

MINUTES SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, May 17, 2021

6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Madeleine Lehmann, Vice-Chair (Area 1)
Nicole Gilliss, Vice-Chair (Area 3)
David Scott-Moncrieff, Trustee (Area 2)
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Angela Telford, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media)

None

Regrets: Erin Evans, Trustee (Area 5)
Ida Campbell, Trustee (Area 4)



Call to Order

Chair Gilbert called the meeting to order at 6:30 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Agenda

Approval of the Agenda

Motion #49-21

Gilliss/Scott-Moncrieff
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

None

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Not present

Trustee Evans

- Not present

Trustee Gilliss

- Field trip with students to Cameron Lake as a parent

Vice-Chair Lehmann

- SUPAC meeting

- PAC Meeting at Clearview – issues with busing
- Labour Management Meeting – overall things are running smoothly

Trustee Scott-Moncrieff

- Been in contact with of administrators...handling stress quite well. Vaccine seems to be calming some down

Trustee Snow

- Calls and messages to administrators
- Visited NPSS

Chair Gilbert

- PAC meetings at four liaison schools
- Participated in the NE Roundtable Meeting - nothing relevant to bring back
- Judged class speeches at ARYES. Thank you to Trustees Gills, Snow and Scott-Moncrieff for agreeing to judge the ARYES virtual speech competition
- SPARK Conference for Women in Leadership that was organized locally. 250 participants. Some were our students from NPSS, Prespatou and Hudson’s Hope. Done on WHOVA app that provided opportunity for good discussion and information sharing
- Evening Public Budget Consultation Meeting – good discussion
- Acknowledgement of the creativity of the Bert Bowes PAC who are working hard with the staff to do “school leaving” events for Grade 9’s.
- MMMCS - excited they have garden beds going in and adding raspberries
- ARYES – Ready Set Learn – featured the Heather Hannaford Arts Space
- Asked to record a message on behalf of the Board for the NPSS grad. Trustees are asked to send anything they want included

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #50-21

Scott-Moncrieff/Snow
 THAT the Regular Meeting Minutes of April 19, 2021 be adopted.
 CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Partner Group Meetings Update

School District #59 & #81

- Chair Gilbert reached out to Board Chairs at SD #59 and #81 in regards to our districts meeting around COVID recovery
- SD #59 would like particular agenda topics
- Agenda items:
 - Enrollment changes in regards to COVID regulations
 - COVID learning impacts
 - Silver Linings (ie. extra cleaning protocols, etc.)

- Worries or fears coming out of pandemic moving into the next school year
- What has percolated in the community from stakeholders, parents (ie. consultation with parent groups)
- Cross border potential travel restrictions for field trips (ie. Peace River, Grande Prairie, etc.)
- User groups in schools

ACTION: Chair Gilbert to forward agenda items to SD #69 and #81 and move towards choosing a date and time to set up a virtual meeting

Northern Lights College

- Board Chair reached out to Donald Fajemisin who is going to contact the NLC Board and get back to us
- Get feedback from Trustee Evans and school district staff who have connections in their departments with the college

ACTION: Follow up with NLC as well as get feedback from Trustee Evans and other school district staff who have connections with the college

Approval of Excerpts

Motion #51-21

Gilliss/Snow

THAT the excerpts from the March 8, 2021 In-Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.
CARRIED.

Announcements & Reminders

May 24	Victoria Day		
May 25	SUP-PAC Meeting (<i>Evans/Gilbert</i>)	12:00 p.m.	Virtual
June 7	NPAA Meeting	5:30 p.m.	Virtual
June 7	COTW Meetings	12:30 p.m.	Board Room
June 9	Policy Committee Meeting	11:00 a.m.	Board Room
June 18	NPSS Live Stream & Reverse Parade		
June 21	Board Meetings	5:30 p.m.	Board Room
June 21	Budget Submitted for Approval	6:30 p.m.	Board Room
June 24	Last Day for Students		
June 25	Hudson’s Hope Grad	1:00 p.m.	
June 25	Administrative Day – Schools Close		

**Recognition of Retirees and Long Service Employees through alternate forms

Senior Staff Reports

Superintendent’s Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO’s

- For information purposes
- Remove Cathy Cooper as it has not been confirmed if she is retiring

Workforce Report

- For information purposes
- We are below average in terms of illnesses

Motion #52-21

Posts of Responsibility

Snow/Lehmann

THAT the Board approve the Posts of Responsibility at Bert Bowes as presented.

CARRIED.

Motion #53-21

School Charges

Scott-Moncrieff/Snow

THAT the Board approve the School Charges as presented.

CARRIED.

- Discussion around making school fees more universal in regards to school supplies and district purchasing

Motion #54-21

***NEW – Out of District Field Trip Approval (Attachment)**

Scott-Moncrieff/Snow

THAT the Board approve the attached International Education Out of District Field Trip.

CARRIED.

Superintendent’s Report (Attachment)

Guiding Principles for Learning Support Fund

- For information purposes

Motion #55-21

Scott-Moncrieff/Gilliss

THAT the Board accept the Superintendent’s Report with the exception of Posts of Responsibility, School Fees and Out of District Field Trip Approval.

CARRIED.

Secretary-Treasurer’s Report

A written report was presented. Topics discussed and reported included:

Annual Facilities Grant Bylaw Update

- Ministry has a new capital planning tool that is not available for us to submit anything at this point
- Historically submitted a spreadsheet, but now Ministry wants to have everything entered into a program to track AFG, 5 year capital plans, etc.
- Program will provide a lot more information for COA projects (HVAC’s, etc.). It will be a good tool.
- The report is ready once we’re able to complete inputting and then will submit

ACTION: Bring forward to the June 21, 2021 Board Meeting for further review

Administration Office - Summer Hours & Summer Closure

- For information purposes

Annual Budget Consultation Update

- District Annual Plan timeline had us passing budget today, however it will not be ready until the June 21, 2021 meeting
- Public Consultation Meeting – one person attended...good interaction
- Sent out specific invitations to our partners (ie. PRNTA, CUPE, NPAA) as well as public partners (ie. DPAC, 3 First Nation groups). Need to review how and when our invitations go out
- Met with administrators at DLTM – good feedback from some as well as emails with questions afterwards
- Met one on one with department leads (ie. Indigenous Ed, KLC, Learning Services, etc.)
- Put out public survey online...as of today had 9 responses
- Work to be done on better communication.
- Presentation piece is good and can be adjusted and added to moving forward
- Suggestion made to ask schools to post survey link on the Facebook pages

ACTION: District Staff to ask schools to post survey link on their Facebook pages again.

Human Resources Summary Report

- For information purposes

Motion #56-21

Gilliss/Lehmann

THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – May 3, 2021

Motion #57-21

Lehmann/Snow

THAT the Board accept the Regular Committee of the Whole minutes of May 3, 2021 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Board of Trustees Meeting Schedule

- COTW Minutes should read "April 25 date was chosen for the April board meeting"

BCSTA COVID Feedback Letter

- No changes recommended

Policy Committee

Motion #58-21

Policy #1008 – Trustee Indemnity (Attachment)

Gilliss/Lehmann

THAT Policy #1008 be adopted as presented.

CARRIED.

- Motion #59-21 **Bylaw 1/90 Organization of the Board** (*Attachment*)
Evans/Gilliss
 THAT in accordance with Section 68(4) of the *School Act*, all three readings of Bylaw 1/90 Organization of the Board be given at this meeting.
 CARRIED.
- Motion #60-21 Lehmann/Gilliss
 THAT the Board adopt the First Reading of Bylaw 1/90 Organization of the Board.
 CARRIED.
- Motion #61-21 Snow/Scott-Moncrieff
 THAT the Board adopt the Second Reading of Bylaw 1/90 Organization of the Board.
 CARRIED.
- Motion #62-21 Snow/Scott-Moncrieff
 THAT the Board adopt the Third Reading of Bylaw 1/90 Organization of the Board.
 CARRIED.
- Motion #63-21 **Policy #2003 – Student Placement/Kindergarten to Grade 7**
(Attachment)
Evans/Snow
 THAT Policy 2003 – Student Placement – Kindergarten to Grade 7 for be adopted for deletion.
 CARRIED.
- Motion #64-21 **Policy #4035- Public Interest Disclosure Act (PIDA)** (*Attachment*)
Gilliss/
 THAT the Board of Education put forward the new Policy #4035 – Public Interest Disclosure Act (PIDA) for Notice of Motion.
 CARRIED.
- Motion #65-21 **Policy #1003 – School Board Meeting Delegations** (*Attachment*)
Scott-Moncrieff/
 THAT the Board of Education put forward the Policy #1003 – School Board Meeting Delegations for Notice of Motion.
 CARRIED.
- Motion #66-21 **Policy #1001 – School Board Duties and Authority** (*Attachment*)
Gilliss/
 THAT the Board of Education put a forward a Notice of Motion for deletion of Policy 1001 – School Board Duties and Authority.
 CARRIED.
- Motion #67-21 **Policy #1002 – Board Member Authority** (*Attachment*)
Snow/
 THAT the Board of Education put a forward a Notice of Motion for deletion of Policy 1002 – Board Member Authority.
 CARRIED.

ACTION: Send Policies 4035, 1003, 1001, 1002 out for Notice of Motion and place on the June 21, 2021 Regular Board Meeting for adoption.

Other Reports

BCSTA

- Nothing to report

BCPSEA

- Nothing to report

Board Pro-D Committee

- Nothing to report

Correspondence

Assessment Advocacy

- Discussion around including a target date in the letter
- Add MCFD to “cc”
- Indigenous Health has access to funding and grants
- There is opportunity in Prince George for a private assessment.
Provincially, private assessments are backlogged due to COVID as well

ACTION: District Staff can discuss a reasonable target date to include in the letter

Unfinished Business

The following unfinished business arose from the previous meeting minutes:
None

New Business

None

PRNTA Update – Michele Wiebe, President

Absent – no report

CUPE Local #4653 Update – Maureen Hummel, President

Absent – no report

District Parent Advisory Council (DPAC) Report – Teresa Brown, President

Absent – no report

Questions from Press/Public

At this time, opportunity was given for questions from the press
None

Adjournment

Motion #68-21

Scott-Moncrieff/Snow
THAT the meeting be adjourned. (7:49 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

ANGELA TELFORD,
SECRETARY-TREASURER



Sharon Schell <sschell@prn.bc.ca>

Fwd: Out of District Field Trip

1 message

Stephen Petrucci <spetrucci@prn.bc.ca>
To: Sharon Schell <sschell@prn.bc.ca>

Mon, May 17, 2021 at 8:27 AM

Fyi

----- Forwarded message -----

From: **Brian Campbell** <bcampbell@prn.bc.ca>
Date: Sun, May 16, 2021 at 12:28 PM
Subject: Out of District Field Trip
To: Stephen Petrucci <spetrucci@prn.bc.ca>, Leah Reimer <reimer@prn.bc.ca>

Hello Leah,

Can you add a trip to Kinuseo Falls on June 9th for the day to the next Board meeting? We will be taking 40 international students by bus to do some hiking.

Wednesday

Thanks,

--

Brian Campbell

District Principal of Careers and International Education
10112-105 Avenue
Fort St. John, British Columbia
Canada V1J 4S4

Cell 250-261-8203

Contact me: Skype bcampbell1974

Edvisor ID:sd60

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- not considered a high risk activity
- four (4) adult chaperones along w/ forty (40) international students.
- depart @ 8:00 am & return @ 6:00 pm.

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<https://togetherwelearn.prn.bc.ca/>
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