

# MINUTES

## SCHOOL DISTRICT NO. 60 (Peace River North)

### REGULAR MEETING

Monday, September 21, 2020  
6:30 p.m.

*Present:* Helen Gilbert, Chair – Board of Education (Area 5)  
Nicole Gilliss, Vice-Chair (Area 3)  
Ida Campbell, Trustee (Area 4) *(via Zoom)*  
Erin Evans, Trustee (Area 5)  
Madeleine Lehmann, Trustee (Area 1)  
David Scott-Moncrieff, Trustee (Area 2)  
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools  
Brenda Hooker, Secretary-Treasurer  
Angela Telford, Director of Finance  
Leah Reimer, Recording Secretary

*(Guests/Media)*

Michele Wiebe, PRNTA President  
Maureen Hummel, CUPE Local #4653 President  
Teresa Brown, DPAC President  
Reese Lusk, CNRL Central Field Superintendent  
Tammy Hopper, CNRL Accounts Payable Administrator



---

### Call to Order

Chair Gilbert called the meeting to order at 6:32 p.m.

*Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.*

### Agenda

Approval of the Agenda

### Motion #93-20

Evans/Scott-Moncrieff  
THAT the agenda be accepted as presented.  
CARRIED.

### Presentations/Delegations

#### **CNRL – Breakfast/Meals Program Donation – Cheque Presentation**

*Stephen Petrucci*

*Reese Lusk, CNRL Central Field Superintendent*

*Tammy Hopper, CNRL Accounts Payable Administrator*

- CNRL was approached before COVID to sponsor a breakfast program for SD #60
- Children are near and dear to our hearts and it's important we provide what we can for those children to have at least one nutritious meal per day
- Would like to donate \$40,000 for this year for those children in need

### 2019-2020 Financial Statements – Auditor Presentation

*Ben Campbell - KPMG Auditor, Brenda Hooker, Angela Telford*

- Ben reviewed the financial statement's presentation and fielded questions
- Anything in our district different than other school districts you work with? Ben - all policies in place overall are consistent with other school districts
- Approved financial statements will be submitted to the Ministry by September 30, 2020

#### Motion #93-20

Gilliss/Snow

THAT the Board of Education approve the 2019-2020 Audited Financial Statements as presented KPMG Auditors.

CARRIED.

**ACTION:** Approved 2019-2020 Financial Statements and other required documentation to be signed and submitted to Ministry by September 30, 2020

#### Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

##### Trustee Campbell

- Nice to see kids playing at the school playgrounds

##### Trustee Evans

- Touched base with liaison schools and staff to welcome them back
- Been in touch with other kids at the high school that they are liking the quarterly timetable...kudos to NPSS Staff for getting that done
- Nobody has reached out me with any concerns

##### Vice-Chair Gilliss

- Attended the Trustee Advance
- Attended Labour Management meeting last week. All different unions and reps and everybody there is working in collaboration to see the kids get back to school safely. Our district is handling it very well...happy to see that
- Celebrated my children heading back to school...smaller numbers and cohorts...it's almost like normal

##### Trustee Lehmann

- Attended the NIB meeting virtually...49 were in attendance
- Attended Clearview Arena meeting...they are trying to get COVID-19 protocol going, especially in relation to being connected with school
- Attended Clearview PAC
- Talked to a teacher who received an email from a parent whose kids had high anxiety going back to school but it just kind of disappeared after they started. Thank you to the teacher

##### Trustee Scott-Moncrieff

- Been in contact with most of my schools
- Buick – they were hoping to have 24 students. They are happy with the 21 they have
- Upper Halfway meeting was nicely successful...good meeting

##### Trustee Snow

- Last Friday went to the high school...the principal says things are going well. Students and staff are tired by Wednesdays. Good attendance

- Lori at Ambrose – going very well
- Attended Upper Halfway and have new appreciation for them and the distance it is

Chair Gilbert

- Labour Management Meeting – constructive and positive tone at meeting. A concern raised and it had already been dealt with. Appreciation from all parties
- Attended ARYES and watched the sod laying. Was completely different feel with kids and staff there now. Watched for crosswalk flow and the kids were really good at stopping and crossing
- Visited Baldonnel and the kids were excited. Looked at upgrades in relation to the Pinchin report and they look good...staff is using the space and report feeling a positive difference
- Bert Bowes – track looks good
- MMMCS – moved to YouTube assemblies...fun to watch what they are doing. Great harvest from growing boxes. Pirate day on Thursday
- Thank you to Stephen for organizing the media tour...set a positive tone for start up
- Have had a positive COVID exposure at a school in SD #59. Have reached out to their board chair to support them and learn from them

**Minutes of the Regular Board Meeting**

Approval of the Minutes

Motion #94-20

Snow/Gilliss  
 THAT the Regular Meeting Minutes of August 31, 2020 be adopted.  
 CARRIED.

Business Arising from the Minutes

None

**Approval of Excerpts**

Motion #95-20

Lehmann/Snow  
 THAT the excerpts from the June 22, 2020 In camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.  
 CARRIED.

**Announcements & Reminders**

|                     |  |            |                      |
|---------------------|--|------------|----------------------|
| September 25        | NID Day (School Planning)                    |            |                      |
| September 29        | SUPAC-PAC Meeting ( <i>Gilbert/Lehmann</i> ) | 12:00 p.m. | Board Office/Virtual |
| <b>September 30</b> | <b>Orange Shirt Day</b>                      |            |                      |
| October 5           | COTW Meetings                                | 12:30 p.m. | Board Office         |
| October 12          | Thanksgiving Day                             |            |                      |
| October 15          | Board Chairs Meeting                         |            | Virtual              |
| October 16 & 30     | Partner Liaison Meeting                      |            | Virtual              |
| October 19          | Board Meetings                               | 5:00 p.m.  | Board Office         |
| October 23          | Non-Instruction Day (Pro-D)                  |            |                      |
| October 23-24       | Provincial Council                           |            | Virtual              |
| October 27          | SUPAC-PAC Meeting (???)                      | 12:00 p.m. | Board Office/Virtual |

|                |   |            |              |
|----------------|---|------------|--------------|
| November 2     | COTW Meetings                                   | 12:30 p.m. | Board Office |
| November 11    | Remembrance Day                                 |            |              |
| November 16    | Board Meetings                                  | 5:00 p.m.  | Board Office |
| November 25/26 | Early Dismissal                                 |            |              |
| November 27    | Non-Instruction Day (Parent-Teacher Interviews) |            |              |
| November 27-28 | BCSTA Academy                                   |            | Virtual      |

## Senior Staff Reports

### Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

#### **Human Resources Summary for Teachers & AO's**

- For information purposes

#### **Superintendent's Report (*Attachment*)**

- See attached report
- Pleased with the level of attendance
- Distance Learning registrations have picked up a lot (150 local students and close to 300 out of district students). Will have more concrete information at the October 19, 2020 Board meeting
- Have 7 Letters of Permission at this point...not out of order with previous years. Pleasantly surprised with the number and quality of applications...we are in a stronger position than in past years. Still looking for TTOC's
- Truth & Reconciliation (*Attachment*) – equity scan...once they've figured out timeline, we will need to be involved in the process as trustees

#### Community Coaches Requests

- Discussion regarding how schools are finding unique ways for kids to be involved in sports
- See motion below

#### Plan for Federal Spending

- Categories laid out by ministry keep it strict within the areas...learning and health and safety
- Contingent on receiving the money (Phase 1 – up until Christmas (\$1.2 million) (Phase 2 – after Christmas). The staffing we put in place will be for the entire year
- Will bring a report back to the Board by Christmas on how the funds have been spent
- Looking at adding learning resources (KEY Learning Centre, etc.) and then health and safety
- There will be hiring of CUPE staff for supervision, etc.
- See motion below

### Motion #96-20

Evans/Scott-Moncrieff

THAT the Board accept the Superintendent's Report with the exception of Community Coaches Requests and Plan for Federal Spending items.

CARRIED.

Motion #97-20

Evans/Snow

That the Board of Education approve the attached community coach requests from Clearview Elementary/Jr. Secondary and North Peace Secondary Schools

CARRIED.

Motion #98-20

Scott-Moncrieff/Evans

That the Board of Education approve "in principle" the general allocations for Federal Spending. Spending may have to be adjusted to available resources and capacity.

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

**Financial Overview to August 31, 2020**

- In the process of changing financial reporting process and will have new templates for the October 19, 2020 Board Meeting
- Ministry Revenue was \$4,105,087
- Expenses – 3,006,220
- Net Operating revenue - \$1,098,867

**Human Resources Summary Report**

- For information purposes
- MCFD Grant Applications – Before and School Care - receiving over \$2.3 million dollars. Will be able to hire additional CUPE staff...have job descriptions being prepared for hiring for Before and After School Care

**Staff Appreciation Week – Card**

- World Teacher Day – Monday, October 5
- Apple delivery to take place week of September 28. Deliveries will include COVID guidelines flyer with it.

**Public Sector Executive Compensation Freeze Policy**

- BCPSEA advised there is a compensation freeze that applies to Secretary-Treasurers and Assistant Superintendents.
- They recognize the Superintendent is under the Board of Education but are asking Boards to pass this motion for the 2020-2021 year only at this point
- Some boards across the province are concerned with this request and the issue of board autonomy. Also wondering if there is a political element to it
- Concern with passing a motion at this time as it undermines the work that Superintendents and Secretary Treasurers are doing in our school district during this pandemic time
- Part of BCPSEA's rationale is that it's hard economic times for everyone
- These are unfunded increases
- Discussion around whether this causes a compression/inversion issue...not initially, but a fair question in the long term
- See motion below

Motion #99-20

Snow/Evans

THAT the Board accept the Secretary-Treasurer's Report except for Public Sector Executive Compensation Freeze Policy.

CARRIED.

Motion #100-20

Evans/Scott-Moncrieff

THAT the Board of Education confirms application of the BC Public Sector Executive Compensation Freeze policy, as set out in the letter from the Minister of Finance dated August 31, 2020 and distributed to boards by BCPSEA, to the position of Superintendent of Schools for the 2020-2021 performance year

7 OPPOSED.  
NOT CARRIED.

**Reports of Regular Committee of the Whole Meeting**

No report

**Other Reports**

**BCSTA**

BCSTA Provincial Council – Motion Submission

1. Timelier Response from TRB
2. Additional Supports for Letter of Permission Teachers & Non-Certified Teachers Teaching on Call
  - Both motions were submitted to the BCSTA AGM (that was cancelled due to COVID) and are moving forward to Provincial Council
  - Provincial Council is on October 24 via zoom, however a provincial election was called today for October 24...haven't heard if BCSTA will still go ahead with Provincial Council
  - All trustees are welcome to register virtually as observers
  - BCSTA has formed a committee to look at recruitment and retention and our district has provided statistics to the committee
  - Trustee Evans will keep trustees informed of any changes and registration

**BCPSEA**

- Nothing to report

**Correspondence**

No Correspondence

**Unfinished Business**

No Unfinished Business

**New Business**

**Board Pro-D Committee**

- A recommendation coming from the Trustee Advance

Motion #101-20

Scott Moncrieff/Evans

THAT the Board Form a Pro-D Ad-hoc Committee

CARRIED.

#### PRNTA Update – Michele Wiebe, President

- Attended a couple of schools including ARYES on Friday...more than impressed with the work that the teachers, staff and admin have done
- Will be doing more touch base with schools in the coming weeks
- Teachers wanting plexiglass barriers (ie. rainbow tables when showing formation of words, lip and tongue formation...difficult to do with a mask on). Some want to purchase their own barriers...school or PAC to perhaps help?
- There have been some rough patches. Teachers are happy to be in schools but are looking for plexiglass barriers, especially in primary grades
- Consideration of air purifiers in classrooms as the virus is airborne

#### CUPE Local #4653 Update – Maureen Hummel, President

- Labour Management – very pleased to see we have a good working relationship. Kudos to Michele as we have a good working relationship as well
- The CUPE Local Election took place in June – two new shop stewards...one of them being a young worker under 30
- CUPE BC and K-12 meetings taking place in October
- Managing Change Workshop – is there room for more to access?
- Thanks for the new fuel tank at Upper Pine. New skate shack and ice rink is looking good – need drone footage of that school as well
- Challenges keeping physically distanced on buses...some buses are fairly empty and some are full. It's a challenge but will figure it out
- MCFD grants – very happy to hear about that...looking forward to seeing additional CUPE staff

#### District Parent Advisory Council (DPAC) Report – Teresa Brown, President

- Been having meetings with Stephen since August and it has been helpful as we've been combating paranoia, rumours, etc.
- Dealing with parents freaking out over but things are starting to hum along
- We're behind as some PAC's didn't have AGM in the spring
- Asking Trustees to reach out to schools and to the PAC's...it's always beneficial to talk to the people making the decisions
- The more information we have, the better off we are
- DPAC AGM is tomorrow at 11:00 a.m.

**ACTION:** Teresa and District Staff to look into any discrepancies in meeting dates

#### Questions from Press/Public

At this time, opportunity was given for questions from the press:

*None present*

Motion #102-20

Snow/Evans  
THAT the In-Camera Meeting resume.

CARRIED.

\*\*\*\*\*

Motion #103-20

Evans/Snow  
THAT the Board resume the Regular Meeting and those Motions made In  
camera be brought forward for implementation.

CARRIED.

**Adjournment**

Motion #104-20

Evans/Snow  
THAT the meeting be adjourned. (9:00 p.m.)

\*\*\*\*\*

\_\_\_\_\_  
HELEN GILBERT, CHAIR,  
BOARD OF EDUCATION

\_\_\_\_\_  
BRENDA HOOKER,  
SECRETARY-TREASURER