

# MINUTES

## SCHOOL DISTRICT NO. 60 (Peace River North)

### REGULAR MEETING

Monday, June 21, 2021  
6:30 p.m.

*Present:* Helen Gilbert, Chair – Board of Education (Area 5)  
Madeleine Lehmann, Vice-Chair (Area 1)  
Ida Campbell, Trustee (Area 4)  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools  
Angela Telford, Secretary-Treasurer  
Leah Reimer, Recording Secretary

*(Guests/Media)*

Michele Wiebe, PRNTA President

*Regrets:* Erin Evans, Trustee (Area 5)  
Nicole Gilliss, Trustee (Area 3)



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### Call to Order

Chair Gilbert called the meeting to order at 6:30 p.m.

*Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.*

### Recognition of National Indigenous Peoples Day

*Our Board understands the work we're doing around Truth & Reconciliation. Truth and Reconciliation starts in each individual heart and mind. We feel our staff have done a lot to reach student's hearts and minds*

*To pay honour to the 213 unmarked graves of those who didn't return home from the former Kamloops Residential School and those who have survived residential schools, we are paying our respects by using an aboriginal prayer as part of the video our district has prepared.*

### Agenda

#### Approval of the Agenda

#### Motion #69-21

Scott-Moncrieff/Snow  
THAT the agenda be accepted as presented.

CARRIED.

### Presentations/Delegations

None

## Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

### Trustee Campbell

- Virtually attended the ThoughtExchange that Superintendent and AO's participated in
- Helped distributed appreciation trays...AO's indicated they appreciated the kind words and the integrity of trustees restricting visits to schools during COVID time
- Attended PAC meeting
- Watched Indigenous activities taking place at grandson's school
- Taylor Council – two members took a group of kids from MMMCS to Peace Island for gold panning, tracking and teaching regarding the peace treaty, and smoking of the peace pipe. Would be open to other schools coming and learning as well

### Trustee Evans

- Absent

### Trustee Gilliss

- Absent

### Vice-Chair Lehmann

- Attended Labour Management Meeting, SUPAC, Policy Committee, Finance Audit Committee meetings
- Thanks to trustees who delivered appreciation trays

### Trustee Scott-Moncrieff

- Been in contact with liaison administrators
- Spoke with Buick...enrolment is up for next year. Norbert is happy and excited about the program
- Wonowon wants to adopt similar program for the older elementary students
- Upper Pine/Prespatou is going well

### Trustee Snow

- Helped with appreciation tray deliveries...appreciated by the people
- Visited schools (Bert Ambrose, NPSS)
- Spoke with new shop teacher at Dr. Kearney. She has started a program where they are being taught how to do simple things on vehicles. Teachers are letting them check oil, tire pressure, air filters, etc. Students are really enjoying that

### Chair Gilbert

- Thank you to all parts of our district for crushing 2021 with all of its challenges
- Attended PAC meetings for liaison schools
- Bert Bowes track is completed. Lines will be put on soon
- Plans underway for MMMCS playground with a large contribution from North River Midstream and others
- Thank you to all who helped with staff appreciation and retiree and long service deliveries
- Thank you to Trustee Campbell for the personalized chocolate bars for bus drivers and custodians

- Policy Committee is up and going
- Did speech for NPSS graduation virtual ceremonies. Parents have appreciated efforts staff have gone through to ensure their students were honoured
- Traffic cop at the MMMCS virtual run. Stood at water station and made sure kids were safely crossing the road

## Minutes of the Regular Board Meeting

### Approval of the Minutes

#### Motion #70-21

Snow/Scott-Moncrieff

THAT the Regular Meeting Minutes of May 17, 2021 be adopted.  
CARRIED.

### Business Arising from the Minutes

*None*

## Approval of Excerpts

#### Motion #71-21

Snow/Lehmann

THAT the excerpts from the April 19, 2021 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.  
CARRIED.

## Announcements & Reminders

June 21	National Indigenous Peoples Day		
June 23	Joint District Meeting (SD 59, 60 & 81)	4:00-5:30 p.m.	Virtual
June 24	Last Day for Students		
June 25	Hudson's Hope Grad		
June 25	Administrative Day – Schools Close		
July 7-9	CSBA Conference (Virtual)		
August 29-30	Board Advance		
August 30	Board Meeting	5:00 p.m.	Board Room
September 7	School Open		

## Senior Staff Reports

### Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

### **Human Resources Summary for Teachers & AO's**

- For information purposes

### **Superintendent's Report (Attachment)**

- For information purposes
- Staffing – vast majority of positions that were filled last year, most are staying. Would like to have more TTOC positions filled (ie. 15 more). They continue to hire
- Upper Halfway and Wonowon are fully staffed as many staff have continued to stay

- AHCOTE program is running again this fall with increasing registration. They have a full cohort of 16 for the Northern Lights College Program
- Phonological Test – pre-test takes place in the fall and post-test in spring. (*Attachment*). In 2019, the last year it was carried out, in comparison to 2021 the results were about the same. Encouraging for staff...despite COVID and safety protocols, we still see significant progress in Kindergarten
- Discover E – students are very engaged with the kits that Brian Campbell had delivered to schools. Big thank you the corporate sponsors and Brian Campbell. Can see photos on school facebook pages. Ended up getting three times the kits originally expected

#### **Workforce Report**

- For information purposes
- Our district absentee averages are lower than provincial averages

#### **BAA Courses**

Role Playing Games 10  
Role Playing Games 11  
Role Playing Games 12

- No matter what grade students are in, they can take the course but only one time

#### Motion #72-21

Snow/Campbell  
THAT the Board of Education approve the attached BAA Courses.  
CARRIED.

#### **Post of Responsibility**

#### Motion #73-21

Snow/Scott-Moncrieff  
THAT the Board of Education approve the attached Post of Responsibility changes.  
CARRIED.

#### **Seamless Day Kindergarten Pilot 2021-2024**

- Taking place at Taylor School
- We are one of 20 districts in the pilot. Will include every district in the next couple of years. It is strategic in each district targeting a couple of schools, not every school
- Ministry of Education has opened the door in regards to 0-5 years childcare transferring to school districts

#### Motion #74-21

Scott-Moncrieff/Campbell  
THAT the Board of Education approve the Seamless Day Kindergarten Pilot for School District #60 (Peace River North).  
CARRIED.

#### Motion #75-21

Scott-Moncrieff/Snow  
THAT the Board accept the Superintendent's Report with the exception of BAA Courses, Post of Responsibility and Seamless Day Kindergarten Pilot 2021-2024.  
CARRIED.

#### Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

#### **Upper Halfway First Nation Communication Update**

- Reached out to school administrator to let them know we've been contacted by Ministry and that Plant Superintendent has submitted additional information requested and we are awaiting a response

#### **Wonowon Water Update**

- Spoke with Safety & Custodial Supervisor
- Water is hauled in for the school and the teacherages. Teacherage testing passed, but the school test failed
- This is not a new issue but there has been a change in personnel from Northern Health inquiring about it
- Need to engage an outside environmental group to see why this is happening
- Can keep it under control by changing filters systematically
- There is a well that services just the toilets for the teacherages

#### **School Heating Issue**

- Highest temperature at a school was recorded as 24 degrees...we're not exceeding WorkSafe temperatures which state a normal range is between 23-26 degrees
- Verified the heat is not on at any of the schools
- Not wanting to put a lot of money into this as we live in a northern climate and don't get many hot days
- Advised to open windows. Not able to use fans due to COVID regulations

#### **Human Resources Support Staff Update**

- For information purposes

#### Motion #76-21

Campbell/Snow

THAT the Board accept the Secretary-Treasurer's Report.  
CARRIED.

### **Reports of Regular Committee of the Whole Meeting**

#### Approval of the Minutes – June 7, 2021

#### Motion #77-21

Lehmann/Snow

THAT the Board accept the Regular Committee of the Whole minutes of June 7, 2021 and its recommendations.

CARRIED.

#### Business Arising from the Minutes

The following business arose from the above noted Minutes:

#### **CSBA Conference Registration**

- Individual registration is \$250 per person and the district is \$1,000
- Still waiting to hear back on registration deadline

**ACTION:** Chair Gilbert will let trustees know once she has heard back on the details

Policy Committee

- Motion #78-21      **Policy #4035- Public Interest Disclosure Act (PIDA)**  
*Gilliss/Scott-Moncrieff*  
THAT the Board of Education adopt Policy #4035 – Public Interest Disclosure Act (PIDA).  
CARRIED.
- Motion #79-21      **Policy #1003 – School Board Meeting Delegations**  
*Scott-Moncrieff/Snow*  
THAT the Board of Education adopt Policy #1003 – School Board Meeting Delegations.  
CARRIED.
- Motion #80-21      **Policy #1001 – School Board Duties and Authority)**  
*Gilliss/Snow*  
THAT the Board of Education adopt the deletion of Policy 1001 – School Board Duties and Authority.  
CARRIED.
- Motion #81-21      **Policy #1002 – Board Member Authority**  
*Snow/Campbell*  
THAT the Board of Education adopt the deletion of Policy 1002 – Board Member Authority.  
CARRIED.
- Motion #82-21      **Policy #1001- Roles and Responsibilities of the Board of Trustees**  
*Campbell*  
THAT the Board of Education put forward Policy #1001 - Roles and Responsibilities of the Board of Trustees for Notice of Motion.  
CARRIED.
- Motion #83-21      **Policy #1010 – Code of Conduct Ethics**  
*Snow/*  
THAT the Board of Education put forward the deletion of Policy #1010 - Code of Conduct for Notice of Motion.  
CARRIED.
- Motion #84-21      **Policy #2001 – School Fees**  
*Scott-Moncrieff/*  
THAT the Board of Education put forward Policy #2001 - School Fees for Notice of Motion.  
CARRIED.
- Motion #85-21      **Policy #2004 – Student Admission & Choice**  
*Lehmann/*  
THAT the Board of Education put forward Policy #2004- Student Admission & Choice for Notice of Motion.  
CARRIED.

**ACTION:** Send Policies 1001, 1010, 2001, 2004 out for Notice Motion and place on the August 30, 2021 Board Meeting for adoption

## Other Reports

### BCSTA

- Any motions for Provincial Council will have to be ready for September 20, 2021 Board Meeting

### BCPSEA

- Nothing to report

### Board Pro-D Committee

- Nothing to report

## 2021-2022 Annual Budget

- Trustees were given an opportunity to attend an Audit Committee meeting to review in budget detail
- Secretary-Treasurer presented the Annual Budget and fielded questions from trustees
- What if there is a drastic change in student enrolment? District Staff will respond quickly if that were to happen. September 30 enrolment will be looked at closely and adjustment would begin to be made then, if required
- Learning Services model is to bring in predictable funding. Additional staff will not be hired until the numbers come in September
- Chair Gilbert requested the total of funding increases that came from Ministry (ie. special education) be sent to trustees

**ACTION:** Secretary-Treasurer to send the requested total funding increases from Ministry in regards to special education, etc. to trustees

### Motion #86-21

Scott-Moncrieff/Snow

THAT in accordance with Section 68(4) of the *School Act*, all three readings of the 2021-2022 Annual Budget be given at this meeting.  
CARRIED.

### Motion #87-21

Scott-Moncrieff/Snow

THAT the Board adopt the First Reading of Annual Budget Bylaw 2021-2022.  
CARRIED.

### Motion #88-21

Snow/Lehmann

THAT the Second and Third Reading be read in short form.  
CARRIED.

### Motion #89-21

Campbell/Snow

THAT the Board adopt the Second Reading of Annual Budget Bylaw 2021-2022.  
CARRIED.

### Motion #90-21

Scott-Moncrieff/Lehmann

THAT the Board adopt the Third and Final Reading of Annual Budget Bylaw 2021-2022.  
CARRIED.

### Capital Plan Bylaw No. 2021/22-CPSD60-01

- Adoption of the bylaw by the Board for upcoming capital minor projects for 2021-2022
- See attachment for submission details
- Bus replacements are for current “miled out” buses
- Upper Halfway playground – would need to consider where this would be placed in light of a potential gym replacement. Also, needs to be timely so they are not without a playground for any length of time

#### Motion #91-21

Scott-Moncrieff/Snow

THAT in accordance with Section 68(4) of the *School Act*, all three readings of the Capital Bylaw No. 2021/22-CPSD60-01 be given at this meeting.

CARRIED.

#### Motion #92-21

Snow/Lehmann

THAT the Board adopt the First Reading of Capital Bylaw No. 2021/22-CPSD60-01.

CARRIED.

#### Motion #93-21

Snow/Campbell

THAT the Second and Third Reading be read in short form.

CARRIED.

#### Motion #94-21

Scott-Moncrieff/Snow

THAT the Board adopt the Second Reading of Capital Bylaw No. 2021/22-CPSD60-01.

CARRIED.

#### Motion #95-21

Snow/Campbell

THAT the Board adopt the Third and Final Reading of Capital Bylaw No. 2021/22-CPSD60-01.

CARRIED.

### Five-Year Capital Plan 2022-2023

- Reviewed the Call for Projects 2022/2023 attachment
- Removed the request from last year for the high school as it is not in the Ministry's scope at this time

#### Motion #96-21

Campbell/Scott-Moncrieff

THAT the Board of Education approve the attached 2022-2023 Capital Plan.

CARRIED.

### Annual Facilities Grant – 2021-2022 Expenditure Plan

- Our best guess. Submission to Capital Branch is to make sure our list lines up with what they are looking for and is based on what Ministry gives us
- It allows for flexibility in the event of emergent items that may come up
- Discussion around VFA requirements and updates and utilization. Secretary-Treasurer will look into more details



Motion #97-21

Scott-Moncrieff/Snow

THAT the Board of Education approve the attached Annual Facilities Grant Submission.

CARRIED.

**Correspondence**

*No Correspondence*

**Unfinished Business**

The following unfinished business arose from the previous meeting minutes:

**Partner Group Meetings (SD 59,60 & 81) Update**

- Wednesday, June 23, 2021 from 4:00 – 5:30 p.m.
- Finalizing an agenda by tomorrow and sending to trustees
- Zoom meeting – some trustees could attend in the Board Room

**New Business**

**Electronic Board Meetings for 2021-2022 School Year**

- Discussion around whether to continue “LiveStreaming” for the next school year
- There will not be Livestreaming at the August 30, 2021 meeting in Hudson’s Hope
- What are the actual costs to Livestream? How many people watched at the time and afterwards? We’ve had no questions come forward from the public at any meeting.
- Feedback from around the province in other districts is varied
- Question is whether the Board is able to fulfill its governance duty in regards to the public without livestreaming. Hoping public can attend in person in the fall
- Will make decision at the Board Advance after receiving a report

**PRNTA Update – Michele Wiebe, President**

*Nothing to report – attending LiveStream*

**CUPE Local #4653 Update – Jennie Copeland, President**

Welcome to the new CUPE Local #4653 President

*Absent – no report*

**District Parent Advisory Council (DPAC) Report – Cassandra Kramer, President**

Welcome to the new DPAC President

*Absent – no report*

**Questions from Press/Public**

At this time, opportunity was given for questions from the press

*None*

## Adjournment

Motion #98-21

Snow/Scott-Moncrieff  
THAT the meeting be adjourned. (8:36 p.m.)

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HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

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ANGELA TELFORD,  
SECRETARY-TREASURER



# Kindergarten Phonological Processing Assessment

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SD 60

2020/21

Snapshot



# District Assessment

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Student performance on the Kindergarten Phonological Processing Assessment is a strong predictor of long-term reading and writing success and can predict future literacy performance.

Important to note that building “Phonemic Awareness” is essential in Kindergarten when the focus is placed on auditory learning. Students need to hear the sounds before they can attach the letter/sound correspondence in print. The focus on phonemes (sounds) is foundational to later phonics instruction.

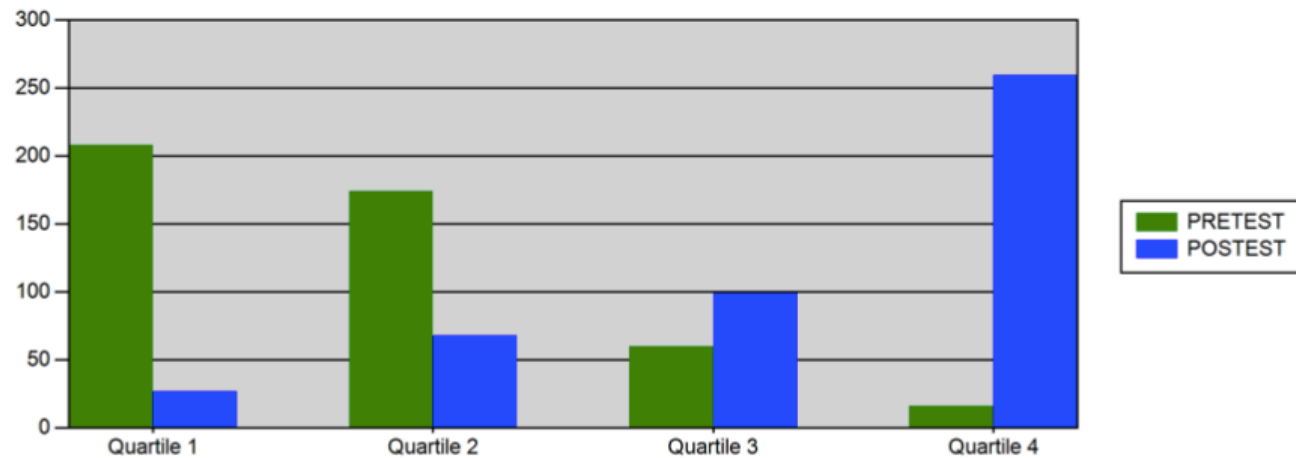
Systematic and explicit instruction allows students the opportunity to attend to and manipulate speech sound in words. They are then able to transform the phonemes (sounds) into graphemes (letters) and then blend the phonemes to form word with recognizable meaning.



# Phonemic Awareness – Oral and Auditory Learning

- Rhyming
  - Identifying words that rhyme (net, set) (can, ran)
  - Think of words that rhyme (what rhymes with dog? \_\_\_\_ )
- Phoneme Isolation of initial, final and medial phonemes
  - Cat /k/
  - Up /p/
  - Dog /o/
- Blending and Segmenting – Syllables and Phonemes
  - out - side (outside)
  - classroom (class– room)
  - broken (bro – ken)
- Phoneme Manipulation – Adding, Deleting and Substituting Phonemes in Words
  - sun – add ”day” (Sunday)
  - backpack – delete “pack” (back)

Number of students in each Quartile



## 2020-2021 Phonological Processing Assessment Results

Percentage of Quartile 1, 2 and 3 Students making progress = 85.8%

### PRETEST

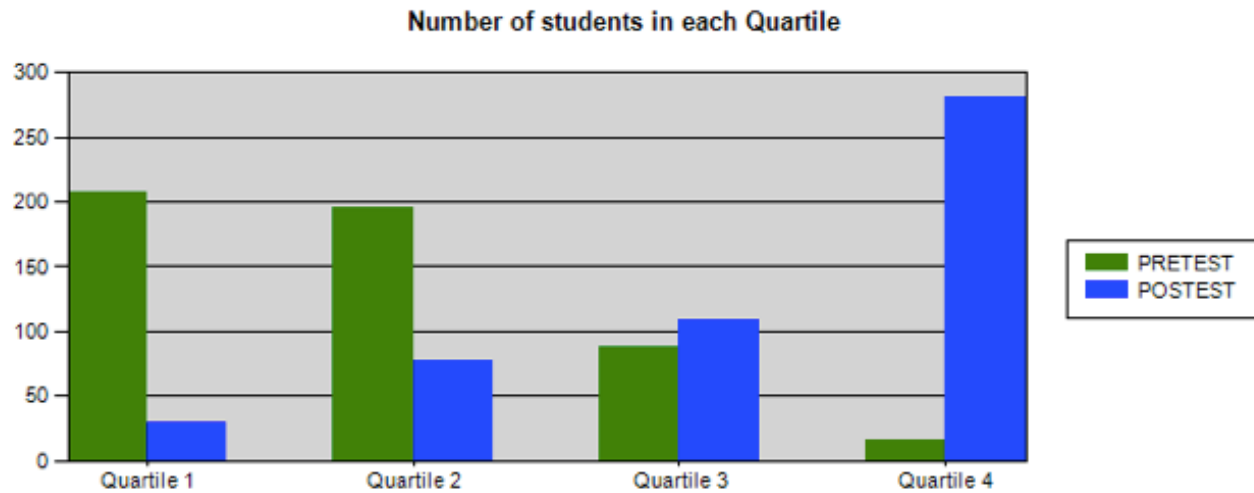
Number of students in each quartile

	Quartile				Total
	1	2	3	4	
Boys	107	89	25	8	229
Girls	101	85	35	8	229
ESL	1	1	0	0	2
First Nations	42	28	11	1	82
Total District	208	174	60	16	458
Percent of District	45%	38%	13%	3%	100%

### POSTEST

	Quartile				Total
	1	2	3	4	
Boys	12	34	52	126	224
Girls	15	34	47	133	229
ESL	0	0	0	2	2
First Nations	10	16	21	43	90
Total District	27	68	99	259	453
Percent of District	6%	15%	22%	57%	100%





## Past Phonological Processing Results

**2019-2020 – Post Test Data Unavailable**  
**2018-2019 Phonological Processing**  
**Assessment Results**

Percentage of Quartile 1, 2 and 3  
 Students making progress = 85.1%

Number of students in  
each quartile

### PRETEST

	Quartile				Total
	1	2	3	4	
Boys	128	101	39	10	278
Girls	79	95	49	6	229
ESL	13	11	10	0	34
First Nations	35	39	11	2	87
Total District	207	196	88	16	507
Percent of District	41%	39%	17%	3%	100%

### POSTEST

	Quartile				Total
	1	2	3	4	
Boys	21	45	60	145	271
Girls	8	32	48	136	224
ESL	6	5	9	28	48
First Nations	6	15	17	49	87
Total District	29	77	108	281	495
Percent of District	6%	16%	22%	57%	100%



## Together We Learn

# Superintendent's Report – June 2021

Jun 18, 2021

\*\* Additional updates related to COVID-19 can be found on our district website [here](#) .

## Framework for Enhancing Student Learning (FESL)

### Intellectual Development

**\* A summary of some Spring achievement data is attached to the Regular Agenda.**

### Family Summer Literacy Boost

SD60 is pleased to announce a free program for parents with children in the primary grades. In collaboration with School District No. 91, Dr. Mort from *Joyful Literacy* and funding from the Federal government, these resources are free and can be viewed/downloaded from our District website. Please click on



the image below or access the program from any school website under "Programs."



## Digmore

Resources for teachers, parents and students. A safe way to access resources and websites that have been vetted by our local educators. Click on the image below to check it out!



or click on this [link](#) .

## Human & Social Development

### Relay for Life

Relay for Life activities at Upper Pine on June 10th. The video below was prepared by a parent, Madison Hiebert, and was part of a number of activities to commemorate those lost to cancer as well as the survivors.

## Upper Pine Relay for Life

## Foundry App

There is a new app that can be downloaded and gives access to supports in our community. Please click on the link below to get to the website.

Visit the [Foundry Virtual BC web page](#) to download the app or to access the web portal online.

## Career & Skill Development

The “advanced” bag pick up is for SWIS families, to give them an opportunity to participate in case the day of the walks, the bags are taken. We will reserve 10 bags for SWIS families to pick up in advance, first come first serve. If they are all picked up in advance, the remaining families will have to go the day of the walk and hope to get a bag.

That being said, 60 bags will be created and we think that will be more than enough for the community to participate (1 bag per family). SWIS will also get one of each of the bags to keep in our office and use next year for our “Multicultural Books In Schools” program for elementary schools. Kind of a two-fold use! – *Jane Drew, SD60 Settlement Program Coordinator*

## **Bert Bowes Middle School (BBMS) Careers Class Visits Northern Lights College**

On March 9th, 2021, students visited NLC to talk about post-secondary and career planning. The students wanted to expand on their knowledge and learn about the many different programs provided by NLC. Students interviewed different administrators, instructors and department co-ordinators throughout the day.

Below is a video submitted by their teacher, *Ted Sloan*, with highlights from the day.

### **BBMS Careers Class – Video**

## **Operations / HR**

### **Reliable Technology Infrastructure in 2021-2022**

As noted in the graphic below, the “uptime” for our technology infrastructure has been consistent and reliable throughout the school year. Several upgrades and renewals over the last few years has resulted in a much-improved service.

✖

### **Playgrounds Coming to Life!**

The 360° image below shows the work being done at *Duncan Cran Elementary*, *Alwin Holland Elementary*, *Bert Ambrose Elementary* and *Robert Ogilvie*

*Elementary* are also benefitting from playground enhancements due to the *Before and After School Care Program*.

[https://kuula.co/share/7tzqg?](https://kuula.co/share/7tzqg?fs=1&vr=1&sd=1&initload=0&thumbs=1&info=0&logo=-1)

[fs=1&vr=1&sd=1&initload=0&thumbs=1&info=0&logo=-1](https://kuula.co/share/7tzqg?fs=1&vr=1&sd=1&initload=0&thumbs=1&info=0&logo=-1)

## Truth & Reconciliation

Many activities and lessons are taking place around the District in remembrance of the children found at a Residential School in Kamloops.

Additionally, we are celebrating Indigenous Day today – June 21st!

## Backgrounder #12 – Reconciliation and Indigenous Rights and Title

## “Take 3”

### ELC (Energetic Learning Campus)

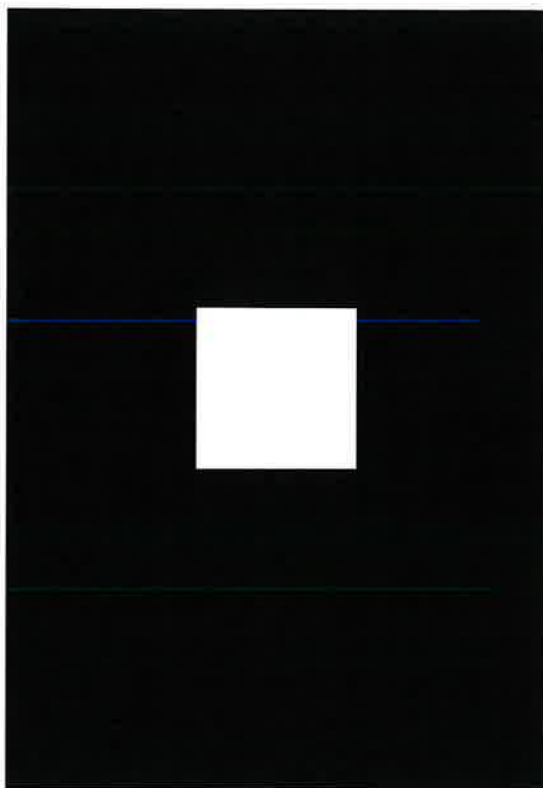
ELC students had the opportunity to participate in an Indigenous Map of Canada activity put on by Carmen Dennis (Indigenous Youth Care Worker) and Crystal Anielewicz (Indigenous Transition Coach). Students were able to walk around the map to explore and learn about Residential Schools.

## **Bert Ambrose Elementary**

"This spring, the Grade 3/4 cohort with Mr. Cairns and Miss Cronin designed and built computer interfaces in an 8-week project titled "Designing with People in Mind." Students were challenged to build a computer interface, in most cases a video-game controller, for a person with a specific physical impairment. Students developed their critical and imaginative thinking to plan, design and build. All of the students left the experience with a more robust and active understanding of how electrical circuits work in conjunction with computer code.

The 8 ADST sessions for this project were coupled with 8 growth mindset lessons to nurture student resilience. While it was great to see students succeed early in the project, many of the most rewarding learning experiences were won by students who triumphed after working through multiple setbacks."

*Laurie Wright, Principal*



00:00

00:10



**ADST Video #2 – Students presenting their projects**

**ADST Video #3 – Students presenting their projects**

## **Key Learning Centre – Primary Blended Program**

This year again, the Key offered a blended Kindergarten and Grade 1 program to local students.

In this blended program, small groups of students have been attending sessions twice a week for 1½ hours where core academic skills are introduced by the teacher. Materials are provided for parents to support in-class learning at home. As well, parents will be introducing and facilitating additional areas of learning. Student learning is further supported through technology, which bridges learning activities between school and home.

In the Fall, we are looking to include blended programs in Grade 1, 2 & 3.

If you are interested in learning more about this very successful program, please reach out to the Key Learning Centre. 250-261-5660

## **Buick Creek's Blended Learning Program**



This year saw the district piloting a form of blended learning at Buick Creek School. The program supported learners from Kindergarten through Grade 9. The program started with 24 students and has grown to 29 currently and those numbers look to increase next year.

The Key Learning Centre was involved with Buick School by providing instruction (both face-to-face and remotely) that offered a well-rounded and dynamic learning experience to the students. Technology played a key role in delivering a robust program to the students while at school and also promoted the learning connection between the school and home.

While collaborating with the Key Learning Centre and using technology to facilitate a full program for the learners at Buick was an exciting pilot, the real credit belongs to the teachers (both local and remote) and the EA's whose creativity in working outside the standard brick and mortar model made this program successful.

My sincere thanks to all of the staff involved for being flexible and creative in ensuring that the learner's needs were always first and foremost.

*Norbert Kaspar, Principal, & Sean Thomas, Vice-Principal*

