

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, September 20, 2021
6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Ida Campbell, Trustee (Area 4)
Erin Evans, Trustee (Area 5) *(via Zoom)*
Nicole Gilliss, Trustee (Area 3)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media)

Michele Wiebe, PRNTA President
Jennie Copeland, CUPE #4653 President

Regrets:

Absent:



Call to Order

Chair Gilbert called the meeting to order at 6:34 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Meeting to be recorded and archived on our District website

Agenda

Approval of the Agenda

Motion #112-21

Snow/Campbell
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

2020-2021 Financial Statements – Auditor Presentation

Corey Naphtali, KPMG Auditor

- Presenting a clean audit report
- Reviewed the Financial Statement presentation and fielded questions
- Discussion around structural deficits and enrolment. We have 100 students more than was forecasted. The amended budget will capture that. Referred to Schedule 2.

- Secretary-Treasurer was asked to provide the Board with enrolment details for the last two years

ACTION: Secretary-Treasurer to provide the Board with enrolment details for the last two years

Motion #113-21

Campbell/Snow

THAT the Board of Education approve the 2020-2021 Financial Statements and other required documentation to be signed and submitted to Ministry by September 30, 2021

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Nothing to report

Trustee Evans

- Rotary Club Breakfast – assisted with the preparation. Sold 1,680 breakfasts with proceeds going to seniors programs

Trustee Gilliss

- Coaching Grades 7-9 girl's volleyball at Hudson's Hope School
- Attend the PAC meetings as a trustee liaison. Needing parental volunteers. Need clarity on whether it would be in conflict to also become a parent volunteer member. Trustee Campbell – in the past, if a trustee wants to be a parent volunteer instead, the Board would send another Trustee to be a rep

ACTION: Board Chair will follow up with the BCSTA and other sources for clarity on this question

Vice-Chair Lehmann

- Met with DPAC executive
- Attended Clearview PAC. There has been an administrator change and things are going well. Student numbers are up
- Attended Labour Management meeting

Trustee Scott-Moncrieff

- Spoke with liaison school administrators...things are going well

Trustee Snow

- Visited liaison schools twice this month
- ELC is happy with City who closed the track for an hour in the morning for them to use. They are more full, but going well
- Bert Ambrose – administrator is housing a new teacher hire until she finds a place

Chair Gilbert

- Helped with bulletin boards at Baldonnel
- Met with DPAC Executive. One of the topics being the need to be cognizant of the polarization in our community
- Attended Joint Health & Safety and Labour Management Meetings
- Attended the New Teacher Orientation – much appreciated by new teachers and professionally done

- Attended a Board Chair call
- Attended Standing Finance Committee presentation
- Attended Mike Roberts, BCSTA retirement farewell online

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #114-21

Gilliss/Snow

THAT the Regular Meeting Minutes of August 30, 2021 be adopted with the following change:

Trustee Scott-Moncrieff is marked absent, but was in attendance.

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Staff Appreciation

- Chair Gilbert has been sending out information and a form to the trustees for sign up to deliver apples to all schools and locations
- Will be delivering in a one-week window (October 4 – 8)
- Apples have been ordered

Financial Standing Committee Update

- Board Chair and Secretary-Treasurer attended via Zoom
- Sunshine Coast, Prince George, Okanagan districts also presented...all presentations spoke to the problem of not enough capital money to deal with infrastructure of aging buildings and enrolment needs
- Chair Gilbert was asked to speak directly to the Wonowon School situation...your postal code should not determine your educational opportunities
- Recruitment and Retention question – would supports similar for health care services help with retention in our community?

Announcements & Reminders

September 20	NPAA Meeting	4:00 p.m.	
September 23	DRFN, Parents, SD #60 Meeting	4:30 p.m.	DRFN
September 24	NID Day (School Planning)		
September 28	SUP-PAC Meetings (Gilbert/Snow)	12:00 p.m.	Board Room
September 30	National Day for Truth & Reconciliation		
October 2	NIB Meetings		Virtual
October 4	Policy Committee Meeting	11:00 a.m.	Board Room
October 4	COTW Meetings	12:30 p.m.	Board Room
October 11	Thanksgiving Day		
October 5	World Teacher's Day		
October 14	BCSTA – Board Chairs Meeting		Vancouver
October 15	Joint Partner Liaison Meeting		Vancouver
October 18	Board Meetings	5:00 p.m.	Board Room
October 22	NID Day (Pro-D Provincial)		
October 23	Provincial Council		Virtual
October 26	SUP-PAC Meetings (<i>Campbell</i>)	12:00 p.m.	Board Room

November 1	COTW Meetings	12:30 p.m.	Board Room
November 4/5	BCPSEA Symposium		Virtual
November 11	Remembrance Day		
November 15	Board Meetings	5:00 p.m.	Board Room

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes
- Trustee Snow requested a report on the number of TTOC's Certified and Non-Certified

ACTION: Superintendent will report on the number of TTOC's Certified and Non-certified to the October 4, 2021 Committee of the Whole Meeting

Enrolment & Staffing Update

- For information purposes
- It was noted that a number of new teacher's recruited to the district indicated that the doubling of recruitment incentives made two years ago by the board was a factor in their decision and a real incentive
- Teachers indicated their dealings with HR through the recruitment process was excellent

Superintendent's Doctorate

- Stephen Petrucci has completed his doctorate
- Part of a cohort of 20 other leaders across BC
- Used a sample from our local area for dissertation
- Discussion around the use of Instagram or TikTok usage between US and Canada. Snap Chat is becoming even more popular. Facebook is in serious decline by youth. Surprised by correlation with social media before girls and boys...girls post content far more than boys for approval, likes, selfies, etc. Disappointed there wasn't a distinction for Indigenous youth. Adolescents are motivated by belonging to a group of peers

Posts of Responsibility

Motion #116-21

Lehmann/Gilliss

THAT the Board of Education approve the attached Posts of Responsibility
CARRIED.

Superintendent's Report

FESL: Ministerial Order

- Summary report of our progress over the previous year and a report on areas of improvement of any gaps for the coming year that will be submitted to Ministry by September 30, 2021
- Ministry will provide feedback and working groups will be formed for discussion

Motion #117-21

Snow/Evans

THAT the Board of Education adopt the FESL Summary Report for 2020-2021 for submission to the Ministry of Education.

CARRIED.

Motion #118-21

Community Coaches

Evans/Snow

THAT the Board of Education approve the attached Community Coaches.

CARRIED.

Out of District Field Trips

ACTION: Ensure all out of district field trips will be following provincial guidelines (ie. Alberta, BC)

Motion #119-21

Evans/Gilliss

THAT the Board of Education approve the attached Out of District Field Trips.

CARRIED.

Motion #115-21

Campbell/Scott-Moncrieff

THAT the Board accept the Superintendent's Report with the exception of the Posts of Responsibility, FESL: Ministerial Order, Community Coaches and Out of District Field Trips.

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Human Resources Summary Report

- For information purposes
- Will our district be participating or hosting a Job Fair?

ACTION: The Secretary-Treasurer will inquire with the HR Department regarding our district's participation in job fairs

Motion #120-21

Campbell/Gilliss

THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

Minor Capital Plan 2022-2023

- Reviewed the attached report
- Parking lots? – The Plant Superintendent is using the Annual Facilities Grant for parking lots and not submitting as part of the Capital Plan
- Portables at Dr. Kearney? - Not at this time as they are filling the space they are in

Motion #121-21

Scott-Moncrieff/Lehmann

THAT the Board of Education approve the attached 2022-2023 Minor Capital Plan.

CARRIED.

Other Reports

BCSTA

- Nothing to report

BCPSEA

BCPSEA Symposium – November 4 & 5, 2021

- Being held virtually
- Survey on topics was sent out, registration forthcoming

BCPSEA & BCTF Local Bargaining Training Sessions

- Thursday, September 23 or Wednesday, October 13 from 3:30 – 4:30 p.m.
- No registration required and sessions will be recorded

Board Pro-D Committee

- Nothing to report

Correspondence

Minister of State for Child Care

- For information purposes

Unfinished Business

The following unfinished business arose from the previous meeting minutes:

City of Fort St. John – Christmas Mingle Invitation

- City has reached out with a proposed date of December 1 at the Festival Plaza however there is conflict with the dates of the Trustee Academy
- Suggestion of November 29, 2021 from 6:00 – 8:00 p.m.

ACTION: Place on October 4, 2021 COTW for further discussion

Ministry Special Education Funding Increase

- Secretary-Treasurer reviewed the increases for the last two years
 - Level 1 - \$1,850 - \$44,850
 - Level 2 - \$880 - \$21,280
 - Level 3 - \$450 - \$10750
 - Basic Allocation - \$325 per FTE to \$7,885
 - Majority funding sits in Level II based on history

New Business

No New Business

PRNTA Update – Michele Wiebe, President

- Nice to be here “in-person”
- Start-up was “ok”. Teachers are flexible with changes in mask wearing, exceptions, etc. Doing their best in complex and complicated time
- Appreciate work board is doing for teachers
- Joint training with BCPSEA & BCTF for two days. Will have a time for questions at the end so will probably go until 5:00 p.m.
- Local presidents in our northern zone will be meeting with Northern Health around any concerns

CUPE Local #4653 Update – Jennie Copeland, President

- Newly elected president in June 2021
- Presented her job history in the district
- Almost an entirely new executive. Had first meeting last week virtually
- Have quite a few vacant positions, especially bus drivers and EA's. Have had a lot of drivers retire, go on leave or quit. As a result, the Special needs bus has been cancelled. Two drivers are doing two routes and buses are overfull but students are getting to school
- Our district has implemented the online payment process which has had a few bumps along the way. Payments are coming in from parents for student fees. Clerical has been trained as well as the school administrators. Up in running in all but four schools
- Been in several schools...schools are looking great and kids seem very happy
- Job Fair – think we need that...we are lacking in our clerical support needed while training is going and. Also need casual EA's and bus drivers

District Parent Advisory Council (DPAC) Report – Cassandra Kramer, President

No report - Absent

Questions from Press/Public

At this time, opportunity was given for questions from the press/public:

None

Adjournment

Motion #122-21

Snow/Scott-Moncrieff
THAT the In-Camera meeting resume. (7:54 p.m.)

Motion #123-21

Campbell/Lehmann
THAT the meeting be adjourned. (8:49 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER