – Board Chairs Meeting		Vancouver
October 15	Joint Partner Liaison Meeting		Vancouver
October 18	Board Meetings	5:00 p.m.	Board Room
October 22	NID Day (Pro-D Provincial)		
October 23	Provincial Council		Virtual



October 26	SUP-PAC Meetings ( <i>Campbell</i> )	12:00 p.m.	Board Room
November 1	COTW Meetings	12:30 p.m.	Board Room
November 4/5	BCPSEA Symposium		Virtual
November 11	Remembrance Day		
November 15	Board Meetings	5:00 p.m.	Board Room

## Senior Staff Reports

### Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

#### **Human Resources Summary for Teachers & AO's**

- For information purposes
- Trustee Snow requested a report on the number of TTOC's Certified and Non-Certified

**ACTION:** Superintendent will report on the number of TTOC's Certified and Non-certified to the October 4, 2021 Committee of the Whole Meeting

#### **Enrolment & Staffing Update**

- For information purposes
- It was noted that a number of new teacher's recruited to the district indicated that the doubling of recruitment incentives made two years ago by the board was a factor in their decision and a real incentive
- Teachers indicated their dealings with HR through the recruitment process was excellent

#### **Superintendent's Doctorate**

- Stephen Petrucci has completed his doctorate
- Part of a cohort of 20 other leaders across BC
- Used a sample from our local area for dissertation
- Discussion around the use of Instagram or TikTok usage between US and Canada. Snap Chat is becoming even more popular. Facebook is in serious decline by youth. Surprised by correlation with social media before girls and boys...girls post content far more than boys for approval, likes, selfies, etc. Disappointed there wasn't a distinction for Indigenous youth. Adolescents are motivated by belonging to a group of peers

#### **Posts of Responsibility**

Motion #116-21

Lehmann/Gilliss

THAT the Board of Education approve the attached Posts of Responsibility  
CARRIED.

#### **Superintendent's Report**

##### FESL: Ministerial Order

- Summary report of our progress over the previous year and a report on areas of improvement of any gaps for the coming year that will be submitted to Ministry by September 30, 2021
- Ministry will provide feedback and working groups will be formed for discussion

Motion #117-21 Snow/Evans  
THAT the Board of Education adopt the FESL Summary Report for 2020-2021 for submission to the Ministry of Education.  
CARRIED.

Motion #118-21 **Community Coaches**  
Evans/Snow  
THAT the Board of Education approve the attached Community Coaches.  
CARRIED.

**Out of District Field Trips**

**ACTION:** Ensure all out of district field trips will be following provincial guidelines (ie. Alberta, BC)

Motion #119-21 Evans/Gilliss  
THAT the Board of Education approve the attached Out of District Field Trips.  
CARRIED.

Motion #115-21 Campbell/Scott-Moncrieff  
THAT the Board accept the Superintendent's Report with the exception of the Posts of Responsibility, FESL: Ministerial Order, Community Coaches and Out of District Field Trips.  
CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

**Human Resources Summary Report**

- For information purposes
- Will our district be participating or hosting a Job Fair?

**ACTION:** The Secretary-Treasurer will inquire with the HR Department regarding our district's participation in job fairs

Motion #120-21 Campbell/Gilliss  
THAT the Board accept the Secretary-Treasurer's Report.  
CARRIED.

**Minor Capital Plan 2022-2023**

- Reviewed the attached report
- Parking lots? – The Plant Superintendent is using the Annual Facilities Grant for parking lots and not submitting as part of the Capital Plan
- Portables at Dr. Kearney? - Not at this time as they are filling the space they are in

Motion #121-21 Scott-Moncrieff/Lehmann  
THAT the Board of Education approve the attached 2022-2023 Minor Capital Plan.  
CARRIED.

## Other Reports

### **BCSTA**

- Nothing to report

### **BCPSEA**

#### BCPSEA Symposium – November 4 & 5, 2021

- Being held virtually
- Survey on topics was sent out, registration forthcoming

#### BCPSEA & BCTF Local Bargaining Training Sessions

- Thursday, September 23 or Wednesday, October 13 from 3:30 – 4:30 p.m.
- No registration required and sessions will be recorded

### **Board Pro-D Committee**

- Nothing to report

## Correspondence

### **Minister of State for Child Care**

- For information purposes

## Unfinished Business

The following unfinished business arose from the previous meeting minutes:

### **City of Fort St. John – Christmas Mingle Invitation**

- City has reached out with a proposed date of December 1 at the Festival Plaza however there is conflict with the dates of the Trustee Academy
- Suggestion of November 29, 2021 from 6:00 – 8:00 p.m.

**ACTION:** Place on October 4, 2021 COTW for further discussion

### **Ministry Special Education Funding Increase**

- Secretary-Treasurer reviewed the increases for the last two years
  - Level 1 - \$1,850 - \$44,850
  - Level 2 - \$880 - \$21,280
  - Level 3 - \$450 - \$10,750
  - Basic Allocation - \$325 per FTE to \$7,885
  - Majority funding sits in Level II based on history

## New Business

*No New Business*

## **PRNTA Update – Michele Wiebe, President**

- Nice to be here “in-person”
- Start-up was “ok”. Teachers are flexible with changes in mask wearing, exceptions, etc. Doing their best in complex and complicated time
- Appreciate work board is doing for teachers

- Joint training with BCPSEA & BCTF for two days. Will have a time for questions at the end so will probably go until 5:00 p.m.
- Local presidents in our northern zone will be meeting with Northern Health around any concerns

**CUPE Local #4653 Update – Jennie Copeland, President**

- Newly elected president in June 2021
- Presented her job history in the district
- Almost an entirely new executive. Had first meeting last week virtually
- Have quite a few vacant positions, especially bus drivers and EA's. Have had a lot of drivers retire, go on leave or quit. As a result, the Special needs bus has been cancelled. Two drivers are doing two routes and buses are overfull but students are getting to school
- Our district has implemented the online payment process which has had a few bumps along the way. Payments are coming in from parents for student fees. Clerical has been trained as well as the school administrators. Up in running in all but four schools
- Been in several schools...schools are looking great and kids seem very happy
- Job Fair – think we need that...we are lacking in our clerical support needed while training is going and. Also need casual EA's and bus drivers

**District Parent Advisory Council (DPAC) Report – Cassandra Kramer, President**

No report - Absent

**Questions from Press/Public**

At this time, opportunity was given for questions from the press/public:

*None*

**Adjournment**

Motion #122-21

Snow/Scott-Moncrieff  
THAT the In-Camera meeting resume. (7:54 p.m.)

Motion #123-21

Campbell/Lehmann  
THAT the meeting be adjourned. (8:49 p.m.)

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HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

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ANGELA TELFORD,  
SECRETARY-TREASURER

**EXCERPTS  
FROM THE JUNE 21, 2021  
“IN CAMERA” MEETING MINUTES**

*The meeting was called to order and the In-camera Meeting Minutes May 17, 2021 were read and adopted.*

**Business Arising**

- Board Chair Reach Out to Area Chiefs & Metis Society
- Before and After School Care Update

**Superintendent's Report**

Items discussed and reported included:

- Teacher Suspension Follow Up
- COVID Q & A/ThoughtExchange
- Performance Evaluation Follow Up

**Secretary-Treasurer's Report**

Items discussed and reported included:

- Labour Management Meeting Minutes

**Committee of the Whole Reports**

- None

**Other Reports**

- BCSTA
- BCPSEA

**Correspondence**

- None

**Unfinished Business**

- Board Advance – August 29 & 30, 2021

**New Business**

- None

**EXCERPTS  
FROM THE AUGUST 30, 2021  
“IN CAMERA” MEETING MINUTES**

*The meeting was called to order and the In-camera Meeting Minutes June 19, 2021 were read and adopted.*

**Business Arising**

- None

**Superintendent's Report**

Items discussed and reported included:

- COVID Q & A
- Seamless Day Kindergarten Grant – Taylor School
- Teacher Suspension Follow-Up

**Secretary-Treasurer's Report**

Items discussed and reported included:

- None

**Committee of the Whole Reports**

- Chiefs & Metis Society Follow Up
- Administrator Updates

**Other Reports**

- BCSTA
- BCPSEA

**Correspondence**

- None

**Unfinished Business**

- None

**New Business**

- NEW – Board Annual Work Plan
- NEW – Advance Follow-Up

**REGULAR MEETING**

**REPORT TO THE**

**BOARD OF SCHOOL TRUSTEES**

**FROM THE SUPERINTENDENT OF SCHOOLS**

**Monday, October 18, 2021**

## Human Resources

### 1. Human Resources Summary Report for Teachers

Human Resources Summary Report for Teachers & AO's  
for period of September 17<sup>th</sup> to October 14<sup>th</sup>, 2021

	Personnel Assignments	Leaves of Absence	Admin Appointments	Resignations /Retirements	Reports on Teachers
New assignments	6	5			3
Changes to existing	8	1			
Return from leave					
Payout prep					
<b>Total #</b>					

RETIREEES only:

## Education

1. **Superintendent's Report**  
<https://togetherwelearn.prn.bc.ca/2021/10/15/superintendents-report-october-2021/>
2. **Out of District Field Trips (Attachment)**

*Recommended Motion: That the Board of Education approve the attached Out of District Field Trips.*

Respectfully submitted,

Stephen Petrucci, EdD  
Superintendent of Schools

**REPORT TO THE  
BOARD OF EDUCATION  
FROM THE SECRETARY-TREASURER  
Monday, October 18, 2021  
REGULAR MEETING**

**Operations**

**Human Resources**

**1. Human Resources Support Staff Summary**

Human Resources Summary Report for Support Staff  
*For period of September 16<sup>th</sup>, 2021 to October 15, 2021*

	<b>Personnel Assignments</b>	<b>Leaves of Absence</b>	<b>Resignations</b>
<b>New assignments</b>	16		
<b>Changes to existing</b>	16		
<b>Return from leave</b>			
<b>Layoff</b>	1		
<b>Retirements</b>			

**Governance**

Angela Telford,  
Secretary-Treasurer



**SCHOOL DISTRICT #60 (PEACE RIVER NORTH)**  
**COMMITTEE OF THE WHOLE**  
**“REGULAR” MEETING MINUTES**

MONDAY, OCTOBER 4, 2021  
1:30 P.M.

*Present:* Helen Gilbert, Chair, Board of Education  
Madeleine Lehmann, Vice-Chair  
Ida Campbell, Trustee  
Erin Evans, Trustee  
Nicole Gilliss, Trustee  
David Scott-Moncrieff, Trustee  
Bill Snow, Trustee

Stephen Petrucci, Superintendent  
Angela Telford, Secretary Treasurer  
Leah Reimer, Recording Secretary

*Guests:* Michele Wiebe, PRNTA President

*Regrets:*

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**Education**

**Education Update**

Framework Presentation (Attachment)

C.M. Finch Elementary School

*Troy Lang, Administrator*

- Presentation was made and questions were fielded from trustees and district staff

Online Learning Update

- SD 60 will have distance education...now called online learning. We are in consultation with our Distance Ed staff in regards to financial viability and where we are going in the future
- Historically, we have taken on contracts for private school students which has enhanced our viability to keep doing what we're doing, as student enrollment can be an issue. Now, however we are no longer able to have contracts with third parties
- Opportunity has been given to give feedback but difficult as we don't have a lot of details
- What we have done collectively as a district for an online learning solution at Buick Creek School may be used as a template for future projects

**ACTION:** Bring to the November 29, 2021 COTW Meeting to provide information on what will be funded, what type of funding (ie. per student, per course), etc.

**Reporting Policy Update (Attachment)**

- Reporting in regards to report cards
- Our district has chosen to maintain, in some schools, the traditional approach and other schools have been piloting a new approach. A link is included in the presentation to see results of these pilots
- Suggestion that SUP-PAC/DPAC be included in distribution of this information
- Feedback on this policy can be made on the Ministry website
- K-9 reporting will not include letter grades
- Proficiency scales translate into letter grades or percentages at higher grade levels
- Discussion around the importance of consistency in our district

## **Governance**

**Provincial Council Motion Review**

- Release of the agenda/motions has been delayed from BCSTA

**ACTION:** Bring forward to the October 18, 2021 Regular Board Meeting for review and feedback

**City of Fort St. John & NLC – Christmas Mingle**

- Trustees would also like to extend a further meeting invitation to the Northern Lights College following this event

**Northern Interior Branch Follow-Up**

- Met virtually on October 2, 2021
- Trustees shared highlights of the day – speakers brought different perspectives
- AGM – February 4 & 5, 2022 in Prince George
- NIB Breakfast meeting will be in-person at the Trustee Academy on Friday, December 3, 2021

**ACTION:** Place February 4 & 5 2022 AGM and December 3, 2021 breakfast meeting dates on calendars

**BCSTA Trustee Academy – December 2 – 4, 2021**

- COVID restrictions in place and attendees will require proof of vaccination

**Board Advance – Follow Up**

- Review of attachments
- COVID Silver Linings – add Team Approach, Connections as well as Opening up to a New Community Using Technology (ie. grandparents able to watch virtual Christmas Concerts)
- Board Chair & Superintendent will meet in regards to the Annual Work Plan:
  - NPAA meetings have been set for virtual meetings
  - Addition of elementary sports events

- Joint District meeting Hudson's Hope
- Equity Scan timeframe
- Audit Committee dates need to be set
- COTW Meetings – if trustees would like a more deep discussion or more information on anything (ie. reporting policy), let the Board Chair know now or on an ongoing basis in order for items to be added to the agenda

## Human Resources

### TTOC Update

- For information purposes
- Spoke with HR...the range has generally been between 80 – 120 TTOC's per year...have 103 this year with three district TTOC's
- The level of "non-certified" has gone up
- It was noted that when call outs are made, HR receives a lot of "no's" with some reasons being that if they are following the self-health check they will be required to stay home if they are feeling ill
- The Board is requesting for the number of days' schools are needing to go to their contingency plan and how much disruption there is to teaching and/or students (eg. professional development for staff gets cancelled)

**ACTION:** Stephen will bring back information to the Board for the upcoming COTW meetings in regards to shortage, contingency plans and disruption in the schools

## Operations

### Operations Report

- Report was reviewed and questions fielded by trustees
- In regards to the new playgrounds that were built for Before & After School Care, each one has a space for an outdoor classroom included with it? Angela - we haven't ordered those yet...have asked for an extension for next spring
- Bus driver staffing shortages resulting in ongoing cancellation of routes and special needs bus not running? Angela – these concerns were implied by CUPE at the last Labour Management meeting. Transportation Supervisor has since indicated that we have back up drivers but struggling with out of town routes. Special needs bus driver is on a leave but hoping to come back. Reached out to the City regarding Handy Dart, however they don't have the capacity to assist. Have come up with some good ideas we're hoping to implement. Bus driver is a specialized license and hard to get on a casual basis
- A concern was raised that portables removed from Alwin Holland still have remnants of them there (ie. pilings sticking out of the ground)

**ACTION:** Secretary-Treasurer will reach out to the Facilities department to look into that

- Violence Prevention Program for Staff – Safety Supervisor working with Learning Services on how to get this information out to staff
  - New report released by WCB in June. Will be looking at how to operationalize the elements and recommendations within it at the JHSC

meeting tomorrow. Is there a requirement for a trustee to sit on this committee?

**ACTION:** Secretary-Treasurer will look into whether a trustee is required to sit on this committee

**Facilities Review – FCI Update**

- Reviewed the attached report from Ministry
- They look at very specific items at times that may bring the rating down (eg. door handles). The ratings are not necessarily alarming
- Doesn't translate into long term capital plans
- Totem Preschool – is now showing up as a separate entity. May be because it now has its own legal description...the City split the property away from our district. The property is now taxable, however Totem applied for an exemption and received it.

**ACTION:** District Staff will provide more information regarding FCI report

### **Staff Appreciation Follow Up**

June school enrolments that we used for distribution of goodie trays were also used as the basis for apple distribution.

The number of apples delivered to each school was approximately 1.75 times the school and facilities enrolment.

1800 apples were ordered by facilities.

Apples came in cases with different totals but all contained 20 apples per level.

Extra empty boxes (10) were ordered so that cases of apples could be divided into appropriate lots for each school. The number of extra boxes needed will vary based on the total numbers in the cases of apples that come.

Boxes were labelled by school. The trustee appreciation note was attached to the top of the boxes.

Apples were ordered to arrive on a COTW day. This was to make it easier for trustees to pick up and deliver the apples as they were already at board office.

It took three people about 1.5 hours to sort the boxes and get them ready for the school deliveries based on the distribution plan.

School deliveries were organized by trustee liaison school assignment. If a trustee was unable to deliver to one of their school others covered.

Staff numbers in September, early October are variable as staff are still being hired.

In June staff levels should be determined for the following year if we are going to look at delivery of apples for staff appreciation.



## Staff Appreciation Day

Location June Staff Size	# of Boxes Total Apples 2020	Delivery by:	2021	
Alwin Holland-34	2 boxes -60	Erin	1 case -20 for total of 60	
Anne Roberts Young-40	4 boxes-120	Helen	1 case -10 for total of 70	
Baldonnel-15	1 box-30	Helen	Create box of 30	
Bert Ambrose-38	2 boxes-60	Bill	1 case -10 for total of 70	
Bert Bowes-57	4 boxes-120	Helen	1 full case plus additional 20 for total of 100	
Buick Creek-3	1box-30	David	Create box of 20	
CM Finch-38	2 boxes-60	Helen	1 case -10 for total of 70	
Central-30	2 boxes-60	Nicole	1 case -20 for total of 60	
Charlie Lake-36	2 boxes-60	Madeleine	1 case -10 for total of 70	
Clearview-20	1box-30	Madeleine	1½ case for total	

				of 40	
Dr. Kearney-70	4 boxes-120	Erin		1 full case plus 50 for total of 130	
Duncan Cran-49	2 boxes-60	Nicole		1 full case plus 10 for total of 90	
ELC-15	2 boxes-60	Bill		Create case of 30	
Hudson's Hope-33	2 boxes-60	Nicole		1 case -20 for total of 60	
MMMCS-50	4 boxes-120	Helen		1 case pus 10 for total 90	
NPSS-103	5 boxes-150	Bill		2 full cases plus 40 for total 180	
Prespatou-32	2 boxes-60	David		1 case -20 for total of 60	
Robert Ogilvie-34	2 boxes-60	Madeleine		1 case -20 for total of 60	
Taylor-21	1box-30	Ida		1½ case for total of 40	
Upper Halfway-7	1box-30	David		Create box 20	
Upper Pine-20	2 boxes-60			1½ case for total of	



			David	40		
Wonowon-5				Create box		
	1box-30		David	20		
The Key/NBCDES/Open Learning 29	2 boxes-60		Bill	Create box of		
				60		
Learning Services-30	1box-30		Helen	Create box of		
				60		
			Helen	1½ case for total of		
Board Office-20	1box of 30			40		
PRNTA-2	1box of 30		Helen			
Maintenance/Transportation 95			Bill	2 full cases		
	3 boxes-90			160		
Indigenous Ed Centre/8 Technology -14	2 boxes-60		Erin	1½ case for total of		
<b>TOTAL</b> -969 staff				40		





Leah Reimer <lreimer@prn.bc.ca>

---

## Fwd: Apples

1 message

---

**Helen Gilbert** <hngilbert@prn.bc.ca>  
To: Leah Reimer <lreimer@prn.bc.ca>

Tue, Oct 12, 2021 at 1:23 PM

I will have an apple report for you and we will include this.

Helen

----- Forwarded message -----

From: **Bruce Wood** <bwood@prn.bc.ca>  
Date: Tue, 12 Oct 2021 at 12:59  
Subject: Apples  
To: Helen Gilbert <hngilbert@prn.bc.ca>

I would like to thank you and the Trustees for delivering the apples personally. I think when the staff see them doing this adds something personal to it.

Bruce Wood  
School District 60

Mailing Address  
SS#2 Site 20 Comp 24  
12264 242 Rd  
Fort St John BC  
V1J 4M7  
Office 250.785.help (4357)  
Direct 250.794.5059  
Cell 250.264.7231  
[bwood@prn.bc.ca](mailto:bwood@prn.bc.ca)  
Apple Certified CAN042FT  
LAN Specialist

"If you really want to do something you'll find a way, if you don't you'll find an excuse." – Jim Rohn

--  
Helen Gilbert  
School District #60 Trustee  
Board Chair  
District Address  
[10112-105 Avenue, Fort St John, BC V1J 4S4](mailto:10112-105 Avenue, Fort St John, BC V1J 4S4)  
*Respecting the beautiful ancestral lands of the Dane Zaa and Treaty 8.*





# **SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)**

## **OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2019-2020**

### **FOR BOARD APPROVAL**

**SCHOOL: ANNE ROBERTS YOUNG ELEMENTARY**

<b>Sports/Activity &amp; Grade/Team:</b>	<b>Dates of Travel</b>	<b>Destination</b>	<b>Transportation</b>	<b>Description of Activities:</b> (names of chaperones, dates & description of activities) <b>Description of Sports:</b> (name of coach, chaperones & locations)
Camp Cameron (Various grades according to availability)	Sept. 2021 to June 2022 (various)	Camp Cameron	School Bus	- Hiking, swimming (waist deep), environment and nature learning activities, climbing wall, possibly canoeing - Add to learning experiences in science and PE. Develop an awareness of types of activities to promote healthy living.
Beaton Park / Toboggan Hill by North Peace (various grades and activities)	Various	Beaton Park	School Bus	- Various classes, various dates - Cross country skiing, hiking, biking, sliding - Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.
Fish Creek Community Forest (various grades)	Various throughout the year	Fish Creek Community Forest	Biking Bus	- Various classes, various dates - Hiking and biking - Add to learning experience in science,

					geography and develop an awareness of nature around us.
Surerus (various grades)	Fall 2021 and Spring 2022	Surerus	Walking		<ul style="list-style-type: none"> <li>- Various classes, various dates</li> <li>- Bike riding or walking</li> <li>- Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.</li> </ul>
Kin Park (various grades)	Fall 2021 and Spring 2022	Kin Park	Bicycle or walking		<ul style="list-style-type: none"> <li>- Various classes, various dates</li> <li>- Bike riding or walking</li> <li>- Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.</li> </ul>
Worsley, AB (downhill skiing for intermediate students)	December 2021 – March 2022	Whispering Pines Ski Hill (Worsley, AB)	School Bus		<p>Downhill skiing, cross country skiing and snowboarding</p> <p>Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.</p>
Gymnastics (various grades)	Various	North Peace Gymnastics Club, FSJ (temporary venue)	Walking or school bus		<p>Participate in gymnastics activities in a facility for that purpose.</p> <ul style="list-style-type: none"> <li>- Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.</li> </ul>

Swimming (North Peace Leisure Pool & Dawson Creek Pool)	Various	North Peace Leisure Pool & Dawson Creek Pool	Walking or School Bus	Participate in aquatic activities in a facility for that purpose. - Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.	
Ice Skating	Various Dates Sept 2021 – Feb 2022	Pomeroy Sport Centre	Walking or school bus	Skating - Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.	
Field House	Various Dates Sept 2021 – June 2022	Field House	Walking or school bus	Participate in fitness activities in a facility for that purpose (indoor turf). - Add to learning experiences in PE. Develop an awareness of types of activities to promote lifelong healthy living.	
Visit to the Philip J. Currie Dinosaur Museum (Various grades according to availability)	May / June 2020	Wembley, AB	School bus	Field trip to the museum where the students will participate in the programs Fossils and Creating casts offered by the museum.	





# SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

## OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2021-2022

### FOR BOARD APPROVAL

### SCHOOL: NPSS (INTERNATIONAL & CAREERS)



Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) Description of Sports: (name of coach, chaperones & locations)
Vancouver trip with International students	October 27 – October 29, 2021	Vancouver	Flight to Vancouver Bus in Vancouver	City tour, Shopping, Vancouver Hockey game <u>Chaperones:</u> Brian Campbell Dania Pimm Rebecca Pimm
Northern Lights College tour	November 2021	NLC Dawson Creek	School Bus	Moneca Conway Classroom teacher
Northern Lights College tour	December 2021	NLC Dawson Creek	School Bus	Moneca Conway Classroom teacher
Northern Lights College tour	January 2022	NLC Dawson Creek	School Bus	Moneca Conway Classroom teacher

Skiing trip International Students	January 2022	Powder King	School Bus	Brian Campbell Jodi Hickey Dania Pimm Moneca Conway
Skiing trip International Students	January 2022	Powder King	School Bus	Brian Campbell Jodi Hickey Dania Pimm Moneca Conway
Northern Lights College Skills Canada	February 2022	NLC Dawson Creek	School Bus	Moneca Conway Classroom teacher
Northern Lights College tour	March 2021	NLC Dawson Creek	School Bus	Moneca Conway Classroom teacher
Vancouver trip with International students	March / April 2022	Vancouver	Flight to Vancouver Bus in Vancouver	City tour, Shopping, Vancouver Hockey game <u>Chaperones:</u> Brian Campbell Dania Pimm
Skills Canada	April 2022	Abbotsford	Airplane	Provincial Competition Brian Campbell
Skills Canada	May 2022	Richmond	Airplane	National Competition Brian Campbell
Hiking trip International	May 2022	Tumbler Ridge	School Bus	Brian Campbell Jodi Hickey

Students					Dania Pimm
----------	--	--	--	--	------------



# SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)



## OUT-OF-DISTRICT SPORTS / FIELD TRIPS 2021-2022

### FOR BOARD APPROVAL

**SCHOOL:** NPSS

Sports/Activity & Grade/Team:	Dates of Travel	Destination	Transportation	Description of Activities: (names of chaperones, dates & description of activities) Description of Sports: (name of coach, chaperones & locations)
Jr Girls Volleyball	October 2, 2021	Dawson Creek, BC	Bus	Volleyball games – Saturday, October 2nd Ian Zackodnik (Teacher) Travelling with Bert Bowes volleyball team as well. * approved by S. Petrucci by email on September 29 <sup>th</sup> .
Human Geography 11	October 29, 2021	Northern Lights College & Windmill Farm, Dawson Creek, BC	Bus	Supervisor – Matthew Laur (Teacher) Students will tour the windmill mechanics program and facility at NLC, Dawson Creek Campus. Following the campus tour, students will tour the windmill farm.
Cross Country	October 16, 2021	Dawson Creek, BC	Bus	Cross country race - Coach/Teacher Samantha Stackhouse
Cross Country	October 22-23, 2021	Quesnel, BC	Bus	Cross country Zones - Coach/Teacher Jaclyn McNicol
Sr Boys Volleyball	October 22-23, 2021	Prince George, BC	Bus	Volleyball Tournament at Duchess Park – Coach, Tyson Lyons & Teacher/Coach, Scott Hyde
Sr Girls Volleyball (Potential - if they qualify)	Dec 1-5, 2021	Langley, BC	Flights	Volleyball Provincials Coach Alexandra Bacso Teacher Kara Myllymaki





## **9.1 Provincial Teacher Shortage**

**SUBMITTED BY:** *The Board of Education of School District No. 39 (Vancouver)*

### **BE IT RESOLVED:**

that BCSTA write a letter to all BC education degree granting institutes to request that the intake of education students be increased, and that copies of these letters be sent to the BC Teachers' Council, the Ministry of Education, and the Ministry of Advanced Education and Skills Training.

### **RATIONALE:**

This motion is emergent because the post-secondary institutions that offer education degrees would have to make changes to their intake programs (staffing, curriculum, and lecture space) in the next few months in order to be ready to increase enrolment in these programs for summer and fall semesters in 2022.

This motion is needed because there is a teacher shortage in BC. Yet, degree granting institutions have not increased the number of students in Education programs. Numbers were reduced when it was believed that there were too many teachers in the system and have not been increased significantly in recent years. The Vancouver School Board continues to be hampered in its efforts to recruit new teachers and has written the attached letters to Ministry of Advanced Education and the eight major Education degree granting programs in the Province.

### **REFERENCES:**

[Teacher Shortage Letters to Deans of Education of Teaching Institutes](#)

[Teacher Shortage Letter to Ministry of Advanced Education and Skills Training](#)

**This is an action motion and does not change or contradict any existing Foundational or Policy Statement.**



British Columbia  
School Trustees  
Association

## **9.2 Declaration of National Opiate Death Crisis**

**SUBMITTED BY:** *The Board of Education of School District No. 71 (Comox Valley)*

### **BE IT RESOLVED:**

that BCSTA request that the Canadian School Board Association urge the Government of Canada to:

- a) declare the toxic drug supply crisis a national public health emergency,
- b) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan,

and advocate for expanded provincial, cross-ministry supports for our students around substance abuse.

### **RATIONALE:**

The toxic drug supply crisis is one of the largest public health emergencies of our lifetime. Deaths in BC to date 2021 have surpassed previous levels and impact every sector of society, including our school staff, students and families. Delay is unconscionable.

1. The toxic drug supply crisis is one of the largest public health emergencies of our lifetime, with a death about every two hours on average and a death toll of over 16,360 since 2016 (January 2016 to March 2020). BC has seen 498 deaths from January to March of this year alone as compared to the same quarter in 2020 where deaths totaled 268. There are currently 5.1 overdose deaths per day in BC.
2. The federal government has indicated it is premature to discuss these measures until there are comprehensive supports for people to get well.
3. The toxic drug supply crisis rages and increasing mental health challenges show few signs of abating. It is only through cross-ministry and cross-government cooperation aimed at reducing bureaucracy and pooling resources that we can collectively stem the tide.
4. 18 deaths in 2020 were school aged children.

Substance use education, prevention, and intervention are incredibly significant issues for our students, families, and staff. Our participation in local, provincial, and federal initiatives is critical given that the crisis has a direct impact on our students.

**This is an action motion and does not change or contradict any existing Foundational or Policy Statement.**





British Columbia  
School Trustees  
Association

### **9.3 Increased Funding for the Annual Facilities Grant**

**SUBMITTED BY:** *The Board of Education of School District No. 71 (Comox Valley)*

**BE IT RESOLVED:**

that BCSTA request the Ministry of Education, Province of BC to increase the Annual Facilities Grants provided to School Districts.

**RATIONALE:**

The annual Provincial budget is under development and the shortfall in funding to create safe healthy schools continues to grow.

Annually the District receives funding called the Annual Facilities grant targeted for the regular maintenance of our schools and other facilities. The grant is highly appreciated but does not adequately fund District requirements for annual maintenance. Thirteen of twenty of our buildings are in the Poor or Very Poor FCI category. Thus, we utilize every dollar of our AFG just trying to triage our most urgent maintenance needs. The District submits an annual plan for the AFG spending then always adjusts based on a roof that sprouts a leak or a boiler that fails. There are never enough funds to address all the needs thus the buildings fall further into disrepair from the deferred maintenance. In addition, the skyrocketing costs of building supplies due to the impact of the pandemic are putting further pressure on scarce AFG resources. Costs of materials are up as high as 40% in some cases but have increased on average 15%. SD71 understands every District faces the same challenges around aging infrastructure though not every District combines that challenge with significant seismic issues and enrollment growth pressures requiring modular purchases. The District estimates that the AFG funding would need to double for us to perform the basic annual maintenance required let alone catch up on deferred maintenance. ANALYSIS: A steady, predictable infusion of increased capital dollars truly is needed to provide great learning opportunities for children. Every year once we fully expend our Minor Capital and AFG dollars, we have urgent repairs that should not be ignored. The District must then defer, draw the capital funds from other sources or as a last resort, operational dollars which directly affects classroom resources. Taking from one resource to pay another's expenses is not a sustainable model if we want to continue improving the life chances for students.

**This is an action motion and does not change or contradict any existing Foundational or Policy Statement.**



## 9.7. Timelier Response from Teacher Regulation Branch

### Category: Teachers/Personnel and Employee Relations

**Motion #:** 9.7 : P120209.7

**Sponsor:** SD 60 (Peace River North)

**Meeting:** PC Oct 2020

**Action:** *not specified*

**Category:**

**Outcome:** This motion was originally submitted for consideration at the 2020 AGM. As the 2020 AGM was canceled due to COVID-19, the motion was referred to the October 2020 Provincial Council meeting. The BCSTA Board of Directors will bring this request forward to the new Minister of Education in December 2020, both in writing and through face-to-face meetings. This specific concern will also be raised with the Executive Director of the TRB as well as the BC Teachers Council.

**Disposition:** Carried

#### **Motion as Adopted:**

##### **BE IT RESOLVED:**

That BCSTA advocate to the Ministry of Education to ensure that credential reviews by the Teacher Regulation Branch (TRB) are completed on a timelier basis.

#### **Motion as Presented:**

##### **BE IT RESOLVED:**

That BCSTA advocate to the Ministry of Education to ensure that credential reviews by the Teacher Regulation Branch (TRB) are completed on a timelier basis.

#### **Rationale:**

This motion is needed because the current wait times contribute to recruitment and retention challenges. 25% of the province's new teachers are coming from out of province. The TRB website indicates that people wanting to come to the province should apply six months to one year ahead of when they want to teach in BC. This wait is not an attractant.

As a northern district, we recruit heavily out of province (46% of our new teachers). In some cases, it is taking the TRB more than one year to complete credential reviews for teachers.

Once the TRB process is complete, documentation goes to the Teacher Qualification Service (TQS). While new hires are waiting for these processes to complete, they are paid at a base scale that is not consistent with their training and experience. In some cases, the teacher will not get retroactive pay back to the date when they started working.

In addition to being frustrating for the teachers, the workload for school district's human resources and accounting



departments is increased by the delays.

Ideally, the TRB can complete most credential reviews within three months.

**Reference(s):**

- Government of BC – Applying for a B.C. Teaching Certificate

**This is an action motion and does not change or contradict any existing Foundational or Policy Statement.**

British Columbia

## How a small-town B.C. council meeting became a source of COVID-19 disinformation worldwide

Disinformation expert says incident illustrates need for caution in who gets a platform

[Andrew Kurjata](#) · CBC News · Posted: Oct 06, 2021 4:00 AM PT | Last Updated: October 6



Dawson Creek Mayor Dale Bumstead says he will no longer allow impromptu speakers at city council after a clip spreading false information about COVID-19 vaccines went viral. (Sam Martin CBC)

The city of Dawson Creek, B.C., home to about 12,000 people near the B.C.-Alberta border, has removed a previously published portion of a recent city council meeting video after it began circulating in COVID-19 disinformation groups worldwide.

The incident illustrates why everyone — including small communities — needs to think more deeply about who they give a platform to, says Ahmed Al-Rawi, an assistant professor at Simon Fraser University who specializes in disinformation.

The portion of the video that was removed featured several speakers at a Sept. 2 council meeting making false or misleading statements about COVID-19 vaccines and their effectiveness.

The speakers arrived at city hall ahead of the meeting to protest the B.C. government's recent announcement of a vaccine card program, which limits access to [non-essential recreational and social activities to people who can provide proof of vaccination](#).

The meeting was called to clarify how the program would impact city facilities such as the pool and curling rink, said Mayor Dale Bumstead — not to debate the merits of the vaccine card or vaccination itself.

But outside city hall, about 100 people angry about the vaccine card held placards and demanded a chance to speak.







A Facebook livestream broadcast from Sept. 2 showcases people gathered outside the Dawson Creek city hall to protest the province's vaccine card program. (Facebook)

Council decided to let some of them make short presentations ahead of the regular meeting. Bumstead said it was not an effort to endorse their ideas, but to allow them to be heard as members of the community he was elected to represent.

"We had no way to verify or even identify some of the information and people speaking, because it was spur-of-the-moment," he said in an interview with CBC.

## **False comparisons to the Holocaust**

Things didn't get off to a smooth start. Before the meeting, police were called to respond to several protesters who refused to wear a mask inside council chambers, a requirement under public health guidelines.

In a video live-streamed to Facebook by one of the protesters, police can be seen escorting one man away as another begins yelling, "Brownshirts!" Later, members of the crowd joined in, calling RCMP "Nazis" and "Gestapo."

The video has prompted condemnation from both B.C. Premier John Horgan and the Centre for Israel and Jewish Affairs, headquartered in Toronto, which said the comparison of B.C.'s public health policy to "the systematic identification, humiliation, persecution and murder of Jews and millions of others is absurd, dangerous and disrespectful."

**Andrew Kurjata**   
@akurjata



"You putting on a mask to cover your unbrushed teeth is not the same as what happened to Jews" — Dawson Creek RCMP officer is done with the Holocaust comparisons

9:23 AM · Sep 6, 2021



♡ 742    💬 74    ↗ Share this Tweet

**Tweet your reply**

**CIJA**   
@CIJAinfo



Thank you Premier [@jjhorgan](#) for denouncing these despicable comparisons. Comparing pandemic healthy policy in BC meant to protect people, to the systematic identification, humiliation, persecution & murder of Jews, and millions of others is absurd, dangerous, & disrespectful

**John Horgan**  [@jjhorgan](#)

It is abhorrent to compare the horrors of the Holocaust to public health measures that protect people from a deadly virus.  
[globalnews.ca/video/8176627/...](https://globalnews.ca/video/8176627/)

3:28 PM · Sep 19, 2021



♡ 28    ⚡ See the latest COVID-19 information on Twitter

**Tweet your reply**

Inside council chambers, several presenters made similar arguments, comparing B.C.'s voluntary vaccine card to 1930s Germany and sharing false information about the safety and efficacy of vaccines.

Since then, one of those presentations has been circulated on multiple social media platforms by anti-vaccination groups, racking up tens of thousands of views.

The presentation in question was made by a woman who, in local small business listings, identifies herself as the owner of an "alternative clinic" that uses "energy healing" and "psychic readings," along with herbal teas and essential oils, to help clients.

While presenting to council, she said she was a "molecular biologist," without specifying her credentials. She falsely called the vaccines a "genetic experiment" with a high fatality rate, when the reality is they are the result of [years of research](#) and have been safely distributed to millions of people worldwide after passing [multiple clinical trials](#).



- **Busting myths about vaccination — and why experts say it's essential to our return to normal**

At the end of the presentation, the mayor thanked the woman for her time, and she thanked him for hearing her out.

And that, thought Bumstead, was the end of it. Council later voted to follow public health guidelines and adjourned.

Afterwards, city staff did what they do with every meeting: they uploaded it to the city's YouTube page, where the woman's presentation took on a life of its own.

## Exploiting 'a fake expert'

At first, people just shared a direct link to the entire council meeting. But before long, some users started extracting the woman's presentation and sharing it on its own. One YouTube user with more than 21,000 subscribers clipped her speech and uploaded it to their channel, where it has racked up more than 200,000 views.

The video has also been posted to Twitter, TikTok and Facebook, as well as to alternative sites popular among anti-vaccine users. In most posts, the woman is referred to as a molecular biologist, while in some she is wrongly identified as a doctor. Few mention her true profession as a natural healer and psychic.

Disinformation expert Ahmed Al-Rawi said this is a common technique among anti-vaccine groups — inflating or inventing the credentials of people speaking out against public health measures in an effort to give their viewpoints a false sense of credibility.

"They bring in a fake expert who will provide contrary evidence to what the scientific consensus is to cast doubt on the validity of public health policies," he said.





One portion of the Dawson Creek city council meeting spreading COVID-19 disinformation has been viewed more than 200,000 times on YouTube, and has also been posted on Facebook, Twitter and TikTok. (YouTube)

Al-Rawi compared the technique to past efforts to undermine consensus science surrounding climate change or the dangers of smoking. People can search the internet for videos like the Dawson Creek council meeting that can be re-purposed to serve their needs.

"They cherry-pick information ... in order to convince others that they are right."

Al-Rawi said the presence of the video on the city's official website lent it additional credibility, as did the appearance of Dawson Creek's logo and the fact that the presenter was speaking inside council chambers. Without context around why she was being allowed to speak, he said, the setting added a sense of legitimacy to what she was saying, no matter how incorrect the content.

## No more impromptu sessions

As the number of views of the video increased, so did scrutiny of Dawson Creek's council for giving anti-vaccine protesters a platform to speak in the first place.

Bumstead said staff at city hall were inundated with calls from people across North America about the video, some pleased with what they had seen, others upset the city had allowed false assertions to be broadcast unchecked.

After several weeks, Coun. Shaely Wilbur issued a public apology on her Facebook page. "I am from the core of my being disturbed that if in any way I have allowed misinformation to be

taken as fact and distributed through social media via a delegation to council," she wrote, and encouraged residents to get vaccinated.

- **'Misinformation can kill people': Friends and family grieve loss of loved ones who refused COVID vaccines**
- **How the spread of COVID-19 misinformation is undermining trust in public health**

Likewise, Bumstead said he was upset by the "turmoil" the video had caused, and last week the decision was made to remove all the impromptu speakers' videos from the city's YouTube page.

The official reason, Bumstead said, was that none of the speakers had properly applied to give their presentations to council, nor had they been properly vetted or identified in advance, so ultimately they are not considered part of the official meeting.



#### **Daybreak North 9:37**

How a small-town B.C. council meeting got sucked into the global COVID-19 disinformation chain

The city of Dawson Creek, B.C., has removed part of a recording of a recently published council meeting after it was used by anti-vaccination groups to spread incorrect information about COVID-19. 9:37

But other videos out of the city's control are still circulating, which illustrates why officials need to think more deeply about who they give a platform to, said Al-Rawi.

In years past, he said, council meetings were seen only by those able to attend in person. Now they can be recorded, edited and redistributed for millions worldwide.

"[Local governments] have to be more literate about how to deal with these issues."

For his part, Bumstead said he still believes in listening to people with differing opinions, but the whole episode has left him "disappointed and hurt." Moving forward, he said he will not consider allowing impromptu presentations from members of the public, no matter the topic.

"We were trying to be lenient," he said. "But it just created a huge amount of extra work."



**BOARD OF EDUCATION**  
School District No. 60  
(Peace River North)

## **BY-LAW NO. 1/90**

### **"A BY-LAW TO PROVIDE FOR THE ORGANIZATION OF THE BOARD".**

Adopted: 1990-12  
Revised: 1992-03, 1994-06, 2006-11, 2013-02, 2013-03, 2019-11, 2021-05  
Reviewed: 1997-12, 2021-04

Reference:

#### **INAUGURAL MEETINGS:**

- 1.1** Each electoral year, the first meeting of the Board shall be called by the Secretary-Treasurer and shall be as soon as possible after the general election, and, in any event, no later than November 30<sup>th</sup> of that year.
- 1.2** Until such time as the Board Chairperson has been elected, either the Secretary-Treasurer or Superintendent of Schools shall serve as the interim Chairperson.
- 1.3** Each Trustee will declare any relationship that exists which may be interpreted as a conflict of interest.
- 1.4** Following the swearing in of new Trustees, the interim Chairperson shall call for nominations by secret ballot for the position of Board Chairperson. The election shall be conducted by secret ballot. The person receiving a clear majority shall be declared Board Chairperson. If no person receives a clear majority, further secret ballots shall be taken until the same is achieved or, should a tie occur; the election shall be decided by drawing of lots.
- 1.5** Following the election of Board Chairperson, the order of business shall be election of a Vice-Chairperson.  
  
The election of Vice-Chairperson shall be conducted in the same manner as the election of Chairperson.  
  
An election of Provincial Councilor and alternate shall be conducted.  
  
An election of a British Columbia Public School Employers' Association (BCPSEA) representative and alternate shall be conducted.
- 1.6** A majority of the Board may elect a new Chairperson or Vice-Chairperson at any time by proposing a motion to elect by secret ballot at the following meeting.

## **CHAIRPERSON AND PRESIDING OFFICERS**

- 2.1** The Chairperson and the Vice-Chairperson shall be elected at the first meeting held after the general election, as referred to in Clause 1.1. In a non-electoral year, the Chairperson and the Vice-Chairperson shall be elected at the first meeting in November.
- 2.2** The Chairperson shall preside at all meetings of the Board, but may vacate the chair in order to enter substantive debate. The Chairperson should vacate the chair to propose or second a substantive motion and should not resume the chair until his/her motion has been fully disposed of.
- 2.3** The Vice-Chairperson shall preside in the absence of the Chairperson or when the Chairperson vacates the chair.
- 2.4** In the event that neither the Chairperson nor the Vice-Chairperson are able or willing to take the chair, the presiding officer shall be elected by the Board for that meeting.
- 2.5** The Chairperson shall rule on all points of order and shall state his/her reasons and the authority for ruling when making a ruling. The Chairperson's ruling shall be subject to appeal of the Board. An appeal may only be requested immediately after a ruling and before resumption of business.
- 2.6** The Chairperson shall vote in accordance with Section 11.4.

## **MEETINGS - GENERAL INFORMATION**

- 3.1** The Secretary-Treasurer must be present at the time that a decision of the Board is rendered and must record any decision.
- 3.2** If the Secretary-Treasurer is unable to attend the meeting or if the meeting concerns the work performance for employment of the Secretary-Treasurer, the Board may designate another employee of the Board to attend the meeting in place of the Secretary-Treasurer to perform the duties of the Secretary-Treasurer at the meeting.
- 3.3** Minutes shall be a record of matters discussed and decisions reached.
- 3.4** All regular meetings of the Board shall be open to the public. If, in the opinion of the Board, the public interest so requires, persons other than Trustees and the Secretary-Treasurer may be excluded from meeting.
- 3.5** The Chairperson may expel and exclude from a Board Meeting any member of the general public or staff person who he/she considers has been guilty of improper conduct.
- 3.6** A majority of the Trustees present at a meeting of the Board may expel a Trustee from the meeting for improper conduct.

## **REGULAR MEETINGS**

- 4.1** A regular meeting shall be held a minimum of once per month, unless otherwise decided by a motion of the Board.
- 4.2** The quorum for a regular meeting shall be a majority of Trustees holding office at that time.
- 4.3** All regular meetings shall stand adjourned at four hours after their commencement unless a resolution is passed by a two-thirds majority to extend the hour of adjournment.
- 4.4** At the appointed time for commencement of a meeting, the Chairperson shall ascertain that a quorum is present before proceeding to the business of the meeting. If a quorum has not been made within one-half hour after the appointed time, the meeting shall stand adjourned until the next regular meeting date or until another meeting shall have been called in accordance with these by-laws.
- 4.5** After a meeting has commenced, if notice is drawn to a lack of quorum, the Chairperson shall ascertain whether there is a lack of quorum and, if so found, adjourn the meeting to a time certain or to the next regular meeting date, at his/her discretion.
- 4.6** The agenda and notice of meetings shall be prepared by the Secretary-Treasurer under the direction of the Chairperson. The proposed agenda must be available to each Trustee at least seventy-two (72) hours in advance of the meeting.
- 4.7** A change to the prescribed order of business may be proposed by a Trustee and shall be accepted by consensus.
- 4.8** The Board may conduct its meetings electronically providing that two-way communication is possible.

## **SPECIAL MEETINGS**

- 5.1** A Special Meeting of the Board may be called by the Chairperson or, upon request of a majority of the Trustees, may be called by the Secretary-Treasurer. No business other than that for which the meeting was called shall be conducted at the meeting.
- 5.2**
- (a) Notice, either written or verbal, of a special meeting shall be given to each Trustee at least twenty-four (24) hours in advance of the meeting.
  - (b) Notwithstanding Section 5.2 (a) above, a special meeting of the Board may be held at any time without previous notice if every Trustee agrees to waive notice.

## **ELECTRONIC MEETING EXPECTATIONS**

- 6.1** **Rationale for Developing Expectations for Trustees for Electronic Meetings**
- Fully electronic meetings or blended electronic meetings will be needed for quite sometime

- All trustees have expressed some concerns related to the “electronic meetings” that we have held
- As more meetings have been done electronically, our understanding of our needs and how to do things has developed

## 6.2

### **Prior to the Meeting**

- Make sure you have log in information available
- Sign into the meeting at least 10 minutes ahead of the meeting start time; this gives us time to sort out technical difficulties ahead of the meeting’s scheduled start time

## 6.3

### **Guidelines for Trustees Joining an Online Meeting**

- Use district provided devices and school district provided emails for board business, this addresses security concerns
- A recommended browser works best for accessing Online Meetings
- Location where trustees are calling in from to attend the meeting should be one where there is minimal background disruption
- Ensure good lighting to avoid appearing in shadow. Avoid uncovered windows or bright light sources behind you
- Let others know that you are participating in a meeting and that you can’t be interrupted during the meeting
- If you use earphones, the meeting will not be audible to others in the location that you are calling in from
- It is especially important during the in-camera portion of the meeting that the meeting is not audible to others and others can’t see your computer screen

## 6.4

### **Guidelines for Trustees During the Meeting**

- Roll call should be done so that everyone is aware of who is attending the meeting. This is especially important during our Regular Meetings where quorum must be established.
- Speak clearly and slowly; this is important to the minute taker and shows consideration for the fact that minute taking in an electronic and blended environment is more difficult. This also assists the understanding of others in the meeting.
- Trustees should give their full name when making or seconding a motion
- There should be one conversation at a time
- The Online meeting “chat” function will be available for use during the meeting. Use chat to confirm that you wish to speak and add your questions/comments there.
- Mute your microphone when you are not talking
- Leave your webcam on for the duration of the meeting. Body language is an important aspect of communication. It is also important that others can note your presence especially if you are needed for meeting the number requirement for quorum. An informed vote can only be cast if you have been listening to the full conversation around the issue. If a participant is needing to leave for a break during the meeting, notify the chair so that your absence for a portion of the meeting can be noted, if necessary (ie. ensuring quorum is met or for voting on a motion). If you have to leave a meeting early, notify the chair so that the time that you left can be documented appropriately in the minutes.
- When voting is required, either physically raise your hand and/or verbally give your response (eg. For, Against, Abstaining)
- Be present in an electronic meeting the same way that you would be during a regular meeting. Silence your phone. Stay seated and focused.
- Return from breaks on time

**CLOSED SESSION** (The "In Committee" portion of regular or special meetings.)

**7.1** The Board may conduct meetings without the public, or without the public and staff present, at which matters of a confidential nature shall be discussed. No Trustee shall disclose to the public the proceedings of a closed meeting unless a resolution has been passed at the closed meeting to allow disclosure.

**7.2** Minutes of a closed meeting shall be kept in the same manner as a regular meeting but shall be approved only by the Board in closed meeting and shall be filed separately.

In addition to the minutes, a record containing general statements of matters discussed and decisions reached shall be prepared. The record is open to inspection to anyone excluded from a meeting.

**7.3** Unless otherwise determined by the Board, the following matters shall be considered in closed session:

(1) Personnel Matters

- salary claims and negotiations
- evaluation, discipline or retirement of employees
- employee assignment, promotion or termination.

(2) Legal Matters

- accident claims
- legal actions brought by or against the Board
- legal opinions respecting any matters which are to be considered in private session.

(3) Student Matters

- indigent students
- student discipline.

(4) Property Matters

- negotiations regarding purchase, lease or sale of property
- future site planning and designation
- investigations regarding possible school closures.

(5) Auditors' Management Letter

(6) Medical matters respecting individual students or employees

(7) A statement referring to the safety, security or protection of students, personnel or Board property.

(8) Such matters as the Board may in public session determine.

(9) A member of the Board may make a motion to place a closed-session item of business onto the agenda of the public session and, upon the



motion being seconded and discussed, a simple majority vote in favor of the motion shall be sufficient cause to move the item into the public session.

## **RULES OF ORDER**

- 8.1** Where these rules are silent and where not inconsistent with these rules, Robert's Rules of Order shall apply to the conduct of meetings, provided further that, where both these Rules and Robert's Rules of Order are silent, the Standing Orders of the British Columbia legislature shall be followed. Where there is an inconsistency between these rules and the School Act, the School Act shall apply over the rule in question.
- 8.2** The Board may adopt a procedural rule for one or more meetings by resolution of a majority of two-thirds of the Trustees present at the meeting. A rule other than the requirement for notice of meetings may be suspended by unanimous consent of the Trustees present.
- 8.3** The rules may be amended by By-law only, at a meeting of which notice of intention to propose the amendment has been given at a previous meeting.
- 8.4** The Chairperson's ruling on a point of order shall be based on rules of order as stated in paragraph 7.1 herein.
- 8.5** An appeal of a ruling of the Chairperson shall be decided without debate by a majority vote of Trustees present. When an appeal is successful, it does not necessarily set a precedent.
- 8.6** All questions shall be decided by a vote on motion.

## **MOTIONS**

- 9.1** Motions shall be phrased in a clear and concise manner so as to express an opinion or achieve a result. A preamble does not form part of a resolution when passed.
- 9.2** The Chairperson may divide a motion containing more than one subject if he feels this would produce a fairer or clearer result and the same shall be voted on in the form in which it is divided.
- 9.3** No motion, other than to postpone consideration of a question or a procedural motion, shall be repeated during the calendar year except by the reconsideration process.
- 9.4** All motions shall be seconded.
- 9.5** All motions are debatable except the following:
- (a) Motion for adjournment of debate or for adjournment of a meeting unless such a motion contains a time for re commencement of debate or for a new meeting;
  - (b) Motion to fix time for adjournment of a meeting;

- (c) Motion to proceed to the next business;
- (d) Motion to go into committee of the whole or closed session.

**9.6** All motions shall be subject to amendment except the following:

- (a) Motion that the question be now put;
- (b) Motion for adjournment of debate or adjournment of a meeting;
- (c) Motion to table unless such a motion contains a date for further consideration of the matter tabled;
- (d) Motion to refer to committees;
- (e) Motion to proceed to next business.

**9.7** An amendment to a motion does not require notice. Only one amendment to an amendment shall be allowed and the same shall be dealt with before the amendment is decided. Amendments must be strictly relevant to the main motion and not alter in a material way or be contrary to the principle embodied in the main motion.

## **RECONSIDERATION**

**10.1** A question may be reconsidered only if notice of a request for reconsideration has been given at a previous meeting and if reconsideration is approved by a two-thirds majority.

## **DEBATE**

**11.1** Debate shall be strictly relevant to the question before the meeting and the Chairperson shall warn speakers who violate this rule.

**11.2** No Trustee shall speak more than once to a question except the mover of a motion, who shall have the right to speak first and to make a reply when all other Trustees who wish to speak have spoken. No Trustee shall speak for a period in excess of three minutes at one time. The Chairperson may caution a Trustee who persists in tedious and repetitious debate and may direct him to discontinue if he persists.

**11.3** A matter of privilege (a matter dealing with the rights or interests of the Board as a whole or a Trustee personally) may be raised at any time and shall be dealt with forthwith before resumption of business.

**11.4** No Trustee shall interrupt another Trustee who has the floor except to raise a point of order to a point of privilege.

## **VOTING**

**12.1** All Trustees present at a meeting must vote, although a Trustee must abstain from voting in the event that he has a conflict of interest by reason of having a direct or indirect pecuniary interest in a vote. A Trustee may also abstain from voting if he states at the meeting his reasons thereon.

- 12.2** Voting shall be by a show of hands and only the results recorded unless a Trustee requests recording of names. Where names are recorded, both positive and negative votes shall be recorded.
- 12.3** Where a Trustee is present at a meeting and abstains from voting without stating a reason that shall be deemed to be an affirmative vote.
- 12.4** The Chairperson shall vote at the same time as the other members of the Board and, in the case of equality of votes for and against a motion, the question is resolved in the negative and the Chairperson shall so declare.
- 12.5** All questions shall be decided by a majority of the votes of the Trustees present and voting save as otherwise provided by these Bylaws.

## **COMMITTEES**

- 13.1** Standing Board Committees of the whole will address issues/topics brought forward for both in-camera or regular in-depth discussions. The Board Chairperson will chair the meetings or assign another Trustee to act as Chair for specific topics.
- 13.2** The Committee Chairperson may invite resource persons as required.
- 13.3** Committees shall report to the Board on a regular basis.
- 13.4** Standing committees shall have jurisdiction to consider and make recommendations to the Board in matters assigned to them or in other matters within their terms of reference. No action shall be taken on the Standing Committee report until the report has been formally approved by the Board.
- 13.5** Special or ad hoc committees for any purpose may be appointed by the Board Chairperson as required.

## **BY-LAWS AND RESOLUTIONS**

- 14.1** All matters shall be dealt with by Motion, Notice of Motion or By-Law.
- Notice of Motion shall have one reading and a By-Law shall have three readings.
- 14.2** The following shall only be resolved by By-Law:
- (a) amendments to By-Laws;
  - (b) acquisition or disposal of property owned or administered by the Board.
  - (c) where required by the School Act or the Act gives the Board the power to develop.

## **PROCEDURE ON BY-LAWS**

- 15.1** With the exception of School Loan By-Laws, Budget By-Laws and/or Budget and School Referendum Tax Rate By-Laws, written notice of intention to propose a By-Law shall be given at the meeting prior to the first reading.

- 15.2** Every By-Law shall be dealt with as follows:
- (a) Before it is passed, a By-Law of the Board must be given 3 distinct readings.
  - (b) Except as provided in subsection (c), at each reading of a By-Law, the By-Law must be read in full.
  - (c) If a written or printed copy of a By-Law is in the possession of each Trustee and is available to each member of the public in attendance at the meeting at which the By-Law is to be read, a reading of a By-Law may consist of a description of the By-Law by:
    - its title, and
    - a summary of its contents.
  - (d) The Board shall not give a By-Law more than 2 readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the By-Law all 3 readings at that meeting.
- 15.3** When a By-Law has been amended, it shall be reprinted as amended and shall not be further proceeded with until the amended version has been distributed, except by vote of a two-thirds majority.
- 15.4** A By-Law may be advanced two or more stages in one day by a two-thirds majority, or on urgent or extraordinary occasions, the determination of which shall be by the Chairperson.
- 15.5** The Secretary-Treasurer shall certify on a copy of each By-Law that the By-Law was read a first, second and third time, and shall note the date that the By-Law was finally passed and adopted. Any amendments passed shall also be noted in the same manner.
- 15.6** The Trustee who introduces a By-Law may withdraw the same at any stage with unanimous consent.

## **PROCEDURE FOR NOTICES OF MOTION**

- 16.1** A Notice of Motion permits the Board to consider and prepare for the question or questions that will be placed before them for consideration, thereby facilitating discussion and contributing to the efficient and satisfactory discharge of the matter.

### OR

If a substantial issue is to be raised affecting the constitution, policies or procedures of the Board, notice will be given at one meeting that such issue will be introduced by Motion at the next or a subsequent meeting.

**16.2** The following shall only be resolved by Notice of Motion:

- election of Chairperson or Vice-Chairperson as defined in
- Section 1.6;
- policies;
- variances to the budget;
- items brought forward for closure at next meeting;
- all new Board By-Laws;
- amendments to all Board By-Laws.

**16.3** Notices of Motion shall be dealt with in the following stages:

- Notice of Motion made by Trustee.
- Notice of Motion brought forward to the agenda of either public or committee meeting
- Motion seconded and voted on unless referred for further consideration.

If referred for further consideration, a date shall be given as to when the item is to be brought back.

This By-Law may be cited for all purposes as "School District No. 60 (Peace River North) By-Law No. 1/90" - a By-Law to provide for the conduct to meetings of the Board and is passed in compliance with the requirements of the School Act.

Read a first time the 17<sup>th</sup> day of May, 2021.

Read a second time the 17<sup>th</sup> day of May, 2021.

Read a third time, passed and adopted the 17<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer

**Board of Education  
School District #60 (Peace River North)  
Electronic Meeting Expectations**

**Rationale for Developing Expectations for Trustees for Electronic Meetings**

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**Prior to the Meeting**

- Make sure you have log in information available
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**Guidelines for Trustees Joining a Zoom Meeting**

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#### **Sources for development of this document**

*BCSTA Guidelines for Electronic Meetings*

*Comments from Trustees*

*Exploration of Meeting Guidelines of Other Organizations.*