

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, June 22, 2020
6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Nicole Gilliss, Vice-Chair (Area 3)
Ida Campbell, Trustee (Area 4)
Erin Evans, Trustee (Area 5)
Madeleine Lehmann, Trustee (Area 1)
David Scott-Moncrieff, Trustee (Area 2) (*via Zoom*)
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Brenda Hooker, Secretary-Treasurer
Leah Reimer, Recording Secretary



(Guests/Media)

Michele Wiebe, PRNTA President
Maureen Hummel, CUPE Local #4653 President
Matt Preprost, Alaska Highway News

Call to Order

Chair Gilbert called the meeting to order at 6:28 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Agenda

Approval of the Agenda

Motion #67-20

Evans/Campbell
THAT the agenda be accepted as presented.

CARRIED.

Presentations/Delegations

Local Education Agreement (LEA) Signing Ceremony

Doig River First Nations & Halfway First Nation

- Members of the Doig River First Nations, Halfway First Nation, Board of Trustees, School District Staff and media met outside of the Board Office to sign the agreements, present gifts, and share food together

Trustee David Scott-Moncrieff joined the meeting @ 7:30 p.m.

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Thanked Board for their condolences and flower basket given

Trustee Evans

- SUPAC meeting
- Visited Bert Bowes and Central
- Emailing assigned schools

Vice-Chair Gilliss

- Visited Hudson's Hope School on a few occasions
- Sent speech on behalf of the Board for grad
- They are going ahead with some grad celebrations

Trustee Lehmann

- Watched the NPSS grad online

Trustee Scott-Moncrieff

- Regular contact with administrators
- Attended two meetings at Wonowon and Upper Halfway

Trustee Snow

- Visited some schools (ie. BA and NPSS and ELC)
- Attended reverse grad parade
- Attended Sports Council Meeting – will report later under New Business

Chair Gilbert

- Continued advocacy work...met with Brad Sperling, PRRD and other district staff in Recruitment and Retention. Brad Sperling will be including our concerns in a meeting he will be attending with Minister Fleming
- Attended Bert Bowes PAC via Zoom...have active recruitment to welcome new Grade 7 parents. Have 25 grants out regarding the track and money is coming in. The elevation of the track work is done and water has stopped pooling when it rains
- Attended MMMCS Festival of Colors with mandalas, rainbow sidewalk art and positive affirmations
- Granddaughter received a Baldonnel "Welcome to Kindergarten" bag that has gone out to all students entering Kindergarten in the fall. Schools are doing a wonderful job of doing continuity of celebrations and traditional events
- Recorded an online speech for the NPSS grad...a huge thank you to the NPSS staff for the amount of work they put into it

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #68 -20

Evans/Snow

THAT the Regular Meeting Minutes of May 25, 2020 be adopted.
CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

Policy #4000.1 Role of Superintendent/CEO – Notice of Motion

- See Item 9.3

2021 Provincial Budget Consultation

- Trustees were previously informed via email that this year's submission will be in writing.

Approval of Excerpts

Motion #69-20

Lehmann/Evans

THAT the excerpts from the April 20, 2020 In camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.

CARRIED.

Announcements & Reminders

June 24	NE Roundtable Meeting		
June 25	Last Day of School for Students		
June 26	Administrative Day – Schools Closed		
June 26	Hudson's Hope Grad		
July 8	Camp Cameron w/ West Moberly & Ministry	10:00 – 11:30 a.m.	Board Office & Via Zoom
July 9	Wonowon School Community Meeting	6:30 p.m.	Wonowon
August 31	Board Meetings	5:00 p.m.	Board Office
August 31	Board Retreat	12:00 – 5:00 p.m.	Board Office
September 1	Board Retreat	9:00 a.m. – 4:00 p.m.	
September 8	Schools Open		
September 21	Board Meetings	5:00 p.m.	Board Office
September 25	NID Day (School Planning)		
October 5	COTW Meetings	12:30 p.m.	Board Office

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Superintendent's Report (Attachment)

- 21 teachers coming from out of town...contact has been made with them and all but one have confirmed they are still coming. A question about TRB delays that may affect them coming or being able to stay? Some teachers are from BC so that will not affect them
- Proceeding with a plan for the fall Teacher Orientation for new teachers in light of new COVID-19 guidelines. Still having a welcome event but staggered in time and a bus tour with distancing...in the process of looking at creative options

BAA Courses

Recommended Motion: That the Board accept the attached BAA courses as presented

Motion #70-20

Gilliss/Snow
THAT the Board accept the Superintendent's Report with the exception of the BAA Courses.

CARRIED.

Motion #71-20

Evans/Snow
THAT the Board accept the attached BAA Courses as presented.

CARRIED.

Secretary-Treasurer's Report

A written report was presented. Topics discussed and reported included:

Financial Overview to May 31, 2020

- Reviewed attachment
- Looking like what we predicted in February

Human Resources Summary Report

- For information purposes

Motion #72-20

Snow/Lehmann
THAT the Board accept the Secretary-Treasurer's Report.

CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes

Motion #73-20

Evans/Gilliss
THAT the Board accept the Regular Committee of the Whole minutes of June 8, 2020.

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

COVID 19 – Stage 3

- See Superintendent's Report

Annual Facilities Grant (AFG)

- For review and information purposes

Capital Plans

- See Item 12.0

2020-2021 Draft Annual Budget

- See Item 13.0

Policy Committee

Policy #4000.1 Role of Superintendent/CEO Adoption

Motion #74-20

Evans/Lehmann

THAT Policy #4000.1 Role of Superintendent/CEO be adopted as presented.
CARRIED.

Other Reports

BCSTA

- Board of Directors/Board of Trustees Q & A Session will take place on Thursday, June 25 from 4:00 – 5:30 p.m. Discussion on schools re-opening and overview of fall events
 - Trustees will join via Zoom from home
 - Questions to bring forward:
 - K-6 density issue
 - Will there be revision to the stages (short term model would be difficult to be extend for a long period of time)
 - Trustees asked to submit questions
- Provincial Council – via Zoom – October 23 & 24, 2020
- Trustee Academy – coming up with a contingency plan
- Chair Gilbert – NIB Adhoc committee. Meeting with Trustee Campbell and Linda Dolan regarding growth plans

BCPSEA

- Nothing to report

Correspondence

None

2021-2022 Capital Plan

- The Capital Plan submission is the District “asks” of Ministry for 2021-2022
- Reviewed and questions answered – some minor corrections to be made before submitting

Motion #75-20

Snow/Scott-Moncrieff

THAT the Board accept the attached 2021-2022 Capital Plan as presented.
CARRIED.

2020-2021 Annual Budget

Motion #76-20

Evans/Snow

THAT in accordance with Section 68(4) of the *School Act*, all three readings of the Amended Annual Budget Bylaw 2020-2021 be given at this meeting.
CARRIED.

Motion #77-20

Evans/Lehmann

THAT the Board adopt the First Reading of 2020-2021 Annual Budget Bylaw
CARRIED.

- The draft 2020-2021 Annual Budget was presented
- Revenue is generated by enrollment – we are in the 4th week of the Stage 3 model with 55% return (K-5) and 40% (6-12). Concern was raised that parents will adjust to the current schedule and not want to send their children back to school in the fall. Stephen – this is a province-wide concern. Our District has done a great job of staying connected. The province made attendance “optional” this spring because of the unknown with the virus. Since March, there is more science behind it and it’s a request that return to school in the fall be “mandatory”. Our District has not seen in an increase in Distance Ed registrations.
- Discussion around International Students and what will happen to them and how this affects the budget. Stephen - less of an implication to our district than others in the province, but will continue to look at it
- We were conservative in our enrollment numbers and took COVID-19 considerations when generating the budget
- Ministry has asked District Staff to prepare a summary of COVID-19 considerations that have been adopted in the budget in regards to revenue and expenses and potential impacts (ie. cleaning supplies, day custodians, double shifts, etc.)
- Our District had continuity of earnings through to the end of April. Did not reduce hours or lay off people until the middle of May. June 1, staff was called back. Wanted to keep our employees employed. Had additional costs for more hiring of custodians for enhanced cleaning protocols. Will see savings with diesel (ie. \$50,000) with reduction in buses running, however, extra cleaning supplies and other initiatives balanced out those amounts
- Any savings we might see will be put out for education fund allocations to the schools for benefits for the students in the fall and will not be held in reserves
- Discussion and detail given on what comprises District Administration expenses on the pie chart...includes Board Office Staff, Trustees and a portion of Administrators
- Reserve balance after this fiscal will be approximately \$2,000,000 which will contain a \$1,700,000 contingency reserve and the remaining will be restricted reserves for educational initiatives
- Snapshot 2020-2021 (*Attachment*) was distributed to Trustees and public. This document has also been uploaded to the District Facebook page

Motion #78-20

Campbell/Gilliss

THAT the Second and Third Reading be read in short form
CARRIED.

Motion #79-20

Snow/Campbell

THAT the Board adopt the Second Reading of 2020-2021 Annual Budget Bylaw.

CARRIED.

Motion #80-20

Snow/Evans

THAT the Board adopt the Third and Final Reading of 2020-2021 Annual Budget Bylaw

CARRIED.

Unfinished Business

No Unfinished Business

New Business

***NEW - Sports Council**

Trustee Snow

- Gave a reminder to the group that our school facilities are closed and remain closed until further notice
- Trustee Snow will be getting involved in KidzSports...focusing on middle and high school students/families who can't afford to play on school teams. Looking into applying for funding for them (ie. identify them and have parents sign off)

PRNTA Update – Michele Wiebe, President

- Question about the branding on the bottom of the Snapshot 2020-2021 (ie. Together we Learn/One Learning Community. Should just say Together We Learn)

ACTION: District Staff to make correction to the Budget Snapshot 2020-2021

- What teachers, admin and district staff have done in the past three months has been incredible...going from in class instruction, going online and then a combination of the two in June
- Grad was unbelievable. Hudson's Hope will be meaningful to those students as well
- Taking a negative and making something positive, that has what has happened in Peace River North. A few "hiccups", but working together, collaborating and being involved, we can do good things for kids as that's why we are all here
- Have a good summer and stay healthy and safe
- Trustees thanked Michele for all of her hard work

CUPE Local #4653 Update – Maureen Hummel, President

- Huge shout out to students getting on buses who can't sit with friends or their regular place...they have been great
- Appreciated the chance to collaborate. There have been differences, but there has been a mutual respect. Appreciate the fact the District has worked so hard to keep our members employed...thinking outside of the box
- Have a great summer

District Parent Advisory Council (DPAC) Report – Teresa Brown, President

Not present

Questions from Press/Public

At this time, opportunity was given for questions from the press:

None

Motion #81-20

Snow/Evans

THAT the Board resume the Regular Meeting and those Motions made In camera be brought forward for implementation.

CARRIED.

Adjournment

Motion #82-20

First/Second

THAT the meeting be adjourned. (9:09 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

BRENDA HOOKER,
SECRETARY-TREASURER