

# MINUTES

## SCHOOL DISTRICT NO. 60 (Peace River North)

### REGULAR MEETING

Monday, January 25, 2021

6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)  
Madeleine Lehmann, Vice-Chair (Area 1)  
Ida Campbell, Trustee (Area 4)  
Erin Evans, Trustee (Area 5)  
Nicole Gilliss, Vice-Chair (Area 3) *(via Zoom)*  
David Scott-Moncrieff, Trustee (Area 2) *(via Zoom)*  
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools  
Teri Stoneman, Interim Secretary-Treasurer *(via Zoom)*  
Leah Reimer, Recording Secretary *(via Zoom)*

*(Guests/Media)*

Michele Wiebe, PRNTA President *(via live-stream)*



### Call to Order

Chair Gilbert called the meeting to order at 6:30 p.m.

*Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.*

### Agenda

Approval of the Agenda

### Motion #01-21

Evans/Scott-Moncrieff  
THAT the agenda be accepted as presented.

CARRIED.

### Presentations/Delegations

*No Presentations/Delegations*

### Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

#### Trustee Campbell

- Attended a Taylor PAC meeting...struggling with getting new parents in because of COVID situation. One of the pizza places in Taylor is donating a piece of pizza to each student in the school
- Attending BCPSEA AGM on January 28, 2021

#### Trustee Evans

- Attended virtual holiday celebrations
- Attended Policy Committee Meeting on January 18, 2021
- Attending the upcoming BCSTA Provincial Council on February 20, 2021

#### Trustee Gilliss

- No new input

#### Vice-Chair Lehmann

- Attended Policy Committee and Labour Management Meeting

#### Trustee Scott-Moncrieff

- Been in contact with all Administrators at liaison schools and things seem to be going well overall

#### Trustee Snow

- Visiting schools...NPSS, Bert Ambrose, and ARYES tree decorating at Peace Lutheran

#### Chair Gilbert

- Attended online concerts and activities that closed the year out
- Attended Board Chair call and Partner Liaison meetings. The new Education Minister has reviewed her mandate letter and made it clear that she believes in the importance of local governance and good working relationship with BCSTA
- Attended PAC meetings for 3 of 4 liaison schools. 4th one is this week
- ARYES celebrations posting of three parts to the Grand Opening of ARYES that is mentioned in the Superintendent's report. A special thank you to Russell Egelston – "Sound in Town" for his free production of the Grand Opening videos
- Communication Thank You's
  - Kindergarten and school registration graphic - convey thanks to staff involved in this communication. Graphic adds to public understanding of the importance of timely registration, district cycles and budget processes.
  - Community Support - our schools enjoy tremendous community support
  - BC Winter Games Legacy Funding – FSJ received the largest funding in the history of the games to a community. There were a number of schools that put in requests.
    - We received \$100,000 for the Bert Bowes Track Project
    - There was a cheque presentation last week to Curtis Whitford and Gielan Cornell, former PAC Chair at Bert Bowes
    - Still looking for about \$8,000.00 to complete the track and a further \$30,000 for permanent lines on track surface, bleachers and signage
    - Track has potential for not only school use, but community use as well
  - MMMCS Playground – NorthRiver Midstream generously donated to the playground. Thank you to Jarrod Bell, Director of Instruction for his work on the media release
- Participated in a Partner Liaison Meeting virtually with MoE, District Staff, Board Chairs. Another one will take place on February 5. Will bring back a report once that meeting is completed
- Attended Labour Management – it was reflected earlier in the meeting that things are going well

## Minutes of the Regular Board Meeting

### Approval of the Minutes

#### Motion #02-21

Lehmann/Campbell  
THAT the Regular Meeting Minutes of December 14, 2021 be adopted.

CARRIED.

### Business Arising from the Minutes

The following business arose from the above noted Minutes:  
*None*

## Approval of Excerpts

#### Motion #03-21

Evans/Snow  
THAT the excerpts from the November 16, 2020 In Camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.

CARRIED.

## Announcements & Reminders

January 26	SUP-PAC Meeting ( <i>Gilbert/Gilliss</i> )	12:00 p.m.	Board Room
January 28	BCPSEA AGM	<b>10:00 a.m.</b>	<b>Board Room</b>
January 29	NID Day (Semester Turnaround)		
January 30	NIB Meeting	10:00 a.m. – 1:00 p.m.	Virtual
February 1	NPAA	5:30 p.m.	Virtual
February 1	Framework Presentations	1:30 p.m.	Board Room
February 8	COTW Meetings	12:30 p.m.	Board Room
February 15	Family Day		
February 20	BCSTA Provincial Council		
February 22	Board Meetings	5:30 p.m.	Board Room
February 22	NID Day (Report Writing)		
February 23	SUP-PAC Meeting ( <i>Snow/Evans</i> )	12:00 p.m.	Board Room
March 1	NPAA	5:30 p.m.	Virtual
March 10	Early Dismissal Day		
March 11	Early Dismissal Day		
March 15			
to March 26	Spring Break		
March 30	SUP-PAC Meeting ( <i>Campbell</i> )	12:00 p.m.	Board Room
April 8-10	NSBA Conference		

## Senior Staff Reports

### Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

#### **Human Resources Summary for Teachers & AO's**

- For information purposes

#### **Superintendent's Report (*Attachment*)**

- Reviewed attached and fielded questions from Trustees

Motion #04-21

Campbell/Evans

THAT the Board accept the Superintendent's Report.

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

**Operating Budget Consultation 2021/2022**

- Final version of the process our district will follow

**Statement of Financial Information (SOFI)**

- For information purposes
- Will be published on our district website
- Board Chair has signed off and the report was submitted to Ministry prior to the December 31, 2020 deadline

**Ministry Funding Update**

- The district has received the funding confirmation from Ministry
- LEA's – Ministry will recover part of that funding and we look to work with bands and direct bill them for costs related for education delivery under the LEA agreement
- Nominal roll students from out of province or out of our district – is provincial government still funding those students? Secretary-Treasurer – Don't believe we are receiving funding from Alberta. We're being paid only for student's under the LEA's that we hold. Superintendent – our process doesn't involve any other than the SD #60 bands. They would fall under targeted funding

**Anne Roberts Young Elementary School – Executive Summary**

- For information purposes

**Human Resources Summary Report**

- For information purposes

Motion #05-21

Evans/Scott-Moncrieff

THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

**Reports of Regular Committee of the Whole Meeting**

Approval of the Minutes – January 11, 2021

*Discussion Vaccination Clinics – Operations Report*

- Concern regarding if out of town teachers were able to travel in for the clinics held at NPSS
- Superintendent – vaccinations and flu shot are not a responsibility of the district, but we are trying to find the right method of delivery. Feel we've found a compromise between accessibility and costs. Flu shots are also available in other places in the community

Motion #06-21

Lehmann/Snow

THAT the Board accept the Regular Committee of the Whole minutes of January 11, 2021 and its recommendations

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:  
*None*

Policy Committee – Trustee Evans

**Policy Committee Update – January 18, 2021**

- Will be meeting again in March prior to Spring Break
- Policy 7018 Child Care – Notice of Motion for this meeting
- Policy 4014 Travel Policy – a review is in process and will come back for Notice of Motion at the February 22, 2021 Board Meeting

**ACTION:** Place Policy 4014 Travel on the February 22, 2021 Board Meeting agenda for Notice of Motion

**Policy Adoption**

Policy 7017 – Video Surveillance

- Secretary-Treasurer followed up with Transportation to work with signage for buses
- Inquiry from NPSS asking if this only pertains to new surveillance cameras going forward and will not be grandfathered. Secretary-Treasurer – only those going forward

Motion #07-21

/Lehmann

That the Board of Education adopt Policy #7017 Video Surveillance.  
CARRIED.

Policy 8001.1 Budget Development, Monitoring and Reporting

- No feedback from the public

Motion #08-21

/Evans

That the Board of Education adopt Policy #8001.1 Budget Development, Monitoring and Reporting.

CARRIED.

**ACTION:** District Staff to circulate adopted Policy 7017 and 8001.1

**Policy 7018 Child Care Policy - Notice of Motion**

- Policy is in reference to changes in the School Act and in consultation with BCSTA
- Trustee Snow – can there be an extension of 7 hours to 8 hours in to accommodate Educational Assistants who may want to apply for the Before and After School Care positions? Secretary-Treasurer – we are adding to existing hours if they have room in their day. Maximum for them is 7 hours according to the Collective Agreement. Trying to accommodate those who are already working in the schools but also need to ensure coverage for BASC
- Superintendent – staff is looking at hiring on a site-by-site basis (ie. how many support staff are already deployed and going from there)

Motion #09-21

Evans/

That the Board of Education send out Policy #7018 Child Care Policy for Notice of Motion.

CARRIED.

**ACTION:** District Staff to send Policy #7018 Child Care Policy out for Notice of Motion and place on February 22, 2021 Regular Board Agenda

## Other Reports

### BCSTA

#### SD #60 Motions 9.6 and 9.7 – Follow Up

- Motions went to the October Provincial Council Meeting and both were passed
- BCSTA has now sent out the “Outcome” information outlined in the attachments
- 9.7 – extra funding/enhancement has gone into the TRB. We need to ensure it does what it is intended to do. When we did advocacy, we reached out to PRRD and NIB. At this point, we haven’t yet sent a letter to the TRB Exec Director & BC Teachers Council. Should we keep the pressure on or leave it and see what happens?
- Board felt that seeing as they’ve now received funding, we should leave it and see if there are changes. We could bring it up again in the future and keep the advocacy going, if needed

**ACTION:** Bring in District HR Leadership in October 2021 to summarize how the cycle went and if there have been any improvements in the process

**ACTION:** Board Chair will bring up at the MLA meeting as well as with PRRD, Brad Sperling

#### NIB Preparation

- Trustees received a link today to register for the NIB virtual meeting on January 30, 2021
- Helen, Ida, Madeleine, Bill – meet together in the Board Meeting; Nicole, David and Teri will attend remotely
- Items for MLA’s: COVID recovery, Assessment wait time advocacy
- Chair Gilbert will be forwarding the points made at the January 11, 2021 COTW in regards to the BCSTA “The Case for Increased School Life Cycle Funding”

#### Provincial Council Motion Review

- Will review the motions at the February 8, 2021 Committee of the Whole Meeting

**ACTION:** Place on the February 8, 2021 COTW meeting for review of the Provincial Council Motions

### BCPSEA

- AGM is being done virtually on January 28, 2021
- Voting on two positions and two resolutions to review

## Correspondence

### **Advocacy Letter Feedback (City of Fort St. John, MLA – Bob Zimmer, District of Hudson’s Hope, District of Taylor)**

- Related to technology access for rural/remote areas
- Secretary Treasurer – followed up with the District of Hudson’s Hope feedback regarding a fiberoptic group. Jarrod Bell is following up
- District of Taylor – suggested seeing the assessment PRRD did and join with them for a working group
- Trustee Evans – may want to bring as a motion to the BCSTA

**ACTION:** District Staff to place on a future agenda for a meeting with the PRRD as well as connecting with PRRD to see if we can see a copy of the assessment

**Save Our Northern Seniors (SONS)**

- Chair Gilbert – there is opportunity for supports for seniors and to increase awareness of support programs that Northern Lights College is offering
- Brian Campbell is working on expanding district awareness
- Northern Lights College offers a two year arts degree to apply for Bachelor of Science Nursing Program that is coming here. Also, a Social Services diploma program. There are dual credit opportunities for both of these programs

**Energizing Our Future: the Social and Economic Development Framework of Fort St. John (City of Fort St. John)**

- Suggestion that this becomes part of our Strategic Plan review...what is the community looking for and formalize in our planning

**ACTION:** Superintendent will review document and will bring back to the Board for further discussion

**Unfinished Business**

The following unfinished business arose from the previous meeting minutes:  
*None*

**New Business**

No New Business

**PRNTA Update – Michele Wiebe, President**

*No Report – attended Livestream*

**CUPE Local #4653 Update – Dave Shipley, Acting President**

*Absent*

**District Parent Advisory Council (DPAC) Report – Teresa Brown, President**

*Absent*

**Questions from Press/Public**

At this time, opportunity was given for questions from the press:

*No "in-person" public  
No questions via livestream*

**Adjournment**

Motion #10-21

Evans/Snow  
THAT the meeting be adjourned. (8:03 p.m.)

CARRIED.

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HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

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TERI STONEMAN,  
INTERIM SECRETARY-TREASURER