

MINUTES

SCHOOL DISTRICT NO. 60 (Peace River North)

REGULAR MEETING

Monday, May 25, 2020
6:30 p.m.

Present: Helen Gilbert, Chair – Board of Education (Area 5)
Nicole Gilliss, Vice-Chair (Area 3)
Erin Evans, Trustee (Area 5)
Madeleine Lehmann, Trustee (Area 1)
David Scott-Moncrieff, Trustee (Area 2) *(via Zoom)*
Bill Snow, Trustee (Area 5)

Stephen Petrucci, Superintendent of Schools
Brenda Hooker, Secretary-Treasurer
Leah Reimer, Recording Secretary

(Guests/Media)

Michele Wiebe, PRNTA President
Maureen Hummel, CUPE Local #4653 President

Regrets: Ida Campbell, Trustee (Area 4)



LIVE STREAMED – meeting will be recorded for accountability and to allow public access

Call to Order Chair Gilbert called the meeting to order at 6:35 p.m.

Chair Gilbert acknowledged the traditional territorial lands of the Dane Zaa and Treaty 8.

Agenda

Approval of the Agenda

Motion #55-20

Snow/Scott-Moncrieff
No additions or changes noted.

CARRIED.

Presentations/Delegations

No Presentations/Delegations

Trustee Input

At this time, opportunity was given for Trustees to report on activities undertaken and/or information of interest:

Trustee Campbell

- Absent – no report

Trustee Evans

- Having to homeschool during COVID is a challenge

- Extend gratitude again to the PRNTA, CUPE and staff across the district for their flexibility in changing direction so quickly
- Received parent surveys from my kids' schools...the schools are very accommodating

Vice-Chair Gilliss

- Concur with Trustee Evans around homeschool challenges
- Attended Labour Management Meeting last week via Zoom

Trustee Lehmann

- Attended SUPAC via Zoom...good to hear from parents and get a snapshot of what they are dealing with
- Had questions from Clearview School regarding different tiers being supported with five days a week at school

Trustee Scott-Moncrieff

- In touch with most of administrators at my assigned schools...having issues with busing
- Wonowon – went up for a meeting
- Welcomed granddaughter into the world last week

Trustee Snow

- Making contact with administrators
- All staff is doing a wonderful job

Chair Gilbert

- Have a new granddaughter
- Had response from students from my online book reading
- Connecting with DPAC chair and assigned schools
- Reaching out to staff for recognition from Board to those that have gone above and beyond and the support from all levels of staff as well as our community

Minutes of the Regular Board Meeting

Approval of the Minutes

Motion #56-20

Gilliss/Evans

THAT the Regular Meeting Minutes of April 20, 2020 be adopted.
No errors or omissions were noted.

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

***NEW – SD #59, #60 & MLA's Meeting – May 27, 2020**

- Chair Gilbert has reached out to participants and will have an agenda for Wednesday morning
- SD #59 and MLA, Mike Bernier will be joining via Zoom from Dawson Creek

ACTION: SD #60 Trustees to confirm whether they are attending in person or via Zoom by Wednesday morning

Approval of Excerpts

Motion #57-20

Evans/Snow

THAT the excerpts from the April 20, 2020 In camera Meeting Minutes be approved and appended to these Regular Meeting Minutes.

CARRIED.

Announcements & Reminders

| | | | |
|-------------|---|------------|-------------------|
| May 25 | Board Meetings | 5:00 p.m. | Board Office |
| May 26 | SUPAC (<i>Evans/Snow</i>) (<i>via Zoom</i>) | 12:00 p.m. | Board Office |
| May 27 | SD #59, SD #60 & MLA Joint Meeting | 3:00 p.m. | Board Office/Zoom |
| June 8 | COTW Meetings | 12:30 p.m. | Board Office |
| June 10 | KEY Learning Centre Grad - postponed | | |
| June 19 | NPSS Graduation (<i>Live Stream/Parade</i>) | 1:30 p.m. | |
| June 22 | Board Meetings | 5:00 p.m. | Board Office |
| June 25 | Last Day of School for Students | | |
| June 26 | Administrative Day – Schools Closed | | |
| June 26 | Hudson's Hope Grad | | |
| August 31 | Board Meetings | 5:00 p.m. | Board Office |
| September 8 | Schools Open | | |

ACTION: Hudson's Hope Grad - Principal and PAC are meeting to discuss options and will be in contact with the Superintendent who will bring an update to the Board

Senior Staff Reports

Superintendent's Report

A written and electronic report was presented. Topics discussed and reported included:

Human Resources Summary for Teachers & AO's

- For information purposes

Superintendent's Report (Attachment)

<https://togetherwelearn.prn.bc.ca/2020/05/22/superintendents-report-may-2020/>

- Discussion around AHCOTE program history
- Schools will continue to provide food/meals for students "on site"
- Vast majority of staff have already been on site

Board/Authority Authorized (BAA) Course – Maker Making Change

- Requesting Board approval
- Discussion around intergenerational support (ie. seniors needing door grips, community reachout, etc.) that could come from this program

School Fees

- Recommending that the Board consider a motion to adopt the proposed school fees for 2020/2021
- Discussion re: inconsistencies regarding wording (eg. historically called the Wireless Writing program has now become the Curriculum with Technology Program, etc.)
- Discussion on discrepancy on cost of agendas, supplies etc.
Stephen/Helen – In regards to agendas, volume impacts costs as well as

what is included in the agenda. It is school based management – each teacher/administrator has preference of what product they use and what they include

- District is exploring purchasing things on a bulk level (ie. paper, etc.) and working with purchaser supplier with the province
- Discussion around consistency in “naming” (ie. NPSS/ELC it’s called a “caution fee” and then other schools it’s a textbook deposit)
- Bert Bowes – girl’s gym class fee of \$160 for specialized sport activities...is this open to those who may not be able to afford it? Stephen - schools continue to support students/families that can’t afford it (ie. Ministry funds, PAC fundraising, etc.)
- Hockey Academy Fee - \$400...is this open to anyone? Stephen – have come up with payment plans for those who need it. It’s an individualized approach...we work with families in partnership on an individual basis
- Suggestion that “details” be provided on the fee sheets to provide more information and clarity
- Discussion around how this will look in the fall depending on the pandemic situation. Plan for September is as normal but be prepared for contingency planning

ACTION: Going forward, that more consistency with wording and detail be given on the fee sheets received from schools

Motion #58-20

Gilliss/Snow

THAT the Board accept the Superintendent’s Report with the exception of the BAA Course and School Fees items.

CARRIED.

Motion #59-20

Evans/Lehmann

THAT the Board approve the Board/Authority (BAA) Course – Maker Making Change.

CARRIED.

Motion #60-20

Scott-Moncrieff/Evans

THAT the proposed school fees for 2020/2021 be adopted and published

CARRIED.

Secretary-Treasurer’s Report

A written report was presented. Topics discussed and reported included:

Financial Overview to April 30, 2020

- Review attached detailed information
- Net deficit is in line with where we were projecting with the Annual Budget and what we were anticipating
- In regards to COVID-19 and continuity of pay, there were not significant savings but may see more in May. Overall, we’ve seen a significant increase in expenses (ie. cleaning supplies, sanitizer, etc.)

2020/21 Draft Annual Budgeting Process (Handout)

- Reviewed details of the handout

Human Resources Summary Report

- For information purposes

- Leaves of Absence – full or partial depending on meaningful work utilized in their position. Worked with CUPE Local and Executive to look at each school and employee to determine best options (ie. immune compromised, childcare issues). Collaborative process to give them access to as many benefits as possible
- Are they able to apply for the Canada Emergency Response Benefit? Brenda – it is dependent on circumstances. Not if it is a medical reason. If there is no meaningful work and they choose a leave of absence, they could apply for the CERB
- If it had been a “layoff”, this could affect their seniority in the district

Motion #61-20

Gilliss/Evans

THAT the Board accept the Secretary-Treasurer’s Report.
CARRIED.

Reports of Regular Committee of the Whole Meeting

Approval of the Minutes – May 4, 2020

Motion #62-20

Gilliss/Evans

THAT the Board accept the Regular Committee of the Whole minutes of May 4, 2020 and its recommendations.

CARRIED.

Business Arising from the Minutes

The following business arose from the above noted Minutes:

ARYES Music Room Naming & Signage

- See attached for details and motion

Motion #63-20

Evans/Snow

THAT the music facility at Anne Roberts Young Elementary School be named “Heather Hannaford Arts Space”

CARRIED.

2020/2021 Schedule of Board Meetings

- See attached for details and motion

Motion #64-20

Evans/Scott-Moncrieff

THAT the proposed calendar for the 2020/2021 Board of Education meetings be adopted and published.

CARRIED.

NPSS Grad

- Have plans in place in accordance with Ministry guidelines to maintain physical distancing, which include:
 - Live Stream prerecorded speeches from dignitaries
 - Reverse parade to take place (not blocking off traffic...grads will line the route and parents, public will drive by)
 - Walking across stage with grad gowns and photos to be taken
- Vast majority of parents in favour and supportive of the alternate plans

Playgrounds/Fields

- Our fields were never officially closed

- Asking everyone to follow the safety guidelines from the province when using the playgrounds and fields

Policy Committee

- See attachment for details
- Superintendent researched related policies across the province to come up with a policy for our District which also includes a direct link referencing the School Act

Motion #65-20

Snow/
 THAT a Notice of Motion be issued for Policy 4000.1 Role of Superintendent/CEO.

CARRIED.

ACTION: Policy 4000.1 Role of Superintendent/CEO be distributed as a Notice of Motion and come back to the Board at the June 22, 2020 Regular Board Meeting for adoption

Other Reports

BCSTA

- Chair Gilbert – Donna Sargent – new (BCSTA) NIB contact has sent out a three question survey
 - How budgets are being affected for 2020/21?
 - How is Phase 3 planning going?
 - Can BCSTA help in any way?
 - Trustees send a thank you to BCSTA for their advocacy and engagement in the planning
- Board Chairs have an opportunity to be on a call with Dr. Corneil (PHO) and Minister Fleming this Friday. Chair Gilbert looking for questions to put forward from the Board
- Questions
 - Update on transmission rates in children
 - Grade 6 and transmission rate in that age category
 - Mask wearing – protecting yourself or the people around you
 - New science – not transmittable on surfaces (ie. bathrooms and kids using toilets, textbooks, crayons, etc.)

BCPSEA

- Nothing to report

Correspondence

No Correspondence

Unfinished Business

No Unfinished Business

New Business

Budget 2021 Consultation – Select Standing Committee on Finance & Government Services

- Public hearing will be videoconference and organized by themes
- Our District expressed interest in an opportunity to make a video presentation and registered online by the May 21, 2020 deadline (see attachment for submission details)
- A videoconference submission will need to be prepared and submitted by June 26, 2020

ACTION: Place on June 8, 2020 Regular COTW Meeting to discuss presentation details

ACTION: Trustees to send ideas to Chair Gilbert and she will work with Brenda to put together a draft presentation

ACTION: Finalize submission review at the June 22, 2020 Regular Board Meeting

ACTION: District Staff will forward last year's submission letter to trustees for reference

PRNTA Update – Michele Wiebe, President

- Last week we had our local elections (AGM) virtually. Michele was acclaimed for another two years; Mary Tremain – Vice President for another year. New Social Justice chair – Emily MacPherson; French contact – Isabella
- BCTF AGM is taking place this week virtually. This is the 104th AGM
- Big thank you to SD #60 staff...CUPE, District Staff, Teachers, Sabrina – Safety. It takes a team to put this together and move forward. Very pleased with the collaboration and care district has put forth for a plan for next week. Thank you, again...parents, teachers, students are appreciative

CUPE Local #4653 Update – Maureen Hummel, President

- Maureen presented the Superintendent with artwork of a moose crocheting that she painted
- Really appreciate the collaboration with PRNTA, school district, health and safety and all employees
- Attended a Northern Region President's Council Meeting where we shared what is happening in our districts...really appreciate the respect we have for each other in our district. We may not always see things the same, but the respect is there

District Parent Advisory Council (DPAC) Report – Teresa Brown, President

Absent – no report

Questions from Press/Public

At this time, opportunity was given for questions from the press:

- No press/public present
- At this point, general public is not able to comment through the Live Stream...still working on that process

Regular Meeting was suspended at 7:55 p.m. and resumed at 8:45 p.m.

Adjournment

Motion #66-20

Evans/Snow
THAT the meeting be adjourned. (8:45 p.m.)

HELEN GILBERT, CHAIR,
BOARD OF EDUCATION

BRENDA HOOKER,
SECRETARY-TREASURER