

**SCHOOL DISTRICT #60 (PEACE RIVER NORTH)**  
**COMMITTEE OF THE WHOLE**  
**“REGULAR” MEETING MINUTES**

TUESDAY, APRIL 6, 2021  
1:30 P.M.

*Present:* Helen Gilbert, Chair, Board of Education  
Madeleine Lehmann, Vice-Chair  
Ida Campbell, Trustee  
Nicole Gilliss, Trustee  
Bill Snow, Trustee

Stephen Petrucci, Superintendent  
Angela Telford, Secretary Treasurer  
Leah Reimer, Recording Secretary

*Media:* None

*Regrets:* Erin Evans, Trustee

*Absent:* David Scott-Moncrieff, Trustee

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## Governance

**\*NEW - Audit Committee Update** *(moved from In-Camera)*

- Held first meeting at the end of March
- The Terms of Reference needs reviewing...at this point we only have two people who can vote. We need another trustees on the committee as a voting member and potentially an alternate as well. Any trustee can observe
- Has to be determined whether everything is approved at audit committee level or board level and the depth of work the board wants the audit committee to take on

**ACTION:** District staff and trustees to review workload, scope and Terms of Reference and bring back to the May 3, 2021 COTW meeting for further discussion

**\*NEW - Employee Recognition** *(moved from In-Camera Meeting)*

- In the past at the end of the school year, our district has recognized long service employees and retirees with a dinner and presentations

- Due to COVID, last year our district sent a \$100 dinner gift card to long-service people. Retirees also received a \$100 gift card plus an additional \$100 cheque from the Board
- CUPE HR department is wanting direction from trustees on what to do this year as planning is starting
- Option to have an outdoor event and break up into smaller groups, however at this point, we don't know what the provincial restrictions will be

**ACTION:** Board Chair will consult with CUPE HR to get an idea of numbers and more specific information and bring it back to the April 19, 2021 Board Meeting

### **BCSTA AGM Preparation** *(continued from In-Camera Meeting)*

#### COVID Regulations

- Discussion followed regarding the benefits for trustees to be together in-person for the AGM in regards to discussion, voting and connectivity issues for some trustees
- Will need to meet with distancing/barriers as well as masks

#### SD #60 Motion 17 & 18

- BCSTA asked for verification on where we pulled information from
- Motion 18 - Northern Health provided the Autism Assessment wait time information verbally. Had CDBC wait times in an email so they are included in the motion. Will get current wait times just prior to the AGM so they can be spoken to. Helen will be reaching out to Northern Health to receive written confirmation of the information

## **Education**

### **Education Update**

*Stephen Petrucci, Superintendent*

#### Framework Presentations

a) ~~**Duncan Cran Elementary School**~~ *(Rescheduled)*

b) **North Peace Secondary School & Energetic Learning Campus**

*(Attachment)*

*Randy Pauls, Principal*

*Todd Koponyas, Vice-Principal*

*Christine Taylor, Vice-Principal*

- Goals have stayed the same for this year.
- Universal Design for Learning the main focus.

- Now have the whole teaching staff completing classroom profiles for every class, which allows us to have meaningful discussions with teachers about
- placement of resources (EA's) in classes.
- Looking to Increase grad rate for reaching High risk students who drop out before they get to grade 10
  - working with middle school/high school transitions group with Wade Hart
- Learning Support fund
  - looking at ways to successfully use these funds to increase engagement with behavioural students in the school
  - involves repurposing LAT workloads and hiring a 4th teacher to work in Senior Alt
  - looking at hiring a Tier 1 invention teacher who would support students who aren't attending and failing courses by going into classes and working directly with teachers.

Energetic Learning Campus (*Attachment*)

*Lori Coulter, Vice-Principal (ELC)*

c) **Charlie Lake Elementary School** (*Attachment*)

*Nancy Maxfield, Principal*

*Cody Clements, Vice-Principal*

*Teaching Team*

*Nicole Gilliss left the meeting at 3:32 p.m.*

## Operations

**Operations Report** (*Attachment*)

*Angela Telford, Secretary-Treasurer*

- For information purposes
- Carbon Neutral Report – Helen requesting more details
- Lead Testing Results – why is Taylor higher? Stephen - not sure why, but it's below threshold and is in compliance
- Rapid Response Team – Sabrina meets with other team members to discuss hot spots, etc. The team has not been called out in our area as of yet. Our district is supporting other Northern Health districts
- Trustees would like more information regarding the Health & Safety site on Sharepoint
- Our internet connectivity is adequate at all school locations, including rural. It keeps on increasing. There may be a “dead spot” in a location...Technology is contacted and will investigate

**ACTION:** Angela will provide trustees with more information on the Carbon Neutral Report

**ACTION:** Angela will share more information on the Health & Safety site on Sharepoint at the May 3, 2021 COTW meeting.

## Human Resources

## Governance